

Allegan County

911 Policy & Procedural Board



911 Central Dispatch Center
3271 – 122nd Avenue
Allegan, MI 49010
269-673- 0316 Main Office
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Dean Kapenga, Chairman
Brandon Weber, Vice Chairman

911 POLICY & PROCEDURE BOARD MEETING - Minutes

Mike Larsen
Under Sheriff
Co. Sheriff's Representative

Dean Kapenga
County Commissioner

Robert J. Sarro
County Administrator

Pam Crandle
Citizen Representative

Jim Pitsch
Salem Township
Co. Twp. Association
Representative

F/LT Keith Disselkoen
Wayland State Police Post
MSP Representative

Vicki Maguire
American Medical Response
EMS Representative

Markie McGowan
Life EMS
Medical Control
Representative

Dennis Wilkins
GLPS Director Tribal
Gun Lake Tribe
Representative

Jay Gibson
Allegan City Police
City Police Chief
Representative

Chief Dave Haverdink
Hamilton Fire Dept.
West Side Fire Services
Representative

Chief Brandon Weber
Otsego Fire Dept.
East Side Fire Services
Representative

Jane Verplank
Elected Gov't
Representative

April 19, 2022 – 10AM

Human Services Building, Zimmerman Room – 3255 122nd Avenue

CALL TO ORDER: 10:04 am by Dean Kapenga.

PRESENT: Dean Kapenga, Brandon Weber, Rob Sarro, Mike Larsen, Pam Crandle, Jay Gibson, Dave Haverdink, Vicki Maguire, Dennis Wilkins, Jane Verplank, Jeremy Ludwig, Whitney Wisner, Greg Janik, Doug DenBleyker, and Shannen Chamberlain.

APPROVAL OF MINUTES: Motion to approve the minutes made by D. Haverdink. Support by J. Verplank. All in favor, motion carried.

ADDITIONAL AGENDA ITEMS:

APPROVAL OF THE AGENDA: Motion to approve the agenda made by B. Weber. Support by D. Wilkins. All in favor, motion carried.

COMMUNICATIONS: none

PRESENTATIONS: none

DIRECTOR REPORT: J. Ludwig shared his update with the board.

ACTION ITEMS:

1. Reaffirmation of M. Larsen:

SUMMARY: Mike Larsen had previously retired, but in light of his return as the Under Sheriff for Allegan County Sheriff Department, D. Kapenga would like to reaffirm his position on this board.

RECOMMENDATION: Reaffirm County Sheriff's Representative.

-Motion for Mike Larsen to continue in his capacity as County Sheriff Representative and as a voting member made by B. Weber. Support by D. Haverdink. All in favor, motion carried.

2. 2023 DRAFT Budget:

SUMMARY: Director is responsible to submit a budget to finance yearly.

RECOMMENDATION: Approve Draft Budget as presented for 2023.

-Motion to approve 2023 Draft Budget as presented made by D. Wilkins. Support by B. Weber. Motion carried by roll call vote.

Yeas: 10

Nays: 0

DISCUSSION ITEMS:

1. Quarterly Report:

-Presented for questions by J. Ludwig.

2. Non-Preference Towing:

-Director Ludwig presented the current agreement with suggested changes.

3. Paging Procedure/Sequence:

-Members of the Fire Service have asked for a review of ACCD's Medical Dispatch Policy.

-Motion to create a committee consisting of one Fire Representative, one Law Enforcement Representative, one Central Dispatch Representative, and one EMS Representative to meet with Dr. Mastenbrook the Allegan Count Medical Control Authority Director and Dr. Walters the Ottawa County Medical Control Authority Director in order to discuss the current Allegan County Medical Dispatch Policy & Procedure, as well as Allegan County's utilization of IAED Emergency Medical Dispatch protocols made by R. Sarro. Support by J. Verplank. Motion carried by roll call vote.

Yeas 6

Nays 3

-Motion made by R. Sarro to amend his previous motion as follows: Motion to create a committee consisting of two Fire Representatives, two Law Enforcement Representatives, two Central Dispatch Representatives, and two EMS Representatives, to meet with Dr. Mastenbrook the Allegan County Medical Control Authority Director and Dr. Walters the Ottawa County Medical Control Authority Director in order to discuss the current Allegan County Medical Dispatch Policy & Procedure, as well as Allegan County's utilization of IAED Emergency Medical Dispatch protocols. Motion carried by roll call vote.

Yeas 9

Nays 0

-Committee members shall be Dave Haverdink, Brandon Weber, Mike Larsen, Jay Gibson, Vicki Maguire, Markie McGowan, Whitney Wisner, and Jeremy Ludwig.

PUBLIC PARTICIPATION: N/A

FUTURE AGENDA ITEMS:

ROUND TABLE:

ADJOURNMENT: Motion to adjourn made by J. Gibson. Support by D. Haverdink. All in favor, motion carried. Adjourned at 11:30 am.

*Next meeting July 19, 2022. 10am in the Zimmerman Room

