

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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FEBRUARY 24, 2022 SESSION

JOURNAL 70

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DRAFT

**MORNING SESSION****FEBRUARY 24, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on February 24, 2022 at 9:00 A.M. in accordance with the motion for adjournment of February 10, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN - Absent
DIST #4	MARK DeYOUNG		

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA ADDITIONS**

3/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner DeYoung asked to have a closed session regarding personnel performance evaluation.

Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adopt the changes to the meeting agenda as requested. Motion carried by roll call vote. Yeas: Kapenga, Storey, Thiele, DeYoung and Dugan. Nays: Jessup. Absent: Cain.

**AGENDA - ADOPTED AS AMENDED**

4/ Moved by Commissioner Kapenga, seconded by Commissioner Jessup to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**DISCUSSION ITEMS:****PUBLIC HEALTH QUARTERLY REPORT**

5/ Health Officer Angelique Joynes addressed the board with the Public Health Quarterly Report.

# PUBLIC HEALTH QUARTERLY UPDATE

- Angelique Joynes, Health Officer, MPH, RN
- Randy Rapp, Environmental Health Services Manager, RS
- Lisa Letts, Personal Health Services Manager, BSN, RN
- Lindsay Maunz, Planning and Preparedness Manager, MPH
- Rosemary Graham, Resource Recovery Coordinator



## Today's Takeaways:

1. Identify Public Health and its Role (Federal, State, and Local expectations)
2. Identify ACHD Division's Priority Activities and Emerging Concerns for 2022
3. Answer questions and elicit feedback from the Board of Commissioners



# HEALTH Department Allegan County Health Department (4 Divisions)

## ADMINISTRATION

- Supports the department as a whole
- Issues Advisories, Cease and Desist letters, etc.
- Collect and evaluate data needed to support efficient public health service delivery and share data with the community

## RESOURCE RECOVERY

- Coordinate Resource Recovery Program for participating LUG's
- Facilitate Solid Waste Planning Committee

## ENVIRONMENTAL HEALTH

- Provides services such as well and septic permits, soil erosion permits, restaurant inspections, ground water contamination surveillance, beach sampling, etc.
- Identifies opportunities for environmental health education and work with Planning and Preparedness to develop materials

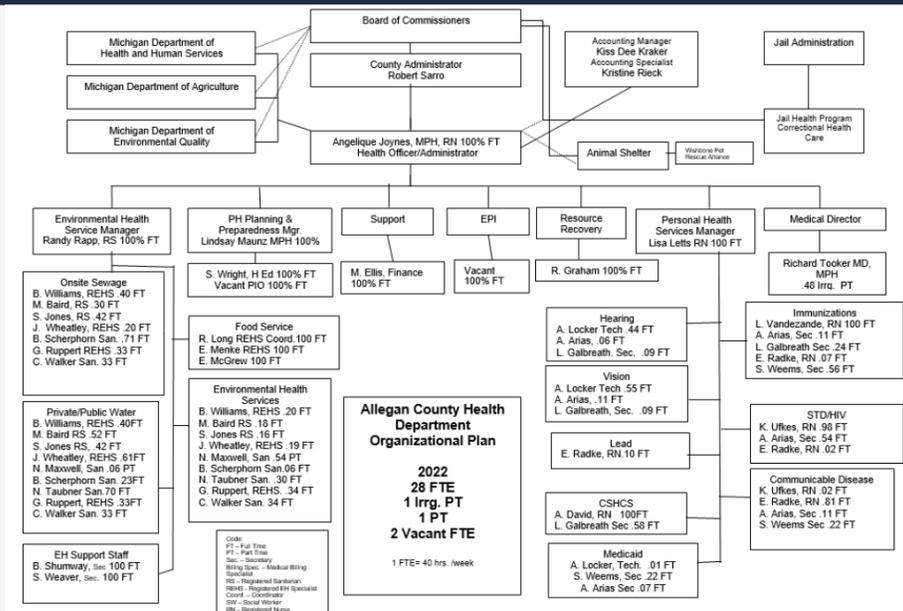
## PERSONAL HEALTH

- Provides services such as STI/HIV, Immunizations, Lead, Hearing and Vision, Communicable Disease, and Children's Special Health Care Services (CSHCS)
- Provides education, in-services, and on-site inspections for medical providers who participate in Vaccine for Children (VFC) and Adult Vaccine Program (AVP)
  - Safe storage and handling
  - Inventory management
  - Patient education

## PLANNING AND PREPAREDNESS

- Provides services such as community health needs assessment and community health improvement plans, emergency preparedness, and other planning and health education services that improve community health and quality of life in Allegan County.
- Interacts with the community through social media and media interviews.

# HEALTH Department Allegan County Health Department: Organization Chart



### 3 P's of Public Health

- Promote
- Protect
- Prevent

### About the Essential Public Health Services (EPHS)

- The framework was originally released in 1994 and more recently updated in 2020. The revised version is intended to bring the framework in line with current and future public health practice.

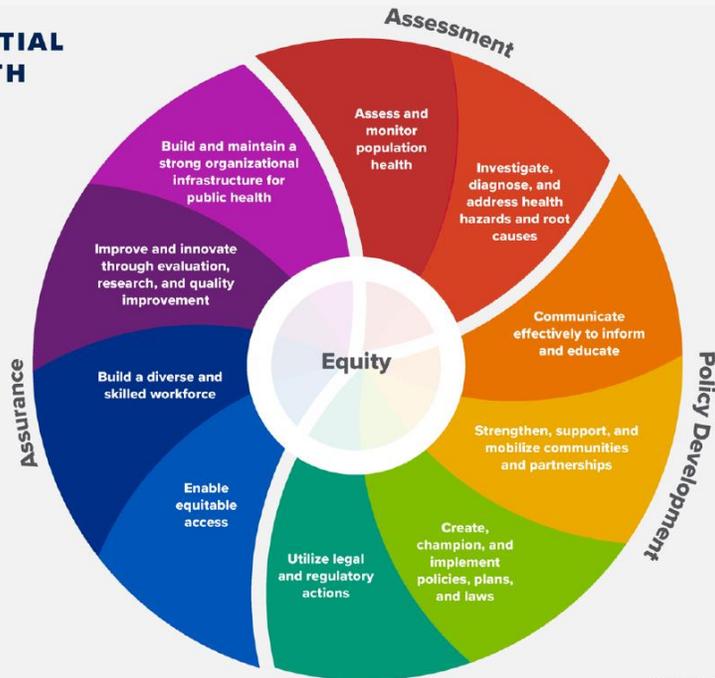
### Core Functions

- Assessment
- Policy Development
- Assurance

## THE 10 ESSENTIAL PUBLIC HEALTH SERVICES

*To protect and promote the health of all people in all communities*

The 10 Essential Public Health Services provide a framework for public health to protect and promote the health of all people in all communities. To achieve optimal health for all, the Essential Public Health Services actively promote policies, systems, and services that enable good health and seek to remove obstacles and systemic and structural barriers, such as poverty, racism, gender discrimination, and other forms of oppression, that have resulted in health inequities. Everyone should have a fair and just opportunity to achieve good health and well-being.



Created 2020

## The 10 Essential Public Health Services (National Framework)

The 10 Essential Public Health Services provide a framework for public health to protect and promote the health of all people in all communities.

