

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**AREA AGENCY ON AGING OF WESTERN MICHIGAN (AAAWM)—APPROVE
MULTIYEAR PLAN (MYP) FY2023-2025**

WHEREAS, the Area Agency on Aging of Western Michigan's Multi-Year Plan (MYP) will secure funding for services and programs to help older adults in Allegan County from October 1, 2022 to September 30, 2025; and

WHEREAS, the MYP will be presented before the AAWM Board of Directors on June 27, 2022; and

WHEREAS, on June 15, 2022, the Allegan County's Commission on Aging (COA) reviewed this plan and recommends the Board approve the MYP.

THEREFORE BE IT RESOLVED, that in accordance with all statutes and policies governing the AAWM, the Allegan County Board of Commissioners supports the MYP for FY2023-25, as presented.



ALLEGAN COUNTY
REQUEST FOR ACTION FORM

Date: June 16, 2022

Request Type Routine Items
Department Requesting Senior Services
Submitted By Sherry Owens, Director
Contact Information (269) 686-5144 or ext 2496

Description

The Area Agency on Aging of Western Michigan (AAAWM) is requesting Board of Commissioner approval of their Annual Implementation Plan (AIP). The Commission on Aging reviewed this plan at the June 15, 2022 meeting and recommend approval. Minutes that include this action are attached.



The Source for Seniors

EXECUTIVE COMMITTEE

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VICE CHAIRPERSON
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May 20, 2022

Jim Storey, County Board Chair
Allegan County Board of Commissioners
3283 122nd Avenue Ste 200
Allegan, Michigan 49010

Dear Commissioner Storey,

Enclosed is a draft copy of the Area Agency on Aging of Western Michigan's (AAAWM) proposed Multi-Year Plan (MYP) for fiscal years 2023-2025.

When approved by the State of Michigan Commission on Services to the Aging this summer, the MYP will secure funding for services and programs to help older adults in Allegan County from October 1, 2022 to September 30, 2025.

The MYP will be presented to the AAWM Board of Directors as its June 27, 2022 meeting. You are represented on that Board by one commissioner and one private citizen from your county.

We respectfully request your Board Chair's written approval of this Plan. Responses must be received by AAWM on or before July 14, 2022. If we have not been contacted by that date, we will assume the County Commission's implied approval of the Plan.

Please send your response to:

Sheri Harris, Advocacy Coordinator and Planner
3215 Eaglecrest Drive NE
Grand Rapids, MI 49525

Alternatively, you can email a response to: Sherih@aaawm.org

If there are any questions please feel free to contact me. I can be reached at sherih@aaawm.org, or 616-222-7015.

Sincerely,

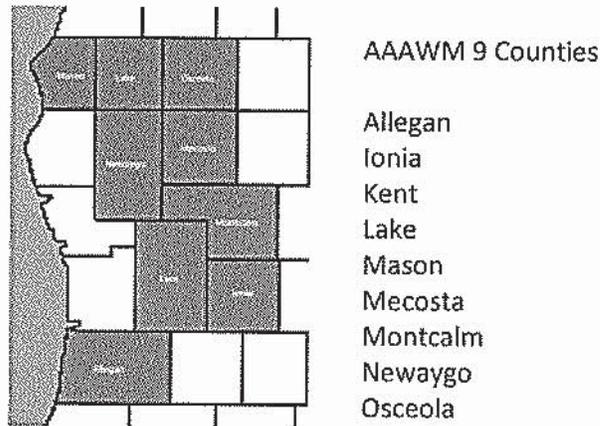
Sheri Harris, Advocacy Coordinator and Planner
Cc: Stuart Peet, Rick Cain

DRAFT

To: AAAWM Board of Directors
From: Sheri Harris, Advocacy Coordinator and Planner
Date: June 27, 2022
Action Required: Approval Multi-Year Plan FY 2023-2025

The mission of the Area Agency on Aging of Western Michigan (AAAWM) is to provide older adults and persons living with a disability an array of services designed to promote independence and dignity in their homes and their communities. We are the source for seniors. Aging looks different for everyone; as a leader of older adult service development, we pride ourselves on offering a wide range of resources to meet individuals where they are or at whatever chapter of life they are in through their aging journey, while also working to eliminate gaps in care. In recognizing the importance of these services and the common occurrence of caregiver burnout, AAAWM coordinates support and education to come alongside caregivers while also leading advocacy efforts to advance the voice of older adults and those that care for them in the public arena.

