

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JANUARY 13, 2022 SESSION

JOURNAL 70

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**MORNING SESSION****JANUARY 13, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 13, 2022 at 9:00 A.M. in accordance with the motion for adjournment of December 9, 2022, and rules of this board; County Clerk/Register Genetski presiding.

The invocation was offered by District #5 Commissioner Jessup.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**ELECTION ON TEMPORARY CHAIRPERSON**

2/ County Clerk/Register Genetski opened the meeting for nominations for Temporary Chairperson for the 2022 Board of Commissioners

Commissioner Cain nominated Commissioner DeYoung

Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Commissioner DeYoung was elected as Temporary Chairperson of the Board.

**TERM OF OFFICE FOR CHAIRPERSON AND VICE-CHAIRPERSON OF THE BOARD**

3/ Moved by Commissioner Jessup, seconded by Commissioner Thiele to have the term of office for the Chairperson and Vice-Chairperson of the Board to be 1 year. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ELECTION OF CHAIRPERSON OF THE BOARD FOR 2022**

4/ Temporary Chairman DeYoung opened the meeting for nominations for Chairperson of the 2022 Board of Commissioners.

Commissioner Kapenga nominated Commissioner Storey

Commissioner Thiele nominated Commissioner Dugan

Ballots were distributed to Commissioners with Commissioners Kapenga and Cain tallying the ballots with the following results:

Commissioner Dugan - Thiele and Dugan

Commissioner Storey - Kapenga, Storey, DeYoung, Jessup and Cain

Commissioner Storey was elected as Chairperson of the Board of Commissioners for 2022.

**ELECTION OF VICE-CHAIRPERSON OF THE BOARD FOR 2022**

5/ Chairman Storey opened the meeting for nominations for Vice-Chairperson for the 2022 Board of Commissioners.

Commissioner Cain nominated Commissioner Kapenga

Commissioner Thiele nominated Commissioner Dugan

Ballots were distributed to Commissioners with Commissioners Kapenga and Cain tallying the ballots with the following results:

Commissioner Kapenga - Kapenga, Storey, Jessup and Cain  
 Commissioner Dugan - Thiele, DeYoung and Dugan

Chairman Storey declared Commissioner Kapenga as Vice-Chairperson for 2022.

**PUBLIC PARTICIPATION - NO COMMENTS**

6/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**BOARD POLICIES/PLANNING:**

**BOARD RULES OF ORGANIZATION**

7/ Commissioners reviewed the Board Rules of Organization amendments.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to amend Item 4, Section b, subsection i to read: "Concurrence or disapproval authorizing LHD to adopt regulations (e.g. water regulations)." Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Jessup, seconded by Commissioner Kapenga to amend Item 7, Section e, subsection v to add the word "only" after discussion.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to amend the motion to add an additional sentence, "Commissioners adding discussion items under this section are solely responsible for the discussion and providing the details thereto." Motion amendment failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung, Jessup and Cain.

Original motion by Commissioner Jessup, seconded by Commissioner Kapenga to amend Item 7, section e, subsection v to add the word "only" after discussion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to amend Item 11 Miscellaneous Rules, Section f to remove the last sentence - "Corporate counsel shall also respond ...". Motion failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung, Jessup and Cain.

Moved by Commissioner DeYoung, seconded by Commissioner to amend Item 11 Miscellaneous Rules, Section f to change the last sentence to read, "Corporate counsel MAY also respond...". Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

Moved by Commissioner Dugan, seconded by Commissioner Cain to amend Item 11 Miscellaneous Rules, Section f to have the heading labeled "ASSISTANT CORPORATE COUNSEL" and change the last sentence to read, "Assistant Corporate Counsel may also respond..." Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

Moved by Commissioner Jessup, seconded by Commissioner Cain to amend Item 7, Section e, subsection v to have the time changed from "up to 5pm" to "up to 12pm". Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Cain, seconded by Commissioner Jessup to adopt the Board Rules of Organization as amended. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

**BREAK - 10:31 A.M.**

8/ Upon reconvening at 10:41 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

**AMEND MEETING AGENDA**

9/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to amend the agenda and move the 2021/22 Board Plan Update and the Review Budget Policy to the afternoon agenda as discussion items 3 and 4. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC HEALTH COVID-19 FUNDING**

10/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to take the Public Health COVID-19 Funding off the table. Motion carried by roll call vote. Yeas: Kapenga, Storey, Thiele, DeYoung and Dugan. Nays: Jessup and Cain.

