

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chairperson*  
*Gale Dugan, Vice Chairperson*

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## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, June 11, 2020 – 1PM

Virtual Meeting – Connectivity Instructions **Attached**

DISTRICT 1  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

1PM

### **CALL TO ORDER:**

### **ROLL CALL:**

**OPENING PRAYER:** Commissioner Tom Jessup

### **PLEDGE OF ALLEGIANCE:**

**COMMUNICATIONS:** Attached

**APPROVAL OF MINUTES:** Attached

May 28, 2020

### **PUBLIC PARTICIPATION:**

### **ADDITIONAL AGENDA ITEMS:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

### **PROCLAMATIONS:**

### **INFORMATIONAL SESSION:**

Erin Stender—48<sup>th</sup> Circuit Court/Friend of the Court

### **ADMINISTRATIVE REPORTS:**

DISTRICT 2  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

DISTRICT 3  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

DISTRICT 4  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (6/5/20 & 6/12/20)
- 

DISTRICT 5  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

### **ACTION ITEMS:**

1. 2020 Millage Levy—set 2020 Millage Rates (191-910)
- 

DISTRICT 6  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **DISCUSSION ITEMS:**

1. None
- 

### **NOTICE OF APPOINTMENTS & ELECTIONS:**

1. 911 Policy & Procedure Board (A):
  - Township Representative—term expires 7/31/20
  - Medical Control Representative—term expires 7/31/20
  - East Side Fire Chief Representative—term expires 7/31/20
  - West Side Fire Chief Representative—term expires 7/31/20

DISTRICT 7  
Rick Cain  
269-744-7918  
rcain@  
allegancounty.org

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

2. Commission on Aging (E):

- One Member At Large—term expires 12/31/21 (PVischer resigned 5/18/20)

**APPOINTMENTS:**

1. Brownfield Redevelopment Authority

- One Representative—term expired 12/31/19

2. Parks Advisory Board

- One Representative—term expired 12/31/19

3. Local Emergency Planning Committee

- Public Representative— term expired 12/31/19

4. Solid Waste Planning Committee

- Two Solid Waste Industry Representative—term expired 12/31/19
- One Township Representative—term expired 12/31/19
- One General Public Representative—term expired 12/31/19
- One City Gov. Representative—term expires 12/31/20

5. Tourist Council

- One Representative—term expired 12/31/20

**ELECTIONS:**

1. Economic Development Commission

- Downtown Representative—term expired 12/31/19

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

**REQUEST FOR PER DIEM/MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**ADJOURNMENT:** Next Meeting - Thursday, June 25, 2020, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



# Allegan County Board of Commissioners

Meeting  
June 11, 2020 @ 1:00p

Connecting via Zoom Webinar



Allegan County  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010

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# STEP 1: Connect to the Zoom Site

- OPTION 1: Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 840-0749-0741, then #, then # again
- Type in Meeting Password: 61120, then #

- To raise your hand to speak, press \*9
- To Mute and Unmute, press \*6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OR -

- OPTION 2: Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/84007490741>
- Meeting Password: 61120

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbt/Eg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name \*
- Last Name \*
- Email Address \*
- Confirm Email Address \*

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "Join Webinar in Progress" button.

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name fields)
2. Click this box (points to the reCAPTCHA "I'm not a robot" checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

The footer contains navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

**1**

- Select a Speaker
- ✓ Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

**2**

**Settings**

**Audio**

**Speaker** Test Speaker Remote Audio

Output Level: \_\_\_\_\_

Volume: ◀────────────────────────────────▶ (speaker icon)

**Microphone** Test Mic \_\_\_\_\_

Input Level: \_\_\_\_\_

Volume: ◀────────────────────────────────▶ (speaker icon)

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

**Audio Settings** ^

Chat Raise Hand Q&A

269-673-4514  
mblee@allegancounty.org

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**DISTRICT 4**  
Mark DeYoung  
816-318-9612  
mdeyoung@allegancounty.org

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

# STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

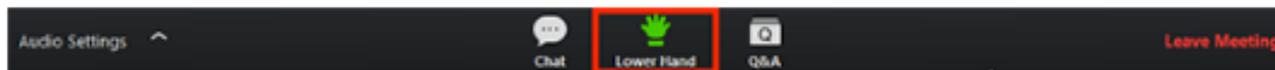
On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.

3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot displays a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. The main content is a document viewer showing a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for Jim Storey and Gale Dugan. The agenda items listed are: Virtual Meeting - Connectivity Instructions (Attached), CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached, PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, and ADMINISTRATIVE REPORTS. The document footer shows "PAGE 1 OF 2" and "251 WORDS". At the bottom of the Zoom window, a control bar contains "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

RESOLUTION

NO: 2020-05-145

LIVINGSTON COUNTY

DATE: May 26, 2020

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## Resolution in Support of the Request to Reclassify Livingston County – Board of Commissioners

- WHEREAS,** since March 24, 2020, the people of the State of Michigan have been under a stay-at-home order and unable to go to work, gather in public or even visit family or friends in an effort to “flatten the curve” and attempt to stop the novel coronavirus that was infecting so many people and overwhelming our health care system in some urban areas; and
- WHEREAS,** through a series of Executive Orders, Governor Whitmer has extended this protracted period of lockdown, and there is great uncertainty about when or whether this will end; and
- WHEREAS,** it is undisputed that the novel coronavirus is highly communicable and dangerous primarily to those with comorbidity factors, but that “the curve” has been flattened and our health care system is capable of receiving and treating patients. What is also undisputed is that the current level of lockdown is unnatural and is itself the source of numerous other community problems, including rising rates of domestic violence, depression and suicides, and that this unreasonable extended prohibition on normal human interaction is having real negative effects and making us less neighborly, less human and more isolated. Also, it is undisputed that many individuals and businesses are suffering significant economic harm from the ongoing indiscriminate lockdown. Finally, the hype over the virus is causing residents in our area to fear going to the hospital for their actual, real medical emergencies, as reflected in the staggering number of EMT calls that result in the first responders arriving to find the patients already dead because their condition had already progressed so far; and
- WHEREAS,** a harsh and protracted quarantine of the presumptively healthy for the sake of the few medically vulnerable is not sustainable in a society, and inasmuch as Livingston County, which the Governor has inexplicably grouped with Wayne County in her MI Safe Start Plan to Reopen Michigan, it is not likely that a return to our natural freedoms will be permitted any time soon; and
- WHEREAS,** State Representatives Hank Vaupel (R-Fowlerville) and Ann Bollin (R-Brighton Township) have formally petitioned Governor Whitmer to reclassify Livingston County in District-5, rather than District-1.

**THEREFORE BE IT RESOLVED** that in order to protect the safety, welfare and rights of our County residents and businesses, and to state clearly our desire to reopen our community as soon as possible, the Livingston County Board of Commissioners, believing that it is inappropriate to indiscriminately lock down suburban and rural areas whose demographics are so dissimilar to the urban areas that were so badly affected, hereby SUPPORTS THE REQUEST made by Reps. Vaupel and Bollin to reclassify Livingston County in District 5 as regards the Governor’s MI Safe Start Plan.

**BE IT FURTHER RESOLVED** that Livingston County Clerk is hereby directed to transmit copies of this resolution to Governor Whitmer, State Senator Lana Theis, State Representative Ann Bollin, State Representative Hank Vaupel, the Michigan Association of Counties, and all Michigan Counties.

# # #

**MOVED:** W. Nakagiri  
**SECONDED:** K. Lawrence  
**CARRIED:** Roll Call Vote: Yes (8): W. Nakagiri, K. Lawrence, W. Green, D. Helzerman, R. Bezotte, G. Childs, J. Gross and C. Griffith; No (0): None; Absent (0): None

STATE OF MICHIGAN )  
) §  
COUNTY OF LIVINGSTON )

I, **ELIZABETH HUNDLEY**, the duly qualified and acting Clerk of the County of Livingston, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 26th day of May 2020, the original of which is on file in my office.  
IN WITNESS WHEREOF, I have hereto affixed by official signature on this 28th day of May 2020, A.D.

*Elizabeth Hundley*  
\_\_\_\_\_  
**ELIZABETH HUNDLEY, LIVINGSTON COUNTY CLERK**



**KALKASKA COUNTY BOARD OF COMMISSIONERS  
RESOLUTION NUMBER 2020-16**

At a regular meeting of the Board of Commissioners for the County of Kalkaska, State of Michigan, held by ZOOM with EO 2020-75 and EO 2020-77 on the 20th day of May, 2020 with the meeting called to order at 5:30 PM.

Present: Commissioners Dave Comai, Patty Cox, Kohn Fisher, Leigh Ngirarsaol (by ZOOM), James Sweet (by ZOOM) and John West.

Absent: Commissioners Craig Crambell.

The following resolution was offered by West. Supported by Comai:

**COUNTY RESOLUTION 2020-16  
MOVE KALKASKA COUNTY FORWARD**

**Whereas**, Benjamin Franklin (1706-1790) stated "Any society that is willing to give up liberty for temporary security deserve neither and lose both"; and

**Whereas**, Under the Emergency Management Act, 1976 PA 390, the Governor may declare a state of disaster and a state of emergency for the reasons specified therein; and

**Whereas**, A state of disaster or state of emergency declared under the Emergency Management Act continues until the Governor finds that the threat or danger has passed, the disaster or emergency has been dealt with to the extent that disaster or emergency conditions no longer exist, or until the declared state of disaster or emergency has been in effect for 28 days; and

**Whereas**, After 28 days, the Governor shall issue an executive order or proclamation declaring the state of disaster or emergency terminated, unless a request by the Governor for an extension of the state of disaster or emergency for a specific number of days is approved by resolution of both houses of the Legislature; and

**Whereas**, An executive order or proclamation declaring the state of disaster or emergency shall indicate the area or areas threatened, the conditions causing the emergency, and the conditions permitting the termination of the state of emergency; and

**Whereas**, On March 10, 2020, Governor Whitmer issued Executive Order 2020-4 declaring a state of emergency across the entire state of Michigan to address the COVID-19 pandemic; and

**Whereas**, On April 1, 2020, Governor Whitmer issued Executive Order 2020-33 to replace Executive Order 2020-4 and expand the initial March 10, 2020, declaration to include a state of disaster related to the COVID-19 pandemic through April 30, 2020; and

**Whereas**, Executive Order 2020-33 states the state of emergency and the state of disaster will terminate when emergency and disaster conditions no longer exist and appropriate programs have been implemented to recover from any effects of the statewide emergency and disaster, consistent with the legal authorities upon which the

declaration is based and any limits imposed by those authorities, including Section 3 of the Emergency Management Act, 1976 PA 390, MCL 30.403; and

**Whereas**, On April 1, 2020, Governor Whitmer requested that the Legislature pass a concurrent resolution extending the state of emergency and state of disaster statewide across Michigan through April 30, 2020; and

**Whereas**, On April 7, 2020, the Legislature passed Senate Concurrent Resolution No. 24 authorizing Executive Order 2020-33 through April 30, 2020; and

**Whereas**, On April 27, 2020, Governor Whitmer requested that the Legislature pass a concurrent resolution extending the state of emergency and state of disaster statewide across Michigan through May 28, 2020; and

**Whereas**, The Legislature did not extend the state of emergency beyond April 30, 2020 as required under law; and

**Whereas**, the Kalkaska County Board of Commissioners perceive that certain restrictions in the Executive Order violate the civil liberties of Michigan residents that are protected by the United States Constitution and the Constitution of the State of Michigan of 1963; and

**Whereas**, Governor Whitmer did not provide scientific data to justify the state of emergency being declared equally across all 83 counties of the state of Michigan; and

**Whereas**, The Governor's executive orders placed arbitrary and inconsistent restrictions, without reasonable scientific justification, on some businesses, but not on others, and on particular activities of a person, sometimes resulting in oppressive consequences, regardless of efforts by a business or a person to implement national guidelines for safe social distancing that can combat the spread of COVID-19; and

**Whereas**, The Governor's executive orders placed arbitrary and inconsistent restrictions, without reasonable scientific justification, on individual's rights to associate, assemble, worship, and travel, including but not limited to the ability of a person to assemble for worship or see family members outside of a person's household, regardless of efforts taken to implement national guidelines for safe social distancing that can combat the spread of COVID-19 and without considering if a person has recovered from COVID-19; and

**Whereas**, The Governor's executive orders have prohibited hospitals, clinics and other medical professionals from conducting elective medical procedures that people need, including preventative care, even in cases where hospitals and medical professionals have the capacity to safely do so; and

**Whereas**, COVID-19 has impacted population groups differently, with some high-risk persons that are older or have underlying health conditions being more vulnerable and other low-risk persons able to safely participate in activities by implementing national guidelines for safe social distancing or if they have recovered from COVID-19; and

**Whereas**, the response to the COVID-19 virus must be balanced as not to make the collateral impacts more devastating and punitive than the virus itself; and

**Whereas**, COVID-19 has impacted areas and regions of the state differently with some counties being able to effectively contain the spread of COVID-19, including Kalkaska County, by following national guidelines for safe social distancing; now, therefore, be it

**Whereas**, the Kalkaska County Board of Commissioners believe all businesses are “essential” because they provide for the livelihood of their employees, and the financial hardship to those that are laid off is substantial; and

**Resolved** by the Kalkaska County Board of Commissioners, That we demand that the Governor compile and make available within three days from the date of this concurrent resolution, in a manner easily accessible by the public, detailed data, summarized by county, on:

1. The daily number of available hospital related beds occupied by all patients since January 1, 2020, segregated by in-patient beds, negative airflow beds, and intensive care unit (ICU) beds.
2. The daily number of available hospital related beds occupied by verified COVID-19 patients since January 1, 2020, segregated by in-patient beds, negative airflow beds, and ICU beds.
3. The daily number of emergency room visits in total and the daily number of emergency room visits by patients testing positive for COVID-19 since January 1, 2020.
4. The daily number of verified COVID-19 hospitalizations and verified COVID-19 deaths that are related to retirement or nursing homes since January 1, 2020.
5. The daily number of verified COVID-19 hospitalizations and verified COVID-19 deaths of individuals, who have had other pre-existing or underlying health conditions, since January 1, 2020, with a segregation of those health conditions and a breakout of verified COVID-19 hospitalizations and verified COVID-19 deaths by age, gender, and race.
6. The daily number of ventilators available and daily inventories of hospital Personal Protection Equipment since April 9, 2020.
7. The number of medical professionals that have been furloughed, had work hours reduced, or received a cut in pay since March 10, 2020.

; And be it further

**Resolved**, That we request local health departments, local health organizations and local hospitals provide the above data specific to Kalkaska County and make it available to the public; and be it further

**Resolved**, That we demand that all data related to emergency room visits, hospitalizations, and deaths related to COVID-19 patients be verified and confirmed to be COVID-19 positive patients, and the date of emergency visit, hospitalization, or death be recorded as the actual date of occurrence, not the date of any data adjustments being made subsequently; and be it further

**Resolved**, That we encourage the people of Kalkaska County to continue to follow national guidelines for safe social distancing and the County continues to take specific measures to protect the population most at risk, including those residing in nursing homes and retirement facilities; and be it further

**Resolved**, That we encourage businesses in Kalkaska County to determine the best approach to implement national guidelines for safe social distancing as they begin to open up and move Michigan forward without the Legislature extending the state of

emergency and without the declaration of a statewide declaration of disaster; and be it further

**Resolved**, That we encourage hospitals, clinics and medical professionals in Kalkaska County to provide elective procedures and preventative care where it is deemed appropriate based on staffing capacity, hospital capacity and availability of personal protective equipment (PPE) and as medical professionals in those facilities determine the best approach to implement national guidelines for safe social distancing; and be it further

**Resolved**, that a copy of this Resolution be sent to the Governor Gretchen Whitmer, US Senator Gary Peters, US Senator Debbie Stabenow, US Representative Jack Bergman, Senator Curt Vanderwall, Representative Daire Rendon, Michigan Association of Counties, Michigan County Clerks and Kalkaska County Township Clerks.

Roll Call Vote: West, yes; Comai, yes; Cox, yes; Crambell, absent; Ngirarsaol, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. Carried.

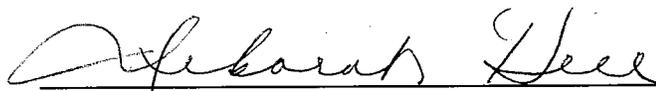
Resolution declared adopted.



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Kohn Fisher  
Chairman of the Kalkaska County Board of Commissioners

I, the undersigned, Clerk of Kalkaska County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Kalkaska County Board of Commissioners at its Regular Meeting held on May 20, 2020.



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Deborah Hill, County Clerk  
Clerk of the Kalkaska County Board of Commissioners

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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MAY 28, 2020 SESSION

JOURNAL 68

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## AFTERNOON SESSION

**MAY 28, 2020 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met remotely online connecting through a Zoom webinar on May 28, 2020 at 1:00 P.M. in accordance with the motion for adjournment of May 14, 2020, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #4 Commissioner DeYoung.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**COMMUNICATIONS**

2/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. Menominee County resolution in response to Executive Order 2020-077
2. Tuscola County resolution to "Move Tuscola County Forward"

**MAY 14, 2020 SESSION MINUTES - ADOPTED**

3/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the May 14, 2020 session as distributed. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - COMMENTS**

4/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

1. Bill Sage, a former Allegan County Commissioner, addressed the board with COVID-19 statistics and presented two resolutions to the Board - Move Allegan County Forward and Freedom Preservation

**AGENDA - ADDITIONS**

5/ Chairman Storey asked if there were any additions or changes to the agenda.

Commissioner Dugan asked to add discussion on the "Move Allegan Forward" resolution. Moved by Commissioner Dugan, seconded by Commissioner Jessup to add the item as discussion item #5 to the agenda as requested. Motion carried by roll call. Yeas: Kapenga, Storey, Thiele, Jessup, Dugan and Cain. Nays: DeYoung.

Commissioner Dugan asked to add discussion on the "Freedom Preservation" resolution. Moved by Commissioner Dugan, seconded by Commissioner Jessup to add the item as discussion item #6 to the agenda as requested. Motion failed by roll call vote. Yeas: Kapenga, Thiele, Jessup and Dugan. Nays: Storey, DeYoung and Cain. (Agenda additions require 2/3 vote to pass)

Commissioner Dugan asked to add action item for immediate consideration the resolution for submitting to a vote of the electorate the establishment of separate tax limitations for Allegan County, the

Townships, and the Intermediate School District. Moved by Commissioner Dugan, seconded by Commissioner Kapenga to add the item as action item #3 for immediate action. Motion carried by roll call vote. Yeas: Kapenga, Storey, Thiele, DeYoung, Dugan and Cain. Nays: Jessup.

**AGENDA - ADOPTED AS AMENDED**

6/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adopt the meeting agenda as amended. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

**INFORMATIONAL SESSION: 2019 ANNUAL REPORT HEALTH DEPARTMENT**

7/ Health Officer Angelique Joynes addressed the board with the Health Department's 2019 Annual Report.