The Planning Service Area (PSA) of the AAAWM (Region 8) is made up of the following nine counties:



AAAWM has been more intentional with Older Americans Act (OAA) Partners and their service unit rates. We have been working with them in 2022, to make sure they are able to cover the cost of their services, including the increase in direct care wages. These discussions have led to improved service quality and a better understanding of all costs associated with a service. This is something we look to continue, during the FY23-25 Proposal, which was released April 6, 2022.

Diversity, Equity and Inclusion (DEI) remains a priority of the AAAWM with the formation of our DEI Committee. The DEI Committee is made up of 13 employees from various departments and

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ranges from the Human Resources Department, Case Management, Director of Contract Services and the IT Department to new staff. The committee has moved forward with a two-part plan to focus on AAAWM's culture and inclusivity for all staff and the partners we work with. First, they will be looking internally to discern the work the AAAWM still needs to do in hiring a more diverse, equitable, and inclusive staff. Secondly, they will then turn outward to teach and guide our partners and networks how to advance their DEI efforts.

Some of the initiatives that were accomplished by the DEI Committee in 2022, include adding Juneteenth as an observed Holiday by AAAWM. Juneteenth is a holiday celebrating the freedom of those who had been enslaved in the United States. June 19th, is the anniversary of the day in 1865 when the last group of enslaved Black Americans were freed in Galveston Texas. The DEI Committee also looked at updating our job postings to now read: "AAAWM is committed to fair employment practices and equal employment opportunity regardless of age, ancestry, color, creed, ethnicity, family-care status, gender identity, marital status, medical condition, pregnancy, mental or physical disability, national origin, personal appearance, height and weight, political affiliation, race, religion, sex, sexual orientation and veteran status."

AAAWM has a dedicated and experienced staff with expansive knowledge of the aging process and aging network. Recently, as a result of the COVID-19 Pandemic's "Great Resignation" we have had a significant turn over in employees. This experience was challenging, as many of those who left the agency had been an integral part of the fabric of our organization having been employed at the AAAWM for decades.

However, this has also led to an opportunity to reinvigorate our framework. We've had the inclusion of fresh talent and perspectives from diverse professional backgrounds and communities, come together with our longstanding, invaluable staff to create a dynamic and successful agency. We move confidently into the future knowing we can rely on these outstanding employees to inspire, support, and encourage one another. Our employees are as committed to our mission as ever, and collectively work to ensure that we never stop educating, communicating, growing, and building on our existing person-centered and innovative services.

AAAWM continues to take a hybrid approach with staff working environments. Some departments are working fully remote, while others work both from home and in the office. Steps were delegated by Supervisors to ensure that staff had the equipment needed for this transition and that workflows would not be disrupted. Service Partners have been granted requests, focusing around technology, that have allowed for them to equip their staff and programs, with the proper technology to work from home and provide virtual classes to deliver services.

AAAWM is seeing the return of in-person activities throughout our nine counties. This return is due to a lower COVID-19 infection rate, AAAWM is still mindful of the vulnerable population receiving service. In order to help protect clients, AAAWM has supplied PPE for service partners and its Support Coordinator staff. These supplies include masks, gloves, visors, and sanitization

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supplies. Sanitization sprays and foggers, have been purchased using COVID funding to protect clients where larger gatherings occur, and in vehicles in our region.

Needs that have emerged in our region, are assistance with technology, transportation, mental health services, in-home care, meals and services that focus on the reduction of social isolation for older adults. Caregivers have expressed needs to find appropriate housing, in-home assistance, guidance on caring for person(s) with Dementia and education on burnout. AAAWM is taking these needs into account by looking at adaptations for service delivery and making sure Caregivers are aware of our service, and able to attend trainings and educational presentations.