Health Officer Joynes addressed the board with an update on the COVID-19 Mitigation Strategies. Discussion followed.

Moved by Commissioner Cain to end discussion and call a vote. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to appropriate 1.5 million from the ARPA Funds to continue the response for COVID-19 mitigation through December 2022. Motion failed by roll call vote. Yeas: Thiele, DeYoung and Dugan. Nays: Kapenga, Storey, Jessup and Cain.

# COVID-19 Mitigation Strategies Update

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REVISED JANUARY 7, 2022



**HEALTH**  
Department

Allegan County Health Department  
PUBLIC HEALTH ADMINISTRATION

### Executive Summary:

Three scenarios (low, moderate and high) were analyzed in April 2021 to estimate the resources needed to maintain an adequate COVID-19 response. It was estimated that ACHD would need around \$3 million per year to provide a moderate response.

In July 2021, the Board authorized contracting for services as a continued response to the pandemic. From July through December \$643,935 was spent (note we were not fully staffed during that time for a moderate response). It takes time to be able to get contracts and staffing (recruitment) in place, particularly in the current workforce environment. Without stable funding and an expectation of continued employment, it is difficult to retain staff. The staffing gaps put additional pressure on existing in-house staff resulting in unplanned, mandated overtime, which is problematic.

The new State funding cycle began in October 1, 2021. From October 1, 2021, through December 31, 2021, with \$424,706 of grant funding and volunteers the ACHD completed:

- 41 vaccine clinics
- 30 testing events
- 7,183 cases in the Michigan Disease Surveillance System (NOTE: Since Allegan County has been in High Transmission during this time frame, ACHD prioritized cases for individuals under the age of 19 and over the age of 65, or those individuals living or working in a high risk setting, for case investigations.)
- 4,334 close contacts (NOTE: Since Allegan County has been in High Transmission during this time frame, ACHD prioritized cases under the age of 19, over the age of 65, or those individuals living or working in a high risk setting, for case investigations and so only close contacts were identified for those cases.)
- 83 businesses assisted with cases and/or outbreaks (e.g. contact tracing, implement mitigation strategy assessments, provide recommendations to reduce risk of transmission and keep their business open)
- 6 community leader updates
- 6 school reports
- 6 meetings with superintendents
- 83 social media posts
- 7 news releases
- 20 outbreaks identified, since October 1, 2021

The pandemic continues to evolve. The priorities of response, the mitigation strategies and the required resources change at the same time. With declining demand on ACHD for vaccinations, 85% of vaccines are now being administered by other providers. For the future, until these priorities change, again, ACHD sees timely and accessible testing as essential to facilitate residents' resumption of primary life activities, e.g. work, school, etc. and access to treatments that help reduce severe illness. The moderate response has been modified to increase testing events to 3-4 per week and decrease vaccinations to 8 hours per week, by appointment via a mobile clinic or site.

Current Grant funding available for use is \$703,482, which is estimated to be depleted by mid-April 2022. Recruiting and maintaining staff requires reliable funding. As such, a funding decision needs to be made now in order for services to continue through and after April 2022. Simply put, staff will not remain in place through April to see if their position will continue past that point. Once services are diminished significant start-up, time would be needed to hire new staff and begin services again. The requested funding will ensure continued COVID-19 pandemic response (Testing, Case Investigations and Contact Tracing, Best Practices, Vaccines and Health Care Capacity). In addition, it will prevent service interruption/delays

for other public health services, as the loss of contract employees requires plugging the personnel holes with ACHD and may lead to losing in-house staff due to uncertainty and burnout. A moderate response based on current needs requires a total annual estimate of \$2,129,594 for calendar 2022 inclusive of the following funds for each mitigation strategy:

Testing	\$847,375
CI and CT	\$933,347
Best Practices	\$122,760
Vaccines	\$210,847
Health Care Capacity	\$ 15,265

Comparing the total, estimated cost of the 2022 response (\$2,129,594) to the known funding available (\$643,935) leaves a resource gap of \$1,426,112.

**The total estimated amount needed to continue the response through December 2024 is \$5,685,300.** This represents a reduction from the currently tabled resolution largely as a result of reduced vaccination clinics and utilization of other funding resources received.

Absent the allocation of funding requested above, ACHD will still have to provide the following mandated services relative to the COVID-19 pandemic (as would be required of any communicable disease related incident):

- 1. Communicable Disease Case Investigation (Michigan Public Health Code and Michigan Local Public Health Accreditation requirements)
  - MCL 333.2433; Parts 51 and 52;
  - PA 349 of 2004 – Sec. 218 and 904;
  - R325.171 et seq.
  