# 2019 Annual Report

## Alleghan County Health Department



Health Officer: Angelique Joynes, MPH, RN  
 Medical Director: Dr. Richard Tooker, MD, MPH  
 Environmental Health Manager: Randy Rapp, RS  
 Personal Health Manager: Lisa Letts, BSN, RN




**HEALTH**  
 Department





*Public health often works behind the scenes and is an unfamiliar topic for many people. We work to prevent diseases and illness across the population. We are here to protect your health and our community's health outcomes.*

- Angelique Joynes, MPH, RN  
Health Officer

## Strategic Framework

PURPOSE: *Together; Striving for a Healthier Allegan County.*



*Our strategic framework influences community health outcomes, while improved community health outcomes align with the vision and purpose of the Department.*

# A YEAR IN REVIEW

2019 ACCOMPLISHMENTS



QUICK STATS

**73**

learning & growth sessions

**17**

outreach events

**179**

new procedures

**325**

customer satisfaction surveys returned, with **100% customer satisfaction** for 3 Quarters

## ADMINISTRATION

Trained **32** staff in Public Health Sciences 101



Reclassified a position to address **Public Information**

**PASSED** accreditation

Developed a Communication Plan

Updated **15** job descriptions

Created policies and procedures based on Michigan Public Health Code Health Officer Authority

Updated and approved Plan of Organization

Distributed handwashing signs in **over 500** restrooms

Developed customer service expectations for **100%** of public health service areas

**INCREASED** Facebook followers by **25%**



Implemented a regional immunization campaign

## RESOURCE RECOVERY

**4**

successful scrap tire collections

**3**

popular regional recycling events

**BOC approval** on expand/extend funding vote

Educated local leaders from **7** member counties on the recycling market through the Southwest Michigan Solid Waste Consortium

## EMERGENCY PREPAREDNESS



Received **Project Public Health Ready (PPHR)** re-recognition

## ENVIRONMENTAL HEALTH



Participated in the MDHHS **Vector Borne** grant



Increased Type II facilities meeting their quarterly sampling requirements by **89%**

Field Team met the **14** business day turn-around **96.5%** of the time for permits and loan evaluations



Fully staffed & trained Food team & Administrative Assistants

## PERSONAL HEALTH

Implemented new Electronic Health Record



Enhanced clinic flow & front desk experience

**FULLY STAFFED**

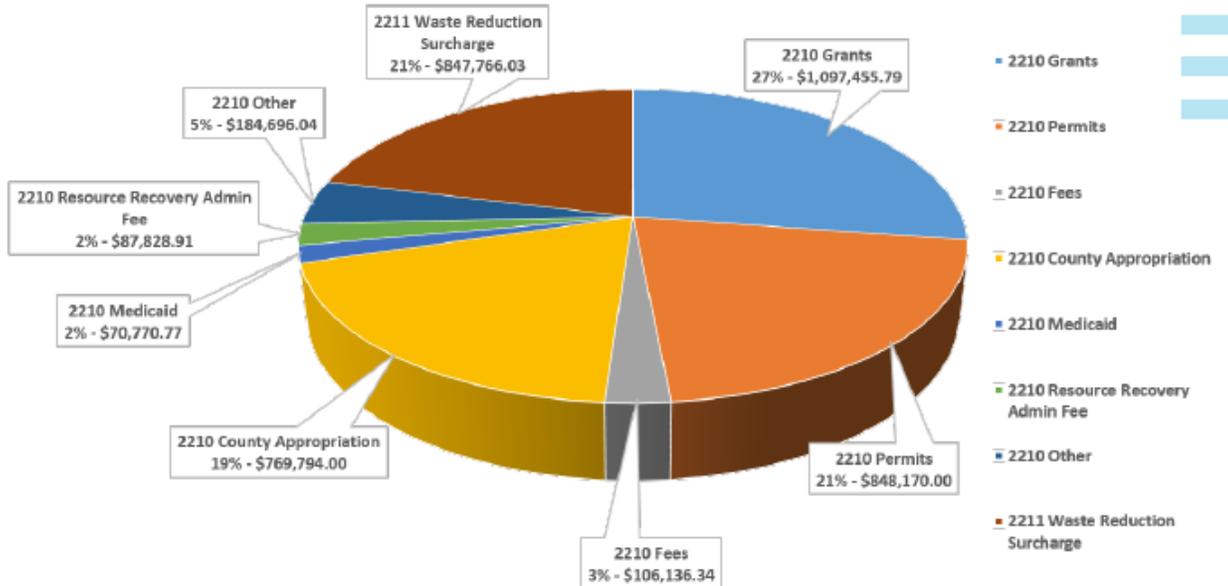


Met **100%** Maternal Child Grant intended outcomes

Brought the school surveillance & reporting compliance rate average to **99%**

## Financial Summary

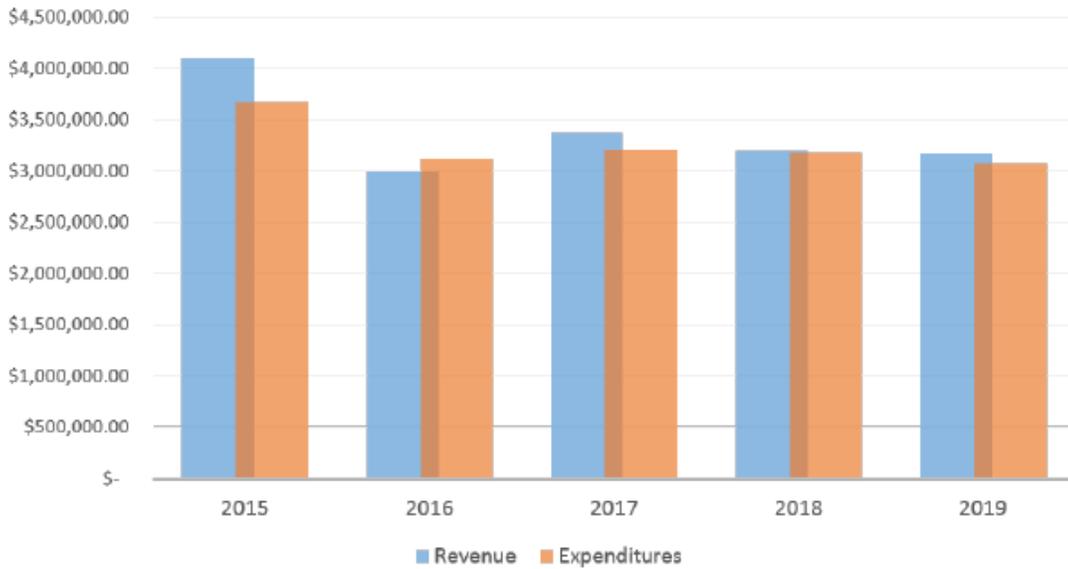
### 2019 Revenue



\*Waste Reduction Surcharge can only be used in the Recycling Program.

# Financial Summary

2210 Revenue & Expenditures by Year



## Personal Health

### Implemented Patagonia

This Electronic Health Record (EHR) supports the Public Health Informatics Institute workflow recommendations and facilitates data exchange with community partner providers, health information exchanges and state registries. With Patagonia, we are able to manage immunization programs, STI clinics and communicable disease screenings, as well as many other health department services. Overall, this has helped improve inventory management, billing, and advances our public health goals efficiently.

### Prevent what's preventable. Vaccinate

We received funding from the Michigan Endowment Fund with Michigan Association for Local Public Health for a collaborative, multi-jurisdictional media campaign for vaccinations. We collaborated with Ottawa County and Kent County to focus on the diseases that vaccinations protect against. **The goal was to increase vaccination rates across the county and reinforce the communicable diseases that vaccinations protect individuals against.**



Picture of purchased billboard on I31N corridor at exit 55 (Allegran Martin).

**FACEBOOK AD STATS**

9,944 reached 24,485 plays

**VACCINATIONS GIVEN**

19,509 vaccination doses given across all age groups from 3/1/2018 to 8/31/2018

21,419 vaccination doses given across all age groups from 3/1/2019 to 8/31/2019

## PERSONAL HEALTH STATS

**CHILDREN'S SPECIAL HEALTH CARE SERVICES** provided to children and adults with qualified medical diagnosis.

Children's Special Health Care Services  
**647** total clients  
 7% increase from 2018

Level 1 Plans of Care  
**192** 32% increase from 2018

Level 2 Care Coordination  
**37** 14% decrease from 2018

### COMMUNICABLE DISEASE

**494** investigations  
 14% increase from 2018

**57** Lead test follow ups  
 50% increase from 2018

**114** TB skin tests  
 7% decrease from 2018

### SEXUAL HEALTH SERVICES

**162** STD/HIV clinic visits  
 15% decrease from 2018

**644** case follow-ups  
 34% increase from 2018

### HEARING AND VISION

**4,806** hearing screenings  
 9% decrease from 2018

**7,559** vision screenings  
 21% decrease from 2018

### IMMUNIZATIONS

**718** immunizations  
 35% decrease from 2018

**215** waivers  
 30% increase from 2018



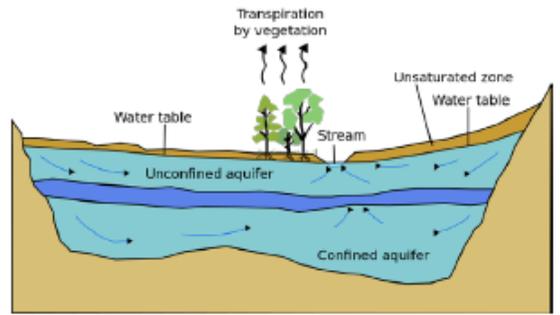
Pictured (from Left to Right): Breastfeeding Toolkit given away during an outreach event. Team Members Erin Radwin and Heather Alberta (Stowaw Department of Public Health) at 2019 Bridgfest; Environmental Health Manager Randy Atyp at McCareerQuest Expo giving middle school and high school students a glimpse of Public Health careers.

# Environmental Health

## IN 2019 WE FOCUSED ON

- Meeting the 14 business days or less turnaround benchmark metrics for permits.
- Revising Food Fees to be more in line with actual time of service requirements.
- Establishing procedures to ensure quality assurance metrics are met for EH services.
- Developing a process and begin scanning documents into an electronic data management system- File Bound.
- Performing mosquito and tick surveillance and submitting specimens if appropriate for Zika Virus and Lyme testing.
- Environmental concerns regarding groundwater.

## GROUND WATER STUDY EXPLORATION



## ENVIRONMENTAL HEALTH STATS

### FIELD

**613** well permits issued  
5% decrease from 2018



**302** SESC permits issued  
8% decrease from 2018

**2,645** SESC inspections  
128% increase from 2018



**488** final well inspections completed  
22% decrease from 2018



**605** septic permits issued  
9% decrease from 2018



**431** final septic inspections  
9% decrease from 2018



**210** abandoned wells plugged  
19% increase from 2018



**increased** Type II facilities meeting their quarterly sampling requirements by **89%**



Met the 14 business day turn-around **96.5% of the time** for permits and loan evaluations



### FOOD

**694** food establishments inspected  
5% increase from 2018

**17** food borne investigations/complaints  
no change from 2018

**87** temporary food inspections  
28% decrease from 2018

**28** campground inspections  
14% increase from 2018

**43** ground water samples collected  
53% decrease from 2018

**1,454** EH Record Requests processed  
23% increase from 2018

### OTHER SERVICES

**99** public pool inspections  
8% decrease from 2018

**10** body art inspections  
11% increase from 2018

### EMERGENCY PREPAREDNESS

The Public Health Emergency Preparedness (PHEP) Division coordinates the public health response to natural or human-caused emergencies. It is important for community organizations and residents to plan and be prepared for potential emergencies.

#### IN 2019, WE:

- Achieved *Project Public Health Ready* national re-recognition
- Conducted **22** communication and notification exercises
- Completed the Strategic National Stockpile Sharepoint Functional Exercise



### RESOURCE RECOVERY

**7** regional collection events



**411 TONS** recycling collected through drop-site program



**5,213** scrap tires recycled



**1270 TONS** recycling collected through curbside program



**70,277 LBS** of electronics recycled

**34,214 LBS** household hazardous waste collected INCLUDING

**5,968 LBS** batteries

**3,101 LBS** pesticides

**400 LBS** sharps

## CORRECTIONAL HEALTH

We partner with the Allegan County Sheriff's Department and medical care vendor to assure residents of the Correctional Facility are receiving services that deliver appropriate and effective standard of care. Socioeconomic factors, education and incarceration has an impact on the overall state of community wellness. Health screenings are performed, medical, dental and mental health issues are addressed, medication administration is managed, and risk prevention is initiated to improve inmate population health outcomes.



## ANIMAL SHELTER



The ACHD and Animal Control partner with Wishbone Pet Rescue Alliance who operate the Animal Shelter. Wishbone offers pet adoption services, education about the importance of safe animal care and housing and reuniting strays with their families through the Animal Shelter.



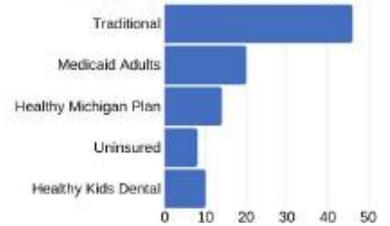
## MY COMMUNITY DENTAL CENTER

My Community Dental Centers (MCDC) is a non-profit 501(c)3 corporation, established in 2006, dedicated to providing dental services to Medicaid enrollees and low-income, uninsured residents.



Address: 1535 Lincoln Rd, Allegan

Average Type of Patient Coverage, 2019



Questions/Comments?

# ALLEGAN COUNTY HEALTH DEPARTMENT

SAUGATUCK, MICHIGAN



HEALTH  
Department

ANNUAL  
REPORT  
2019

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<b>02</b> MISSION	<b>08</b> ENVIRONMENTAL HEALTH
<b>02</b> VISION	<b>10</b> EMERGENCY PREPAREDNESS
<b>03</b> A YEAR IN REVIEW	<b>10</b> RESOURCE RECOVERY
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	<b>11</b> MY COMMUNITY DENTAL CENTER

# A LETTER FROM OUR HEALTH OFFICER

01

Hello Community Members,

Public health often works behind the scenes and is an unfamiliar topic for many people. To be honest, I didn't really know what public health did before I worked in it because what we do is often unseen. We work to prevent diseases and illness across the population. We are here to protect your health and our community's health outcomes.

Ways we do this include:

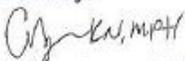
- Case investigation to prevent food borne or communicable disease outbreaks.
- Actively monitoring drinking water in restaurants, schools, homes, campgrounds, and other public places to help eliminate water contamination issues.
- Assessing access to quality water.
- Issuing health advisories needed to protect health.
- Ensuring medical providers are storing/handling vaccine appropriately so it will work to prevent disease.
- Checking well and septic systems are installed correctly so drinking water is safe.
- Monitoring school surveillance to identify illness early and work with schools to reduce the spread.
- Advocating and promoting the importance of Health in All Policies. Where one lives, works, learns, and plays has direct impact on their health. Their zip code matters.
- Working to address basic needs are being met for ALL community members, which allows them to better meet their full potential.
- Collaborating with other businesses and organizations to develop a community health improvement plan, which includes reducing obesity and improving access to care.

To accomplish this, we have to ensure our team is a well-oiled machine. This past year we have focused on improving administrative functions, including policies and procedures revision or development, updating job descriptions, implementing quality assurance metrics to ensure we provide quality consistent services to our community members.

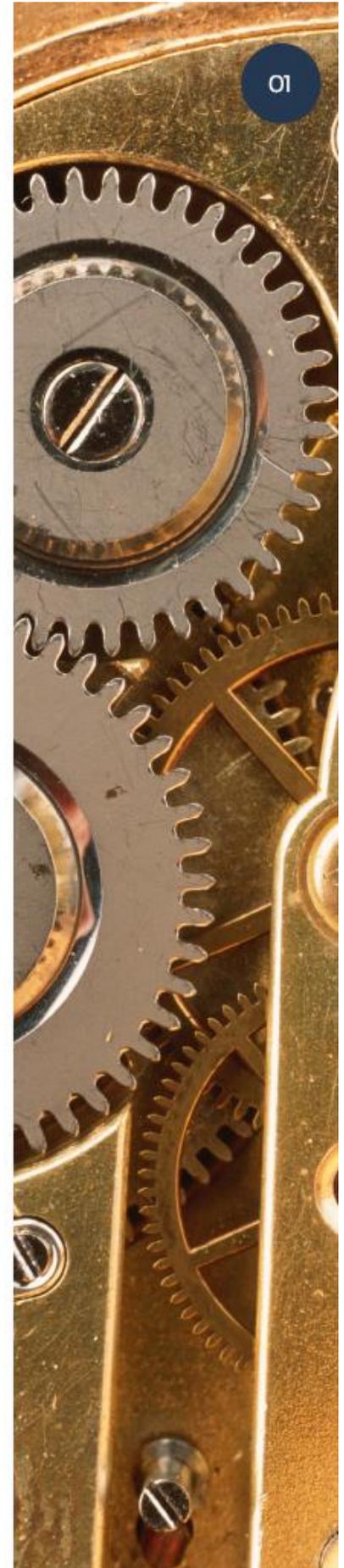
All of these efforts cannot be done without the help of our partners, leaders, and you! We will continue to be innovative, collaborate with other community partners and strategically align resources to improve health and quality of life for Allegan County residents.

Improving our community's health and quality of life outcomes requires all of our voices to be heard, including yours. Please consider following us on our [Facebook](#) page for future information. Also think about joining the [Healthier Allegan County Coalition](#) to influence actions the community takes to improve health outcomes for all. When we work together, we create a healthier Allegan County.

Sincerely,



Angelique Joynes, MPH, RN  
Health Officer

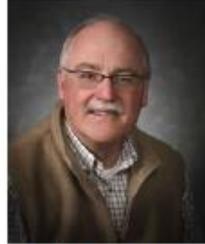


## GOVERNANCE

The Allegan County Board of Commissioners (BOC) is the governing board of the Public Health Department. The BOC employs a County Administrator who is recognized as the Chief Administrative Officer of the County. Representatives are below. For more information on our BOC, visit [www.allegancounty.org](http://www.allegancounty.org).



**Dean Kapenga,**  
District 1



**Jim Storey,**  
District 2



**Max R. Thiele,**  
District 3



**Mark DeYoung,**  
District 4



**Tom Jessup,**  
District 5



**Gale Dugan,**  
District 6



**Rick Cain,**  
District 7



**Robert J. Sarro,**  
County Administrator

## MISSION



The Allegan County Board of Commissioners shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper

## VISION

The Allegan County Board of Commissioners is committed to providing our citizens superior and innovative services, being judicious and efficient in the expenditure of resources and **promoting a safe, clean and healthy environment in which to live, work and play.**



# A Year in Review

2019 ACCOMPLISHMENTS



HEALTH  
Department

03

Quick Stats

**73**

learning & growth sessions



**17**

outreach events



**179**

new procedures



**325**

customer satisfaction surveys returned, with **100% customer satisfaction** for 3 Quarters

## ADMINISTRATION

Trained **32** staff in Public Health Sciences 101



Reclassified a position to address **Public Information**



Updated **15** job descriptions



Published our 2019 community health improvement plan



Passed accreditation



Increased Facebook followers by **25%**



Implemented a regional immunization campaign



Developed customer service expectations for 100% of public health service areas



Developed a Communication Plan



Created policies and procedures based on Michigan Public Health Code Health Officer Authority

Distributed handwashing signs in **over 500 restrooms**



## RESOURCE RECOVERY



**4** successful scrap tire collections



**3** popular regional recycling events



BOC authorized election to expand/extend funding

Educated local leaders from **7 member counties** on the recycling market through the Southwest Michigan Solid Waste Consortium



## EMERGENCY PREPAREDNESS



Received **Project Public Health Ready (PPHR)** re-recognition

## ENVIRONMENTAL HEALTH

Fully staffed & trained Food team & Administrative Assistants



Participated in the MDHHS **Vector Borne grant**



Increased Type II facilities meeting their quarterly sampling requirements by **89%**



Field Team met the 14 business day turn-around **96.5% of the time** for permits and loan evaluations

## PERSONAL HEALTH



Implemented new Electronic Health Record



**FULLY staffed**



Met **100%** Maternal Child Grant intended outcomes



Enhanced clinic flow & front desk experience



Brought the school surveillance & reporting compliance rate average to **99%**

Increased **Wear One** community partners by **6%** & **distributed 150,000** condoms in Allegan and Ottawa Counties.