AAAWM's goal is to make sure that all seniors, that are eligible for services, receive services that help them age where they choose. When limited resources hinder this goal, standard procedures are used to prioritize those who are on waiting lists. Substantial emphasis is given to serving eligible persons of greatest social and/or economic need, with particular attention to minority individuals, frail and/or disabled elders and those living in their homes.

The role of the Advisory Council is to identify the needs of older adults and persons with disabilities in the nine-county region and to identify available untapped resources; to provide information, give advice, to make recommendations regarding advocacy on behalf of older adults and persons with disabilities services and funding. They are also the key advocacy group meeting monthly and inviting a speaker that is either a Michigan legislator or policy expert. The Advisory Council is an important link among other groups of persons from the Region forming the contact between the Board, the Staff, and the State Administration and the older adults and person with disabilities who are being served.

AAAWM has continued to be committed to getting the word out in West Michigan so we will no longer be the "best kept secret," a phrase we have adopted in our strategic planning. It is common for older adults and their families to seek out information concerning services and supports *only after facing a crisis situation*. To help navigate this situation and educate the public, we have continued to advance marketing initiatives that directly tie into increased community awareness and coordinating with partners to optimize service delivery during the ongoing pandemic. This continues to be done through social media posts, email newsletters, articles, virtual events, and media interviews.

Another Outreach long range goal is to bring our services to minority groups who may not seek us out. Rather, we will strive to reach out to them and bring our services to those most in need. The goal is to identify at least one agency, organization or person each month in an attempt to form strong community connections for the priority populations outlined above, and raise awareness of our services for everyone in the Region. Clear direction to demonstrate efforts and attempts to reach Older Americans Act priority populations is specified in all service provider contracts. AAAWM contracts with the Department of Labor & Economic Opportunity to provide services for Refugees who live in West Michigan. Senior Neighbors subcontracts with AAAWM to provide housing coordination, citizenship assistance, English or Speaker of Other Languages

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(ESOL) classes and other services aimed to help Refugees. Ensuring that LGBTQ+ older adults have access to the services they need, without being discriminated against, continues to be a point of emphasis for AAAWM. New staff, at AAAWM, go through LGBTQ+ and Cultural Competency trainings as part of their orientation.

AAAs are widely viewed as Community based organizations that are in a position through their services network, of addressing Social Determinants of Health. We have become a trusted source in the community. We are also licensed as a Prepaid Ambulatory Health Plan (PAHP) and as such have experience providing managed Medicaid long term care services. Having served the region for 25 years we have proven our ability to provide the MI Choice Waiver and expect to continue in this role increasing outreach to more eligible persons as the program grows in funding statewide. MI Choice makes up a significant portion of the Care Management continuum of care and flexibility. The focus on Social Determinants of Health (SDOH) and trusted resources would be lost should the program move to another provider or network.

AAAWM has secured a three-year accreditation through the National Committee for Quality Assurance (NCQA) for its MI Choice case management services effective December 2021. The organization will maintain its accreditation, review NCQA requirements ongoing, establish and meet measured outcomes in MI Choice, participate in ongoing NCQA training and pursue the renewal of its accreditation in December 2024.

Some of our self-identified strengths of the AAAWM include our strong financial stewardship, breadth of knowledge and experience of our staff, person-centered interaction with clients and our strong advocacy and solid political clout. Throughout the COVID-19 global pandemic we learned that as a large organization covering so many counties we were very adaptive to the crisis and able to press on in our important work of providing high quality and innovative programs with enthusiasm and creativity. Some of our self-identified weaknesses included our need to be recognized by the healthcare delivery systems as the community-based organization that addresses the social determinates of health, something that is already built into our infrastructure. We also identified that 60% of our funding comes from just one source- Medicaid. Considering that we are continually feeling the pressure that we could lose control of the MI Choice Waiver. We are consistently working alongside several state and national organizations to help unify our advocacy voice when it comes to advocating for a more equitable rate structure.