<b>Essential Public Health Service #1</b> Assess and monitor population health status, factors that influence health, and community needs and assets	<b>Essential Public Health Service #2</b> Investigate, diagnose, and address health problems and hazards affecting the population	<b>Essential Public Health Service #3</b> Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it	<b>Essential Public Health Service #4</b> Strengthen, support, and mobilize communities and partnerships to improve health
<b>Essential Public Health Service #5</b> Create, champion, and implement policies, plans, and laws that impact health	<b>Essential Public Health Service #6</b> Utilize legal and regulatory actions designed to improve and protect the public's health	<b>Essential Public Health Service #7</b> Assure an effective system that enables equitable access to the individual services and care needed to be healthy	<b>Essential Public Health Service #8</b> Build and support a diverse and skilled public health workforce
<b>Essential Public Health Service #9</b> Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement	<b>Essential Public Health Service #10</b> Build and maintain a strong organizational infrastructure for public health		

## Matrix of Services of Local Public Health for Michigan

Mandated Services

Services	Rule or Statutory Citation	Required	Basic	Mandated	LPHO
Immunizations	PA 349 of 2004 - Sec. 218 and 904; MCL 333.9203, R325.176	X	X	X	X
Infectious/Communicable Disease Control	MCL 333.2433; Parts 51 and 52; PA 349 of 2004 - Sec. 218 and 904; R325.171 et seq.	X	X	X	X
STD Control	PA 329 of 2004 - Sec. 218 and 904; R325.177	X	X	X	X
TB Control	PA 329 of 2004 - Sec. 218	X	X	X	
Emergency Management - Community Health Annex	PA 329 of 2004 - Sec. 218; MCL 30.410	X	X	X	
Prenatal Care	PA 329 of 2004 - Sec. 218	X	X	X	
Family planning for indigent women	MCL 333.9131; R325.151 et seq.	X		X	
Health Education	MCL 333.2433	X		X	
Nutrition Services	MCL 333.2433	X		X	
HIV/AIDS Services; reporting, counseling, and partner notification	MCL 333.5114a; MCL 333.5923; MCL 333.5114	X		X	
Care of individuals with serious Communicable disease or infection	MCL 333.5117; Part 53; R325.177	X		X	
Hearing and Vision Screening	MCL 333.9301; PA 349 of 2004 - Sec. 904; R325.3271 et seq. R325.13091 et seq.	X		X	X
Public Swimming Pool Inspections	MCL 333.12524; R325.2111 et seq.	X		X	
Campground Inspection	MCL 333.12510; R325.1551 et seq.	X		X	

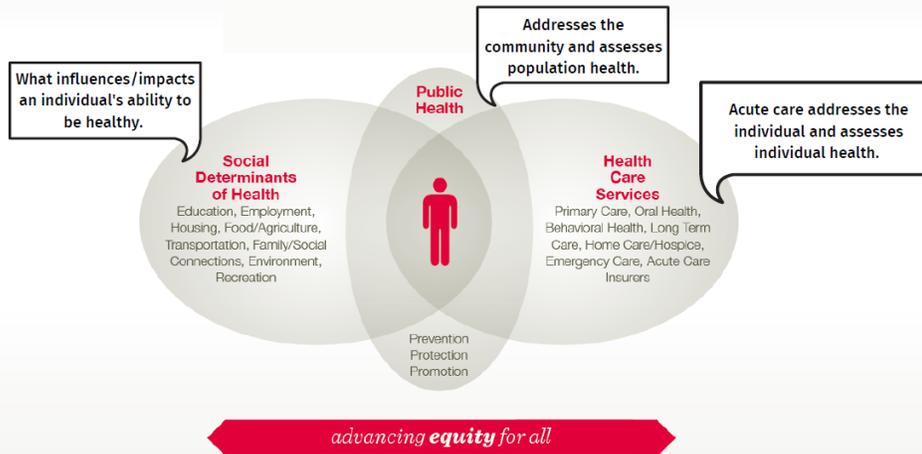
## Matrix of Services of Local Public Health for Michigan, continued

Services	Rule or Statutory Citation	Required	Basic	Mandated	LPHO
Public/Private On-site Wastewater	MCL 333.12751 to MCL 333.12757 et seq., R323.2210; R323.2211	X		x	
Food Protection	PA 92 of 2000 MCL 289.3105; PA 349 of 2004 - Sec. 904	X		x	
Pregnancy Test related to informed consent to abortion	MCL 333.17015(18)	X		x	
Public/Private Water Supply	MCL 333.1270 to MCL 333.12715; R325.1601 et seq., MCL 325.1001 to MCL 325.1023; R325.10101 et seq.	X			X

Name	Citation	Description
Required Service	MCL 333.2321 (2); MCL 333.2408; R325.13053	(A) a basic service designated for delivery through Local Public Health Department (LPH), (B) local public health service specifically required pursuant to Part 24 or specifically required elsewhere in state law, or (C) services designated under LPHO
Basic Service	MCL 333.2311; MCL 333.2321	A service identified under Part 23 that is funded by appropriations to MDCH or that is made available through other arrangements approved by the legislature. Defined by the current Appropriations Act and could change annually.
Mandated Service	MCL 333.2408	The portion of required services that are not basic services, but are *required pursuant to this part [24] or specifically required elsewhere in state law.
LPHO	PA 349 of 2004 - Sec. 904	Funds appropriated in part 1 of the MDCH Appropriations Act that are to be prospectively allocated to LPH to support immunizations, infectious disease control, STD control and prevention, hearing screening, vision services, food protection, public water supply, private groundwater supply, and on-site sewage management.

# Acute Care vs. Public Health

## Total Population Health:



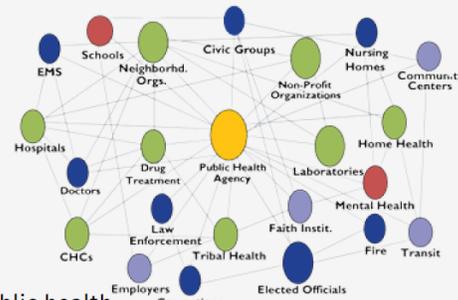
## Public Health vs. Individual Health

"Public Health": the health of the population as a whole

- Pursuant to MCL 333.2433
  - A local health department shall continually and diligently endeavor to prevent disease, prolong life, and promote the public health through organized programs, including prevention and control of environmental health hazards; prevention and control of diseases; prevention and control of health problems of particularly vulnerable population groups; development of health care facilities and health services delivery systems; and regulation of health care facilities and health services delivery systems to the extent provided by law.

"Health": the state of being free from illness or injury.

