

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

48TH CIRCUIT COURT—APPLY/ACCEPT TITLE IV-E CHILD AND PARENT LEGAL REPRESENTATION GRANT

BE IT RESOLVED, the Board of Commissioners does hereby approve the request of Circuit Court to apply for the Title IV-E Child and Parent Legal Representation Grant in the amount of \$85,854 that will assist to offset the County' s cost for family court appointed attorneys while also providing additional funding for better legal representation; and

BE IT FURTHER RESOLVED, grant term of October 1, 2019 through September 30, 2020 and will be built into the annual grant submission in the Budget; and

BE IT FURTHER RESOLVED, to the degree reimbursement of current expenditures is allowable, such revenue shall offset existing General Fund appropriations; and

BE IT FURTHER RESOLVED, to the degree revenue must support new or enhanced services no additional allocation or local match is authorized; and

BE IT FURTHER RESOLVED, final acceptance of grant funding is contingent upon County Administrators review of agreement; and

BE IT FINALLY RESOLVED, the Board Chairperson and/or County Administrator is authorized to sign any documents on behalf of the County and the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Allegan County Grants

Request for Action (RFA) Form - Application

Section I - General Information

Name of Grant	Grant Period / Term
CLRP (Child and Parent Legal Representation)- Title IV-E Family Court Attorney Grant	10/01/2019-09/30/2020
Source of Grant Funding - Agency Name	Federal, State, Local
Michigan Department of Health and Human Services	50% federal, 50% state
Submitted by and/or Program Manager	Service Area Requesting
Chris Dulac	Circuit Court, Family Division
Brief summary of Grant program	<p>An opportunity to use federal and state funding to offset the county's cost for family court appointed attorneys while also providing additional funding for better legal representation.</p> <p>Provides funding for attorney representation for children and parents in child protection proceedings.</p> <p>Grant passes through county's eligible title IV-E claim for actual costs.</p> <p>(Total costs x penetration rate x 50% federal reimbursement rate.) Department determines each county's title IV-E penetration rate and provides the appropriate percentage for monthly invoicing.</p> <p>County is sub-recipient of department's Title IV-E Federal Grant.</p>

Section II - Application

Request Type	New Grant	Work Order No.	#187-483
Specific Action Requested	BOC Resolution Needed	Request Date	ASAP
Request Submission Deadline (Date)	ASAP	Approval Date	
Grant request approved by BOC with Budget	N/A		
Signatures Needed	electronic signatures		
Funding Sources	Estimated amounts approved with Grant Renewal list	Application Amount	
Grant Funding Awarded	\$ -	\$	85,854.00
Local	\$ -	\$	257,562.00
TOTAL	\$ -	\$	343,416.00

Notes or Additional Information

The 48th circuit court, family division of Allegan County is projected to spend \$257,562 on family court appointed attorneys for FY2020. Additionally, we only have 4 law firms on our roster. Thus, in a case where child, bio mother, bio father, and a respondent parent all need separate representation we are already at our representation max. Keep in mind that is for one case and we have multiple cases with this situation.

Metrics and Measurements at Application - Identify Goals and Purpose

Ensure that reasonable efforts are made to prevent the unnecessary removal of children from their homes.	Customers: Deliver affordable and accessible services.
Timely achievement of the permanency plan when children must be removed, including return to the home as soon as is safely possible.	Customers: Deliver affordable and accessible services.
Promotes the engagement of parents and youth in the development of case service planning to improve compliance with, and increase benefit from, required services.	Customers: Engage and educate our citizenry.
Allows a larger pool of attorneys that would both lower attorney caseloads as well as provide quicker court turnaround time on cases.	Processes: Be efficient and cost effective

Allows more efficient caseload management/ better representation and more efficient court dockets would also promote reunification or permanency placement timelines for

Processes: Be efficient and cost effective

Child and Parent Legal Representation - 2020

Facesheet

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1. Demographic Information

- a. Demographic Information Name County of Allegan - 48th Circuit Court, Family Division
- b. Organizational Unit
- c. Address 113 Chestnut St
- d. Address 2
- e. City Allegan State MI Zip 49010-1332
- f. Federal ID Number 38-1914307 Reference No. 014277167
- g. Demographic Information fiscal year (beginning month and day) January-20
- h. Agency Type
- Private, Non-Profit Public
1. Select the appropriate radio button to indicate the agency method of accounting.
- Accrual
- Cash
- Modified Accrual
2. Is your agency currently registered in the 211 database? Yes No

2. Program / Service Information

- a. Program / Service Information Name Child and Parent Legal Representation - 2020
- b. Is implementing agency same as Demographic Information Yes No
- c. Implementing Agency Name
- d. Project Start Date Jan-01-2020 End Date Sep-30-2020
- e. Amount of Funds Allocated \$85,854.00 Project Cost \$343,416.00

