

Allegan County Broadband Action Workgroup



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Austin Marsman, Chairperson
Tim Kotas, Vice-Chairperson

Jim Storey,
County Commissioner
Representative
616.848.9767
jstorey@allegancounty.org

Robert Mach,
Medical Representative
269.673.8424
robert.mach@ascension.org

Mandy Cooper,
Economic Development
Representative
616.772.5226
amanda.cooper@lakeshoreadyantage.com

Pamela Armstrong,
City/Township
Representative
269.673.4625
parmstrong@alleganlibrary.org

Tim Kotas,
City/Township
Representative
630.842.0933
timkotas@timkotas.com

Ted Siler,
Holland DPW Representative
616.355.1572
tsiler@hollandbpw.com

William Brown,
AAESA Representative
william.brown@alleganaesa.org

Austin Marsman,
Local Public Schools
Representative
269.568.3931
austinmarsman@gmail.com

Gerald Williams,
City/Township
Representative
269.793.0035
jawilliams@williamstooling.com

Penny Bursma,
Industry/Large Employer
Representative
269.686.1840
penny.bursma@perriqo.com

Scott Beltman,
Agriculture Representative
616.292.1414
scottbeltman2@gmail.com

BROADBAND ACTION WORKGROUP – AGENDA

Thursday, February 17, 2022 – 4PM

County Services Building, Board Room
3283 122nd Avenue, Allegan, MI 49010

Virtual Meeting Options – Connectivity Instructions **Attached**

4PM **CALL TO ORDER:** Chairperson Austin Marsman

ROLL CALL:

PLEDGE OF ALLEGIANCE:

PUBLIC PARTICIPATION:

PRESENTATIONS: None

COMMUNICATIONS:

APPROVAL OF MINUTES:

February 3, 2022

REPORTS/UPDATES:

1. County Administrator
2. Project Manager

ACTION ITEMS

1. Review letter to lawmakers regarding funding of Michigan High Speed Internet Office

DISCUSSION ITEMS

1. Correspondence to local government units
2. Update on Lee Township
3. Update on Plainwell Industrial Park

PUBLIC PARTICIPATION:

ADJOURNMENT: Next Meeting scheduled for Thursday, March 5, 2022, @ 4PM.

Broadband Action Workgroup Goals:

- Step 1 – Upon verification of eligibility through the ARPA funds or identification/allocation of alternative funds, hire a directly employed or contracted project lead (and possibly team) to lead the project and deliver results for Board approved Specific, Measurable, Actionable, Realistic, Time-based (S.M.A.R.T.) goals.
- Step 2 – Consider partners, technical professionals, and other stakeholders to serve as an advisory resource to the project team.
- Step 3 – Gather necessary and relevant data to form S.M.A.R.T. goals.
- Step 4 – Consider plans, proposals, legislative initiatives and other resources to establish and implement plans for increased accessibility.



Allegan County

Broadband Action Workgroup

February 17, 2022



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 854 0746 8607, then #, then # again
- Type in Meeting Password: 2022, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://us02web.zoom.us/j/85407468607>
- Meeting Password: 2022

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge:

- I'm not a robot
- reCAPTCHA Privacy - Terms

A blue button labeled "Join Webinar in Progress" is located below the reCAPTCHA.

At the bottom of the page, there is a navigation menu with the following links:

- About
 - Zoom Blog
 - Customers
 - Our Team
 - Why Zoom
 - Features
 - Careers
 - Integrations
 - Partners
 - Investors
- Download
 - Meetings Client
 - Zoom Rooms Client
 - Browser Extension
 - Outlook Plug-in
 - Lync Plug-in
 - iPhone/iPad App
 - Android App
- Sales
 - 1.888.799.9666
 - Contact Sales
 - Plans & Pricing
 - Request a Demo
 - Webinars and Events
- Support
 - Test Zoom
 - Account
 - Support Center
 - Live Training
 - Feedback
 - Contact Us
 - Accessibility

On the right side, there is a reCAPTCHA image grid with the instruction "Select all images with" and a "VERIFY" button.

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content. The meeting content includes a meeting ID (269-673-4514), contact information for Mark DeYoung and Greg King, and a 'CONSENT ITEMS' section with one item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The Zoom audio settings window shows 'Remote Audio' selected for the speaker and 'Test Mic' for the microphone. Volume sliders and checkboxes for 'Automatically adjust volume', 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', 'Mute my microphone when joining a meeting', 'Press and hold SPACE key to temporarily unmute yourself', and 'Sync buttons on headset' are visible.

Settings

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume:

Microphone

Test Mic _____

Input Level: _____

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514
mthiele@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings ^

Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

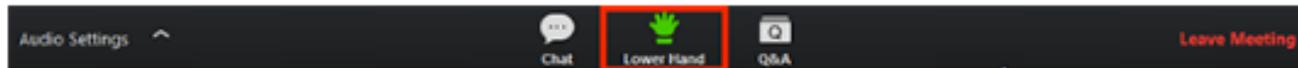
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there are window control buttons and an "Enter Full Screen" button. The main area displays a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document content includes the Allegan County Board of Commissioners logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed as follows:

BOARD OF COMMISSIONERS MEETING – AGENDA

DISTRICT 1
Dean Kasperge
616-218-2599
dkasperge@allegancounty.org

DISTRICT 2
Jim Storey
616-848-9767
jstorey@allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@allegancounty.org

DISTRICT 4
Marti DeYoung

Virtual Meeting – Connectivity Instructions Attached

1PM

CALL TO ORDER:
ROLL CALL:
OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
COMMUNICATIONS: Attached
APPROVAL OF MINUTES: Attached

PUBLIC PARTICIPATION:
ADDITIONAL AGENDA ITEMS:
APPROVAL OF AGENDA:
PRESENTATIONS:
PROCLAMATIONS:
INFORMATIONAL SESSION: Attached
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

The Zoom meeting control bar at the bottom includes "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.