- While a doctor treats people who are sick, public health professionals try to prevent people from getting sick or injured in the first place. They also promote wellness by encouraging healthy behaviors. (APHA)



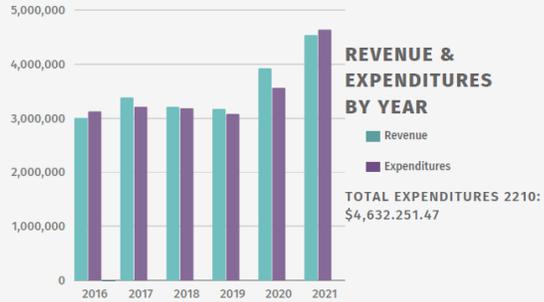
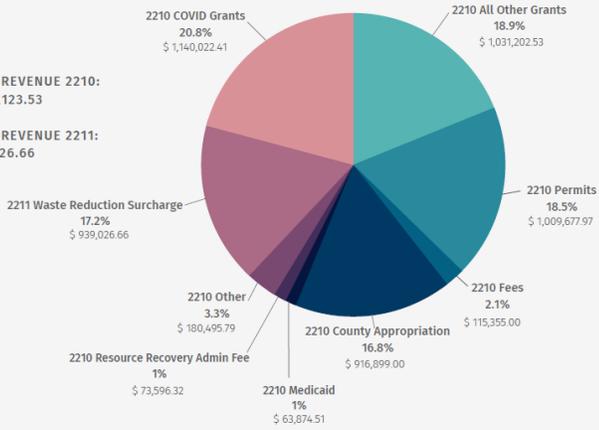
<https://www.apha.org/what-is-public-health>

# Finance: 2021 Activities

## 2021 REVENUE

TOTAL REVENUE 2210:  
\$4,531,123.53

TOTAL REVENUE 2211:  
\$939,026.66

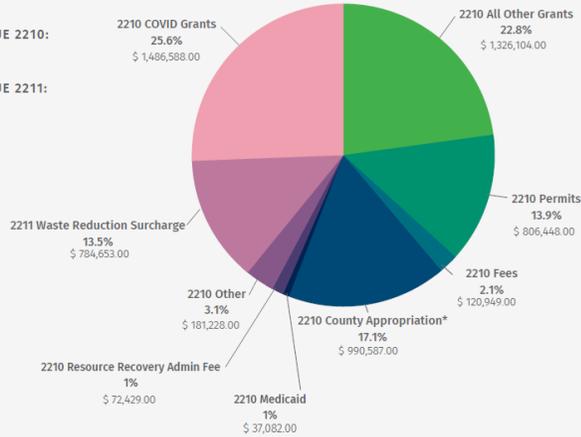


# Finance: 2022 Activities

## 2022 BUDGETED REVENUE

TOTAL BUDGETED REVENUE 2210:  
\$5,021,415.00

TOTAL BUDGETED REVENUE 2211:  
\$784,653.00



# A YEAR IN REVIEW 2021 ACCOMPLISHMENTS



## ADMINISTRATION

**1** Participated in COVID Court Planning Task force for public health expertise and guidance

**1** Met weekly with Superintendents for school discussions

**33,190** recommendations and advisories issued

**1** Updated plans & worked with MPHI on developing a strategic plan visual

**1** Implemented the mobile health clinic with donation from Gun Lake Tribe

**223** Customer Satisfaction Surveys received

**93** Inquiries received

## ENVIRONMENTAL HEALTH

**2** Sanitarians became Registered Environmental Health Specialists (REHS)

**1** Provided a total of 8,998 services, a 1.4% increase from 2020

**1** Worked with Hydrosimulatics to complete a comprehensive Ground Water Study of Allegan County

**1** Field team met the 14 business day turn-around time 96.2% of the time while assisting with COVID-19 response

## RESOURCE RECOVERY

**1,500+** Tons of comingled recycling collected through 11 curbside recycling routes, 3 township drop-sites, and 3 regional collection sites

**3** Scrap tire collection events, 4,298 tires collected total

**3** Household hazardous waste and electronics collection events

**1** Implemented a new social media campaign promoting recycling education

**1** Despite focus on COVID-19, essential services like TB, HIV/STI, immunizations, hearing and vision, communicable disease investigation, and CSHCS continued

**1** Implemented email newsletter for provider and long-term care facility updates, sent 11 newsletters to 46 emails

**1** Improved STI/HIV case management with new database

**5,565** Hearing and Vision screenings conducted

**1** Built community relationships through vaccine and testing events, health updates, and community involvement

## PUBLIC HEALTH PLANNING & PREPAREDNESS

Community Health Survey developed for 2022 data collection



Implemented an email Newsletter to update the community on public health news, sent 30 public health updates to over 27,000 emails



**172,055** Individuals reached on Facebook

# Administration: 2022 Activities (Quarter 1)

## CUSTOMERS

### Community Health Needs Assessment and Community Health Improvement Plan (CHNA/CHIP)

- Community Health Survey sent out January 25, 2022
  - Closes March 1, 2022
  - Ascension Borgess Allegan and United Way collaboration
- Data compiled and shared with stakeholders by March 4, 2022
- CHNA Report to be shared to Ascension Borgess Allegan's Board, United Way's, and Board of Commissioners by June 30, 2022
- CHIP timeline developed by June 30, 2022



## ENGAGED WORKFORCE

### Workforce Development Plan

- Updated 2022 Workforce Development Plan
- Ensuring staff are getting updated on training and requirements to provide their public health services

### Supporting Employees with Pandemic and Compassion Fatigue

- Assessing individual concerns in L&G sessions
- Continue to promote and bring opportunities that promote employee wellness

## IMPROVED PROCESSES

### CI Project: Contracts/Agreements

- Public Health has over 150 agreements (MOUs, Contracts, etc.) to manage with Project Management. Working collaboratively on identifying efficiencies for each type of agreement.
  - Activities include:
    - Compile list of all types of agreements
    - Review current process of each agreement
    - Meet with Project Management on process and template alignment

### Accreditation Readiness

- Assessing accreditation readiness for local public health accreditation and determining gaps

## FINANCIAL STABILITY

### Transition to Mandated Services

- Using other resources, such as CDC Foundation staffing to supplement COVID-19 response



### Optimize Grant Funding to Minimize County funding

- Reviewing Financial Statement Reports (FSRs) on a regular basis
- Reallocation of essential local public health services funding as needed to maximize utilization of all grant funding

## Potential Emerging Public Health Concerns

### ADMINISTRATION

- Communicable diseases/Emerging illnesses, and being able to respond to other public health concerns with limited resources
- Limited access, delay of care related to COVID-19 and impact on chronic diseases and health outcomes for residents
  - Tele-health
  - Utilization of Community Health Workers
  - Working with other sectors to develop Community Health Hubs
- Social Determinants of Health and Equity and impact on health outcomes
- Working with communities as a Chief Public Health Strategist in a national, state, and local environment where communities are currently divided.

PERFORMANCE MEASURES: WHERE WE'RE AT → WHERE WE WANT TO BE

	2019	2021	MI 2021	U.S. Top Performer 2021
PRIMARY CARE PHYSICIANS	3,850:1	4,510:1	1,270:1	1,030:1
DENTISTS	3,420:1	2,880:1	1,310:1	1,210:1
MENTAL HEALTH PROVIDERS	1,270:1	1,080:1	360:1	270:1



## Resource Recovery: 2022 Activities (Quarter 1)

### CUSTOMERS

#### Online Reporting Tools

- Expanding online reporting tools for residents to request curbside recycling service and to report missed recycling collection

#### Supporting Local Units of Government (LUG)

- Supporting local municipalities interested in participating in the Recycling Surcharge election

#### Materials Management County Engagement

- Reviewing data collected by West Michigan Sustainable Business Forum through the Materials Management County Engagement Grant

### FINANCIAL STABILITY

#### Tire Collection Funding

- Identified agriculture tire collection funding source.
  - Outlining service delivery options with VBDSF grant coordinator

### IMPROVED PROCESSES

#### Exploring Online Scheduling Solutions

- Coordinating with IS to explore online scheduling solutions for household hazardous waste and sharps appointments

#### Website Improvements

- Improving Recycling website through on-going creation of a recycling guide for difficult to recycle items

### EMERGING RESOURCE RECOVERY CONCERNS

- Legislation requiring updating plans in county. Our current resources in program are not able to accommodate this revision
- Rising transportation and labor costs resulting in increased recycling and household hazardous waste collection costs.
- Lack of countywide recycling and household hazardous waste collection options for residents.
- Lack of available Health Department employees, volunteers, and trustees to support recycling and scrap tire collections.