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3. Certification / Contacts Information

a. Project Director

Name Christopher Dulac
Title Financial Director
Mailing Address 113 Chestnut St
City Allegan State MI Zip 49010
Telephone (269) 686-4625 Fax
E-mail Address cdulac@allegancounty.org

b. Financial Officer

Name Lorna Nenciarini
Title Chief Financial Officer
Mailing Address 3283 122nd Avenue
City Allegan State MI Zip 49010
Telephone (269) 673-0228 Fax
E-mail Address lnenciarini@allegancounty.org

c. Authorized Official

Name Erin Stender
Title Court Administrator
Mailing Address 113 Chestnut Street
City Allegan State MI Zip 49010
Telephone (269) 673-0333 Fax
E-mail Address estender@allegancounty.org

Certifications

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4. Assurances and Certifications

A. SPECIAL CERTIFICATIONS

- a By checking this box, the individual or officer certifies that he or she is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Contractor.

- b By checking this box, the individual or officer certifies that he or she is authorized to sign the agreement on behalf of the responsible governing board, official or Contractor.

Narrative

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5. Program Synopsis

Legal representation is a top priority for Allegan County Family Court and something the court has concerns with regularly. We only have 4 law firms on our roster. Thus, in a case where child, bio mother, bio father, and a respondent parent all need separate representation we are already at our representation max. Keep in mind that is for one case and we have multiple cases with this situation. Additional funding would allow for a larger pool of attorneys that would both lower attorney caseloads as well as provide quicker court turnaround time on cases. More efficient caseload management, better representation, and more efficient court dockets would also promote reunification or permanency placement timelines for children in care. Additionally, the court would like to allow the attorneys the opportunity to help litigants with ancillary cases.

6. Program Target Area

Counties project will serve (check all that apply):

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Alcona | <input type="checkbox"/> Alger | <input checked="" type="checkbox"/> Allegan |
| <input type="checkbox"/> Alpena | <input type="checkbox"/> Antrim | <input type="checkbox"/> Arenac |
| <input type="checkbox"/> Baraga | <input type="checkbox"/> Barry | <input type="checkbox"/> Bay |
| <input type="checkbox"/> Benzie | <input type="checkbox"/> Berrien | <input type="checkbox"/> Branch |
| <input type="checkbox"/> Calhoun | <input type="checkbox"/> Cass | <input type="checkbox"/> Charlevoix |
| <input type="checkbox"/> Cheboygan | <input type="checkbox"/> Chippewa | <input type="checkbox"/> Clare |
| <input type="checkbox"/> Clinton | <input type="checkbox"/> Crawford | <input type="checkbox"/> Delta |
| <input type="checkbox"/> Dickinson | <input type="checkbox"/> Eaton | <input type="checkbox"/> Emmet |
| <input type="checkbox"/> Genesee | <input type="checkbox"/> Gladwin | <input type="checkbox"/> Gogebic |
| <input type="checkbox"/> Grand Traverse | <input type="checkbox"/> Gratiot | <input type="checkbox"/> Hillsdale |
| <input type="checkbox"/> Houghton | <input type="checkbox"/> Huron | <input type="checkbox"/> Ingham |
| <input type="checkbox"/> Ionia | <input type="checkbox"/> Iosco | <input type="checkbox"/> Iron |
| <input type="checkbox"/> Isabella | <input type="checkbox"/> Jackson | <input type="checkbox"/> Kalamazoo |
| <input type="checkbox"/> Kalkaska | <input type="checkbox"/> Kent | <input type="checkbox"/> Keweenaw |
| <input type="checkbox"/> Lake | <input type="checkbox"/> Lapeer | <input type="checkbox"/> Leelanau |
| <input type="checkbox"/> Lenawee | <input type="checkbox"/> Livingston | <input type="checkbox"/> Luce |
| <input type="checkbox"/> Mackinac | <input type="checkbox"/> Macomb | <input type="checkbox"/> Manistee |
| <input type="checkbox"/> Marquette | <input type="checkbox"/> Mason | <input type="checkbox"/> Mecosta |
| <input type="checkbox"/> Menominee | <input type="checkbox"/> Midland | <input type="checkbox"/> Missaukee |
| <input type="checkbox"/> Monroe | <input type="checkbox"/> Montcalm | <input type="checkbox"/> Montmorency |
| <input type="checkbox"/> Muskegon | <input type="checkbox"/> Newaygo | <input type="checkbox"/> Oakland |
| <input type="checkbox"/> Oceana | <input type="checkbox"/> Ogemaw | <input type="checkbox"/> Ontonagon |
| <input type="checkbox"/> Osceola | <input type="checkbox"/> Oscoda | <input type="checkbox"/> Otsego |
| <input type="checkbox"/> Ottawa | <input type="checkbox"/> Presque Isle | <input type="checkbox"/> Roscommon |
| <input type="checkbox"/> Saginaw | <input type="checkbox"/> St. Clair | <input type="checkbox"/> St. Joseph |
| <input type="checkbox"/> Sanilac | <input type="checkbox"/> Schoolcraft | <input type="checkbox"/> Shiawassee |
| <input type="checkbox"/> Tuscola | <input type="checkbox"/> Van Buren | <input type="checkbox"/> Washtenaw |
| <input type="checkbox"/> Wayne | <input type="checkbox"/> Wexford | <input type="checkbox"/> Out Wayne |