- 2. Health Education (Michigan Public Health Code and Michigan Local Public Health Accreditation requirements).
  - MCL 333.2433

If ACHD does not meet the mandated requirements, the County will be in breach of the funding agreement and will jeopardize future funds.

Other necessary COVID-19 response services including: testing, vaccine clinics, business/schools sectors assistance, local data reports for the community will not be provided absent a funding source. Non COVID-19 services such as environmental health permits (new construction for well and septic permits) may be delayed related to surge in cases when ACHD staff are reassigned.

Mitigation Strategies ↓	Scenario A: Low	Scenario B: Moderate- Recommended Response with staffing and hours needed	Scenario C: High
<p><b>Testing Surveillance</b></p> 	<ul style="list-style-type: none"> <li>No testing is done by ACHD unless there is an outbreak or ongoing spread in a facility (estimate 20 clinics or less per year)</li> </ul> <p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1-2 Swabbers (1 RN)</li> <li>2 Admin Support</li> <li>1 Interpreter</li> </ul>	<ul style="list-style-type: none"> <li>Three- four 4-6 hr. clinic a week. Testing has become an essential mitigation to identify cases and get residents back to work or school quicker and isolate if COVID-19 positive to decrease transmission/outbreaks.</li> <li>Market to encourage individuals who are not vaccinated, symptomatic, or have recently traveled or attended a large event to get tested.</li> </ul> <p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>2 Swabbers (32 hrs. /week per Swabber)</li> <li>4 Admin Support (32 hrs./week per admin support)</li> <li>1 Health Educator (4 hrs./week)</li> <li>1 PIO (4 hrs./week)</li> <li>1 Interpreter (32 hrs./week)</li> <li>1 Security (32 hrs./week)</li> <li>1 POT Manager (32 hrs./week)</li> </ul>	<ul style="list-style-type: none"> <li>Seven 6 hr. clinics in County for surveillance to identify the variant.</li> <li>Encourage all to get tested since vaccine resistant and/or increase in fatality/mortality.</li> </ul> <p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>2 Swabbers</li> <li>4 Admin Support</li> <li>1 Health Educator</li> <li>1 PIO</li> <li>1 Interpreter</li> <li>1 Security</li> <li>2 Set up and Tear down</li> <li>1 POT Manager</li> </ul>
<p><b>Case Investigation and Contact Tracing</b></p> 	<ul style="list-style-type: none"> <li>Able to respond up to 19 positive cases per week or less with on average of 3 close contacts per case.</li> <li>Not able to monitor for outbreaks/ongoing spread unless reported by the business or school.</li> </ul>	<ul style="list-style-type: none"> <li>Able to response to 20-200 positive cases per week with an average of 2 close contacts per case</li> <li>Monitor locally and regionally for outbreaks.</li> <li>Able to Quarantine/Isolate (reach out to positive or contacts) within 24 business hours to make them aware of their isolation or quarantine requirements to decrease circulation of the virus</li> </ul>	<ul style="list-style-type: none"> <li>Able to response to 201-1000 cases per week (might have to use prioritization of cases to contact and encourage self-reporting)</li> <li>Quarantine/isolate quickly to decrease the circulation of the variant that is causing the increase in fatality/mortality.</li> </ul>