## Environmental Health: 2022 Activities (Quarter 1)

### CUSTOMERS

#### Filebound

- **Project outcome:** customers will have access to files on the internet. This project is funded through an MDHHS grant
  - Activities for this Quarter include:
    - Purchase and install technology equipment
    - Interview, hire, and on-board a Robert Half employee
    - Purge existing files
    - Scan files into PDF documents

#### Ground Water Ad Hoc Committee

- **Project outcome:** Have a community driven work group around the Ground Water study
  - Activities for this Quarter Include
    - Send email and schedule the 1st meeting for work group
    - Develop Committee Charter

### FINANCIAL STABILITY

#### Michigan Department of Environment, Great Lakes, and Energy (EGLE) Financial Statement Reporting

- New for 2022

### IMPROVED PROCESSES

#### Standard of Work for Ground Water Laboratory Results (PFAS, etc.)

- Activities for this quarter include:
  - Procedures on ground water site laboratory results
  - Tracking MDHHS registered sites to ensure filter replacements, etc. are not missed

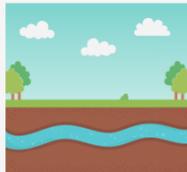
#### Type II Water Supply Rules/Regulation Changes

- 2016 Coliform rules change increasing testing, with no additional funding
  - This creates a challenge for local health department Type II or Non-community Water Supply Coordinators' to meet the requirements

## Potential Emerging Environmental Issues

### Ground Water Contamination

- Current Sites of PFAS Interest: KAVCO, Otsego, DeYoung Landfill (sites in Allegan County on Michigan PFAS Action Response Team's website)
- Ground Water Monitoring Program:
  - Sampled 34 residences in Allegan County for ground water contamination (quarterly, semi-annual, or annual)
  - This program is not part of the PFAS investigations



### Vector-borne Diseases, including EEE

- Mosquito/Tick Surveillance program: working with Resource Recovery and Public Health for agriculture tire collection. Updates will be shared in future BOC updates
- Longer, warmer summer season, or milder winter weather may contribute to the incidences of EEE.
  - Educating individuals of the vector borne disease risks in early fall, where temperatures are more mild, but the vectors are still active



### Harmful Algal Blooms (HABs)

- Longer, warmer summer season may contribute to incidences and duration of HABs
  - Waters staying warmer can create increased risk of toxic algae blooms
    - This can cause potential impacts to tourism and places of recreation

### Beach Testing Surveillance and Monitoring

- Monitor presence of E.coli, soil erosion, other debris that can impact our lakes
  - This can cause potential impacts to tourism and places of recreation
- Educate beach-goers on healthy water habits
  - Work with Parks and Local Units of Government (LUGs) to get signage re-established for Spring at Allegan County bodies of water



# Personal Health: 2022 Activities (Quarter 1)

## CUSTOMERS

### Lead Testing

- **Program goal:** Increase the number of children <6 years old testing for Lead to help prevent lifelong negative health impacts
  - Activities for this Quarter include:
    - Provide education and follow-up on Venous confirmation of EBL to parents of children with elevated blood lead levels greater than 4.5µg/dL
    - Educate the public and health care providers about childhood lead poisoning and other housing-related health hazards.



### CSHCS Transition Toolkit Development

- **Program goal:** Increase the percentage of adolescents, with and without special healthcare needs, who receive services necessary to make transitions to adult health care.
  - Activities for this Quarter include:
    - Create local transition toolkit for young adults
    - Offer care plan development regarding transition of care to CSHC clients aged 12 and provide CSHC clients aging out assistance regarding accessing adult care and linking to resources

## CUSTOMERS

### Immunizations

- **Program goal:** Increase vaccine coverage rates for vaccine preventable disease in Allegan County for all population with a priority on those 19 and under, as well as vulnerable population
  - Activities for this Quarter include:
    - Adopt a community-based approach to the provision of immunization services working with community partners
    - Provide a recall for individuals that are not up to date
    - Working to make vaccine available in non-traditional settings
    - Education the public on vaccine preventable diseases

## FINANCIAL STABILITY

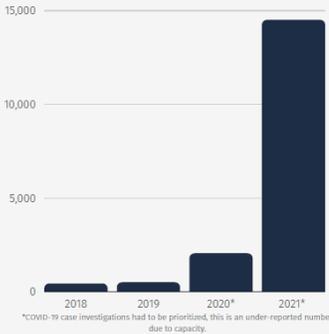
- Evaluating immunization fees
- Determining what resources are needed to provide mandated communicable disease investigation with the influx of communicable disease cases

## IMPROVED PROCESSES

- Ensuring all QA activities are being done and identifying opportunities for improvement

# Potential Emerging Personal Health Issues

Number of Communicable Disease cases reported in MDSS, Allegan County, 2018-2021



## Communicable Diseases vs. Resources Available

- Unfortunately, COVID-19 is most likely not going away and we need to be able to manage COVID-19 along to other communicable diseases. We need to plan and prepare to quickly respond to potential outbreaks to minimize impact on community.
- The graph to the left shows the number of Communicable Disease cases reported in MDSS for Allegan County over the last 4 years. We have seen a significant increase in numbers from COVID-19.
  - Our current FTEs cannot keep up with this increase.

## Lead Levels

- The CDC has determined that the new reference value (NHANES study) is 3.5 mcg/dL.
- There is no guidance on what we are supposed to do, however we are working with all of the entities involved to see if children would qualify for NCM services (Medicaid) and the Lead Safe Home program (HUD and CHIP funds) for remediation.
  - This change will result in additional need for testing, serial follow up, case management, home visiting and resource referral.
- **Legislation:** HB 5417 (Lead Reporting Requirements), HB 5418 (Automatic CSHCS Enrollment), and HB 5423 (Referral Related to Lead for Minors) have all been introduced to the house



## Planning and Preparedness: 2022 Activities (Quarter 1)

### CUSTOMERS

#### Community Inclusion Plan (Requirement in PHEP Workplan)

- **Requirement:** Enhance public health preparedness and awareness through outreach to community partners, including groups representing at-risk populations, and continue to implement a multi-year strategy to ensure greater integration of vulnerable/functional needs populations into local plans, planning and exercises.
  - Activities for this Quarter include:
    - Update Whole Community Inclusion Plan to reflect identified vulnerable populations for the COVID-19 After Action Report

#### Communication Plan

- Update plan to include Health Education, Outreach, and Mobile Clinic objectives and activities:
  - Include at least 4 community outreaches for 2022
  - Incorporate national public health observances in monthly newsletter
  - Collaborate with other agencies to improve marketing of community events (MACC, Schools, Businesses, Health Care)

#### Planning for Vaccine Resistant COVID-19 Variant

- Identifying Resources needed and Activities in the event that there is a vaccine resistant COVID-19 Variant with higher mortality rates

### FINANCIAL STABILITY

#### Grant and Technical Assistance Opportunities

- Assessing 10 EPHS and National Public Health Accreditation Readiness
  - Seek grant opportunities and/or Technical Assistance from Michigan Public Health Institute (MPHI) to bridge gaps

### IMPROVED PROCESSES

#### COVID-19 After Action Report (similar to Otsego and EEE)

- Develop survey instrument to measure strengths, weaknesses, threats and opportunities for improvement from the COVID-19 response
- Deploy the survey tool to community partners, community members, businesses, schools, LUG's by March 2022.