# ADMINISTRATION

**Angelique Joynes, MPH, RN**  
Health Officer

**Randy Rapp, RS**  
Environmental Health Manager

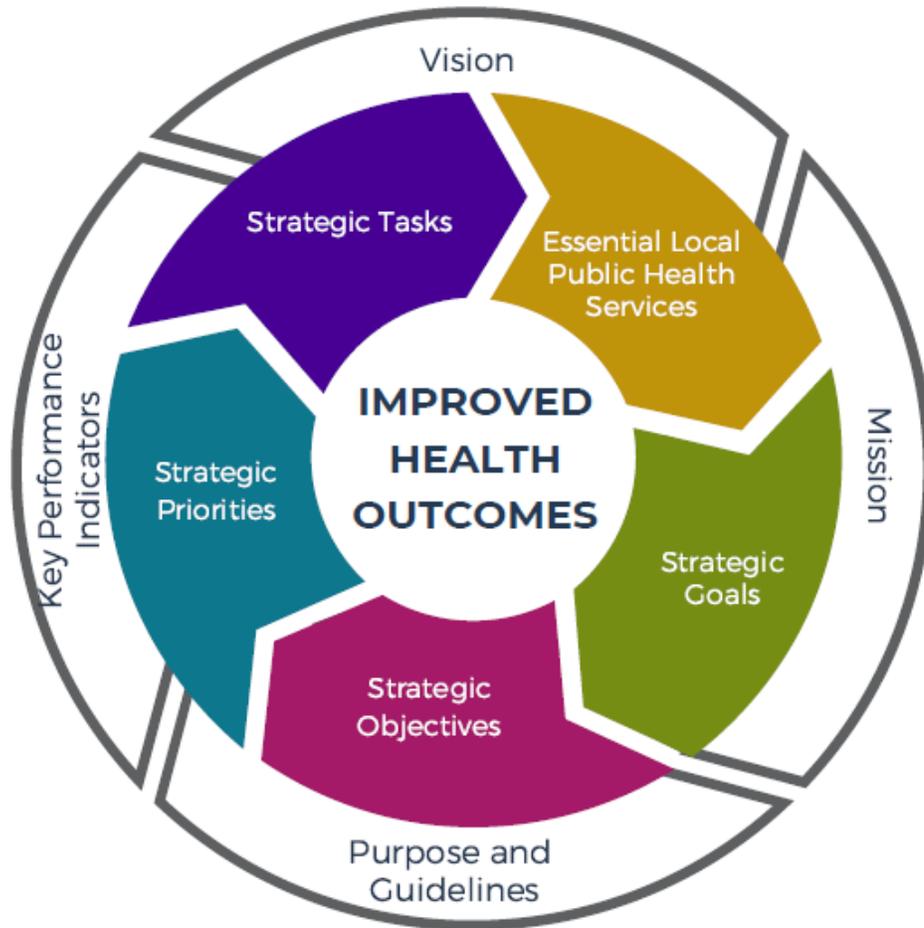
**Lisa Letts, BSN, RN**  
Personal Health Manager

**Rik Tooker, MD, MPH**  
Medical Director



## STRATEGIC FRAMEWORK

**PURPOSE:** *Together; Striving for a Healthier Allegan County.*

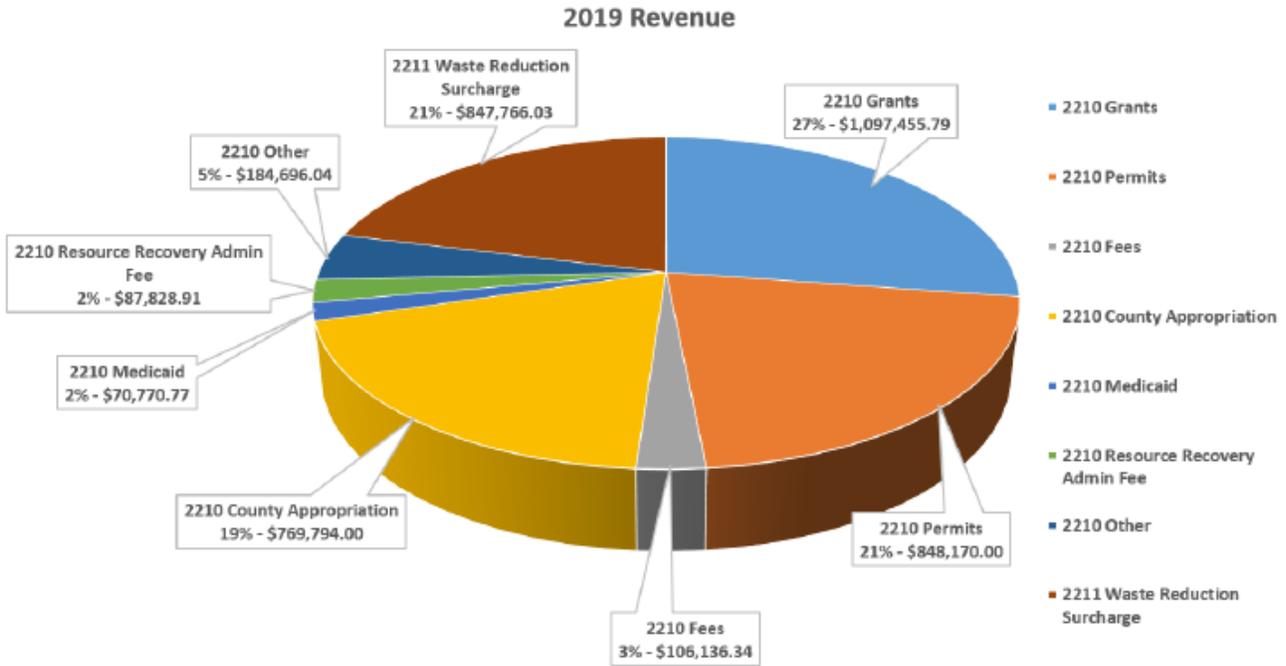


*Our strategic framework influences community health outcomes, while improved community health outcomes align with the vision and purpose of the Department.*

View [Allegan County's Strategy Map](#)

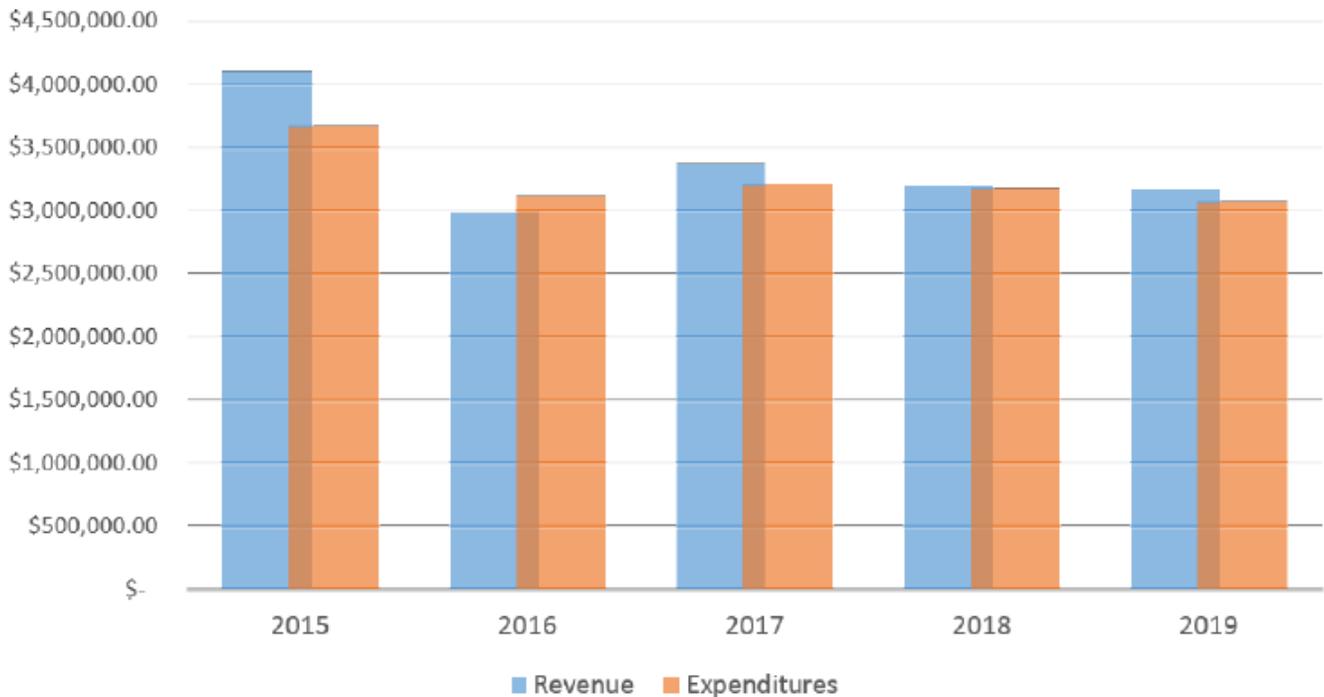
# FINANCIAL SUMMARY

The Health Department budget is from two funds. Fund 2211 supports all recycling activities. The primary revenue for recycling is the recycling surcharge. Fund 2210 supports all Public Health operations. Revenue in Fund 2210 generally includes the County General Fund allocation, State funding, grants, permits, fees, and Medicaid reimbursement.



\*Waste Reduction Surcharge can only be used in the Recycling Program.

## 2210 Revenue & Expenditures by Year



## PERSONAL HEALTH

The Personal Health Division provides services to improve community member's health as well as outreach to improve community health outcomes. Find out more about Personal Health by visiting [www.allegancounty.org/health](http://www.allegancounty.org/health).

### IN 2019, WE FOCUSED ON:

- Early identification and reduction of communicable disease outbreaks in schools and the community.
- Detecting hearing and vision problems early to optimize learning.
- Ensuring medical providers administer and store vaccines appropriately.
- Working with providers to increase lead testing.
- Creating toolkits to give to patients.
- Providing immunizations.
- Case management.
- HIV/Sexually Transmitted Infections (STI) testing and risk reduction.

## NEW ELECTRONIC HEALTH RECORD SOFTWARE ROLL OUT



In 2019, we implemented a new, web-based electronic health record (EHR) software, Patagonia. It supports the Public Health Informatics Institute workflow recommendations and facilitates data exchange with community partner providers, health information exchanges and state registries. With Patagonia, we are able to manage immunization programs, STI clinics and communicable disease screenings, as well as many other health department services. Overall, this has helped improve inventory management, billing, and advances our public health goals efficiently.

## PREVENT WHAT'S PREVENTABLE. VACCINATE.

In mid-2019, Michigan Endowment Fund in collaboration with Michigan Association for Local Public Health, provided funding to Ottawa, Kent, and Allegan Counties to focus on the diseases that vaccinations protect against. **The goal was to increase vaccination rates across the county and reinforce that vaccines can prevent communicable diseases.** A 30 second and 15 second TV and Radio ad were created. Facebook Ads were used to spread this messaging to all Allegan County residents on social media for 80 days. Two billboards were also purchased on the 131N and 131S corridor for a six month period. **During the funding period, we saw an 8.9% increase on vaccinations given, compared to the same time frame in 2018.** Even though we cannot contribute this increase solely to the campaign, we believe the extra funds helped spread the message and reminded people to get their vaccines in a timely manner.



Picture of purchased billboard on 131N corridor at exit 55 (Allegan Martin).

### FACEBOOK AD STATS

 **9,944** reached  **24,485** plays

### VACCINATIONS GIVEN



**19,509** vaccination doses given across all age groups from 3/1/2018 to 8/31/2018

**21,419** vaccination doses given across all age groups from 3/1/2019 to 8/31/2019

# PERSONAL HEALTH STATS

## CHILDREN'S SPECIAL HEALTH CARE SERVICES

provided to children and adults with qualified medical diagnosis.



## COMMUNICABLE DISEASE



## HEARING AND VISION



## IMMUNIZATIONS



## SEXUAL HEALTH SERVICES



## OUTREACH EVENTS



*Pictured (from Left to Right): Breastfeeding Toolkit given away during an outreach event; Public Health Nurse Erin Radke and Heather Alberta (Ottawa Department of Public Health) at 2019 Bridgefest; Environmental Health Manager Randy Rapp at MiCareerQuest Expo giving middle school and high school students a glimpse of Public Health careers.*

## ENVIRONMENTAL HEALTH

Environmental Health consists of multiple services that aid in protecting the environment and public health of Allegan County. Learn more about our Environmental Health services by visiting [www.allegancounty.org/health](http://www.allegancounty.org/health).

### IN 2019, WE FOCUSED ON:

- Meeting the 14 business days or less turn-around benchmark metrics for permits.
- Revising Food Fees to be more in line with actual time of service requirements.
- Establishing procedures to ensure quality assurance metrics are met for EH services.
- Developing a process and begin scanning documents into an electronic data management system-- File Bound.
- Performing mosquito and tick surveillance and submitting specimens if appropriate for Zika Virus and Lyme testing.
- Environmental concerns regarding groundwater.

## EASTERN EQUINE ENCEPHALITIS HITS MICHIGAN



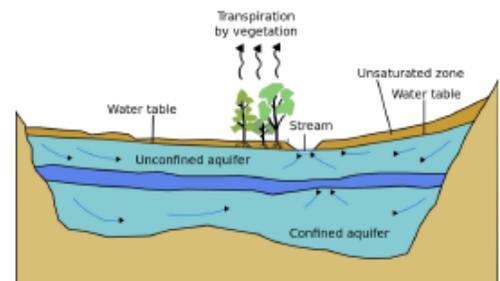
Eastern equine encephalitis (EEE) is an extremely rare but serious and often fatal infection that causes encephalitis or inflammation of the brain. It is spread by the bite of a mosquito infected with EEE virus. In 2019, **EEE infected 10 Michigan residents, with six of these cases being fatal. EEE also infected 50 animals across the state, with two animal cases in Allegan County.** In October 2019, knowing the high fatality rate this disease causes and no vaccine available for humans, the Michigan Department of Health and Human Services (MDHHS) aerially sprayed parts of the state with insecticide to kill mosquitoes and reduce the risk of infection. We partially activated our Public Health Operations Center for this incident to communicate to our residents and local officials on where and when the State would be spraying. We also ensured there were dedicated resources to answer local residents concerns and questions. Areas in Allegan County that were sprayed included Trowbridge Township and Gun Plain Township. More mosquito surveillance is needed as the risk of mosquito borne illness, including EEE, varies each year.

## GROUND WATER STUDY EXPLORATION

The majority of private wells and city/township water in Allegan County are supplied by ground water. Currently, government agencies throughout Allegan County do not have easy access to important and reliable data needed to make decisions and develop plans regarding water availability and quality. As such, agencies may not be aware of water related risks and issues they may be facing within their respective areas.

Specifically, necessary data includes but is not limited to:

- The direction of the ground water flow.
- The direction of ground water flow along the Lake Michigan Shoreline and impact to shoreline erosion.
- The areas of poor quality ground water.
- The areas where ground water is being used at a faster rate than its being recharged.
- The areas of well head protection for Type I Water Supplies.



*Pictured: aquifer illustration*

The Public Health Department presented on what the process would look like for gathering data and publishing reports around this topic. In late 2019, our BOC approved researching the project further and developing a proposal. More will come in 2020.

# ENVIRONMENTAL HEALTH STATS

## FIELD

**613** well permits issued  
5% decrease from 2018



**302** SESC permits issued  
8% decrease from 2018



**2,645** SESC inspections  
128% increase from 2018

**488** final well inspections completed  
22% decrease from 2018



**605** septic disposal permits issued  
9% decrease from 2018



**431** final septic inspections  
9% decrease from 2018



**increased Type II facilities** meeting their quarterly sampling requirements by **89%**



**210** abandoned wells plugged  
19% increase from 2018



Met the 14 business day turn-around **96.5% of the time** for permits and loan evaluations



## FOOD

**694** food establishments inspected  
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**87** temporary food inspections  
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## OTHER SERVICES

**28** campground inspections  
4% increase from 2018



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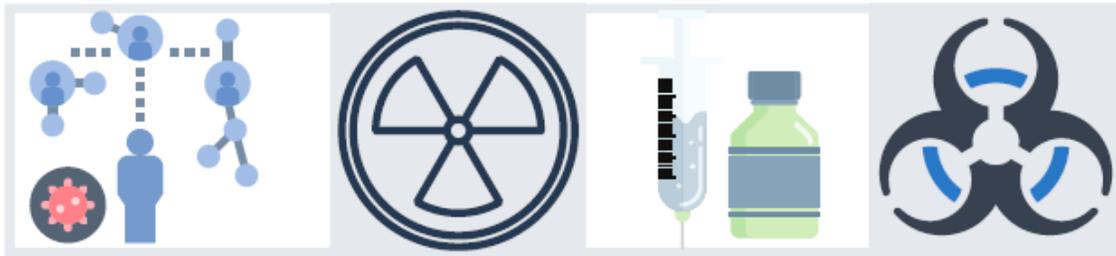


# EMERGENCY PREPAREDNESS

The Public Health Emergency Preparedness (PHEP) Division coordinates the public health response to natural or human-caused emergencies. It is important for community organizations and residents to plan and be prepared for potential emergencies. For more information on Planning and Emergency Preparedness, visit [www.allegancounty.org/health](http://www.allegancounty.org/health).

**IN 2019, WE:**

- Achieved *Project Public Health Ready* national re-recognition.
- Conducted **22** communication and notification exercises.
- Completed the Strategic National Stockpile Sharepoint Functional Exercise.



# RESOURCE RECOVERY

The Resource Recovery Program serves 18 communities in Allegan County. Find more information on Resource Recovery, visit [www.allegancounty.org/health](http://www.allegancounty.org/health).

**7** regional collection events

**411 TONS** recycling collected through drop-site program

**1270 TONS** recycling collected through curbside program

**70,277 LBS** of electronics recycled

**34,214 LBS** household hazardous waste collected **INCLUDING**

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**5,213** scrap tires recycled

# CORRECTIONAL HEALTH

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## MY COMMUNITY DENTAL CENTER

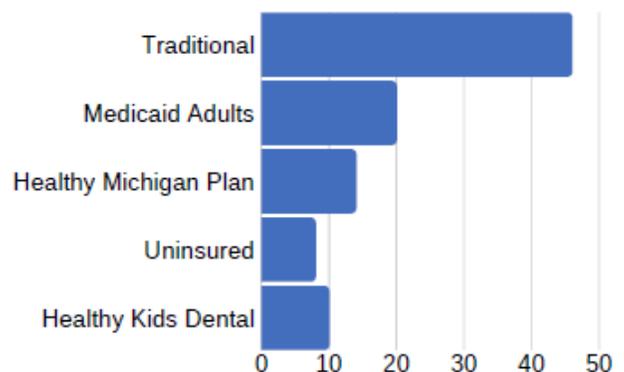
MY COMMUNITY DENTAL CENTERS

My Community Dental Centers (MCDC) is a non-profit 501(c)3 corporation, established in 2006, dedicated to providing dental services to Medicaid enrollees and low-income, uninsured residents.

Average Type of Patient Coverage, 2019



Address: 1535 Lincoln Rd. Allegan





# HEALTH Department

## CONNECT WITH US



@AlleganCountyHD



[www.allegancounty.org/health](http://www.allegancounty.org/health)

**DISCUSSION ITEMS:****COVID-19 TESTING - ALLEGAN COUNTY RESIDENTS**

8/ Health Officer Angelique Joynes updated the Board on the mitigation strategies, current COVID-19 case summary and proposed testing strategies.

Moved by Commissioner Dugan, seconded by Commissioner Cain to accept the Health Departments report of "Allegan County Public Health Proposed Testing Strategies", any changes to the evolving strategies will be brought back to the board for modifications as needed (page 595 of the minutes.) Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.