Our Advocacy Efforts begin with the grassroots efforts of our staff on all levels. Everyone employed by the agency engages in advocacy day after day, especially the nurses, social workers, intake coordinators, reception staff, and contract administrators who have regular encounters with partners, participants, and individuals. They are able to build networks and connections where they can further amplify the voice of seniors with firsthand knowledge and experience which is invaluable and effective when it comes to front line advocacy.

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As an arm of advocacy for the AAAWM, the Advisory Council meets for a monthly conversation with either a federal or state legislator or the legislative chair on policy changes. One of the great benefits of these conversations is the legislators and policy makers are also able to walk away having learned something about the Aging Network, directly from those doing the work as well as investing their time and energy into that work. Oftentimes, the Advisory Council will receive advocacy tips or advice from the legislators since this is a smaller more intimate gathering which helps the Advisory Council Members in advancing their advocacy objectives.

The Advocates for Senior Issues (AFSI) is one of the largest older adult advocacy groups in the state, is a non-partisan group that strives to be inclusive and welcoming to all of West Michigan's diverse senior communities. The premier older adult advocacy group with a dues paying membership of 280+ is fueled by the desire to advocate for those who may be unable to advocate for themselves. Another vehicle that is leveraged is our full participation and investment in the Michigan Senior Advocacy Council (MSAC). We are also members of a national network, USAging. It is through these groups that AAAWM is able to unify their voice with others all across the state and the nation in our advocacy priorities such as protecting and promoting the Aging Network, expanding seamless and equitable access to home and community-based services for persons not eligible, rebalancing long-term care spending and more. AAAWM will continue to be known for our powerful senior networks, letter writing campaigns, strategizing committees, relationships with legislators, and overall well organized as strong leaders in advocacy.

Ongoing initiatives that strive to improve the quality of life of older adults within the public service area include, Dementia Friends, Essential Needs Task Force, Refugee Services for Older Adult Refugees, Network for Hoarding Professionals, and the Caregiver Resource Network. All of these initiatives along with governmental funding aim to provide older adults and adults living with a disability an array of services, connection to others, and educational opportunities all designed to promote independence and dignity in their homes and communities.

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ALLEGAN COUNTY COMMISSION ON AGING

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Allegan, MI 49010
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269.673.0569 - Fax

<http://www.allegancounty.org>

COMMISSIONER
Dean Kapenga
616-218-2599
Hamilton

COMMISSION ON AGING MEETING – Minutes Wednesday, June 15, 2022 9:00 -11:00 am

ELECTED OFFICERS

Chairperson
Larry Ladenburger
(Senior Representative)
269-673-6200
Allegan

Vice Chairperson
Alice Kelsey
(At-Large)
269-366-0431
Martin

SENIOR MEMBERS

Stuart Peet
269-672-9520
Shelbyville

Lou Phelps
269-870-3710
Plainwell

Natalie Van Houten
269-672-9359
Shelbyville

MEMBERS AT LARGE

Richard Butler
616 902-0046
Plainwell

Patricia Petersen
616-644-8059
Allegan

Sally Heavener
616-355-3494
Holland

STAFF

Sherry Owens
269-686-5144
Director

Havilah MacInnes
Extension 2495
Senior Services
Counselor

Ashley Dever
Extension 2498
Senior Services
Counselor

Katie Cole
Extension 2497
Administrative
Assistant

Zimmerman Room, Human Services Building
3255 122nd Avenue – Allegan, MI

Public Zoom Link:

<https://us02web.zoom.us/j/82375478232?pwd=NnNsUEhwZnhWVlFPNjAyNkRZNjkzZz09>

CALL TO ORDER: By Chairman Larry Ladenburger at 9:03am

PLEDGE OF ALLEGIANCE:

CONFIRMATION OF QUORUM:

ROLL CALL: Present: Dean Kapenga, Larry Ladenburger, Stuart Peet, Lou Phelps, Natalie Van Houten, Richard Butler, Patricia Petersen, Sally Heavener
Others: Sherry Owens, Havilah MacInnes, Katie Cole

ABSENT: Alice Kelsey

COMMUNICATIONS:

APPROVAL OF MINUTES: (Attachment A – May)

Moved by Dean Kapenga, supported by Sally Heavener.

