

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**CENTRAL DISPATCH – AWARD PHONE SYSTEM UPGRADE CONTRACT**

**WHEREAS**, the Board of Commissioners (Board) appropriated \$22,000 in the 2022 #496 Central Dispatch CIP budget to complete a Phone System Upgrade (Project #1105-22) at Central Dispatch; and

**WHEREAS**, the budgetary estimate for the requested appropriation did not accurately account for the full cost of equipment replacement and did not account for the additional costs of finishing the phone server upgrade which was only partially completed during the 2021 capital project due to backward compatibility issues with the existing workstation phone equipment; and

**WHEREAS**, a final quote from the County's public safety phone system provider, Intrado Life & Safety Solutions, to replace the workstation phone equipment and complete the upgrade of the phone server is \$78,936.31 of which \$65,896.31 is a dispatch capital expenditure and \$13,040.00 will be the total dispatch operational expense for annual support of the upgrade over four years post-implementation; and

**WHEREAS**, based on this cost proposal, an additional \$44,000 in funding is needed to award this contract and complete this Phone System Upgrade Project; and

**WHEREAS**, the available funds remaining in the MCT Replacement Project budget which is nearing completion are in excess of \$100,000 due to conservative budgeting and substantial reverse auction savings.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners (Board) authorizes the budgetary re-allocation of \$44,000 within #496 Central Dispatch CIP from the \$856,000 budgeted for MCT Replacement Project (#1206-21) to the \$22,000 budgeted for the Phone System Upgrade Project (#1105-22); and

**BE IT FURTHER RESOLVED** that the Board hereby awards the contract to Intrado Life & Safety Solutions Corp., 1601 Dry Creek Drive, Longmont, CO, 80503, to complete the Dispatch Phone System Upgrade for a not to exceed amount of \$78,936.31; and

**BE IT FINALLY RESOLVED** that the County Administrator and/or the Board Chairperson are authorized to negotiate a final contract and sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

**REQUEST FOR ACTION - PROCUREMENT OF GOODS AND/OR SERVICES**

RFA #: 000-000 RFA Date: 4/8/2022 RFA Submitted By: Valdis Kalnins

**PROJECT/SERVICE:** Dispatch Workstation Phone Upgrades  
Project/Service Description: Upgrade phone equipment (hardware, software and accessories) at five dispatch workstations, replace network switches & complete server upgrade started in 2021.  
Project/Contract #: 11005-22 Contact Name: Jeremy Ludwig  
Department: Central Dispatch Contact Info: [jludwig@allegancounty.org](mailto:jludwig@allegancounty.org)

**PROCUREMENT METHOD:** Sole Source

Rationale for Sole Source Procurement:

Intrado provided the current dispatch phone solution in 2016 and has been maintaining it for the past five years. In 2021 a capital project was completed to replace the phone system server. The 2021 project also renewed the support contract for 5 years. This 2022 project will complete the system upgrade that started in 2021 with a focus on replacing the dispatch phone workstation equipment which has been in 24/7 use since 2016.

**CONTRACT AWARD:** \$78,936.31

Parties - County and: Intrado Life & Safety Solutions Corp.

Contract Duration: 5 years

Evaluation Team: Jeremy Ludwig, Valdis Kalnins

References Checked: No - Current or previous vendor with satisfactory performance Debarred: No

**BUDGETARY ACTION NEEDED:** BOC - Budget Adjustment or Additional Appropriation Needed

Amount: \$ 44,000 Source: #496 MCT Project To Account: 496-325.000-983.000

**FUNDING SOURCE:** #496 Central Dispatch CIP - Re-allocation of MCT Replacement Project Funds

\$ 22,000.00	Approved Appropriation
\$ 44,000.00	Project Fund re-allocation Requested through this RFA
\$ 66,000.00	Total Funding available if this RFA is approved
\$ -	Expenditures to Date
\$ 65,896.31	Award Amount (Capital portion, additional \$13,040 will be an operational expense)
\$ 103.69	Funds Remaining

**AWARD THRESHOLD:** BOC - Budgeted Capital Procurement over \$50,001

**AMENDMENT OR MODIFICATION TO EXISTING CONTRACT:**

Does amendment extend the contract: No

Does amendment change risk and liability: No

Does the amendment result in a cost increase: Yes

Upgrade will result in a \$3,260 increase in annual support and maintenance costs for the system. The first year costs are included in the capital project. Assuming a mid-year implementation, approximately \$1,630 in additional operational funding will be needed in the 2023 budget and the full \$3,260 will be needed in the 2024 budget and in subsequent years for the life of the solution.

Summary of other Changes:

Amendment also authorizes the completion of the phone server upgrade which was partially completed in 2021 but due to backward compatibility issues, could not be finished until the workstation phone equipment was upgraded as well.