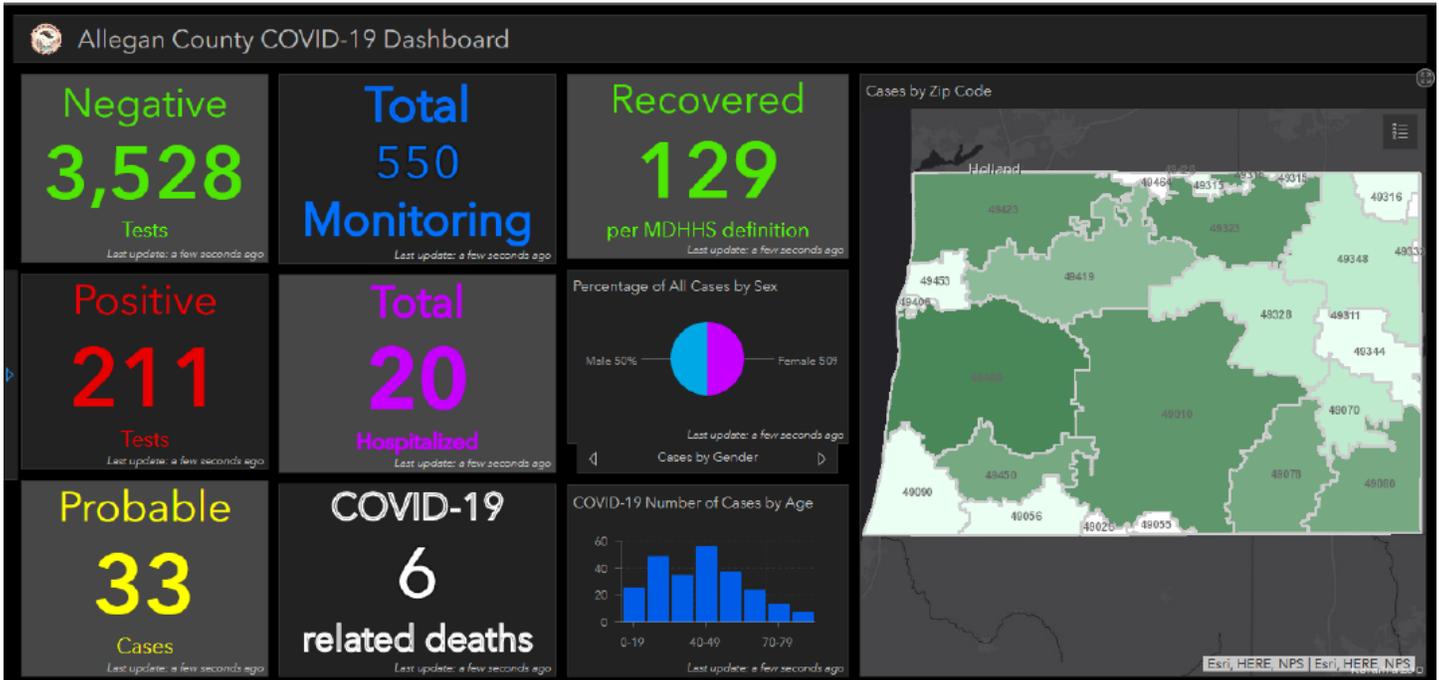
**HEALTH**  
Department

# Allegan County Health Department COVID-19 Mitigation Strategy (Focus on Testing and Contact Tracing)

Angelique Joynes, MPH, RN

Allegan County Health Officer

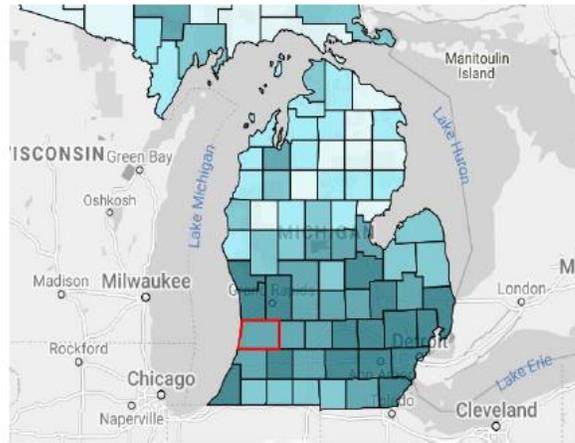
[ajoynes@allegancounty.org](mailto:ajoynes@allegancounty.org) or 269-673-5411



<http://alleganco.maps.arcgis.com/apps/opsdashboard/index.html#/c05e1ec6222944748968f351273b3d41>



**HEALTH Department**



Numbers as of 5/26/2020 (pulled from the Michigan Health Alert Network, which is used in our dashboard)

Total tests: 3,803

**Allegan County:**

2018 population (from US Census): 117,327

Percent of Allegan County Residents tested: 3.24%

Total Tests given in Allegan County per 100,000 residents:  
3,241/100,000



**HEALTH  
Department**

# Road Map to COVID- 19 Mitigation Strategy

Community Vaccination and/or Herd Immunity (70-80% of population has sufficient immunities) is Obtained.

Evaluate whether protective measures (non-pharmaceutical interventions) can be lifted

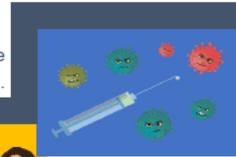
Best Practices for Workplaces  
Social Distancing, Environmental, Administrative Controls, Case and Contract Tracing .

Sufficient Health Care Capacity  
Ensure hospitals have resources to treat those with COVID-19 and non COVID-19 health care needs

Robust Case Investigation and Contact Tracing  
Foundation to containment of the virus until a vaccine is available. Case Investigation started immediately and all contacts are attempted to be contacted and put on quarantine within 24 hrs.

Enhanced Ability to Test  
Testing congregate care (jails, nursing homes, etc), community wide testing, and testing of communities of vulnerabilities, businesses (all dependent on supply availability)

Currently 3.24 percent of residents (5/26/2020) have been tested and our current positivity rate is 5.55%



Flu Vaccination Campaign to help with hospital capacity

## Allegan County Public Health Proposed Testing Strategies

Creating Vaccination Plan in alignment with MDHHS for fall

Testing Strategies Focused Largely on Asymptomatic Individuals (All symptomatic individuals should be tested)

Strategies	May 15- May 22	May 23- June 15	June 16-July 16	July 16-August 16
<b>1. Congregate Care - Jail, Youth Home, and Long Term Care Facilities (LTCF)</b>	Met with Jail and LTCF leadership to discuss baseline testing	Jail and LTCF in collaboration with National Guard (NG) and ACHD will do baseline testing if supplies are received from NG	Consider routine testing of asymptomatic staff/residents/inmates if supplies are available	Continue routine testing of staff to ensure any asymptomatic are caught early and contacts are put on quarantine until a vaccine or herd immunity is obtained
<b>2. Congregate Care- Adult Foster Care (ADF) and Migrant Camps (Intercare)</b>	Surveyed all ADF on needs for PPE and testing.	Contact ADF and Migrant Camps with collaboration of Intercare/MSU to discuss baseline testing	Consider Baseline testing and routine testing of staff at minimum and partner to conduct the voluntary testing <small>Your Title</small>	Continue routine testing of staff to ensure any asymptomatic are caught early and contacts are put on quarantine until a vaccine or herd immunity is obtained
<b>3. Community Based Drive thru Testing sites with other partners</b>	Testing with Intercare Started for Drive thru testing. Public Health will screen and provide physician order as needed	Market the Tuesday/Thursday site to ensure appointments are filled. Work with Intercare if testing rates remain low to consider asymptomatic	Continue to ensure all appointments are filled and see if there is any ability to expand testing	Continue to ensure all appointments are filled and see if there is any ability to expand testing
<b>4. Community Based using Points of Distribution (PoD Sites with current Strategic National Stockpile (SNS) Plan</b>	Reviewed POD sites and did revisions, discussed with facilities and are open to PODS being used as drive thru testing sites	Update any outstanding agreements with POD sites, determine resources needed and secure resources	If supplies and staff are available Develop a testing schedule similar to what was done with H1N1 <small>Your Title</small>	Continue to do testing per rotating schedule until vaccination and/or herd immunity is acquired



**HEALTH  
Department**

# Road Map to COVID- 19 Mitigation Strategy

Community Vaccination and/or Herd Immunity  
(70-80% of population has sufficient  
immunities) is Obtained.  
Evaluate whether protective measures  
(non-pharmaceutical interventions) can be lifted

**Best Practices for Workplaces**

Social Distancing, Environmental, Administrative  
Controls, Case and Contract Tracing .

**Sufficient Health Care Capacity**

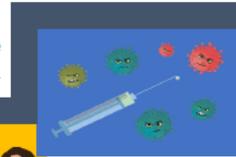
Ensure hospitals have resources to treat those with  
COVID-19 and non COVID-19 health care needs

**Robust Case Investigation and Contact Tracing**

Foundation to containment of the virus until a vaccine is available. Case  
Investigation started immediately and all Contacts are attempted to be  
contacted and put on quarantine within 24 hrs. .

**Enhanced Ability to Test**

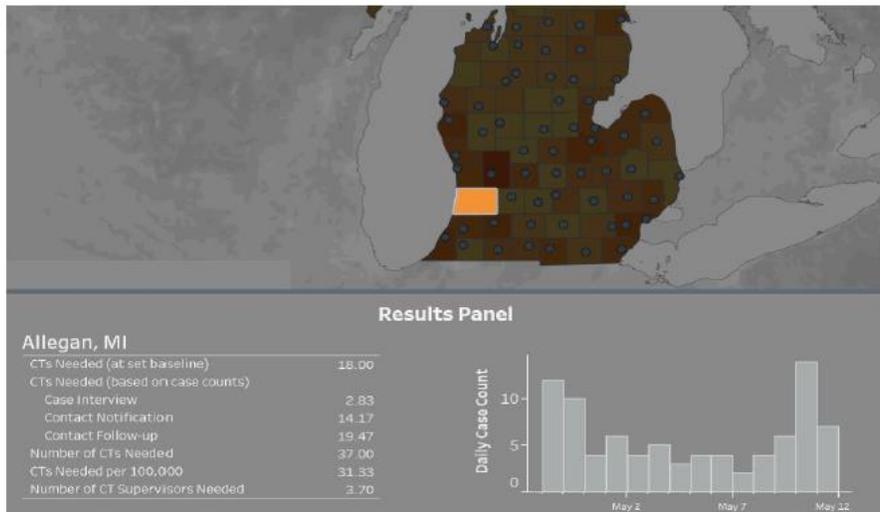
Testing congregate care (jails, nursing homes, etc.), community  
wide testing, and testing of communities of vulnerabilities,  
businesses (all dependent on supply availability).



**HEALTH  
Department**

## Robust Case Investigation and Contact Tracing What does Allegan County Need Based on Current Cases?

<https://www.gwhwi.org/estimator-613404.html>

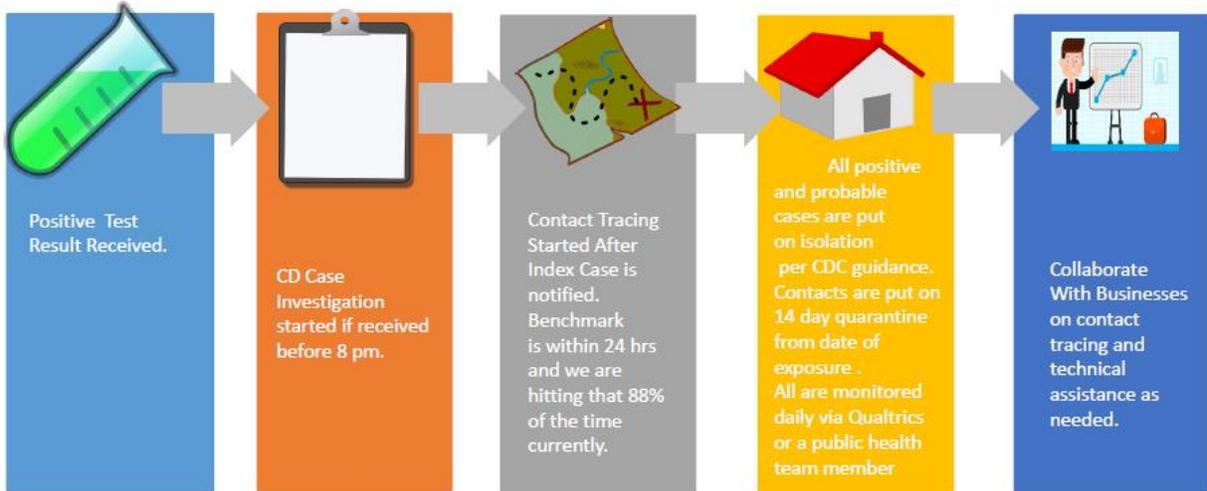




**HEALTH  
Department**

# What Does Contact Tracing Currently Look Like in Allegan County?

All 4 Public Health Nurses, 11 volunteers from MDHHS and Qualtrics Survey



## COVID-19: REDUCE YOUR RISK

The more low-risk choices you make, the more protection you have from getting or spreading COVID-19.

	SAFEST		RISKIEST		
<b>Face Covering</b>	Everyone is wearing a mask or face covering	Most wearing masks	Some wearing masks	None wearing masks	
<b>Social Distance</b>	Not engaging in any activity in person, virtual only	Staying 6 feet or more from others	Staying under 6 feet from others	Standing face to face, hugging, shaking hands	
<b>Droplet Spread</b>	Breathing normally	Speaking or breathing heavily	Shouting, yelling or singing	Coughing or sneezing	
<b>Location</b>	Outdoors in an open space	Staying under a shelter (canopy, covered porch) outdoors	Large, indoor rooms with good air flow	Small, indoor rooms with poor air flow	
<b>Food</b>	Only bringing and touching your own food	Serving pre-portioned food, using good hand hygiene	Family style, but using your own serving utensils	Sharing plates, utensils, and cups	
<b>Groups</b>	Only household members	Small groups (two households, under 10 people)	Large groups over 10 people	Large gathering with people from different geographic areas	

	SAFEST	SAFER, SOME RISK	RISKIEST
<b>EXAMPLES</b>	Staying home with only people you live with	Small outdoor gathering, keeping at least 6 feet apart	Singing with a large choir in a small room

**ALWAYS REMEMBER** Washing hands well and often reduces risk in all situations. If you don't have soap and water, use a hand sanitizer that contains at least 60% alcohol.

Stay home if you're feeling any mild symptoms, except to get medical care.

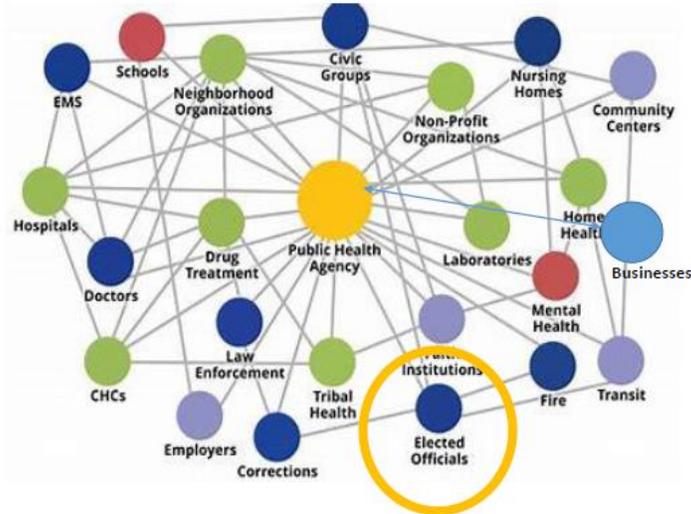
HEALTH Department

May 26, 2020



## HEALTH Department

# It's So Important That All Sectors Collaborate



### Questions in the future:

- If any BOC member has questions regarding mitigation strategies and needs assistance please call **269-686-4546 (8am-5pm M-F)**
- You can also contact the Health Officer at [ajoynes@allegancounty.org](mailto:ajoynes@allegancounty.org) or her cellphone
- Weekly 30 Update with Community Leaders Mondays at 4:00 (email **Randy Rapp @rrapp@allegancounty.org** to get on the list serv)

DRAFT

**ADMINISTRATIVE REPORTS:**

9/ Administrator Rob Sarro noted his written report was submitted to Commissioners.

**FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS**

10/ **WHEREAS**, Administration has compiled the following claims for May 22, 2020 and May 29, 2020; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

May 22, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	123,654.36	123,654.36	
Park/Recreation Funs – 2080	948.13	948.13	
Friend of the Court Office – 2151	106.15	106.15	
Health Department Fund – 2210	1,440.41	1,440.41	
Solid Waste – 2211	43,430.77	43,430.77	
Transportation Grant – 2300	1,989.63	1,989.63	
Capital Improvement Fund - 2450	19,425.00	19,425.00	
Animal Shelter – 2550	4,410.00	4,410.00	
Indigent Defense – 2600	33.91	33.91	
Local Corrections Officers Training Fund -2640	625.00	625.00	
Grants – 2790	7,357.58	7,357.58	
Child Care-Circuit/Family – 2921	3,978.39	3,978.39	
Soldiers Relief Fund – 2930	1,816.80	1,816.80	
Senior Millage – 2950	125,784.84	125,784.84	
Delinquent Tax Revolving Fund – 6160	108.12	108.12	
Tax Reversion – 6200	8,667.71	8,667.71	
Fleet Management – 6612	265.71	265.71	
Self-Insurance Fund - 6770	809.57	809.57	
Drain Fund - 8010	22,101.31	22,101.31	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$366,953.39</b>	<b>\$366,953.39</b>	

May 29, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	88,811.56	88,811.56	
Park/Recreation Funs – 2080	2,649.76	2,649.76	
Central Dispatch/E911 Fund – 2110	6,510.64	6,510.64	
Friend of the Court Office – 2151	52.72	52.72	
Health Department Fund – 2210	1,503.91	1,503.91	
Solid Waste – 2211	10,384.59	10,384.59	
Transportation Grant – 2300	203.59	203.59	

May 28, 2020 Session

Capital Improvement Fund - 2450	3,832.14	3,832.14	
Indigent Defense – 2600	237.20	237.20	
Grants – 2790	5,583.21	5,583.21	
Child Care-Circuit/Family – 2921	3,056.47	3,056.47	
Senior Millage – 2950	6,497.03	6,497.03	
Delq Tax Revolving Fund – 2018 Taxes – 6198	2,580.26	2,580.26	
Tax Reversion – 6200	65.46	65.46	
Tax Reversion 2009-2010 – 6201	175.00	175.00	
Fleet Management – 6612	39.22	39.22	
Self-Insurance Fund - 6770	1,173.28	1,173.28	
Drain Fund - 8010	1,185,831.45	1,185,831.45	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,319,187.49</b>	<b>\$1,319,187.49</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for May 22, 2020 and May 29, 2020.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adopt the report of claims for May 22, 2020 and May 29, 2020. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ACTION ITEMS:**

**PARKS ADVISORY BOARD – APPROVE AMENDED BY-LAWS**

11/ **BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the amended Parks Advisory Board By-laws, as attached; and

**BE IT FINALLY RESOLVED**, that these attached by-laws supersede any previously established action.

Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

## Parks Advisory Board By-laws

The Allegan County Parks & Recreation Advisory Board hereinafter referred to as “Parks Advisory”, is an agency of the County organized under Act 156, Public Acts of Michigan 1917 and subject to the general control of the Board of County Commissioners, hereinafter referred to as “the Board”. The Board may make such rules and regulations in respect to the Parks Advisory, as it deems advisable.

The Parks Advisory is responsible for advising the Allegan County Board of Commissioners on the development, maintenance, and management of all Allegan County Park properties. The Mission of the Parks Advisory was redefined in 1998: “To identify outdoor recreational opportunity needs desired by Allegan County residents and to provide for those needs within Allegan County for both residents and visitors.” The Mission Statement acts as a guide for the Parks Advisory in all decisions.

### ARTICLE I – AREA

Sec. 1. The area served by the Parks Advisory shall include all lands held or managed by the County of Allegan for public recreational purposes.

### ARTICLE II – MEMBERSHIP

Sec. 1. The Parks Advisory shall consist of a minimum of five (5) and up to nine (9) residents of Allegan County, appointed by the Board of which at least one, but not more than three shall be members of the Board.

Sec. 2. Membership of the Parks Advisory shall be for a period of three years, established on a rotation basis, with approximately one-third of the terms expiring each year. Each term expires at noon on the appropriate January 1<sup>st</sup>, or when the Parks Advisory member successor is appointed.

Sec. 3. Members of the Parks Advisory may receive compensation and mileage, as set by the Board. The members of the Parks Advisory shall not be full time officers. All members of the Parks Advisory shall be reimbursed for actual, reasonable and necessary expenses incurred in the discharge of their duties.

### ARTICLE III – MEETINGS

Sec. 1. The Parks Advisory shall hold at least 4 meetings each year. The time and place shall be determined by the Parks Advisory.

Sec. 2. The Chair or any group of three Parks Advisory members may call a special meeting of the entire Parks Advisory, providing each Parks Advisory member is given at least 48 hours advance notice of the meeting and the purpose of the meeting.

Sec. 3. All meetings shall be conducted in accordance with *Robert’s Rules of Order* and in compliance with the *Open Meetings Act*, Act 267 of P.A. of 1976.

ARTICLE IV – QUORUM

- Sec. 1. A majority of the appointed and serving members shall constitute a quorum.
- Sec. 2. Upon the absence of a quorum, the members present may adjourn.

ARTICLE V - ABSENCES OF MEMBERS

- Sec. 1. Members should contact the Parks and Recreation Office if they have reason to be absent from a meeting.

ARTICLE VI - PUBLIC PARTICIPATION

- Sec. 1. Public comments offered during the public participation portion of meetings shall limited to five (5) minutes per individual with additional time allowed at the discretion of the Chair.

ARTICLE VII - OFFICERS

- Sec. 1. The first regular meeting of each calendar year shall be the Organizational Meeting at which a Chair, a Vice Chair, and a Secretary shall be elected.

ARTICLE VIII - COMMITTEES

- Sec. 1. Committees may be appointed by the Chair to make recommendations to the Parks Advisory regarding establishment, review, and revision of departmental priorities both long term and short term; periodic review of Parks Advisory organization and policies pertaining to specific park areas.

ARTICLE IX - AMENDMENTS

- Sec. 1. The By-laws may be amended by a two-thirds vote of the Parks Advisory and confirmed by the Board.