#### COVID-19 Quarterly Action Plan Update

- Submit COVID-19 Quarterly Action Plan to MDHHS by March 31, 2022



## Potential Emerging Public Health Concerns

### PLANNING AND PREPAREDNESS

Improve our ability to prepare for, respond to, and recover from public health emergencies with limited resources

- Historically: ground water contamination, EEE, and COVID-19.
- Assuring enough cache of PPE and other supplies needed for public health emergencies
- We need to be prepared to rapidly respond to vaccine resistant COVID-19 variant or other communicable diseases with high mortality rates
- Ability to deploy mass vaccination and/or medical countermeasure clinics with partnership emergency management and recruit/activate over 200 volunteers.
  - Moving forward, many of these volunteers are back at work
- Work with Emergency Management and EOC Annexes to identify gaps and improve all hazard emergency responses



Working with sectors to align resources and collaboration related to Community Health Needs Assessment and Community Health Improvement Plan

- Ensuring resources are aligned and reduce duplication of efforts in planning and implementation
- Connecting organizations to maximize collective impact in our community





## Living with COVID-19

Adaptation to COVID-19 is important with no clear end in sight to this over two-year pandemic.

- ACHD is updating procedures to manage COVID-19 like other communicable diseases while we are in this post-surge recovery period.
- Quarantine will only be required if there is an outbreak or ongoing spread in the facility.
- We will continue to promote to use layers of protection to keep yourself and your loved ones healthy. Additional surges are possible; please be prepared to take measures in the future to protect yourself, your loved ones, and your community.
- It is important to understand that based on the risk of COVID-19, vaccine effectiveness, and impact on deaths and hospitalizations, mitigation strategies will need to increase to strengthen and protect public health when those metrics increase.



## COVID-19 RESPONSE 2021 AT A GLANCE



HEALTH Department



72 mobile vaccination clinics held

providing mitigation assessments and technical assistance to **376 businesses**



192 vaccination clinics held

connected with 35 care facilities on Monoclonal Antibody Therapies (MAB) toolkit, and influenced to adopt MAB protocols



38,086 vaccines administered at ACHD vaccination events

30

vaccinations given to homebound individuals



30 testing events held, with collaboration from HONU and MING



118

vaccine reallocations

### IN 2021 THERE WERE:

**13,819**  
total COVID-19 cases

**7,445** total COVID-19 close contacts

**319** total COVID-19 hospitalizations

**171** total COVID-19 related deaths

**52** Weekly Situational Reports submitted

**26**  
COVID-19 vaccine providers approved



Assessed local communities for gaps in needs, and barriers to resources. Deployed/connected to resources.

**29**

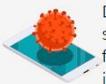
Community Leader Updates Provided

over **250**

individuals vetted completely through Allegan County's volunteer process for COVID-19 vaccine



Implemented scheduling tool for vaccination appointments



Deployed PEG (technology system) to reach individuals for contact tracing and case investigation

Coordinated a local Communications task force for vaccine



Deployed a business reporting form for case investigation and management



Implemented Sign-up Genius for volunteer deployment

# COVID-19 VACCINE TIMELINE

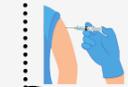
## LARGEST VACCINATION DEPLOYMENT IN HISTORY



HEALTH  
Department

### JANUARY 2021

- Assisted Meijer in providing their first dose of COVID vaccine
- 8,758 residents received first doses of vaccine to eligible priority phase groups



### MARCH 2021

- ACHD holds first JBS vaccination clinic (vulnerable population)
- ACHD unveils **Mobile Health Clinic** to help with vaccination efforts across the County, from donation by the Gun Lake Tribe
- March 29 provided Perrigo technical assistance and logistic support to become provider as closed pod and reallocated vaccine



### MAY 2021

- Individuals 12 years and older eligible to receive Pfizer vaccine



### JULY 2021

- 53,530 residents 12 years and older vaccinated with at least one dose of vaccine



### SEPTEMBER 2021

- COVID-19 booster doses available for those 18 years and older
- Provided vaccine at Senior's Day and Ladies Day during Allegan County Fair



### NOVEMBER 2021

- 5-11 year olds now eligible to receive COVID-19 vaccine



### FEBRUARY 2021

- ACHD holding 2-3 mass vaccination clinics each week
- 16,363 residents have received at least one dose of vaccine.



### APRIL 2021

- ACHD holding 3-4 mass vaccination clinics each week
- 42,364 residents have received at least one dose of vaccine



### JUNE 2021

- Demand for vaccine has decreased in clinic locations. ACHD shifts focus to mobile vaccination clinics to reach more people and ensure accessibility
- Provided technical assistance to Allegan County Correctional Facility as a vaccine provider



### AUGUST 2021

- ACHD providing third doses to immunocompromised individuals
- Attended 4 School Open House events for vaccine administration



### OCTOBER 2021

- 59,627 residents 12 years and older have received at least one dose of vaccine
- Provided vaccine at Veteran's Stand Down event

### DECEMBER 2021

- COVID-19 booster doses available for those 16 years and older
- 64.7% of residents aged 16 years and older have received at least one dose of vaccine



## Intersection of Public Health Outcomes and Economic Prosperity

Under the Trump Administration, Surgeon General Jerome Adams published the "Community Health and Economic Prosperity" in 2021. The goal: to improve the health of Americans and help foster a more sustainable and equitable prosperity. The multi-pronged approach includes:

- Engaging businesses to be community change-makers and forces for health in their communities
- Implementing solutions to help improve and sustain the health of communities, such as comprehensive smoke-free policies and affordable housing
- Strengthening communities to be places of opportunity for health and prosperity for all