		<ul style="list-style-type: none"> <li>When there is a surge in cases greater than 200 then prioritization has to occur based on vulnerability and risk of transmission.</li> </ul>	
	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>3 Case Investigators</li> <li>1 Contact Tracer</li> <li>1 Case and Contract Tracing Coordinator</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 Case and Contact (RN) Supervisor (40 hrs./ week)</li> <li>3 Case Investigators (40 hrs./week per case investigator)</li> <li>3 Contact Tracers (120 hrs./ week total and we currently have 2 at 40 hrs. a week and 2 at 20 hrs. a week)</li> <li>1 School Contact Tracing Coordinator (40 hrs./week)</li> <li>1 Business Contact Tracing Coordinator (40 hrs./week)</li> <li>1 Epidemiologist (36 hrs./week)</li> <li>1 Health Educator (40 hrs./week)</li> <li>8 hrs./week PIO (communication to public and inquiries)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 Case and Contract (RN) Supervisor</li> <li>12 Case Investigators</li> <li>10 Contact Tracers</li> <li>1 School Contact Tracing Coordinator</li> <li>1 Business Contact Tracing Coordinator</li> <li>1 Epidemiologist</li> <li>1 Health Educator</li> <li>16 hrs./week PIO (communication to public)</li> <li>Additional Medical Director Time</li> </ul>
<p><b>Organization Best Practice/Technical Assistance</b></p> 	<ul style="list-style-type: none"> <li>No Business Liaison.</li> <li>No dedicated resources to organizations to answer questions, review plans, and provide technical assistance on COVID-19.</li> <li>If capacity allows, the case investigators and contact tracers will work with schools/business on contact tracing to mitigate spread in the business/school setting.</li> <li>No school data reports for school districts.</li> <li>No community leader</li> </ul>	<ul style="list-style-type: none"> <li>Business Liaison dedicated to organizations/businesses to answer questions and provide technical assistance.</li> <li>Dashboard and social media updated weekly.</li> <li>School District Reports sent out bi-weekly to each school district.</li> <li>Community Leader update at least monthly.</li> <li>Newsletter sent out bi-weekly.</li> </ul>	<ul style="list-style-type: none"> <li>Business Liaison dedicated to organizations/businesses to answer questions and provide technical assistance with updates and creation of documents.</li> <li>Dashboard and social media updated daily M-F</li> <li>School reports sent out weekly</li> <li>Community Leader update bi-weekly.</li> <li>Newsletter sent out weekly since conditions are evolving quickly</li> </ul>

	<ul style="list-style-type: none"> <li>meetings.</li> <li>Dashboard and social media update occur on a weekly basis with dashboard data only.</li> <li>Newsletter sent out monthly.</li> </ul>		
	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 PIO (2 hrs./week)</li> <li>1 Health Educator per week (4 hrs./week)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 PIO (8 hrs./week)</li> <li>1 Health Educator (20 hrs./week)</li> <li>1 Liaison (40 hrs./week)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 PIO (16 hrs./week)</li> <li>1 Health educator (40 hrs./week)</li> <li>1 Liaison (40 hrs./week)</li> <li>Additional Medical Director time (4 hrs./week)</li> </ul>
<p><b>Vaccination to reach Herd Immunity</b></p> <p>Community Vaccination and/or Herd Immunity</p>	<ul style="list-style-type: none"> <li>In the office by appointment</li> </ul>	<ul style="list-style-type: none"> <li>Community providers and pharmacy partnerships have been robust and access to vaccine has created less demand at ACHD clinics. Propose shift in resources so that ACHD provides vaccine by appointment no less than 8 hrs. /week at the department. Outreach will be considered by exception: homebound, outbreaks, extenuating circumstances.</li> </ul>	<ul style="list-style-type: none"> <li>Vaccination 4 fixed in each quadrant and two mobile. (6 total)</li> </ul>
	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 RN (20 hrs./week)</li> <li>1 Support Staff (20 hrs./week)</li> <li>1 Medic or Medical Assistant (20 hrs./week)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>2 LPNs/Vaccinators (also swabbers) (8 hrs./week)</li> <li>4 ADMIN SUPPORT (8 hrs./week)</li> <li>1 POV Manager (8 hrs./week)</li> <li>1 Health Educator (1 hrs./week)</li> <li>1 Interpreter (8 hrs./week)</li> <li>1 Medical Director (2 hrs./week)</li> </ul>	<p><b>STAFFING:</b></p> <ul style="list-style-type: none"> <li>2 Vaccine Event Planning Assistants (60 hrs./week)</li> <li>2 Storage and Handling/Inventory Assistants (60 hrs./week)</li> <li>4 RNs/Vaccinators which can be MA or Medics (60)</li> </ul>