Yays: 8 Nays: 0 Motion Carried

PUBLIC PARTICIPATION: None

APPROVAL OF AGENDA:

Moved by Sally Heavener, supported by Richard Butler.

Yays: 8 Nays: 0 Motion Carried

PRESENTATIONS:

Laura Hosler, Greenstreet Marketing (Attachment F)

Laura reports television ads were delivered 59,501 times within premium online content, no changes we will continue to monitor. Radio stations will rotate, next month will be the Holland Station. Allegan county news runs two ads per month and we have an ad in Senior Times. Billboards we still have one on Adams, after this month we can decide if we want to continue with this Billboard or put the

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

dollars someplace else. Unfortunately there are no other Billboards available like Wolverine they have zero available they are booked for a year; some that are on those Billboards currently never move. Other options is Lamar Billboards, if we were to go with them we would only be able to do one or two for the rest of the year because of the expense. Regarding social media Laura did a different type of campaign to get more page likes. Page likes from last month to this month up from 339 to 354.

Richard asked, if we are able to put our Millage renewal information on Facebook?

Sherry replied, not the renewal specifically. However, Facebook posts can remind them to vote, and offer them a ride to the polls.

Laura asked, do we continue with Billboards?

Sally asked, if we've got much exposure from Billboards.

Laura responded, this is not being reflected by marketing report and there are several avenues that drivers might overlook the Billboards.

Richard asked, should we repurpose the funds for the Billboards?

Laura explained, replacing the Billboards and using those funds for commercials and televised ads. Billboards has been up since February, digital campaign gives us a better ability to monitor efficiency.

Motion to take funds allocated for Billboards and reapply to digital advertisement.

Moved by Richard Butler, supported by Dean Kapenga

Pat asked, if the cost of the digital advertising is equal to the Billboards?

Laura said yes it may actually come through as less.

Motion already on table, Yays: 8 Nays: 0 motion carried.

Jennifer Lemkuil, Alliance Home Health Care

Jennifer stated on June 1st 2022 Alliance Home Health Care was acquired by Health at Home, it also inherited the existing agreement Alliance has with the Allegan County. Health at Home is a National Leader in home care and is located in eleven states. Health at Home services over 60,000 clients and employee over 45,000 caregivers. Jennifer made the very hard decision to sell, but knew Health at Home was the right choice. She feels that Health at Home will take care of our current clients as well as future clients and employees. They are looking to expand their services through the Medicaid weaver program. The local leadership will stay the same, Jennifer will continue working for Health at Home.

Larry asked, Jennifer what will your new title be?

Jennifer replied, I will be the Director of Operations for the state of Michigan.

Stuart asked, do you foresee this new company maintaining the current employees? Jennifer answered, yes not only retaining the current employees but one thing this new company has is information technology. Health and Home information technology has a whole program on the recruiting side. We will start utilizing their recruiting system and will be able to hire more employees.

Jennifer talked about the skills fair happening today and tomorrow, please stop down and check it out.

Sally asked, if we continue to use the new company will this increase our new cost? Jennifer answered, no it shouldn't increase your cost at all, the way my NPI number works, which is for billing number is staying the same; nothing will change with the current contract.

Sherry replied, this means our next RFP which is a little later this year it will be the new company name.