### In 2021

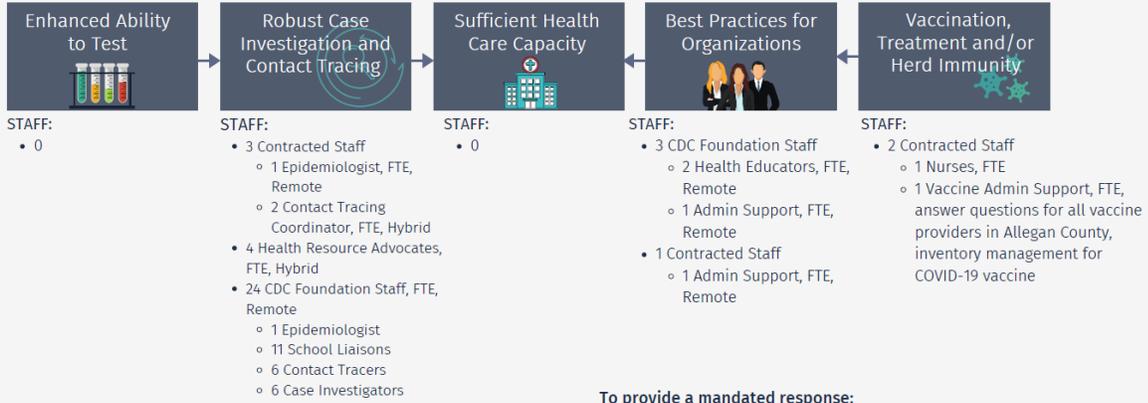
- Allegan County Health Department worked with Lakeshore Advantage on deploying a survey to identify PPE needs and vaccine needs. This data was shared weekly, which was used to connect businesses with resources, including ACHD providing on-site vaccine clinics.
- Worked with Spectrum Health and InterCare on redeployment of vaccine and staff to maximize the amount of residents that could be vaccinated in the shortest amount of time.

Watch the video here: <https://youtu.be/E1XAuKVBz28>



**HEALTH Department** **Allegan County Health Department: Organization Chart, Staff for COVID Response**

**COVID-19 MITIGATION COMPONENTS**

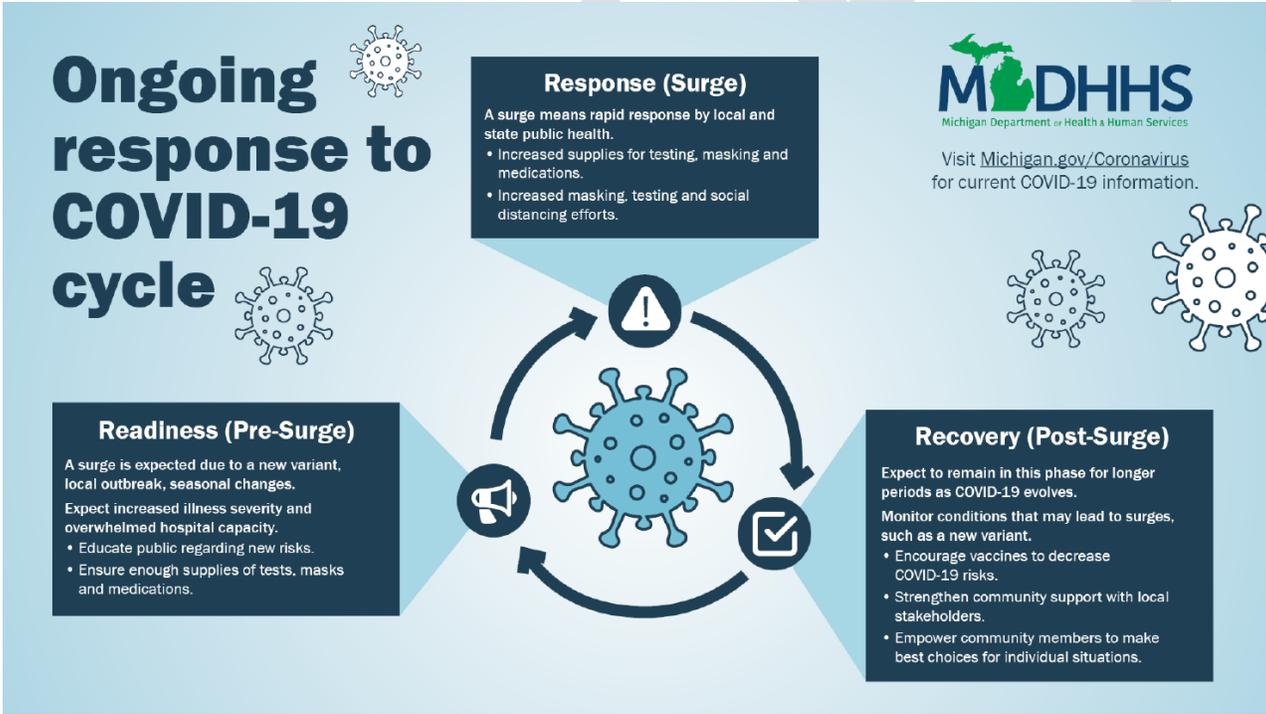


**All CDC Foundation staff are provided at no cost to Allegan County. Currently available until July 31, 2022.**

- Helps ACHD provide a mandated response for a longer period of time
- Majority onboarded in January 2022

**To provide a mandated response:**

- 6 Contracted Staff
- 4 School Health Resource Advocates (specific activities)
- 27 CDC Foundation staff (specific activities)





## COVID-19 Response: 2022 Activities (Quarter 1)

### CUSTOMERS

#### Health Resource Advocates and School Liaisons

- Deploy 4 Regional Health Resource Advocates and 11 School Liaisons to local school districts

#### Website Improvements

- Update COVID-19 Webpage to improve navigation on various COVID-19 topics
- Provide source for local Health Education resources

#### Providing Health Education

- Creating educational materials for social media to include mitigation strategies, latest research, timely news
- Updating guidance documents as the situation changes

#### Access to Mitigation Tools

- Deploy adult and child KN95 masks to LUG's and Libraries for community members (ensuring adequate masking for personal protection for those at risk)

### ENGAGED WORKFORCE

#### Staffing Changes

- Onboard CDC Foundation staff members for contact tracing, case investigation, health education, school liaison, epidemiology

### FINANCIAL STABILITY

#### Staffing Changes

- Using CDC Foundation resources to help maintain mandated services

### IMPROVED PROCESSES

#### Recovery Phase, Managing Close Contacts similar to other Communicable Diseases

- Providing exposure notices in school settings
- Quarantine used in outbreak/clusters, and other specialized circumstances such as high risk settings

#### Accessible Testing

- Identified LUGs and Libraries to distribute rapid antigen testing kits and waiting on supplies to re-distribute to them.
- Share information via email newsletter and social media

## Questions?



**Are there any items that you'd like to see included in the next BOC Quarterly Meeting?**

**BREAK - 10:00 A.M.**

6/ Upon reconvening at 10:10 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup and Dugan. Absent: Cain.

**PUBLIC PARTICIPATION - COMMENTS**

7/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

- 1. Carl Avery of Monterey Township said hello to the board

**CLOSED SESSION: PERSONNEL PERFORMANCE EVALUATION**

8/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to recess to closed session to discuss personnel performance evaluation. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: Cain.

**RECONVENE/ROLL CALL**

9/ Upon reconvening at 1:06 P.M., the following Commissioners were present: Kapenga, Storey, Thiele, DeYoung, Jessup and Dugan. Absent: Cain.