			<ul style="list-style-type: none"> <li>hrs./week)</li> <li>▪ 4 MICR Scanning and Support Assistants (60 hrs./week)</li> <li>▪ 1 POV Manager (60 hrs./week)</li> <li>▪ 1 Health Educator (18 hrs./week)</li> <li>▪ 4 Tear down and Set up Assistants (36 hrs./week)</li> <li>▪ 1 Volunteer Coordinator (30 hrs./week)</li> <li>▪ 1 Interpreter (60 hrs./week)</li> <li>▪ 1 Medical Director (12 hrs./week)</li> <li>▪ 2 Security (60 hrs./week)</li> <li>▪ 2 Check In staff (48 hrs./week)</li> </ul>
<p><b>Sufficient Health Care Capacity</b></p> 	<ul style="list-style-type: none"> <li>• No internal analysis of local/regional health care capacity data and COVID-19 data.</li> <li>• All data will be provided on State website</li> <li>• Data evaluated/trended retroactively when there are significant increases in case or deaths.</li> </ul>	<ul style="list-style-type: none"> <li>• Internal analysis of local and regional health care.</li> <li>• Collect/analyze data to evaluate health care capacity weekly.</li> </ul>	<ul style="list-style-type: none"> <li>• Internal analysis of local and regional health care data and MICR data to include demographic and chronic disease</li> <li>• Use data to determine if inequities exist and explore and work with partners to implement interventions</li> </ul>
	<p><b>STAFFING:</b> none</p>	<p><b>STAFFING:</b></p> <ul style="list-style-type: none"> <li>▪ 1 Epidemiologist (4 hrs./week)</li> <li>▪ 1 Health Educator (1 hr./week)</li> <li>▪ 1 PIO (2 hrs./week)</li> </ul>	<p><b>STAFFING:</b></p> <ul style="list-style-type: none"> <li>▪ 1 Epidemiologist (20 hrs./week)</li> <li>▪ 1 Health Educator (5 hrs./week)</li> <li>▪ 1 PIO (8 hrs./week)</li> </ul>

Step 2. Create an Action Plan for One Scenario

Scenario Name & Description	Our Strategy
Preferred Response is Moderate B:	See strategies above.
Indicators Tracked	Ideas for Future Consideration
Cases per day and close contacts Percent of cases and close contacts contacted within specified time frame Test positivity Vaccination Percentage Hospitalization rates versus hospital capacity Demographic data compared to County demographic data School age data Outbreaks in facilities Ongoing Spread in facilities Break through vaccine case numbers Variants detected in Allegan County Testing numbers in the County	<ul style="list-style-type: none"> <li>- Ongoing evaluation of metrics.</li> </ul>

**ADJOURNMENT UNTIL JANUARY 27, 2022 AT 9:00 A.M.**

11/ Moved by Commissioner Cain, seconded by Commissioner Jessup to adjourn until January 27, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:50 A.M. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

**AFTERNOON SESSION**

**JANUARY 13, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 13, 2022 at 1:02 P.M. in accordance with the motion for adjournment of December 9, 2021, and rules of this Board; Chairman Storey presiding.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**COMMUNICATIONS**

13/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. Alpena County resolution supporting the American Rescue Plan state match programs
2. Eaton County resolution to condemn Federal vaccine & testing mandates

**DECEMBER 9, 2021 SESSION MINUTES - ADOPTED**

14/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to strike page 848 of the December 9, 2021 minutes. Motion carried by roll call vote. Yeas: Kapenga, Thiele, DeYoung and Dugan. Nays: Storey and Cain.

Moved by Commissioner Kapenga, seconded by Commissioner Thiele to approve the minutes for the December 9, 2021 session as amended. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - COMMENTS**

15/ Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Brian Harrison of 5332 14 Mile Ct NE in Rockford addressed the board via Zoom regarding the Michigan Auto Insurance Reform Act
2. Rebecca Simonds of River Ridge Ct in Allegan addressed the board via Zoom regarding COVID testing offered through the Health Dept
3. Jeff Koon of Dorr Township addressed the board via Zoom regarding the Health Dept's request for funding
4. Jacklyn Hulst of 4659 36<sup>th</sup> St in Zeeland addressed the board via Zoom regarding trash in Allegan County. Would like to see rules for the board posted on the agenda.
5. Lorraine Zorbo of 1428 Southern Ave in Kalamazoo addressed the board regarding the Auto Insurance Reform Act

**AGENDA - ADDITIONS**

16/ Chairman Storey asked if there were any additions or changes to the agenda.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to add discussion item #5 - Federal Vaccine Mandate. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to add discussion item #6 - revise request for COVID-19 funding. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**AGENDA - ADOPTED AS AMENDED**

17/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**ADMINISTRATIVE REPORTS:**

18/ Administrator Rob Sarro noted his written report was submitted to Commissioners. He noted the Holland Aquatic Center offered a tour for the commissioners showing their renovations. Sarro will confirm the date of January 21, 2022 with the Holland Aquatic Center. Sarro also discussed ARPA funds for hazard pay and is not currently being considered.