**SHERIFF'S DEPARTMENT--APPLY/ACCEPT FY2020 MDOC COMPREHENSIVE COMMUNITY CORRECTIONS GRANT**

**12/ BE IT RESOLVED** that the Allegan County Board of Commissioners hereby authorizes the Sheriff Department to apply and accept when awarded the Michigan Department of Corrections, Office of Community Corrections Grant for FY2020 (October 1, 2020 through September 30, 2021), to continue previously established programs; Career Readiness, Moral Reconciliation Therapy, Re-Entry Case Management, Re-Lapse Prevention, Gatekeeper, Meth Diversion, Pretrial Assessment, and Pretrial Supervision; and

**BE IT FURTHER RESOLVED** any personnel and/or program services are coterminous with receipt of adequate funds through this grant; and

**BE IT FINALLY RESOLVED** that the Board Chairperson and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE THE ESTABLISHMENT OF SEPARATE TAX LIMITATIONS FOR ALLEGAN COUNTY, THE TOWNSHIPS, AND THE INTERMEDIATE SCHOOL DISTRICT**

**13/ WHEREAS**, the Property Tax Limitation Act, being Public Act 62 of 1933 (MCL 211.201 et seq) allows for separate tax limitations; and

**WHEREAS**, the Allegan County voters approved such a separate limitation in 1965; and

**WHEREAS**, the 1965 separate millage limitations have been substantially reduced by State rollback provisions from the levels approved by Allegan County voters in 1965; and

**WHEREAS**, the Board of Commissioners has the authority to initiate a review and vote of the electorate as to the appropriateness of altering the current fixed millage limitations pursuant to Section 5k of the Property Tax Limitation Act (being MCL 211.205k); and

**WHEREAS**, with its March 12, 2020, resolution the Board of Commissioners resolved to alter or extend the fixed millage limitation, then notified persons and bodies having appointive powers of the resolution so that a County Advisory Tax Limitation Committee could be created to review and provide a recommendation as to the county fixed millage limitation; and

**WHEREAS**, the County Advisory Tax Limitation Committee has met and has unanimously voted to submit to the Board of Commissioners a proposal for establishment of a fixed tax limitation millage rate for an indefinite period or until altered by the voters of Allegan County that the committee considers will provide for the financial needs of the county, townships, and intermediate school district.

**THEREFORE BE IT RESOLVED** that the following question be submitted to a vote of the electorate of Allegan County at the general election to be held November 3, 2020.

**ESTABLISHING SEPARATE TAX LIMITATIONS FOR ALLEGAN COUNTY, THE TOWNSHIPS,  
AND THE INTERMEDIATE SCHOOL DISTRICT**

Shall separate tax limitations be established for an indefinite period, or until altered by the voters of the county, for the County of Allegan and the townships and the intermediate school district within the county, the aggregate of which shall not exceed 6.91 mills as follows:

	<u>Mills</u>
County of Allegan	5.70
Townships	1.07
Intermediate School Districts	<u>0.14</u>
Total	6.91

YES [ ] NO [ ]

**BE IT FURTHER RESOLVED**, that this question is hereby certified to the County Clerk.

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby directed to cause the proposed to be stated on the November 3, 2020, ballot and to be prepared and distributed in the manner required by law.

Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**SHORELINE EROSION & FLOODING**

**14/** Saugatuck Township Fire Chief Janik submitted his concerns to the Board on the status of Lakeshore Drive that continues to be degrading due to erosion and flooding. There are concerns on the inability of first responders being able to respond to emergencies for twelve households.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the resolution as presented.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to amend the resolution to read at the 6<sup>th</sup> WHEREAS, "citizens often look to local governments, including counties and townships, state, and federal agencies to preserve and protect life and property," Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**WHEREAS**, Allegan County and neighboring Lake Michigan shoreline counties have suffered substantial damage to both public and private structures because of record-breaking high water levels driven by a series of high-velocity windstorms; and

**WHEREAS**, said damage has been reported to state and federal officials repeatedly since November 2019 and throughout the present year of 2020, causing state legislators to request an emergency declaration from the Governor of this state many months distant.

**WHEREAS**, public safety officials have monitored closely the washout of Lakeshore Drive, Saugatuck Township, Allegan County since November 2019

when the erosion action of Lake Michigan's current condition caused the first weakening of said road; and

**WHEREAS**, erosion has further weakened this primary road to such an extent as to isolate 12 residents from fire, emergency medical services, and other public safety response agencies, sounding a call for action from said agencies: and

**WHEREAS**, the recent failure of dams on the Tittabawassee River in Midland County, causing extensive damage to thousands of property owners, were seemingly preventable had state agencies acted in advance of predicted weather conditions; and

**WHEREAS**, citizens often look to local governments, including counties and townships, state, and federal agencies to preserve and protect life and property, and

**WHEREAS**, Allegan County local governments have expended considerable resources to address the road washout as well as near-constant flooding in the city of Saugatuck; now therefore be it

**RESOLVED**, by the Allegan County Board of Commissioners, immediate aid from the State of Michigan government is needed to remedy this threat to public safety which exceeds the ability of local governments to address alone and which has been identified for many months; and be it further

**RESOLVED**, the Allegan County Board of Commissioners requests the Governor to apply her demonstrated broad use of emergency powers to address this situation which endangers life and property; and be it further

**RESOLVED**, the Allegan County Board of Commissioners requests its representatives in the Legislature to renew the request for an emergency declaration they made in previous months; and be it further

**RESOLVED**, that copies of this resolution be sent together with appropriate photographic evidence to the Governor of Michigan, the U.S. Army Corps of Engineers, Detroit District; the Federal Emergency Management Agency; Allegan County's representatives in the Congress of the United States and the Michigan State Legislature; the Michigan Association of Counties; bordering Lake Michigan counties' Boards of Commissioners, and the affected residents in Saugatuck Township and Saugatuck city, Allegan County.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the resolution as amended. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### **CASINO STATE EQUALIZED VALUE/GAMING AND NONGAMING LANDS**

**15/ WHEREAS**, the County Equalization Department provided assistance to Wayland Township to conduct an equivalent ad valorem valuation of the Gun Lake Casino gaming properties; and

**WHEREAS**, on January 9, 2020 the Equalization Director provided a full report to the Board verbally and in written form; and

**WHEREAS**, the valuation was performed in connection with the distribution formula contained within the compact between the State of Michigan and the Tribe and the Equalization Department's assistance was provided as a courtesy and not as a direct responsibility of the department; and

**WHEREAS**, at the direction of the Board of Commissioners (BOC), on September 18, 2019, the County provided a communication to Local Revenue

Sharing Board (LRSB) recognizing the independent status of the LRSB and the responsibility it has to distribute funds consistent with the compact and recommended the LRSB work in concert with the guidance of the MGCB to conduct a current and future periodic review of the distribution formula to addresses ongoing changes with the Class III Gaming Facility and ensure consistent compliance with the compact.

**THEREFORE BE IT RESOLVED** the BOC acknowledges receipt of the Equalization Department's January 2020 report and has deemed the work of the department complete relative to the valuation of tribal gaming properties and further recognizes the responsibility for future equivalent ad valorem valuations to remain with the LRSB and the local unit in which the properties are located; and

**BE IT FINALLY RESOLVED** that the Equalization Department shall have no further responsibilities to assess said properties or maintain data beyond its own needs, or as the County Administrator may deem necessary for operational needs, unless such may become required by law or is otherwise directed by the BOC through resolution.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

#### **NONGAMING PROPERTY TRIBAL NEGOTIATIONS**

**16/ WHEREAS**, the Board established a project for 2019-20 to negotiate a non-gaming intergovernmental agreement with the Gun Lake Tribe to provide for payments in lieu of taxes related to non-gaming properties held in trust; and

**WHEREAS**, the committee assigned to such task met all of the expectations in developing the necessary documents and participating in collaborative meetings with tribal representatives; and

**WHEREAS**, the Tribe has declined to enter into a formal agreement and remains open to collaborating with the County to potentially partner on services and initiatives.

**THEREFORE BE IT RESOLVED** that the Board hereby deems the project of a non-gaming intergovernmental agreement to be terminated and the committee to cease; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to remain engaged with tribal representatives and to explore potential partnerships that may be beneficial to the Tribe and/or County and shall inform the Board on any changes in the Tribe's position on a formal agreement.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**MOVE ALLEGAN COUNTY FORWARD RESOLUTION**

17/ Commissioners discussed the resolution that Tuscola County approved during their May 14, 2020 board meeting that was presented in the communications.

Moved by Commissioner Thiele, seconded by Commissioner Cain to permanently table discussion on the "Move Allegan County Forward" resolution. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

18/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL JUNE 11, 2020 AT 1:00 P.M.**

19/ Moved by Commissioner Dugan, seconded by Commissioner Cain to adjourn until June 11, 2020 at 1:00 P.M. The motion carried and the meeting was adjourned at 4:26 P.M.



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Deputy Clerk

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Board Chairperson

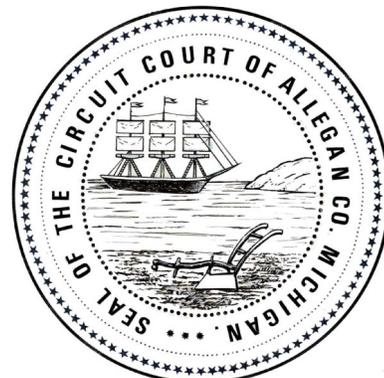
Minutes approved during the 00/00/2020 Session

# 48TH CIRCUIT COURT

## 2019 ANNUAL REPORT

THURSDAY, JUNE 11, 2020

CRIMINAL AND CIVIL,  
FRIEND OF THE COURT,  
FAMILY DIVISION



# THE JUDICIARY

**HON. MARGARET ZUZICH BAKKER,  
CHIEF CIRCUIT COURT JUDGE**



**HON. ROBERTS KENGIS,  
CIRCUIT COURT JUDGE**



**HON. MICHAEL BUCK,  
PRESIDING FAMILY COURT JUDGE**



# CIRCUIT COURT STAFF



**Hon. Margaret Zuzich Bakker**  
**Chief Circuit Court Judge**



**Hon. Roberts Kengis**  
**Circuit Court Judge**



**Erin Stender**  
**Circuit Court Administrator**



**Chris Dulac**  
**Court Financial Officer**



**Preston Pietszak**  
**Law Clerk**



**Bart Buxton**  
**Staff Attorney**



**Anne Lange**  
**Court Recorder/Judicial Secretary**



**Carley Dalke**  
**Court Recorder/Judicial Secretary**



**Chris White**  
**Assignment and Scheduling Clerk**



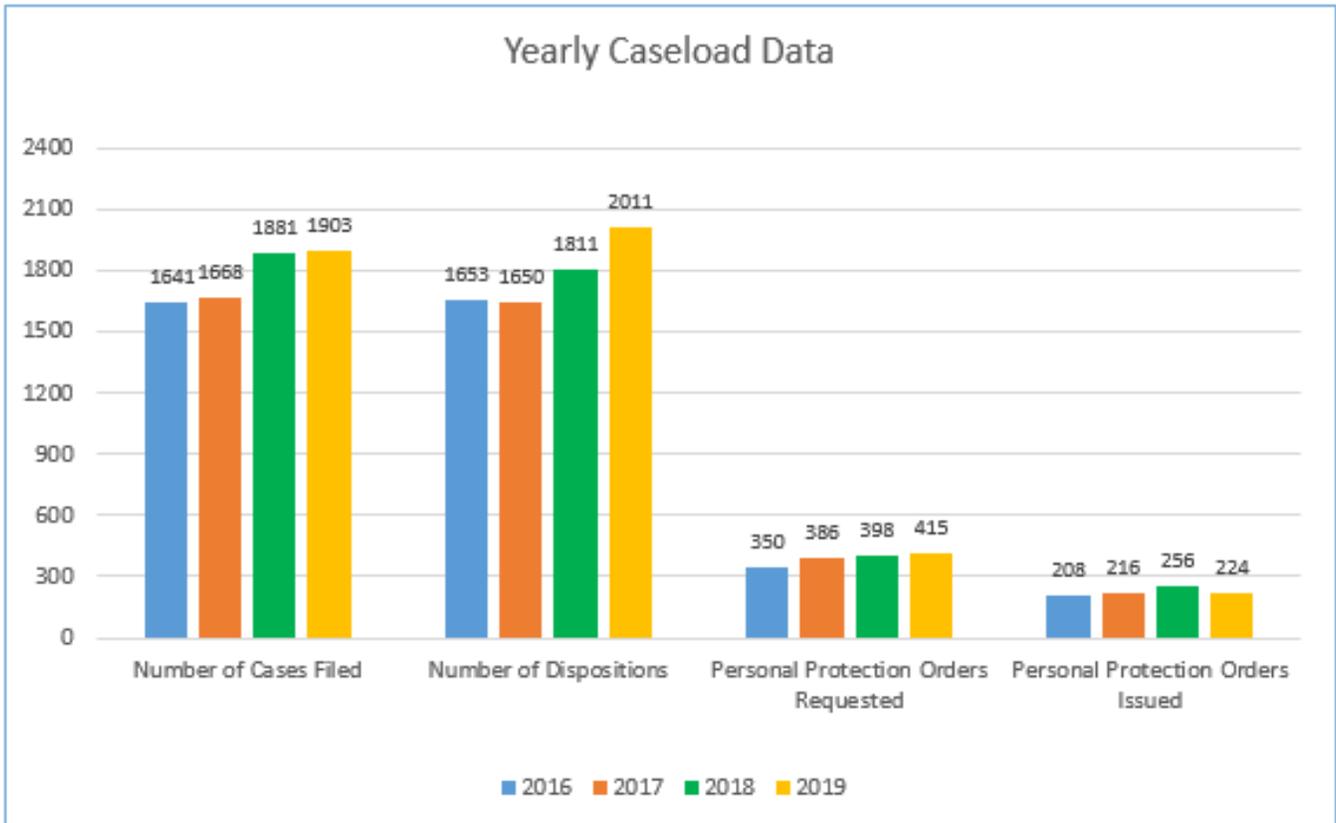
**Aaron Arredondo**  
**Swift and Sure Sanctions Probation Program Coordinator**



**Carol Visser**  
**Secretary/Receptionist**

# CIRCUIT COURT

## STATISTICS



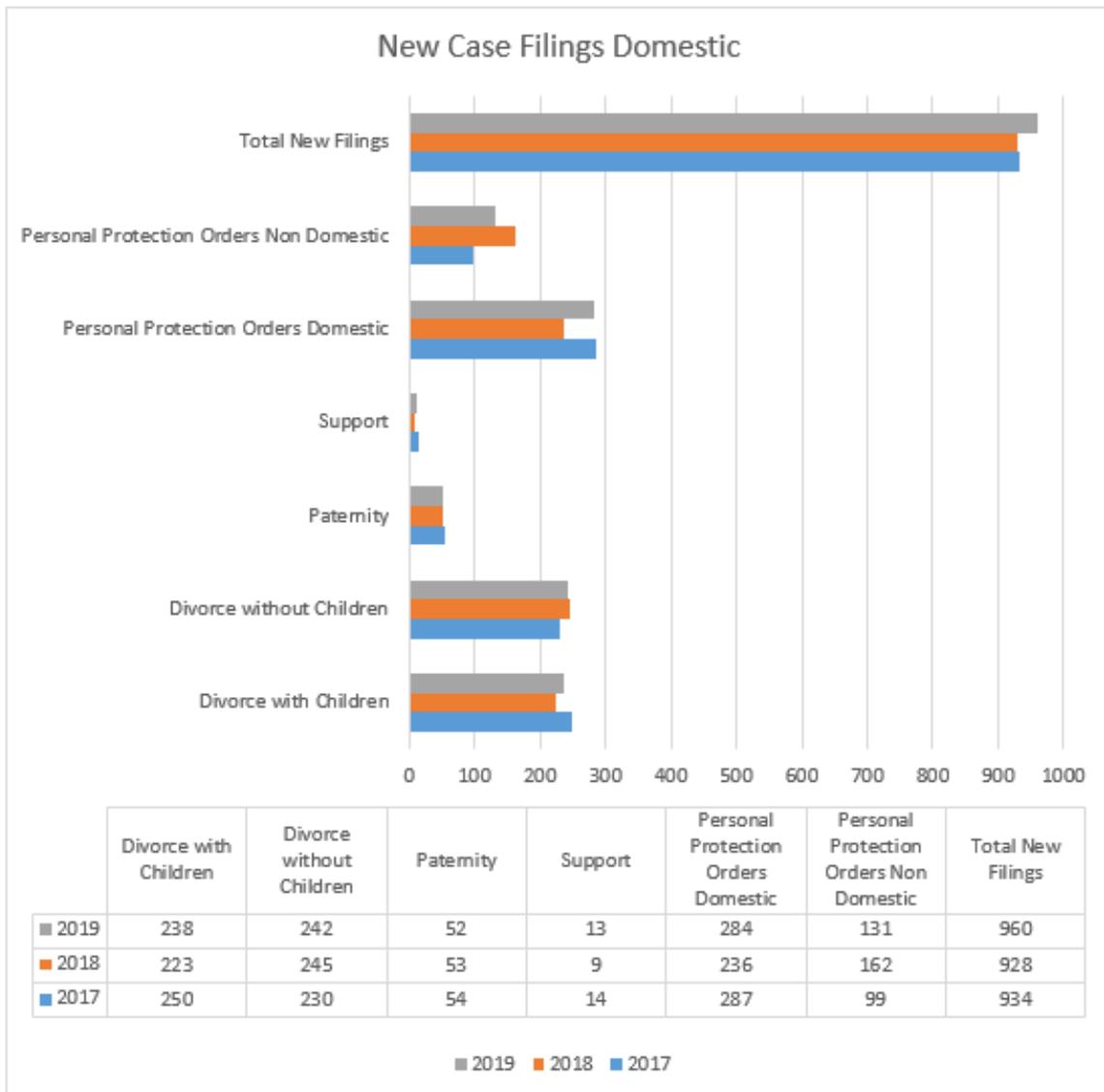
The Circuit Court continues to see an increase in case filings and case dispositions. The court is currently analyzing all of its processes from scheduling dockets to jury summons in an effort to maintain our high standards for service levels and accommodate the increased caseload.

In addition to 2019, being the busiest year on record for Circuit Court, the pandemic has added an increased delay and backup in jury trials. As of mid-May 2020, Judge Bakker had 48 jury trials to schedule and Judge Kengis had 40 jury trials to schedule. A large challenge for 2020, and beyond, will not only be trying to schedule these among an already full court docket, but providing a safe and efficient way to gather jurors, interview jurors, and select a jury for each trial.

The Supreme Court Administrator's Office (SCAO) has also mandated courts have a 4 phase reopening plan. Each phase has a very specific documented plan that must be approved by SCAO before the local court proceeds in very gradual steps to returning to full capacity. The Circuit Court has put together a strategic planning team to work on this detailed task which is all dependent on segmented 14 day gates from the Allegan County Health Department's local pandemic numbers.

# CIRCUIT COURT

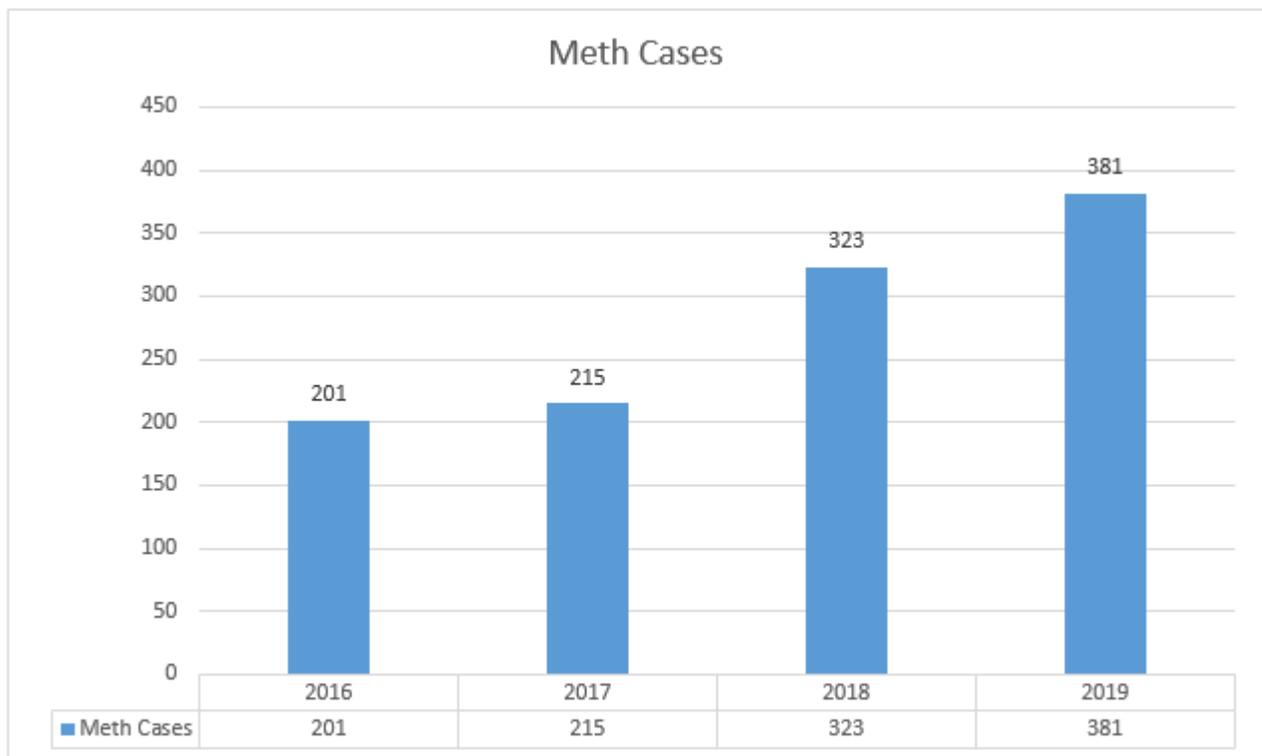
## STATISTICS



# CIRCUIT COURT

## STATISTICS

In 2019, there were 1,420 Felony Cases charged overall. Of the 1,420 total cases, 970 cases were bound over from the 57th District Court. 505 of the 1,420 were drug cases, of which 381 were methamphetamine specific cases. The following graph demonstrates the increase in methamphetamine cases. This only reflects situations where a defendant is charged with a crime involving methamphetamine, but there are many situation where the underlying cause of a crime is related to the use of methamphetamine. Methamphetamine use destroys families and communities, and it is the most destructive drug this Court has seen.