**ADJOURNMENT UNTIL MARCH 10, 2022 AT 9:00 A.M.**

10/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adjourn until March 10, 2022 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 1:09 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**AFTERNOON SESSION**

**FEBRUARY 24, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on February 24, 2022 at 1:00 P.M. in accordance with the motion for adjournment of February 10, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #1 Commissioner Kapenga.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN - Absent
DIST #4	MARK DeYOUNG		

**FEBRUARY 10, 2022 SESSION MINUTES - ADOPTED**

12/ Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the minutes for the February 10, 2022 session as distributed. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - COMMENTS**

13/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

1. Harold Michaels of 3905 40<sup>th</sup> Street in Hamilton addressed the board regarding issues with barking dogs and distributed a copy of a local ordinance on the issue

**AGENDA - ADOPTED AS PRESENTED**

14/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote

**ADMINISTRATIVE REPORTS:**

15/ Administrator Rob Sarro noted his written report was submitted to Commissioners. Highlights included compensation study; facility master planning; contracts for additional law enforcement service; Eden software; public health field delivery; Business Intelligence Report 2021; and Senior Services.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

16/ **WHEREAS**, Administration has compiled the following claims for February 18, 2022 and February 25, 2022; and  
**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and  
**WHEREAS**, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

**February 18, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	63,702.73	63,702.73	
General Fund - 1010	1,056.00	1,056.00	
Parks/Recreation Fund - 208	2,124.32	2,124.32	
Friend of the Court – Cooperative Reimb – 215	774.27	774.27	
Health Department Fund - 221	82,441.07	82,441.07	
Health Department Fund - 2210	2,743.02	2,743.02	
Solid Waste/Recycling - 226	60,202.74	60,202.74	
Animal Shelter - 2550	2,558.13	2,558.13	
Register of Deeds Automation Fund - 256	736.98	736.98	
Indigent Defense Fund - 260	314.11	314.11	
Central Dispatch Fund – 261	3,356.31	3,356.31	
Grants - 279	3,940.57	3,940.57	
Transportation Fund - 288	3,948.17	3,948.17	
Child Care Fund - 292	32,276.49	32,276.49	
Senior Services Fund - 298	36.01	36.01	

Central Dispatch CIP - 496	84.95	84.95	
Delinquent Tax Revolving Fund - 516	6,791.57	6,791.57	
Tax Reversion - 620	63.83	63.83	
Revolving Drain Maintenance Fund - 639	162.98	162.98	
Fleet Management/Motor Pool - 661	119.80	119.80	
Self-Insurance Fund - 677	31,980.00	31,980.00	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$299,414.05</b>	<b>\$299,414.05</b>	

**February 25, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	60,651.12	60,651.12	
General Fund - 1010	30,284.00	30,284.00	
Parks/Recreation Fund - 208	286.30	286.30	
Health Department Fund - 221	4,830.87	4,830.87	
Solid Waste/Recycling - 226	2,017.98	2,017.98	
Capital Improvement Fund - 2450	93,051.18	93,051.18	
Central Dispatch Fund – 261	2,677.39	2,677.39	
Transportation Fund - 288	1,815.80	1,815.80	
Child Care Fund - 292	4,954.65	4,954.65	
Veterans Relief Fund - 293	1,134.60	1,134.60	
Senior Services Fund - 298	164,284.15	164,284.15	
Tax Reversion 2018 - 629	180.00	180.00	
Fleet Management/Motor Pool - 661	472.91	472.91	
Self-Insurance Fund - 677	3,617.25	3,617.25	
Drain Fund - 801	94,929.33	94,929.33	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$465,187.53</b>	<b>\$465,187.53</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for February 18, 2022 and February 25, 2022.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to adopt the report of claims for February 18, 2022 and February 25, 2022. Motion carried by roll call vote. Yeas: votes. Nays: votes. Absent: 1 vote.

**DISCUSSION ITEMS:**

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT APPLICATION/GUN LAKE – SET PUBLIC HEARING**

**17/ WHEREAS**, the Board of Commissioners has received the draft Michigan Department of Natural Resources (DNR) Trust Fund Grant Application for Gun Lake Park Improvements Project.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners has set a public hearing at 1:00 P.M. at the Board meeting on March 10, 2022, for public comment; and

**BE IT FURTHER RESOLVED** that County Administration will publish the necessary notices.

Moved by Commissioner DeYoung, seconded by Commissioner Thiele to approve the resolution as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**AMEND COMMISSION ON AGING BYLAWS**

**18/** Commissioners reviewed the recommendation from the Commission on Aging (COA) to amend their by-laws to reduce the number of COA members from 11 to 9 with one (1) County Commissioner, four (4) Senior Representatives, and four (4) Members at Large.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to amend the resolution to proceed with Option 1 with representation including one (1) Commissioner, five (5) Senior Representatives and five (5) Members at Large. Motion failed by voice vote. Yeas: Dugan. Nays: Kapenga, Storey, Thiele, DeYoung and Jessup. Absent: Cain.

**BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the amended COA By-laws, as attached; and

**BE IT FINALLY RESOLVED**, that these attached by-laws supersede any previously established action.

Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**BY-LAWS OF  
THE ALLEGAN COUNTY COMMISSION ON AGING****Article I  
Name**

The name of this Commission, created by the Allegan County Board of Commissioners, shall be the Allegan County Commission On Aging, hereinafter referred to as “the COA.”

**Article II  
Purposes**

The mission of the COA is “Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life.”

- A. Develop, coordinate, and facilitate the delivery of programs and services, public and private that support the independence, maintain the dignity, and preserve the quality of life of Allegan County’s citizens age 60 and over.
- B. Provide leadership, consultation, assistance and outreach to interested groups or individuals to foster the well-being of our aging citizens.
- C. Accumulate, study, and maintain as informational resources data related to aging citizens.
- D. Cooperate and engage in planning with existing public and private organizations to develop and make available needed resources for aging citizens throughout Allegan County.
- E. Disseminate information concerning services and programs related to the social, economic, health, transportation, and housing needs of the aging.
- F. Monitor and evaluate programs and services that support the COA’s purpose.
- G. Recommend how funds are distributed for senior services funded by the Senior Millage and other sources.

- H. Become a member of the Allegan County Multi-Agency Collaborative Council (MACC).
- I. Perform such other actions as identified by the Allegan County Board of Commissioners to further the welfare, well-being, security, and happiness of Allegan County's citizens age 60 and over.

### **Article III Members**

- A. The COA shall consist of nine (9) voting members who shall be responsible for governing its actions and achieving its purposes subject to the authority of the Allegan County Board of Commissioners. The members of the COA shall be elected by the Allegan County Board of Commissioners,.
- B. Of the nine (9) COA members, four (4) members shall be members at large, four (4) members shall be senior citizens age 60 or over, and one (1) member shall be a County Commissioner.
- C. To the extent reasonably practical and subject to requirements otherwise herein contained, members of the COA shall also represent the various geographic areas of Allegan County.
- D. All COA members must be residents of Allegan County or representatives of organizations located in Allegan County dedicated to promoting and safeguarding the welfare of Allegan County senior citizens and supportive of these By-Laws and the purpose of the COA as stated herein.
- E. The terms of office shall be three (3) years in duration. There shall be no term limitation upon a member's service. Terms of office begin on January 1 and end on December 31 of the appropriate year. A member shall declare their intentions to reapply for another term not later than the regularly scheduled COA meeting in September of the last year of their term. Any member failing to do so will be presumed to have no interest in serving another term.