Highlights on the written report include: healthy workplace policy, courthouse construction and law enforcement contracts.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

19/ **WHEREAS**, Administration has compiled the following claims for 12/17/21; 12/24/21; 12/31/21; 1/7/22; 1/14/22; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

**December 17, 2021**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	219,506.01	219,506.01	
Park/Recreation Fund - 2080	3,459.24	3,459.24	
Central Dispatch/ E911 Fund - 2110	51,258.78	51,258.78	
Health Department Fund - 2210	51,595.54	51,595.54	
Transportation Grant - 2300	1,234.20	1,234.20	
Capital Improvement Fund - 2450	144,616.11	144,616.11	
Indigent Defense - 2600	26,858.31	26,858.31	
Palisades Emergency Planning Facility - 2630	3,843.16	3,843.16	
Drug Law Enforcement Fund- Prosecutor - 2651	252.07	252.07	
CDBG Loan Repayment - 2771	4,350.00	4,350.00	
Grants - 2790	29,555.06	29,555.06	
Wayland Township - 2806	1,341.04	1,341.04	
Sheriff Contracts - 2807	104.09	104.09	

Child Care - Circuit Family - 2921	22,575.84	22,575.84	
Senior Millage - 2950	9,014.11	9,014.11	
Pension DB Debt - 3602	500.00	500.00	
Road Commission - Debt Service - 3650	500.00	500.00	
Tax Reversion - 6200	63.88	63.88	
Drain Equip Revolving - 6390	36.01	36.01	
Fleet Management - 6612	23.34	23.34	
Self-Insurance Fund - 6770	1,651.60	1,651.60	
Drain Fund - 8010	60,921.13	60,921.13	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>633,259.52</b>	<b>633,259.52</b>	

## December 24, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	62,698.10	62,698.10	
Central Dispatch/ E911 Fund - 2110	474.77	474.77	
Central Dispatch CIP - 2118	4,363.60	4,363.60	
Friend of the Court Office - 2151	3,813.81	3,813.81	
Health Department Fund - 2210	20,045.20	20,045.20	
Solid Waste - 2211	58,514.66	58,514.66	
Transportation Grant - 2300	7,442.31	7,442.31	
Capital Improvement Fund - 2450	15,651.10	15,651.10	
Register of Deeds Automation Fund - 2560	394.38	394.38	
Grants - 2790	20,272.96	20,272.96	
Sheriff Contracts - 2807	300.00	300.00	
Child Care - Circuit Family - 2921	2,677.42	2,677.42	
Soldiers Relief Fund - 2930	809.81	809.81	
Senior Millage - 2950	7,235.25	7,235.25	
Delinquent Tax Revolving Fund - 6160	41,426.68	41,426.68	
Tax Reversion - 6200	1,653.62	1,653.62	
Fleet Management - 6612	52.12	52.12	
Self-Insurance Fund - 6770	3,219.06	3,219.06	
Drain Fund - 8010	43,892.55	43,892.55	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>294,937.40</b>	<b>294,937.40</b>	

December 31, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	77,501.21	77,501.21	
Park/Recreation Fund - 2080	244.32	244.32	
Friend of the Court Office - 2151	87.84	87.84	
Health Department Fund - 2210	25,770.86	25,770.86	
Solid Waste - 2211	11,495.13	11,495.13	
Transportation Grant - 2300	4,551.33	4,551.33	
Multi Agency Collaborative Committee - 2400	523.83	523.83	
Capital Improvement Fund - 2450	25,055.71	25,055.71	
Indigent Defense - 2600	30,229.63	30,229.63	
Grants - 2790	5,671.60	5,671.60	
Sheriff Contracts - 2807	101.76	101.76	
Child Care - Circuit Family - 2921	8,903.18	8,903.18	
Soldiers Relief Fund - 2930	478.98	478.98	
Senior Millage - 2950	149,678.41	149,678.41	
Delinquent Tax Revolving Fund - 6160	71,823.72	71,823.72	
Self-Insurance Fund - 6770	368,505.90	368,505.90	
Drain Fund - 8010	69,843.18	69,843.18	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>850,466.59</b>	<b>850,466.59</b>	