# SWIFT AND SURE SANCTIONS PROBATION PROGRAM (SSSPP)

- SSSPP slows the prison pipeline.
- SSSPP is completely grant funded.
- SSSPP is a joint effort between the Allegan County Sheriff, Prosecuting Attorney, Circuit Court Judges, and Michigan Department of Corrections.
- In 2019, the SSSPP Coordinator presented to the office of the Public Defender and other defense attorneys. This presentation increased program awareness and function.
- In 2019, there were multiple graduations and personal victories for the probationers including treatment breakthroughs and maintaining and/or securing employment.
- A future goal for the Swift and Sure Program is to set up a day treatment program for the participants. The SSSPP Coordinator and circuit court judges met with the Northwest Initiative in Ingham County to learn from them and discuss how the success of their "Day Treatment Program" can have a positive impact on Allegan County.

# ALLEGAN COUNTY LEGAL ASSISTANCE CENTER (ACLAC)



The Legal Assistance Center helps self represented litigants with a variety of types of civil cases including divorce, child support, parenting time, custody, paternity, personal protection orders, guardianships, landlord-tenant, small claims, court-fee waivers, and judgment collection. Assistance includes providing tools, information, and forms to assist an individual in the advancement of their civil case. If you have an attorney, you do not qualify for assistance from ACLAC.



# ACLAC

## SERVING THE COMMUNITY

In 2019, **2,996 residents** of Allegan County received zero out of pocket cost legal assistance. 1,611 were repeat customers and 1,385 were first time visitors. On January 2, 2020, ACLAC changed their patron sign in process to Google Sheets. This new process allows them to gather more information, specifically where the patron lives and which municipality is served, specific reason for their visit (this helps staff and volunteers know the patron's needs before meeting with the patron). This improved process allows for more detailed reporting that can include: age, income, race, and municipality. These reports can be generated in total or specific to each municipality.

### Testimonials

A man came into the Allegan County Legal Assistance Center, on January 6, 2020. At the time, he was residing in Charleston, West Virginia; however, had previously resided, in Allegan County, where his divorce was granted. The patron explained that he had been directed to the ACLAC offices by Friend of the Court staff to ask for assistance. His daughter was 15 years old and had been involved in a domestic situation with her mother. The girl was placed in a safe placement until the father could obtain permission to take his daughter to West Virginia to live with him. That patron came into our office three days in a row for assistance with filing an ex-parte motion to change custody and a motion to request change of domicile for his daughter. He was very appreciative of the assistance we provided and said "I could not have gotten through this without the assistance of ACLAC staff." The father was able to take his daughter with him when he returned to West Virginia and at a later hearing the motion to change her domicile was approved, at a Circuit Court hearing.

A couple came in to the Allegan County Legal Assistance Center requesting assistance filing for divorce. They had determined they would do it together. A divorce packet for a divorce with minor children was purchased. Through the entire six months, they came in together for each step of the process. Together they had determined to opt out of Friend of the Court services, which is another set of paper work and additional child support calculations. They spent time working on ACLAC's public computer to complete the Uniform Child Support Order and Uniform Child Support Deviation Addendum. After their divorce was final, they came to the ACLAC office to thank ACLAC staff and volunteers for their assistance during the six months that their divorce was pending. They said that they could not have gotten through all of the various steps and completed all of the paper work without the assistance of ACLAC staff and volunteers.

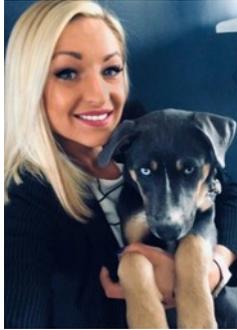
# FRIEND OF THE COURT (FOC)

As you may recall, in 2018, the Friend of the Court (FOC) welcomed the Friend of the Court Bureau (FOCB) into the office to review all practices and procedures. This review was initiated by a request from the Honorable Margaret Zuzich Bakker, after learning about the option for assistance from the State Court Administrator's Office. Throughout 2018, analysts from FOCB met with all FOC staff members, interviewed local attorneys, and examined all office procedures. Following completion of this review, a detailed 140 page report was provided which outlined all recommendations.

Throughout 2019, the FOC spent much time dedicated to reviewing, prioritizing, and implementing these recommendations. One of the biggest accomplishments in 2019 was the completion of position modifications based on these recommendations. The FOC is very grateful for the cooperation from the Commissioners during this time, and is also very appreciative for all the help and guidance from the County Administrator, Rob Sarro. Due to this teamwork, the FOC is officially back to full staff for the first time in over two years. The restructuring has helped allocate more resources to some of the most pressing areas of need in the office.

The FOC was also able to survive the Circuit Court Administrator's maternity leave during the summer of 2019 and we are so happy to have Erin back in the office! She has played a vital role in the positive changes to the office culture of the FOC over the past year, along with the other key roles she fulfills.

# FRIEND OF THE COURT STAFF



**Jennifer Brink**  
*Friend of the Court*



**Jaclyn Jelsema**  
*Attorney/Referee*



**Jesse Bergwerff**  
*Office Coordinator*



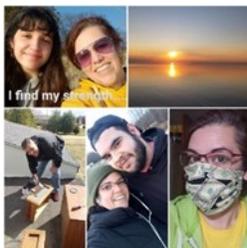
**Aimee Kamphuis**  
*Facilitator*



**Kelsey Hooker**  
*Facilitator*



**Brandon Bastien**  
*Enforcement Officer*



**Jessica Guzman**  
*Specialized Enforcement Officer*



**Shawn Shaw**  
*Court Support Specialist*



**William Tange**  
*Enforcement Officer*

# FRIEND OF THE COURT STAFF



**Candy Adrianson**  
*Enforcement Officer*



**Stacy Todd**  
*Enforcement Officer*



**Jenny Curry**  
*Support Investigator*



**Gina Cole**  
*Support Investigator*



**Jody Leonard**  
*Support Investigator*



**Brynne Ebels**  
*Clerk II*



**Laura Calvillo**  
*Client Financial Services Clerk*



**Nicole Bakri**  
*Receptionist*



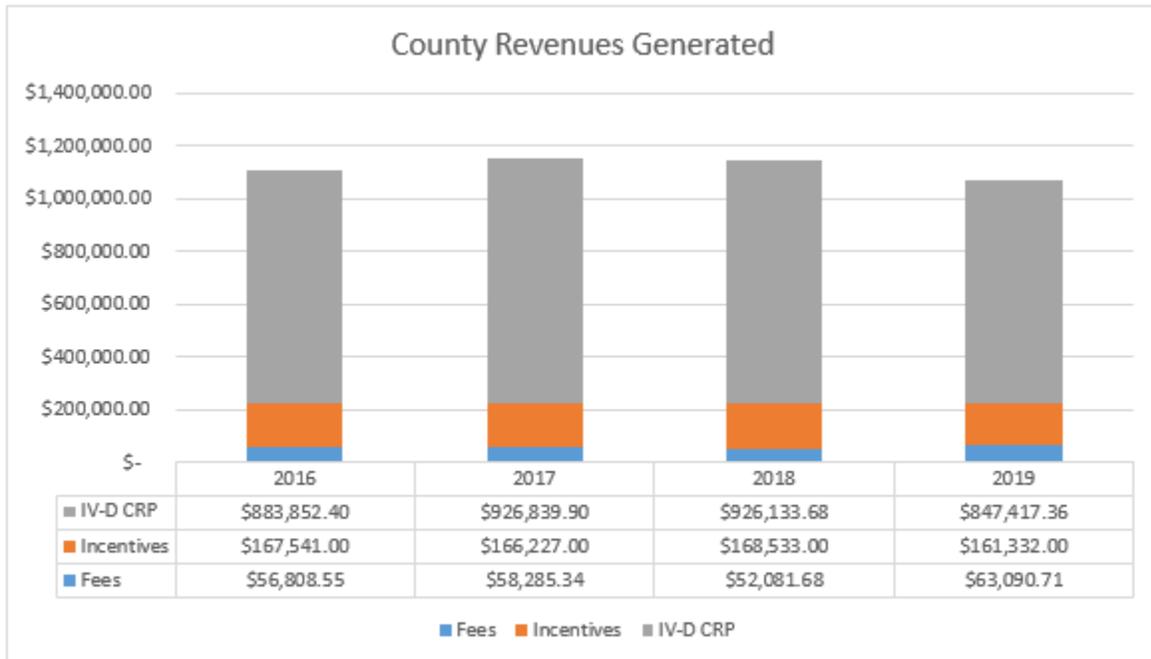
**Missy Risner**  
*Receptionist*

# FRIEND OF THE COURT ALTERNATIVE CONTEMPT TRACK (ACT) STATISTICS

- 43 referrals were made. 17 individuals were admitted into the program.
- 9 successful discharges. 18 unsuccessful discharges.
- Participant feedback:
  - “Best program ever.”
  - “I never thought the court would actually try to help me.”
  - “I’m excited to tell the Judge about my progress.”
  - “This is the first time the court system really helped me.”
  - “This is the first time I have a support system.”
- Services received based on qualifying factors
  - 7 participants received counseling
  - 4 participants received MI Works referrals
  - 2 participants received adult education services
  - 4 participants applied for and received Medicaid
  - 4 participants applied for and received food assistance
  - 1 participant received permanent housing after being in a domestic violence shelter
  - 4 participants received temporary emergency shelter at a homeless shelter
  - 2 participants received substance abuse counseling
  - 1 participant had their driver’s license reinstated
  - 2 participants were approved for services with Michigan Rehabilitation Services (MRS)
  - 2 participants applied for and were approved for Supplemental Security Income (SSI)
  - 4 child support orders were modified
  - 4 participants were referred to the Allegan County Homeless Assistance Program (HAP)
- \$23,665.92 in support collected from ACT participants in 2019

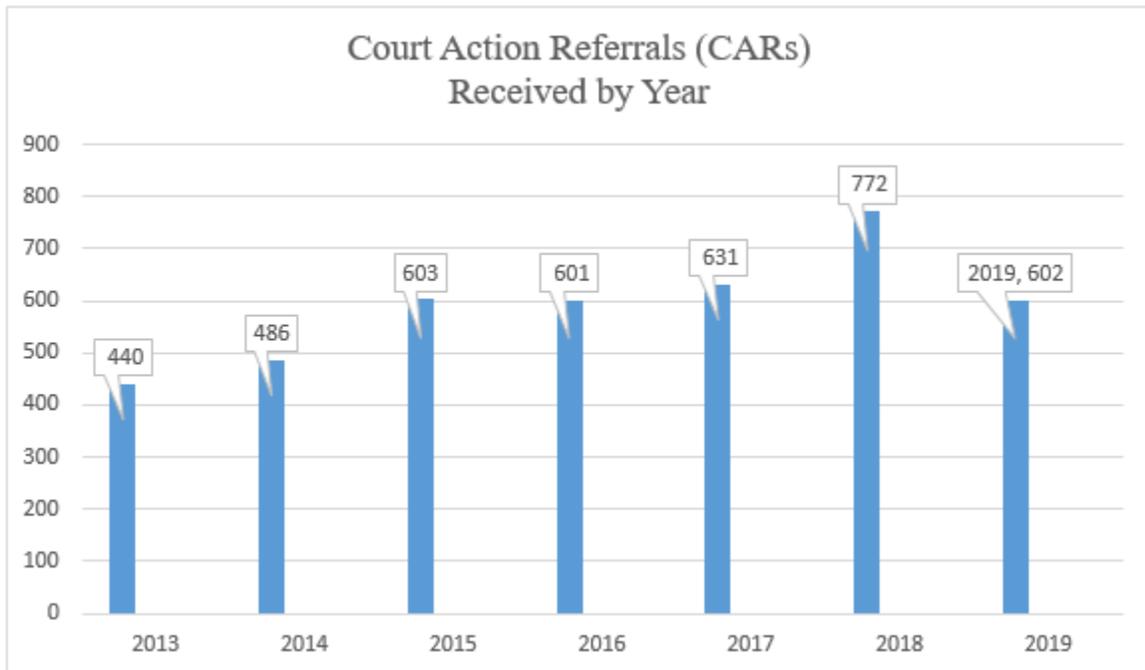
# FRIEND OF THE COURT

## REVENUES



1. **IV-D CRP** reflects the revenue for IV-D services. It is the total amount received under the Cooperative Reimbursement Program (CRP) contract. The CRP is a federal payment allocated to the county general fund. This amount is directly related to the amount of expenditures by the FOC office.
2. **Incentive** reflects the performance-based federal payment allocated to the county general fund. It is the total amount of incentives received pursuant to the federal IV-D program. 42 USC 658A, 45 CFR 305.35.
3. **Fees** reflects the statutory collections allocated to the county general fund. It is the total amount for semiannual service fees, which is \$2.25 received by the county treasurer and not the service fees collected and sent to the state treasurer. MCL 600.2538(1).

# FRIEND OF THE COURT STATISTICS



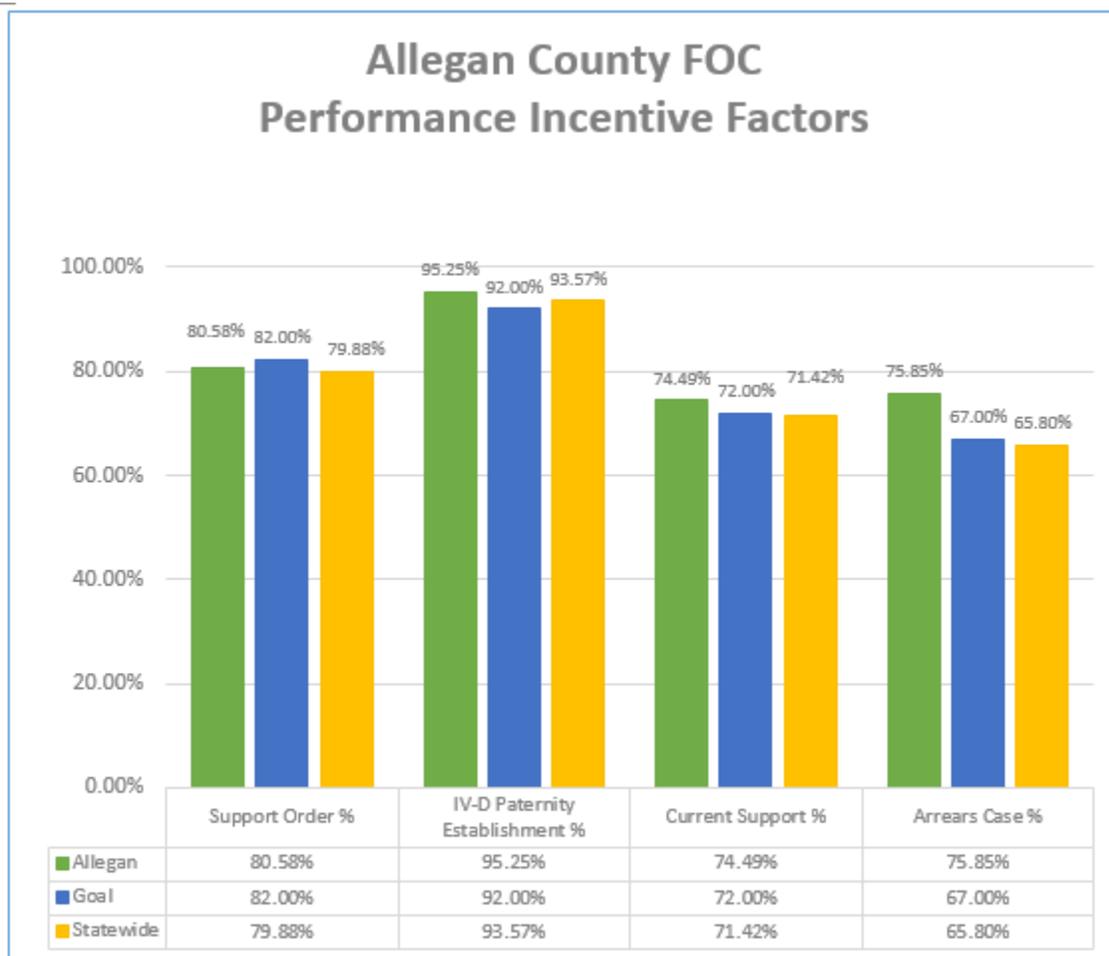
The Establishment unit of the FOC received 602 referrals to begin paternity and child support actions in 2019. Future incentive payments will be based upon meeting separate Contract Performance Standards:

- 1) 75% of the referrals must be worked within 14 days,
- 2) 75% of cases must meet the federal expiration date for service, and
- 3) 75% of the cases must have a final order within 6 months.

The Establishment unit consistently meets and exceeds standards #1 and #3, but needs assistance with standard #2, serving the complaints within the given timeframes.

# FRIEND OF THE COURT

## STATISTICS

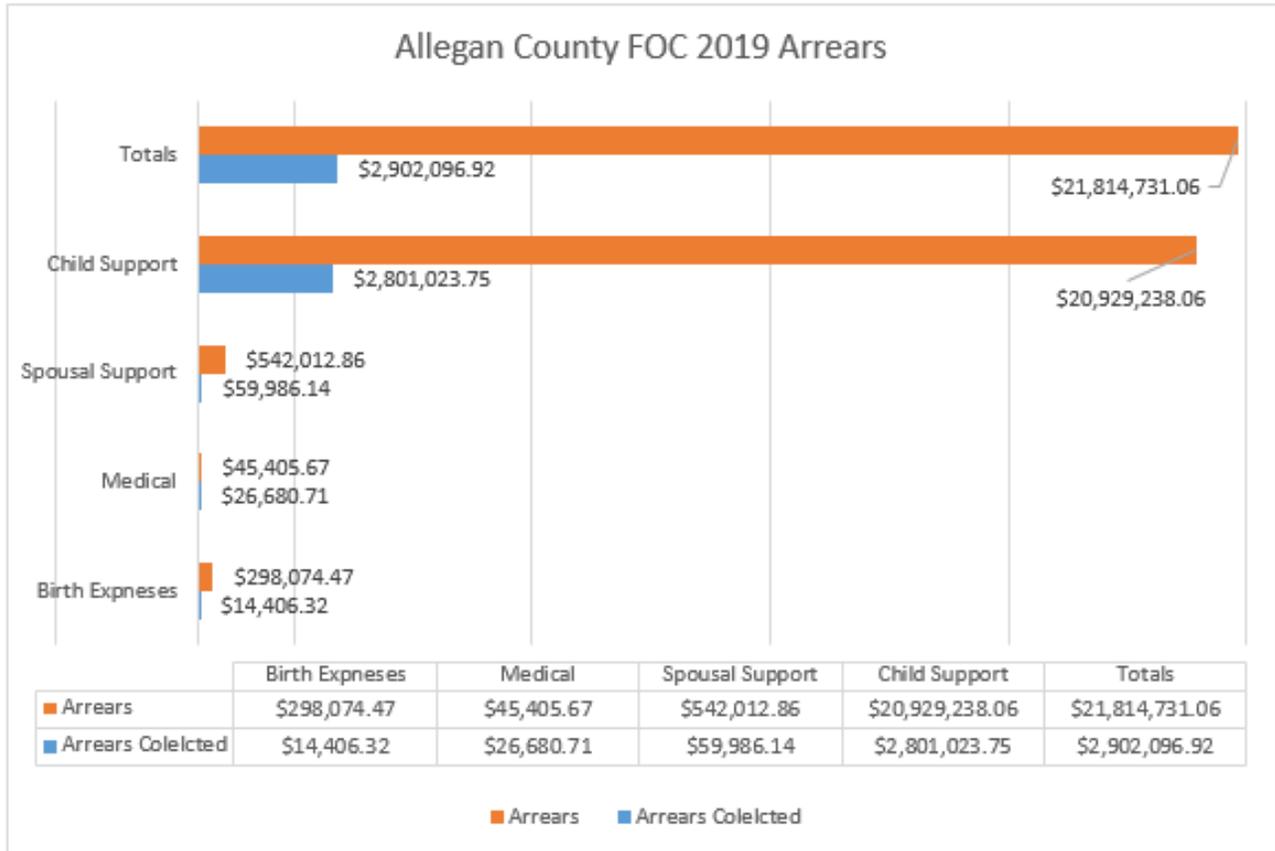


This year the FOC met 4 of 5 performance measures. Although the FOC has worked to reorganize positions to allocate resources to areas of need, the FOC is missing out on additional incentive payments which could be met with additional resources.