- F. All COA members are expected to attend all meetings. If a COA member has three (3) meeting absences during a calendar year, the COA may, at their discretion, recommend the member for removal and replacement by the Allegan County Board of Commissioners. All members shall notify either the Chairperson, Vice-Chairperson or if unavailable, leave a message with the Senior Services Director to inform them of their intended absence from a scheduled meeting.
- G. Members of the COA may be removed at will by the Allegan County Board of Commissioners, provided that a written statement of reasons and an opportunity to be heard thereon are provided.
- H. In the event of a vacancy on the COA, such vacancy shall be filled by the Allegan County Board of Commissioners for the remainder of the unexpired term.
- I. Newly elected members of the COA shall undergo an orientation session. This orientation will include at a minimum, a review of these By-laws, the policy and procedure manual and an overview of the business conducted over the previous six months.

#### **Article IV Officers**

- A. During the COA's annual meeting, officers shall elect officers as described below, for the coming year. Nominations will be made from the floor for the following officers:
  - 1. Chairperson: The Chairperson shall preside at all meetings, appoint members to all Special Committees and/or a standing advisory committee once receiving confirmation of all appointments by the COA; and be an ex-officio member of all committees.
  - 2. Vice-Chairperson: The Vice-Chairperson shall perform such duties as may be assigned by the Chairperson; perform the duties of the Chairperson in his/her absence or inability to act
- B. Any officer may be removed from office by a two thirds (2/3) majority vote at a regularly scheduled meeting or a special meeting called for that purpose.

- C. In the event that an office should become vacant prior to the expiration of an officer's term, the COA shall elect a replacement for the unexpired portion of the term by a simple majority vote at the earliest possible meeting.

### **Article V Committees**

- A. The COA may establish Special Committees for defined purposes for specified durations as deemed necessary for the purpose of focusing on development, improvement and/or research of programs and services.
- B. Should the COA determine the need for a special committee; they will, at their inception, have a pre-defined set of vision, mission and values statements. COA members may serve on special committees as they are able; however it is expected that they fully participate and contribute to the project.
- C. All decisions of Special Committees are considered recommendations and must be brought to the COA for recommendation to the Board of Commissioners.

### **Article VI Meetings**

- A. The regular meetings of the COA shall be held once a month at a time and place approved by its members.
- B. A simple majority of the members elected and serving shall constitute a quorum for the transaction of business.
- C. Special meetings may be called by the Chairperson, when deemed necessary. The membership shall receive 24 hours' notice of any special meeting and the reason for it.
- D. There shall be an annual meeting held in January of each year. The purpose of the annual meeting shall be to elect officers, welcome new members, establish the annual meeting calendar, outline progress, review policies and procedures, and conduct any other business as needed.

- E. All meetings of the COA and its committees shall be in accordance with Robert's Rules of Order (official version), unless the By-Laws conflict therewith, in which event the By-Laws shall supersede as long as they are not in conflict with federal or state law.
- F. All meetings of the COA and its committees shall be conducted and noticed in compliance with the Open Meetings Act.
- G. Public comments offered during the public participation portion of regular meetings shall be limited to no more than five (5) minutes per individual with a total of fifteen (15) minutes overall.
- H. Service providers and/or vendors who wish to address the COA may request in advance to be placed on the agenda of a regularly scheduled meeting should time permit; however all presentations shall be limited to no more than fifteen (15) minutes.

### **Article VII Compensation**

- A. All members of the COA that are serving as citizens without compensation or reimbursement by the County or any other organization shall receive a per diem and travel reimbursement at the rate as determined by the Allegan County Board of Commissioners for attending the regular and special meetings of the COA.
- B. Members serving on Special Committees will not receive a per diem or travel reimbursement for attending those meetings.
- C. Members' reimbursement for general travel and other expenses shall be at the rate as determined by the Allegan County Board of Commissioners.

### **Article VIII Ethics and Conduct**

- A. No member of the COA shall be affiliated with a public or private organization that contracts with senior citizens in Allegan County or be involved in any endeavor which would influence the decisions of the

COA unless that affiliation is disclosed to and determined by the Allegan County Board of Commissioners to be consistent with the provisions of Article VIII of these by-laws.

- B. Members of the COA and/or any committee shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to agreements or sub-agreements. Members of the COA and/or any committee shall comply with all applicable laws and County policies regarding ethics and conflict of interest. No member of the COA and/or any committee shall participate in the selection or award of a contract, grant, or any other monies awarded by or to the COA if a conflict of interest would be present or if the appearance of a conflict of interest could be present. Such a conflict would include, but is not limited to, a situation where a member of the COA and/or any committee, or a family member, partner, employer or potential employer, has a financial or other interest in a firm or agency selected for an award.
- C. In the pursuit of his/her functions or duties as a member of the COA and/or any committee, no member shall discriminate against any individual or group on any basis prohibited by federal or state law.
- D. All members of the COA and/or any committee shall, to the extent permitted by law (including, but not limited to, the Open Meetings Act, the Freedom of Information Act, and Health Insurance Portability and Accountability Act), maintain confidentiality when discussing information that might reveal personal or confidential information about an individual or group.

### **Article IX Contracts**

- A. The COA shall be authorized to recommend contracts for approval by the Allegan County Board of Commissioners with private and public agencies for the purpose of providing services to senior citizens.
- B. The COA shall have the power to establish COA rules, policies, and procedures, except as they may conflict with applicable law, County Policy, or these By-Laws.

## **Article X Director of Senior Services**

- A. Provides expertise, leadership, and support to the COA.
- B. Oversees day-to-day operations of the Department of Senior Services and carries out the goals and objective of the COA, develop programs, prepares grants, and supervise other Department of Senior Services staff. The Director shall be an ex officio member of all COA committees.
- C. The Director of Senior Services is a County employee under the direct supervision of the Executive Director of Services.
- D. The Director of Senior Services shall work with the COA to prepare and recommend an annual budget to the Board of Commissioners Executive Director of Services.

## **Article XI Finances**

- A. The COA shall issue an annual report to the Allegan County Board of Commissioners no later than March outlining activities and services provided during the preceding year.
- B. The Director of Senior Services shall submit its annual budget to the Allegan County Board of Commissioner for approval through the process established by County policy.

## **Article XII Amendments**

These By-Laws may be amended in whole or in part at any time by a two-thirds vote of all members of the COA at any regular or special meeting of the COA, provided that written notice of such proposed amendment shall be given to all members not less than five (5) days prior to such meeting. Any such amendment shall be subject to approval by the Allegan County Board of Commissioners. The Allegan County Board of Commissioners may amend these By-Laws at any time.

**Article XIII  
Dissolution**

The COA may recommend dissolution to the Allegan County Board of Commissioners at any time it deems necessary; however the Allegan County Board of Commissioners may dissolve the COA at any time.

DRAFT

**APPOINTMENTS - SOLID WASTE PLANNING COMMISSION**

19/ Chairman Storey announced the appointment of the following individual to the Solid Waste Planning Commission to fill the remainder of a 2-year term; term to expire 12/31/2022.

William Walker, 242 Cutler St., Allegan MI

Moved by Commissioner Jessup, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - NO COMMENTS**

20/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL MARCH 10, 2022 AT 1:00 P.M.**

21/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until March 10, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:08 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.



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Deputy Clerk

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Board Chairperson

Minutes approved during the 00/00/2022 Session