Sheri Harris, Area Agency on Aging Plan (Attachment E)

Sheri gave a report on Area Agency on Aging of Western Michigan. The mission of the Area Agency on Aging of Western Michigan (AAAWM) is to provide older adults and persons living with a disability an array of services designed to promote independence and dignity in their homes and their communities. The Planning Service Area (PSA) of the Area Agency on Aging of Western Michigan (region 8) is made up of the following nine counties; Allegan, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Newago and Osceola. Area Agency on Aging of Western Michigan has secured a three year accreditation through the National Committee for Quality Assurance (NCQA) for its MI Choice case management services effective December 2021. The organization will maintain its accreditation, review NCQA requirements ongoing, establish and meet measured outcomes in MI Choice, participate in ongoing NCQA training and pursue the renewal of its accreditation in December 2024. Ongoing initiatives that strive to improve the quality of life of older adults within the public service area include, Dementia Friends, Essential Needs Task Force, Refugee Services for Older Adult Refugees, Network for Hoarding Professionals, and the Caregiver Resource Network. We are the source for seniors. Aging looks different for everyone; as a leader of older adult service development, we pride ourselves on offering a wide range of resources to meet individuals where they are or at whatever chapter of life they are in through their aging journey.

Larry asked, how much money does Allegan need to participate in? Sheri said she doesn't know but will find out and get back to Sherry.

Lou asked if there was an age limit for people with disabilities. Sheri said she will look into it, but thinks it's 18 and over.

Sheri said the answers that she wasn't able to properly answer, she will find the answers and get them to Sherry Owens.

ADMINISTRATIVE REPORTS:

-Director's Report (Attachment B)

Goal #1- Continue with Marketing Plan

Things are going well with the Marketing Plan

Goal #2- Stabilize In-Home Supports

- Increase unit rate to \$35.00 effective January 1st, 2022. **COMPLETE**
- Identify and remove barriers to increasing the number of agencies that submit RFPs for' this millage service, this group participated in the 5 Why exercise and the tasks that resulted were as follows:
- Divide the County into service areas (to include map) and allow potential vendors to select the areas (and potentially different unit rates) as part of the RFP process
- Review the RFP documents to determine if it needs to be further simplified
- Develop an on-line survey and send the link to agencies from last RFP and any others identified at Boomer Bash that asks:
- If they have ever considered bidding on Millage Services (if not, why not?)
- Unit rate that agency would consider for contracting services
- Asking other COA's (MDSA) **UNDER DEVELOPMENT**
- Clearly communicate service criteria. **COMPLETE**

Goal #3- Earmark Fund Balance to offset planned increase in services

COMPLETE MONITORING

- Assess impact to current Fund Balance from:
 - Increase in unit rate in HDM as part of the contract extensions
 - Marketing Campaign
 - Increase the unit rate in In-Home Supports

Goal #4- Continue 2021 goal for contingency plans (ADC, PERS,

Transportation and revisit In-Home Supports)

- IRS has increased the millage reimbursement from \$.585 to \$.625 starting July 1st 2022.

Goal #5- Explore Friendly Visitor Program, Miles for Memories and similar programs as future projects.

NOTHING NEW TO ADD

-Financial Reports (Attachment C)

Sherry gives an update on how the new Financial Reports will look.

Sally asked about the post cards and when the next round will be going out?

Sherry replied two rounds have gone out next round to go out soon.

-Outreach Report (Attachment D)

Havilah gave report that our waitlist for In-Home Supports as of this morning was down to 23.

ACTION ITEMS:

1. Recommend BOC approval of Area Agency on Aging of Western Michigan (AAAWM) Multiyear plan (**Attachment E**)

Sample Motion: Recommend the Board of Commissioners approve the Area Agency on Aging of Western Michigan Multi-year Plan 2023 – 2025 as presented.

Moved as presented by Stuart Peet, supported by Richard Butler
Roll call vote. Yays: 8 Nay 0

DISCUSSION ITEMS:

1. Boomer Bash review
Sherry was very happy with the turn out, and all the providers getting to know each other. There was approximately 29 seniors who participated, these seniors had extra time to speak with the providers. We were able to have more time to spend getting to know everyone and give them extra time that we have not had in previous years.
2. **Information flow discussion (Attachment F)**
Sherry provided information on the process for questions not captured in regular meeting minutes. This policy aligns with the Board of Commissioner process. Any questions should be communicated to the director, who will complete the following actions:
 - Research your question and develop a response
 - Email your response at the earliest convenience
 - Communicate your question (and the answer) appropriately as outlined in the polices
 - Include your injury and a detailed response in the next Director’s Report so that all members have the same information

In the event that the Director was not part of the discussion that resulted in an inquiry staff will provide the following support:

- Notify Direction of the question
 - Work with Director to complete the steps above
3. **Challenges facing the Volunteer Driver Program**

Sherry presented the concerns that were raised by a volunteer driver and explained the recent IRS mileage reimbursement increases that take affect 7/2/22. She also asked if anyone knows anyone wanting to volunteer for our Volunteer Drive Program, please let them know to call Tammy Chapin at (269) 686-6154.