January 7, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	77,009.08	77,009.08	
General Fund - 1010	164,628.64	164,628.64	
Park/Recreation Fund - 2080	1,014.27	1,014.27	
Central Dispatch/911 Fund - 2110	45,381.51	45,381.51	
Friend of the Court Office - 2151	104.03	104.03	
Health Department Fund - 2210	53,348.66	53,348.66	
Transportation Grant - 2300	1,651.42	1,651.42	
Brownfield Redevelopment Auth - 2430	7,075.00	7,075.00	
Capital Improvement Fund - 2450	28,184.00	28,184.00	
Indigent Defense Fund -260	18.00	18.00	
Indigent Defense Fund - 2600	236.04	236.04	
Central Dispatch Fund - 261	5,525.56	5,525.56	
Law Library Fund - 2690	2,272.12	2,272.12	
Grants - 2790	3,210.80	3,210.80	

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Crime Victims Rights Grant - 2791	207.99	207.99	
Wayland Township Sheriff Contract - 2806	144.36	144.36	
Sheriff Contracts - 2807	543.55	543.55	
Child Care - Circuit Family - 2921	7,184.40	7,184.40	
DHS Board - 2922	19.58	19.58	
Soldiers Relief Fund - 2930	90.00	90.00	
Senior Millage - 2950	16,489.46	16,489.46	
Tax Reversion - 620	7,405.50	7,405.50	
Tax Reversion -6200	2,468.50	2,468.50	
Fleet Management/Motor Pool - 6612	283.50	283.50	
Drain Fund - 8010	135,348.75	135,348.75	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$559,844.72</b>	<b>\$559,844.72</b>	

## January 14, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	77,102.20	77,102.20	
General Fund - 1010	135,871.26	135,871.26	
Park/Recreation Fund - 208	119.41	119.41	
Park/Recreation Fund - 2080	66.13	66.13	
Central Dispatch/911 Fund - 2110	3,364.05	3,364.05	
Friend of the Court Office - 2151	577.38	577.38	
Health Department Fund - 2210	44,782.45	44,782.45	
Transportation Grant - 2300	87,959.49	87,959.49	
Capital Improvement Fund - 2450	4,928.14	4,928.14	
Indigent Defense Fund - 2600	330,952.25	330,952.25	
Palisades Emergency Planning Facility - 2630	9,304.80	9,304.80	
Local Corrections Officers Training Fund - 2640	5,664.80	5,664.80	
Drug Law Enforcement Fund - Pros. - 2651	252.07	252.07	
Law Library Fund - 2690	277.00	277.00	
CDBG Loan Repayment - 2771	1,250.00	1,250.00	
Grants - 279	1,075.00	1,075.00	
Grants - 2790	2,315.00	2,315.00	
Wayland Township - 2806	948.36	948.36	
Sheriff Contracts - 2807	155.06	155.06	
Sheriffs Contract - Wayland Township -286	10,343.86	10,343.86	
Transportation Fund - 288	328.05	328.05	

Child Care Fund - 292	2,640.64	2,640.64	
Child Care - Circuit Family - 2921	17,235.00	17,235.00	
Veterans Relief Fund - 293	198.58	198.58	
Soldiers Relief Fund - 2930	6,793.47	6,793.47	
Senior Millage - 2950	36.01	36.01	
Capital Improvement Fund - 401	21,140.72	21,140.72	
Delinquent Tax Revolving Fund - 6160	28,506.69	28,506.69	
Tax Reversion - 6200	12,667.45	12,667.45	
Drain Equip Revolving - 6390	161.83	161.83	
Self-Insurance Fund - 677	66,867.69	66,867.69	
Drain Fund - 8010	25,426.08	25,426.08	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$899,310.92</b>	<b>\$899,310.92</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 12/17/21; 12/24/21; 12/31/21; 1/7/22; 1/14/22.

Moved by Commissioner Thiele, seconded by Commissioner DeYoung to adopt the report of claims for 12/17/21; 12/24/21; 12/31/21; 1/7/22; 1/14/22. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ACTION ITEMS:**

**BOARD OF COMMISSIONERS - APPOINT DEPUTY MEDICAL EXAMINERS**

**20/ WHEREAS**, in accordance with the County's Medical Examiner Services Contract the Allegan County Board of Commissioners (Board) must approve Deputy Medical Examiners designated by the Contractor.

**THEREFORE BE IT RESOLVED** that the Board hereby approves the Chief Medical Examiner's designation of Patrick A. Hansma, D.O. and Jared Brooks, M.D. as Deputy Allegan County Medical Examiners effective immediately; and

**BE IT FINALLY RESOLVED** that Dr. Theodore Brown and Dr. Brandy Shattuck are removed from their previous appointment of Deputy Medical Examiner of Allegan County effective immediately due to resignation.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**DISCUSSION ITEMS:**

**BOARD OF COMMISSIONERS—RESOLUTION AUTHORIZING ELECTION PURSUANT TO PUBLIC ACT 69 OF 2005**

**21/ WHEREAS**, if approved by the voters of a participating unit of government, Public Act 69 of 2005 permit a county to charge not more than \$4.00 per month or \$50.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting, including, but not limited to, recyclable materials, as defined in part 115 of the Natural Resources and Environmental Protection Act, 1994 P.A. 451, MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.