The above graph compares Allegan FOC to statewide performance and also the goals for performance set forth by the state. Ultimately, each individual county FOC office needs to meet the goals in order for the state to maximize its incentive dollars, which are distributed to the counties.

These numbers are provided through a tracking system implemented by the state called the Dashboard. These numbers can be accessed through Business Objects in the Michigan Child Support Enforcement System.

# FRIEND OF THE COURT



In 2019, Allegan County FOC cases had a total of **\$21,814,731.06** in arrears, which is money that is past due.

**464** bench warrants were issued in 2019.

**701** support show cause hearings were conducted by the Circuit Court Judges.

As of January 24, 2020:

There were **256** active bench warrants for payors with an address in Michigan. The bond payments alone total **\$681,686.00**.

There are another **134** active bench warrants for payors with a bad address.

There are another **145** active bench warrants for payors residing outside of Michigan.

Total of **535** outstanding warrants.

Allegan FOC is not currently able to utilize other permitted enforcement remedies, such as booting vehicles or placing liens/seizing/selling property.

# FAMILY COURT STAFF



**Hon. Michael L Buck**  
***Presiding Family Court Judge***



**Craig Sewell**  
***Attorney Referee***



**Jolene Clearwater**  
***Attorney Referee / Director of Juvenile Probation***



**Amy Cornell**  
***Judicial Secretary***



**Meagan Scofield**  
***Client Financial Services Clerk***



**Alicia Nevenzal**  
***Client Financial Services Clerk***



**Cyndi Krug**  
***Assignment Clerk / Court Recorder***

# FAMILY COURT PARTNERSHIP FOR THE FUTURE



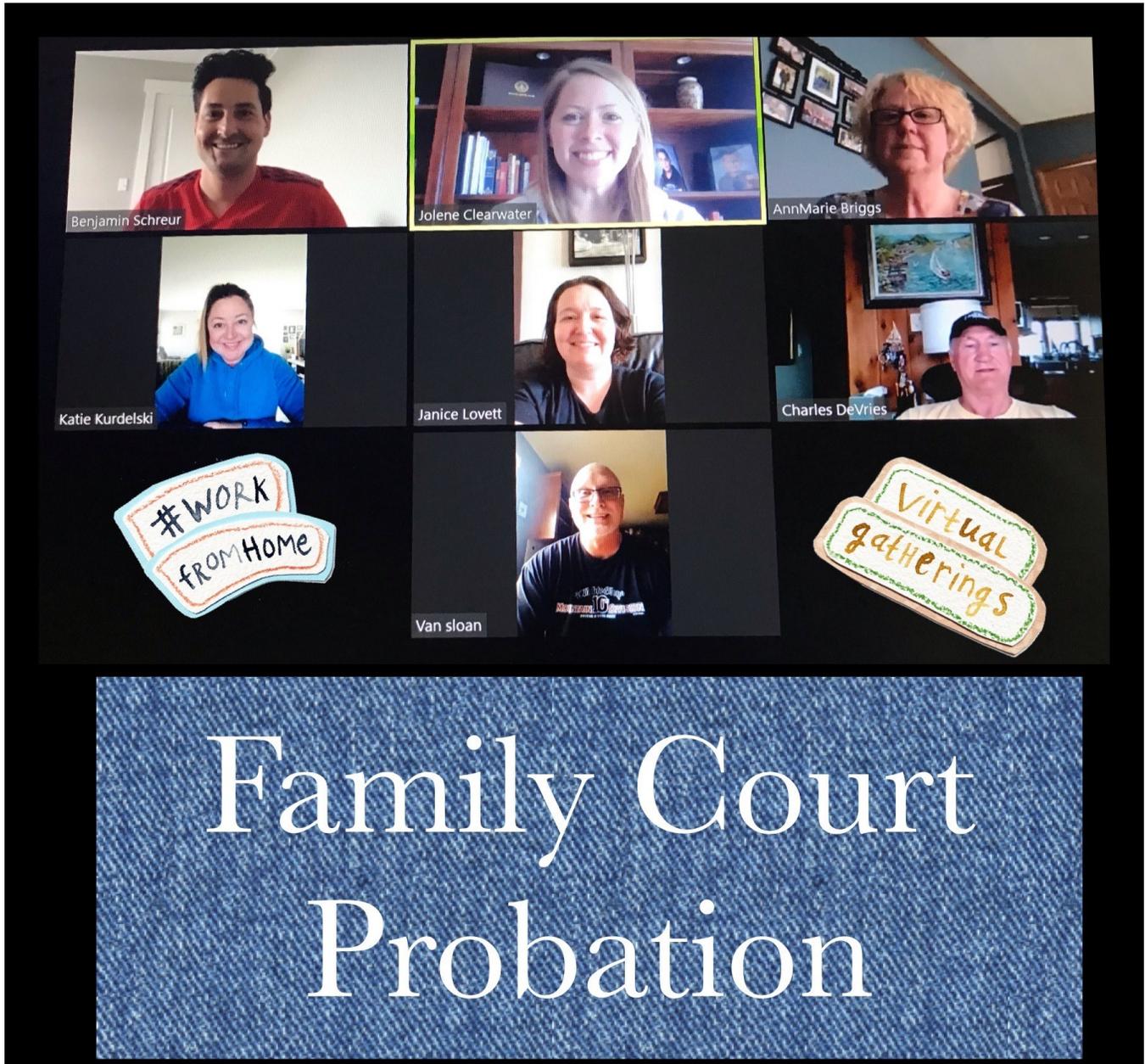
**Safe Harbor**  
Children's Advocacy Center

*"Providing a lifeline to victims of child abuse and neglect."*

The 48th Circuit Court Family Division has had a long standing relationship with Safe Harbor Children's Advocacy Center for Court Appointed Special Advocates Program (CASA). The CASA program is a zero cost program for Allegan County. In 2019, 27 children and families were assisted by 14 CASA workers resulting in 3 reunifications with families and 6 adoptions. In addition to the CASA program, Safe Harbor provides counseling services and forensic interviews for neglect and abuse youth.

Safe harbor has currently outgrown it's downtown Allegan space and they plan to renovate a 14,000 square foot building donated by the Perrigo Company for the health of the children and families in our community. Changes to Safe Harbor's facility will allow multiple children to participate in essential services simultaneously. These renovations will enhance the services currently being provided by taking the agency from 2,400 square feet to 7,000 square feet. This transformation will create multiple traditional counseling rooms, art and play therapy spaces, age appropriate interview rooms for young children and teens, a CASA office with space to train 2-3 volunteers, a dedicated medical suite, team and community training rooms, a functioning conference room, and individual staff offices. These improvements will enable Safe Harbor and the team partners to better support children and families experiencing trauma.

# COMMUNITY PROBATION AND JUVENILE DIVERSION



## Family Court Probation

Ben Schreur, Probation Officer; Jolene Clearwater, Director of Juvenile Probation; Ann Marie Briggs, Probation Officer; Katie Kurdelski, Probation Officer; Janice Lovett, Probation Officer; Charlie DeVries, Probation Officer; and Van Sloan, Diversion Officer

# COMMUNITY PROBATION AND JUVENILE DIVERSION COMMUNITY OUTREACH

A key component of family court probation is the community involvement of probation officers. Every probation officer is encouraged to participate in a community-based group, and as a result, probation staff sit on committees such as the Multi-Agency Coordinating Council, Allegan County Substance Abuse Prevention Coalition, Allegan County Suicide Prevention Coalition, Allegan County Coordinating Council on Domestic Violence, and the Ottaway County Gang Taskforce. Probation officers are volunteers with 4-H, church-based youth groups, and are actively encouraged to attend client's school and community-based events such as sporting events, concerts, and awards assemblies. In coordination with local churches, family court probation also assists with long-standing traditions involving giving back to the community. This year Probation Officers reached out during the public health crisis.

During the public health crisis surrounding the spread of COVID-19, Family Court



probation officers were severely limited in their ability to continue operations “as normal”, with face-to-face contacts suspended to slow the spread of the virus. In this time, probation staff got creative with ways to continue to support and serve court-involved families. During this outbreak, probation staff was able to provide food assistance to families in need by way of non-perishable groceries, frozen meats and meals, and fresh

vegetables by reaching out to local churches and food pantries, and creatively utilizing special project funds. Additionally, probation officers were able to challenge clients with creative tasks, such as answering their probation officer's “question of the day” and submitting videos with responses. Any client who participated consistently and met the probation officer's challenge was able to receive a small gift card to a local restaurant as an incentive. While these means are no substitute for face-to-face contact and case management, probation staff has worked very hard to continue their roles as public servants, reaching out in creative ways to serve those who come into contact with the court.

# COMMUNITY PROBATION AND JUVENILE DIVERSION

## **Family Court Goes Virtual**

The COVID-19 health crisis limited the court’s ability to conduct hearings in person. As a result, the Family Court (and all the courts) seized the opportunity to utilize a virtual courtroom via Zoom, which is an internet-based teleconferencing application. Zoom courtrooms allowed the court to continue to conduct hearings remotely, giving the public continued access to the courts and ensuring that litigants were afforded their due process rights. Zoom technology allowed both judges and referees to ensure their safety, as well as the safety of all court staff and parties to the case.



## **Raise the Age Legislation**

On October 31, 2019, Governor Whitmer signed a package of bills commonly referred to as “Raise the Age” into law. This new law will change the age of Family Court jurisdiction from 17 to 18, meaning that 17 year-olds, who were previously considered adults in the criminal justice system, will now fall within the definition of a “juvenile” and will be subject to the juvenile justice system. Michigan is one of 46 states that consider 17 year-olds juveniles rather than adults. While this law does not take effect until October 21, 2021, the Family Court has been busy reviewing our policies and procedures to ensure that we are ready for this change when it occurs. Caseloads may be affected by this change, and so the court is reviewing the possibility of expanded staffing and diversion programming, as well as the potential for additional community-based services that we can provide to better serve older youth.

# JUVENILE DETENTION

The Detention Program is designed to provide a short-term, physically restrictive, safe and humane environment for youth, both male and female, ages 10-17 who are detained pending further court action. Youth under the age of 18 who are charged with committing a delinquent or criminal act are processed through the juvenile justice system. While similar to that of the adult criminal justice system in many ways—process includes arrest, detainment, petitions, hearings, adjudications, dispositions, placement, and probation. The juvenile justice process operates according to the premise that youth are fundamentally different from adults, both in terms of level of responsibility and potential for rehabilitation. In 2019, the juvenile center admitted 184 youth and the average length of stay was 24 days. Release from detention occurs only through posting of bond (if applicable), or by order of the court.

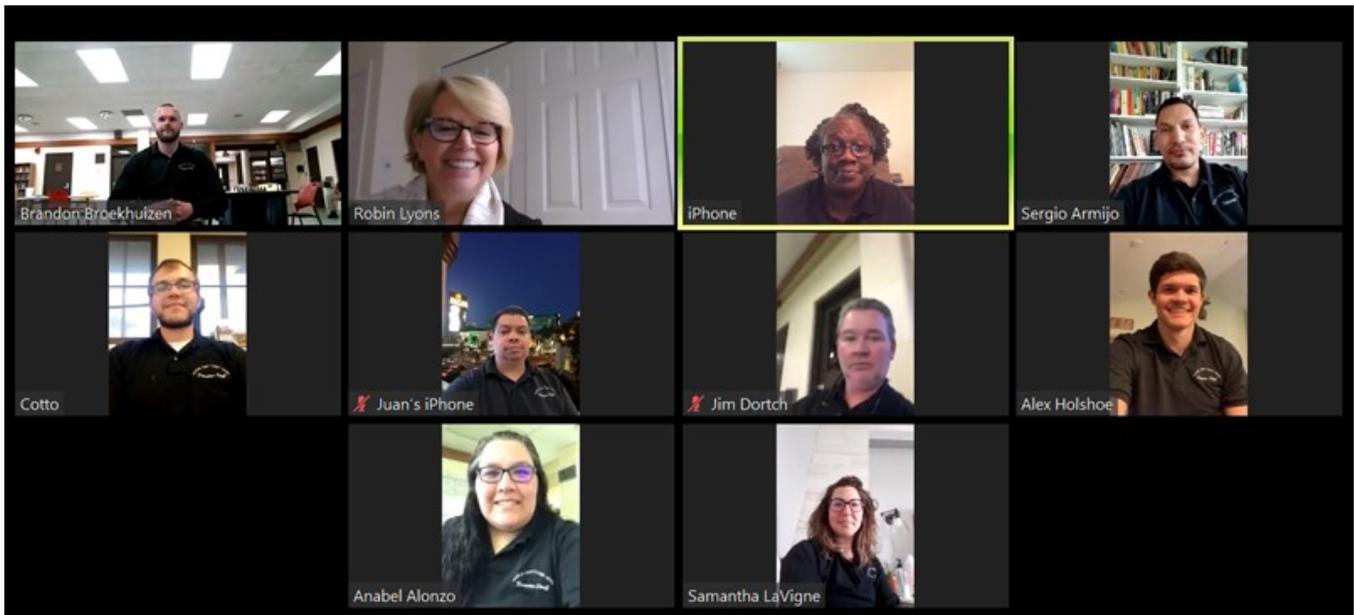
Although not a treatment program, the detention program offers daily programming and activities within the framework of a token economy system to help youth learn how to use more appropriate/positive behaviors.

Thinking of 2019, as it relates to secure detention is best described as a year in transition. Long time supervisor, John Morris, retired the end of August, but one does not need to look far to see his talent left behind and woodworking skills. Scattered around the facility you can see John's special touches with the bird houses, picnic tables, benches, flower gardens and vegetable gardens. For 33 years John coached youth and mentored staff, with his stories that always left the youth and staff with a smile. John knew the importance of laughter when working in or living in a secure facility and most importantly he knew how to connect with kids. John helped give purpose to each and every day through his special projects and creative group initiatives whether it was the bucket buddy or push-ups for Jesus his creativity was limitless. One of the last projects John worked on with a couple of our youth was a Little Free Library which was donated to our music therapist Louie Morand.



Though John has left big shoes to fill, Brandon Broekhuizen has stepped into the role as supervisor. Brandon worked as a Youth Specialist for five years prior to taking this position. Brandon brings his own strengths as a natural leader and a passion for on-going education.

# JUVENILE DETENTION STAFF



Brandon Broekhuizen, Supervisor; Robin Lyons, Director; Mary Robinson, Youth Specialist; Sergio Armijo, Youth Specialist; Connor Otto, Youth Specialist; Jaun Charo, Youth Specialist; Jim Dortch, Assistant Director; Alex Holeshoe, Youth Specialist; Alma Benavidez-Alonzo, Supervisor; Samantha LaVigne, Youth Specialist; Joan Laraway, Dietary Supervisor; Eric Essenburg, Youth Specialist; Cori Perkins, Youth Specialist; Deborah Arms, Juvenile Section Registrar; Wendy Dopp, Assistant Juvenile Section Registrar; Anna Cole, Dietary Aide

# JUVENILE DETENTION

## **A Day in Detention, From the Lens of a Youth...**

To get a glimpse into what a day in detention looks like from the lens of a youth, one may first notice what is missing. Missing is a gaming system, access to social media, and endless hours of screen time. What you will find is a structured day of education, with skill building activities beginning at 6:30 a.m. and winding down at 9:00 p.m. seven days a week.

Monday through Friday educational programming which offers classes in Math, Science, Language Arts, and History is provided by Outlook Academy. Detention staff play a vital role in supporting Outlook teachers by participating in the classroom, working with students on the G.E.D. and supporting high school youth with the on line credit recovery program.

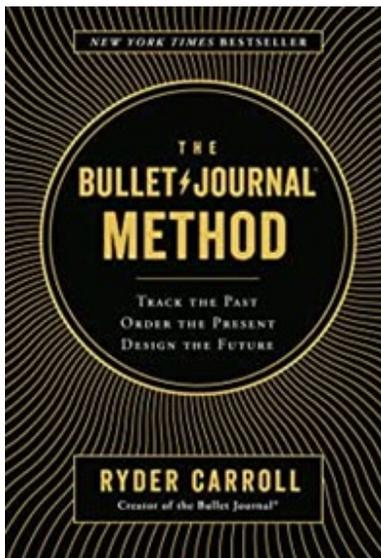
Learning does not stop when the teachers drive out of the parking lot. The work continues with creative writing through prompts, followed by an hour of staff lead book clubs. Book club is a time for small group interaction and a bit of relaxation before the evening meal. Staff and youth are divided into small groups to read aloud the same book. The book is discussed throughout, unfamiliar words are looked up and pronounced and at the conclusion of the book, reviews and ratings are written and shared. In an effort to help encourage literacy as a culture in detention the youth can purchase a “book themed” t-shirt to wear from the “detention store” and enjoy a little bit of originality rather than wearing the standard navy t-shirt provided as part of the detention uniform.

Additional programming interspersed throughout the week includes; twice weekly religious services scheduled through Barnabas Ministries, Why Try Groups facilitated by juvenile center staff, pottery classes by local artist, Jeff Blandford, prevention groups provided by Community Mental Health, music therapy by Louie Morand, job skills awareness and resume building by Kerrie Antelo through MI Works, cooking classes by our dietary supervisor, Joan Laraway, Highly Effective Teen curriculum facilitated weekly by Bruce Adams and gardening by detention center staff. Other daily activities include exercise either outside or in the multi-purpose room, daily living skills such as cleaning the unit and their rooms, tending to their laundry, and self-care.