4. **Release of RFP for In-Home Supports (Attachment G)**

Sherry speaks regarding adding new providers, with our new rate we should have a competitive rate that may help attract new providers.

We currently have two (2) providers, both under contract extension with a unit rate of \$35.00; Alliance extension ends 12/31/2022 and Atrio signed a two (2) year contract ends the end of 2023.

Sherry's recommendation is to release the RFP for In-Home Supports prior to the end of July 2022 with the following information:

Unit Rates: Given anticipated economic uncertainty over the next few years and past challenges with holding service providers to the agreed upon unit rates, it is recommended that unit rates starting in 2024 be increased from the 2023 unit rate of \$35 based on a specific inflation/Consumer Price Index (CPI) calculation, probably the one published annually by the State of Michigan Treasury (<https://www.michigan.gov/treasury/local/stc/bulletin/archive/stc/inflation-rate-multipliers>).

2. **Current providers:**

- **Alliance/Health at Home:** Since Health at Home acquired Alliance through a merger/acquisition, it also inherited the existing agreement Alliance had with the County through the contract assignment clause in the Alliance agreement and would therefore, be expected to continue to provide the services in a manner consistent with this agreement through the end of 2022. Health at Home will be approached about amending the current agreement to acknowledge the change in ownership and see if they are willing to agree to continue providing services in 2023 at a unit rate of \$35, and agree to the proposed inflation/CPI unit rate increase calculations for 2024 and 2025.

- **Atrio:** Since the current agreement with Atrio runs through 12/31/23 at the \$35 unit rate, no immediate action is needed. Assuming the amendment with Health at Home is successfully negotiated, Atrio will be approached about amending their agreement to Attachment G, pg 3 of 3 extend it through 2025 using the same proposed inflation/CPI unit rate increase calculations in both 2024 and 2025 as well.

3. **Additional Providers:** To determine if there are any additional agencies that can provide In-home supports services to clients in Allegan County, an RFP can be released before the end of July and if any additional service providers respond with sufficient qualifications and demonstrated capability, then additional agreements may be negotiated with services to begin as soon as possible, likely sometime this fall. If successful, this would increase the pool of service providers and reduce the current wait list

SAMPLE MOTION: Move to release an RFP for In-Home Supports as soon as conveniently possible that includes:

- Contract dates of 1/1/2023 through 12/31/2025
- Map of designated service areas for potential bidders to select to provide service
- Vendor disclosure on currently available staff for selected areas
- Fixed unit rate of \$35 for 2023 and adjusted in 2024 and 2025 based on Consumer Price Index
- Dates of new contracts as presented 6/15/2022

Moved to action by Dean Kapenga to approve as presented, supported by Pat Peterson

Roll call vote. Yays: 8 Nay 0

Sherry asked for volunteers for a proposal review committee, Sherry will be part of the committee and needs volunteers. Natalie VanHouten and Richard Butler volunteered.

NOTICE OF APPOINTMENTS: None

FUTURE AGENDA ITEMS: None

SUBCOMMITTEE REPORTS:

AAAWM Board of Directors- No meeting to report

AAAWM Advisory Council- No update

Millage Renewal Committee-

Rich Butler spoke regarding the upcoming Senior Millage. Rich asked for COA members to volunteer based by their geographic locations, and to participate on getting the word out.

ROUND TABLE (COA MEMBER TIME): None

ADJOURNMENT:

Moved to action by Dean Kapenga, supported by Pat Peterson
Yays: 8 Nay 0

Next Meeting – July 20, 2022, 9–11 am Zimmerman Room