**THEREFORE BE IT RESOLVED** that:

1. The Allegan County Board of Commissioners (Board) hereby authorizes an election under P.A. 69 of 2005 scheduled for August 2, 2022,

2. Robert Sarro, County Administrator for Allegan County, is designated as the individual to negotiate the interlocal agreement between the municipalities and townships within the County,

3. Each municipality and township within the County that intends to participate in the County's waste reduction programs shall elect to participate in the interlocal agreement and authorize an election under MCL 124.508a by May 10, 2022,

4. The amount of the proposed surcharge is \$50 per year per household,

5. Commercial businesses will not be subject to the proposed surcharge,

6. A voter-approved surcharge is a mandatory charge to be collected as part of billings for property taxes, both current and delinquent; and

**BE IT FINALLY RESOLVED** that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to take immediate action on the resolution. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**FINANCE – APPROVE K9 FUND ADJUSTMENTS**

**22/ WHEREAS**, as of December 31, 2020, the K9 carry-forward donation balance is \$7,632.53; and

**WHEREAS**, the Sheriff's Department is requesting to use the carry-forward balance to make the following purchases in 2022:

- Replacing supplies
- Low-value equipment
- Clothing items
- 2022 Emergency expenses; and

**WHEREAS**, it is likely the Sheriff's Department will need to retire a K9 in 2021 (due to health reasons/age); and

**WHEREAS**, as a result, a purchase of a new K9 in 2022 will be needed.

**THEREFORE BE IT RESOLVED**, that the Board hereby approves the following budget adjustments within the K9 budget

Fund	Activity	Account	Description	Increase
101	301.301	745.030	Misc. Supplies K9	\$7,633
101	301.301	818.030	Contractual	\$25,000
101	301.301	676.000	Donation (Revenue)	\$25,000

; and

**BE IT FURTHER RESOLVED**, any shortfall in K9 Donation Revenue will be offset by a reduction in the expenditure of K9 Miscellaneous Supplies.

**BE IT FINALLY RESOLVED**, that the Executive Director of Finance is authorized to make the necessary budget adjustments to reflect this action.

Moved by Commissioner DeYoung, seconded by Commissioner Cain to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

**2021/22 BOARD PLAN UPDATE**

**23/** Administrator Sarro reviewed the Strategic Plan for 2021-22.

**BREAK - 3:26 P.M.**

24/ Upon reconvening at 3:38 P.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

**REVIEW BUDGET POLICY**

25/ Administrator Sarro went over the annual review process on the Budget Policy. Moved by Commissioner Dugan, seconded by Commissioner Kapenga to place the amended Budget Policy as a discussion item on the January 27, 2022 session. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**FEDERAL VACCINE MANDATE**

26/ Administrator Sarro noted information has been submitted to Commissioners regarding the Federal vaccine mandate. It was noted that the Supreme Court halted the COVID-19 vaccine rule for US business on January 13, 2022. The board will hold off for now on further discussions pending further legal outcomes.

**COVID-19 ALTERNATIVE FUNDING**

27/ Administrator Sarro reviewed the Executive Summary in the COVID-19 Mitigation Strategies Update. Discussion followed.

Moved by Commissioner Cain, seconded by Commissioner Kapenga to authorize Administration and the Health Department to expend up to the estimated \$643,935 dollars available to the department and have services include mandates down to the low response level. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

**APPOINTMENTS - BROADBAND ACTION WORKGROUP**

28/ Chairman Storey announced the appointment of the following individual to the Broadband Action Workgroup:  
Scott Beltman, 3110 130<sup>th</sup> Ave, Hopkins (Agri Rep)

Moved by Commissioner Cain, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

29/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL JANUARY 27, 2022 AT 1:00 P.M.**

30/ Moved by Commissioner Cain, seconded by Commissioner Kapenga to adjourn until January 27, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 4:45 P.M. Yeas: votes. Nays: votes.

*Jennifer Dien*

Deputy Clerk

*James M. Storey*

Board Chairperson

Minutes approved during the 01/27/2022 Session

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