# JUVENILE DETENTION

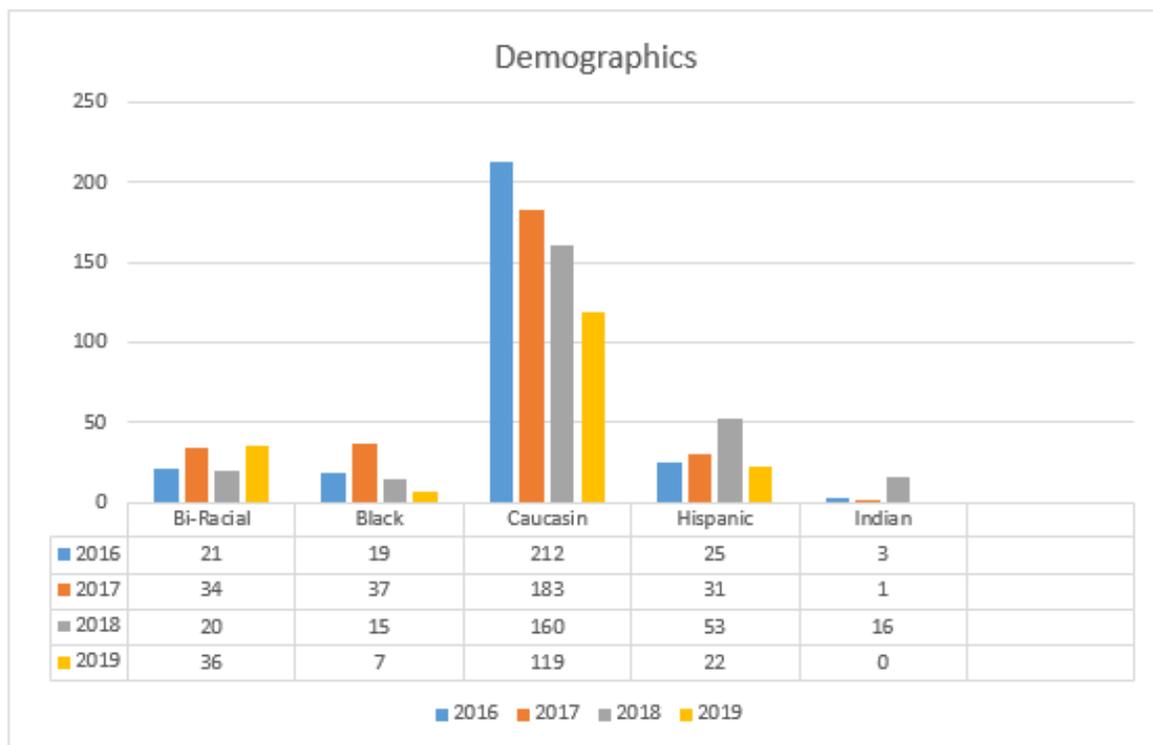
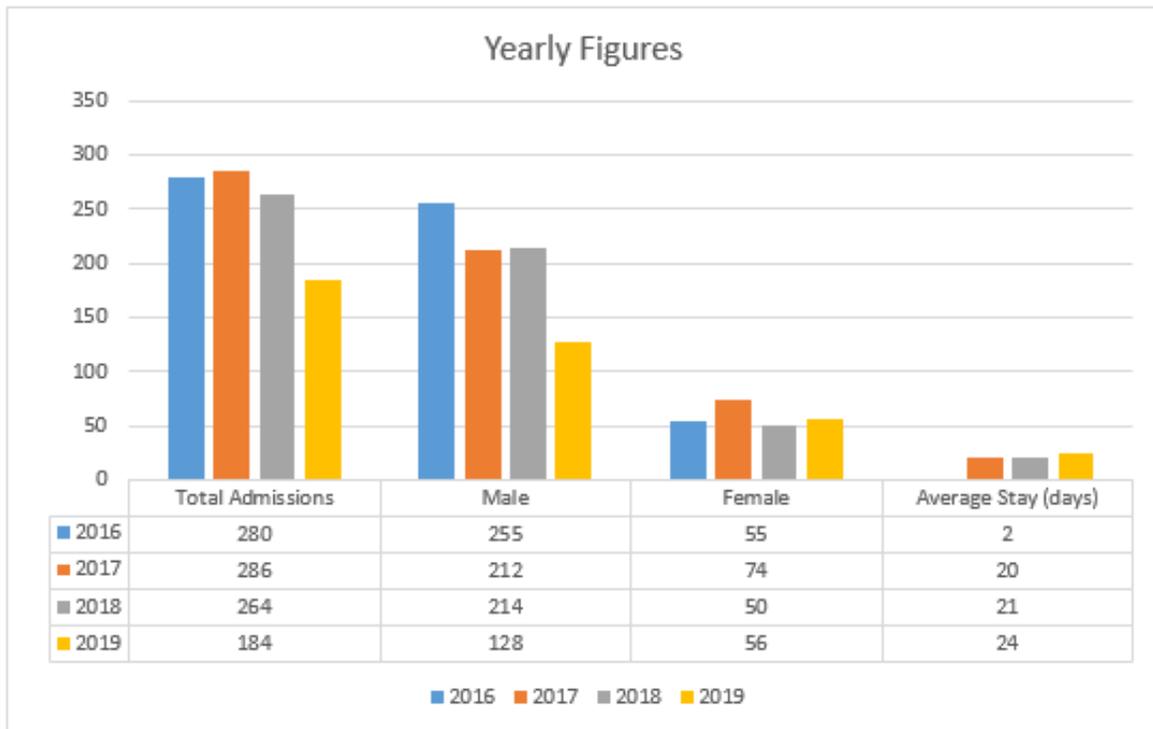
## A Day in Detention, From the Lens of a Youth... (Continued)

Living every day with purpose in juvenile detention, although a difficult concept to wrap your head around, is made clearer with the use of The Bullet Journal Method. This method created by Ryder Carroll as a way to manage his life with ADHD was introduced as a pilot book club facilitated by reading interventionist, Lonna Schaap, with staff and generated enthusiasm as a way to support and organize our youth.

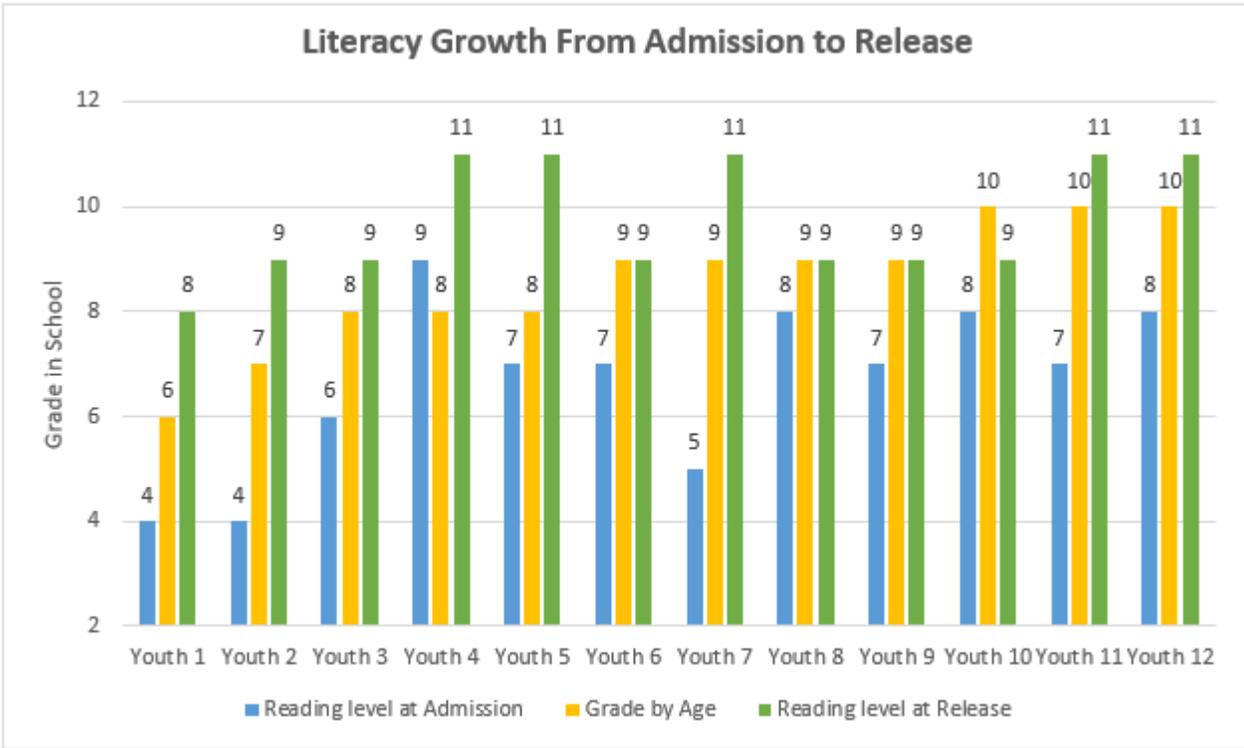
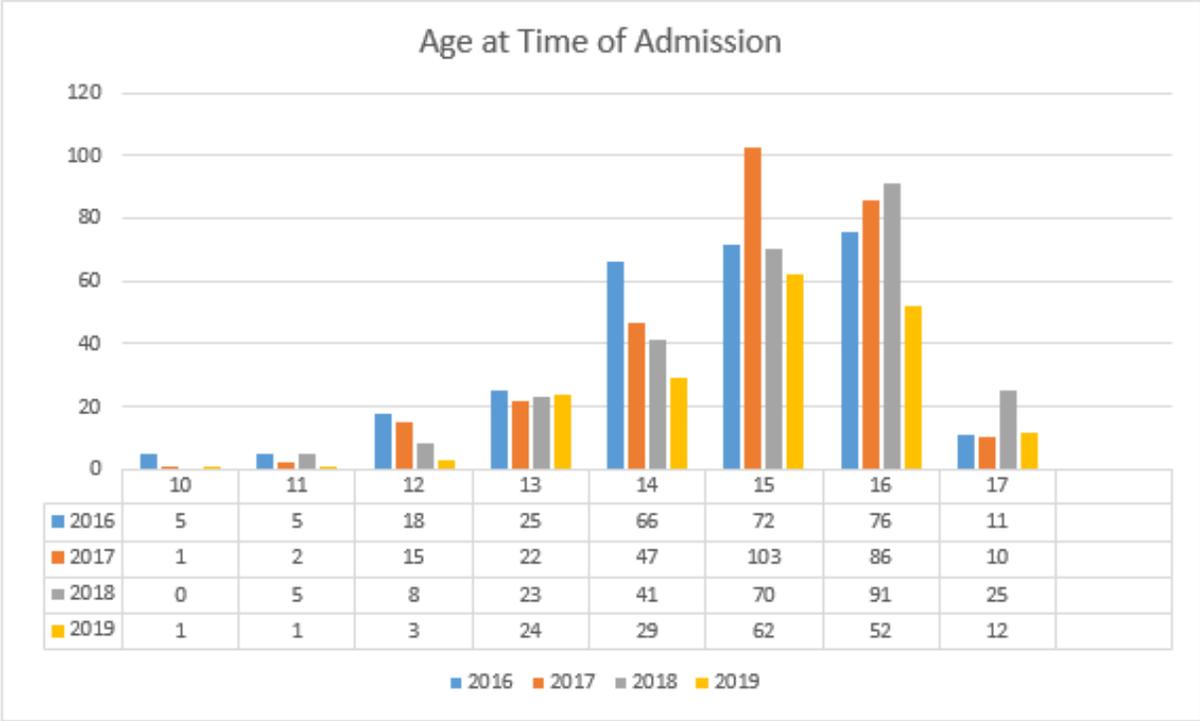


In late 2019, youth were introduced to the bullet journal method and encouraged to track their daily activities, journal their thoughts and feelings, generate goals, and create task lists so they could help make sense of and organize the present. This method can be used with technology, but according to Ryder if used to help with ADHD the value is in putting pen to paper to help slow down thinking and organize thoughts. Reflection time is encouraged greatly with this method, and what better time than in detention, without the background noise of social media, screen time, and gaming systems to strategically plan for the future.

# JUVENILE DETENTION



# JUVENILE DETENTION STATISTICS



# COMMUNITY JUSTICE STAFF



Community Justice Officers: Kendall Domeier, Director  
Robin Lyons, Lisa Dortch, and Judy Skinner

The community justice officers' mission and purpose is to help support youth and families referred to them by the Court. Youth are referred for:

- Aftercare
- Surveillance
- Community Service
- Skill Streaming Groups
- Minimizing the number of days in out of home care



# COMMUNITY JUSTICE

## **Surveillance/Bond**

Youth out on bond awaiting adjudication, or youth on probation and in need of extra support in the home. Staff provide home visits, attend hearings, and coordinate services. This year eighty-three youth were involved with the surveillance program. When youth are unable to maintain in their home youth may be ordered into Cheever Treatment Center where support from Community Justice will continue. This year two of the youth received their GED and one transitioned into the Job Corp program.

## **Community Service**

Community Service is used as a sanction by the Court and youth are sometimes referred to Community Justice for supervision. The majority of the community service hours were spent working in the garden located at the Juvenile Center. Produce is used by the kitchen staff to help supplement the food budget and what is not used in the kitchen is donated to the local food pantries. Other work sites for community service include the Fair Grounds as well as CMH and the DHHS building where youth participate in general clean up.

## **Group Work**

Youth in need of additional skills to problem solve, and better manage their life can be ordered by the Court to attend the “Why Try” group facilitated by Community Justice Officers. The Why Try curriculum is built on ten metaphors that help youth break down how the choices they are making are affecting their life and how they have the power to make the changes needed to get what they want. This year the program had ten youth in the summer group program, and also worked with youth individually.

## **Elementary Truancy**

The Community Justice Officers take referrals from elementary schools and in 2019 there were sixty referrals made from schools that identified kids in need of extra support to get to school. The Community Justice Officers facilitate “Why Try” Groups in elementary schools and this year eighty-eight kids participated in “Why Try” groups. The “Why Try” Program is a strength-based approach to helping youth overcome their challenges and improve outcomes in the areas of truancy, behavior, and academics. Emphasis include; basic problem solving, anger management, dealing with peer pressure, building a support system and working on future goals. Youth are taught social and emotional principles through a series of ten metaphors. These visuals are then reinforced by music, video and group activities.

# CHEEVER TREATMENT CENTER

**“Strong people stand up for themselves,  
but stronger people stand up for others” - unknown**

Every day when I open my eyes, I experience strong staff rising up to be stronger for the adolescents in our care. This support has not wavered since Cheever came to be, but the recent pandemic has made our need to rise up to be strong for others paramount. The dedicated staff of Cheever have continued to serve the residents with the same high level of care present prior to the pandemic occurring. I would even go as far to say that we are serving our residents at a higher level of care due to recent changes in our daily lifestyles.

## **Staff**

Our staff bring a rich history of experience to Cheever. This variety of experience provides the foundation to develop quality personnel that teach, model, and care for the residents. The leadership of Cheever has utilized staff's skills and passions in creating opportunities for teaching and modeling to take place. Our staff have opened the residents' worlds to backpacking/hiking, physical fitness, arts and crafts, music, culinary skills, and sports. Staffs' knowledge and interests have created opportunities for learning new positive behavioral habits.

## **Cheever's Goal**

Our goal for the residents is to learn new strategies to utilize leading to more effective control of themselves. This more effective control leads to better relationships in their lives. Stronger relationships lead to the residents and their families making healthier behavior choices in an effort to prevent further court involvement.

## **Teaching**

Staff use a variety of methods to provide the residents the ability to make healthy change in their lives. We have set groups that focus on the residents gaining skills to be in more effective control of themselves, individual therapy, family therapy, and community service opportunities that provide foundations for change. Outside of the consistently implemented formal teachings, staff provide opportunities for the residents to discuss and practice the skills informally, while engaging in prosocial activities.



**JOHN ARENS**



**TED REIMER**



**JOHN MIERAS**



**NATE  
VANDERPLOEG**



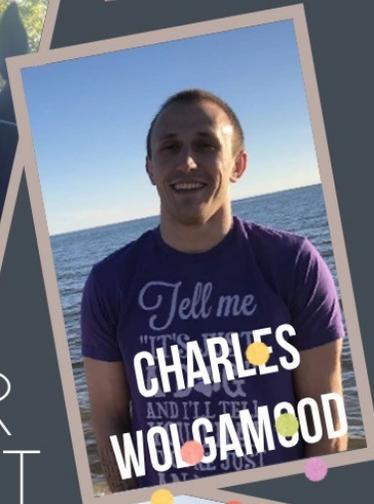
**HEIDI CHU**



**ROSS  
ROBRAHAN**



**KEN COTE**



**Tell me  
CHARLES  
AND I'LL TELL  
WOLGAMOOD**

**CHEEVER  
TREATMENT  
CENTER**

**TERRI SHARRAR**



**KRYSTAL SKINNER**



**JODI LANGLOIS/  
KRISTEN SCHAUSS**



**EMILY & AIDA**



**JESSICA DUGUID**



**AIDA CEFO**



**EMILY FRISBIE**



**DARRIN MEISTE**

**PIC•COLLAGE**

# CHEEVER TREATMENT CENTER

Various activities that staff often utilize for transferring skills include: taking walks, backpacking, going fishing, weight lifting, basketball, pickle ball, painting, drawing, making fly fishing lures, and playing board and card games. These activities provide avenues of discussion while also teaching the residents new ways to occupy their time in a positive and connecting manner.

The pandemic has made all of our teaching important. Our residents continue to learn and reinforce new skills which assists them in handling the emotions and thoughts brought on by additional stressors. As the residents continue to practice handling their thoughts and emotions effectively, they have the opportunity to build on patterns of success.

## **Modeling**

A key method to reinforce our teaching is modeling. Staff model the proper use of skills we are teaching. The residents spend time getting to know us, resulting in them becoming more open to the information we are sharing with them on a daily basis. This process is typically followed by the residents being aware of staff members' behavior patterns. They want to see for themselves that staff just don't teach skills, but various ways the skills are implemented in different situations. The process of staff teaching and modeling the skills throughout the daily activity reinforces our hope for positive change from our residents. Since the pandemic has affected us, I believe staffs' modeling in handling their emotions and concerns so effectively has been instrumental in how well the residents have managed their own uncertainties. We have continued with life at Cheever by taking time to lead groups and activities. Normalizing life in the midst of the pandemic helps the residents maintain balance.

## **Staying Strong**

The strength of our staff has always been an asset. The passion staff bring to their work is infectious. This difficult time we are facing has reinforced the skill set that each staff member brings to the unit. We have staff who are facing struggles and difficulties at home, due to recent events, but each person remains strong in spirit when on shift. Staff demonstrate empathy for our residents and their families. We are all in this together.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE - CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 6/5/20 and 6/12/20; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

June 5, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	145,986.49	145,986.49	
Park/Recreation Funs - 2080	307.55	307.55	
Central Dispatch/E911 Fund - 2110	-6.99	-6.99	
Friend of the Court Office - 2151	401.18	401.18	
Health Department Fund - 2210	4,071.43	4,071.43	
Solid Waste - 2211	1,155.37	1,155.37	
Transportation Grant - 2300	919.26	919.26	
Palisades Emergency Planning Facility UP - 2630	975.00	975.00	
Law Library Fund - 2690	2,171.44	2,171.44	
Grants - 2790	405.00	405.00	
Victims Rights Grant - 2791	152.23	152.23	
Wayland Township - 2806	111.76	111.76	
Saugatuck City - 2811	89.00	89.00	
Child Care-Circuit/Family - 2921	147,532.47	147,532.47	
Soldiers Relief Fund - 2930	1,006.20	1,006.20	
Senior Millage - 2950	384.68	384.68	
Delinquent Tax Revolving Fund - 6160	1,392.81	1,392.81	
Fleet Management - 6612	180.20	180.20	
Self-Insurance Fund - 6770	351,963.32	351,963.32	
Drain Fund - 8010	328,435.95	328,435.95	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$987,634.35</b>	<b>\$987,634.35</b>	

June 12, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	63,250.90	63,250.90	
Park/Recreation Funs - 2080	3,268.45	3,268.45	

Central Dispatch/E911 Fund - 2110	1,745.25	1,745.25	
Health Department Fund - 2210	20,816.20	20,816.20	
Transportation Grant - 2300	38,527.01	38,527.01	
Capital Improvement Fund - 2450	27,542.99	27,542.99	
Register of Deeds Automation Fund - 2560	134.22	134.22	
Palisades Emergency Planning Facility UP - 2630	123.10	123.10	
Grants - 2790	3,979.00	3,979.00	
Wayland Township - 2806	58.00	58.00	
Child Care-Circuit/Family - 2921	2,066.07	2,066.07	
Soldiers Relief Fund - 2930	1,247.22	1,247.22	
Senior Millage - 2950	360.55	360.55	
Delinquent Tax Revolving Fund - 6160	382.63	382.63	
Drain Equip Revolving - 6390	225.02	225.02	
Fleet Management - 6612	211.10	211.10	
Self-Insurance Fund - 6770	4,225.13	4,225.13	
Drain Fund - 8010	14,158.30	14,158.30	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$182,321.14</b>	<b>\$182,321.14</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 6/5/20 and 6/12/20, and interfund transfers.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**2020 MILLAGE LEVY - SET COUNTY MILLAGE RATES**

**WHEREAS**, pursuant to State Law (MCL 141.412 and 141.413), a notice of a public hearing concerning the 2020 County Budget was published in the Allegan County News, a newspaper of general circulation, on October 3, 2019, and a public hearing concerning the budget was held on October 10, 2019; and

**WHEREAS**, the Board of Commissioners (Board) adopted a Fiscal Year 2020 Appropriation on October 10, 2019; and

**WHEREAS**, having held said hearing, the Board has determined the levy of said proposed millage to be in the best interests of the County.

**THEREFORE, BE IT RESOLVED** that the Board hereby approves the following millages to be levied throughout the County of Allegan in the year of 2020:

County Operating Tax	4.4925
Allocated - Veterans Relief Fund	<u>0.0200</u>
TOTAL COUNTY OPERATING	4.5125
COUNTY ROAD TAX	0.9857
SENIOR SERVICES	<u>0.4859</u>
TOTAL COUNTY MILLAGE	5.9841

**FINALLY BE IT RESOLVED** that the Board Chairperson and County Clerk are authorized to sign the necessary documents on behalf of the Board.