Work Plan

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7. Workplan

- Objective :** 1.) Provide better legal representation to the families of Allegan County involved with family court.
- Activity :** A.) Allegan County Family Court intends to improve legal representation with assistance of IV-E dollars by:
- Providing attorneys with mileage reimbursement for home visits
 - Reimbursing attorneys for additional training
 - Potentially expanding our current court appointed roster
 - Modeling services similar to that of the Public Defender's office
 - Allowing attorneys to represent litigants on ancillary cases
- Responsible Staff :** Chris Dulac
- Date Range :** 01/01/2020 - 09/30/2020
- Expected Outcome :** Outcomes expected:
- Attorneys having more face time with clients
 - Attorneys with better training for client's needs
 - More attorneys available to service clients
 - Lower caseloads
 - More efficient court dockets, leading to shorter case age
- Measurement :** Measurements:
- Has roster increased from 4 attorney firms
 - Did roster attorneys attend trainings
 - Were more face to face contacts made between attorney and client
 - Less delays in court
 - Is case age data improving

Budget Detail for Child and Parent Legal Representation - 2020
 Agency: County of Allegan - 48th Circuit Court, Family Division
 Application: Child and Parent Legal Representation - 2020

Budget

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Line Item	Qty	Rate	Units	UOM	Total	Amount		
DIRECT EXPENSES								
Program Expenses								
1								
1 Salary & Wages								
2 Fringe Benefits								
3 Travel								
	Mileage	0.0000	0.000		1,000.00	1,000.00		
4	Supplies & Materials							
5	Contractual							
	Family Court Roster Attorneys Contact Details : Burnett & Kastran 313 Hubbard St, Allegan,MI,49010, Phone : 2696738407	0.0000	0.000		84,067.00	84,067.00		
	Family Court Roster Attorneys Contact Details : Paul Klien 126 Locust St, Allegan,MI,49010, Phone : 2696867400	0.0000	0.000		84,067.00	84,067.00		
	Family Court Roster Attorneys Contact Details : Antkoviak & Antkoviak, P.C. 416 Hubbard St, Allegan,MI,49010, Phone : 2696738468	0.0000	0.000		84,067.00	84,067.00		
	Family Court Roster Attorneys	0.0000	0.000		84,067.00	84,067.00		

Budget Detail for Child and Parent Legal Representation - 2020
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Line Item	Qty	Rate	Units	UOM	Total	Amount
Contact Details : Allgan Law Offices 126 Locust St, Allegan, MI, 49010, Phone : 2696738133						
Total for Contractual					336,268.00	336,268.00
6 Equipment						
7 Other Expense						
Total Program Expenses					337,268.00	337,268.00
TOTAL DIRECT EXPENSES					337,268.00	337,268.00
INDIRECT EXPENSES						
Indirect Costs						
1 Indirect Costs						
De Minimis Rate – up to 10%	0.0000	2.500	343416.000		8,585.00	8,585.00
Total Indirect Costs					8,585.00	8,585.00
TOTAL INDIRECT EXPENSES					8,585.00	8,585.00
TOTAL EXPENDITURES					345,853.00	345,853.00

Budget Summary for Child and Parent Legal Representation - 2020
 Agency: County of Allegan - 48th Circuit Court, Family Division
 Application: Child and Parent Legal Representation - 2020

1/31/2020

Category	Total	Amount	Narrative	
DIRECT EXPENSES				
Program Expenses				
1 Salary & Wages	0.00	0.00		
2 Fringe Benefits	0.00	0.00		
3 Travel	1,000.00	1,000.00		
4 Supplies & Materials	0.00	0.00		
5 Contractual	336,268.00	336,268.00		
6 Equipment	0.00	0.00		
7 Other Expense	0.00	0.00		
Total Program Expenses	337,268.00	337,268.00		
TOTAL DIRECT EXPENSES	337,268.00	337,268.00		
INDIRECT EXPENSES				
Indirect Costs				
1 Indirect Costs	8,585.00	8,585.00		
Total Indirect Costs	8,585.00	8,585.00		
TOTAL INDIRECT EXPENSES	8,585.00	8,585.00		
TOTAL EXPENDITURES	345,853.00	345,853.00		
Source of Funds				
Category	Total	Cash	Inkind	Narrative
1 Source of Funds				
Fees and Collections	0.00	0.00	0.00	
State Agreement	85,854.00	0.00	0.00	
Local	257,562.00	257,562.00	0.00	

Budget Summary for Child and Parent Legal Representation - 2020
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1/31/2020

Federal	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Source of Funds	343,416.00	85,854.00	257,562.00	0.00	0.00
Totals	343,416.00	85,854.00	257,562.00	0.00	0.00

Miscellaneous

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11. Supporting documentation, if required

Attachment Title	Attachment