



ALLEGAN COUNTY

ARPA PLANNING 2021-22



BOARD PLANNING SESSION
JULY 8, 2021

Strategic Goal: Provide valuable and necessary quality services to our customers.

Board Priority Project: American Rescue Plan Act (ARPA) - ARPA provides support to the public health response and lays the foundation for a strong and equitable economic recovery. Specifically, the State and Local Fiscal Fund provides resources to help governments address revenue losses experienced and cost incurred, to invest in infrastructure, including water, sewer, and broadband services, among other possible uses. (Adapted from the U.S. Department of The Treasury Fact Sheet)

Deliverables: The following shall be used as a framework for the development of a plan and the plan shall be subject to Board consideration prior to reimbursement or expenditure of funds being sought. The ARPA Plan developed upon the framework outlined below shall be subject to a noticed public hearing prior to final consideration by the Board of Commissioners.

Step 1 - Research the eligible use of ARPA funds, reporting requirements, and other parameters as information is released

Step 2 - Seek written public input by June 30 (post board approved public notice by May 20)

Step 3 - Compile and present public input at July 8 Board meeting

Step 4 - On or after July 8, Board review strategic plan and determine any project that may be eligible for ARPA funding.

Step 5 - Upon the Board selecting any priority focus areas based on the public input, Administration will develop a draft ARPA plan based on the following framework by {Date TBD}

First, apply funds to any public input identified areas as directed by the Board.

Second, reimburse County for expenditures and loss in revenue in connection with pandemic response, Amendment 2 “with prioritization given to the Public Health response not covered by other funds”.

Third, allocate funds to the continued pandemic response efforts, Amendment 2 “with prioritization given to the Public Health response not covered by other funds”

Fourth, allocate funds to the extent they can support the Priority Projects contained within the Board adopted Strategic Plan

Step 6 - Post draft ARPA plan by 5 pm {Date TBD}

Step 7 - Hold public hearing on {Date TBD}



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June 24, 2021 UPDATE

On May 13, 2021 the process and direction was clarified by the Board through official motions.

Step 1 - Research the eligible use of ARPA funds, reporting requirements, and other parameters as information is released

- *UPDATE: Continued through webinars. County established the necessary account through treasury early through the process and has since submitted application for funding.*

Steps 2-5 - Seek written public input by June 30 (post board approved public notice by May 20) UPDATE:

- *A public notice was released on May 20 to solicit comment on use of the ARPA funds an initial summary is included. <next slide> and a discussion has been scheduled for July 8 to review these.*
- *The County's operational needs for use of ARPA continues to focus on pandemic response. The Administrator presented an overview of public health needs and an analysis of finances estimated to carry out a moderate pandemic response. Further discussion is scheduled for the July 8 Board meeting.*
- *Consistent with both public and local unit input, Broadband continues to be a focus for use of funds. A committee has been authorized for formation. Public notice was published in the Allegan County News on June 17 to fill vacant positions.*
- *Other projects identified in the Board strategic plan may be eligible for ARPA. However, analysis has not been completed in anticipation of receiving further direction from the Board regarding availability of any remaining funds.*

Step 6 - Post draft ARPA plan on {TBD}

Step 7 - Hold public hearing on {TBD}

PROJECT NAME: ARPA Planning		Activity Schedule		
Stage & Status	Objectives and Tasks	Assigned To	End	MODIFIED: 6/17/21 6/7/21
done	set Special Board Planning Session Meeting	Becky B.	5/13/21	
done	Release notice for public input	Becky B.	5/14/21	
done	Post notice on acc.org/arpa website	Steve	5/17/21	
	assemble public input into BOC packet	Becky B.	7/2/21	
	present public input to BOC	Rob	7/8/21	
	incorporate BOC direction into draft plan		7/15/21	
	review final draft plan	Rob	7/15/21	
	post plan online with public hearing notice	Becky B.	7/23/21	
	include plan in Board packet online	Becky B.	7/30/21	
	Public Hearing and Presentation Plan	Rob	TBD	Originally set for 8/5/21, changed to TBD
	finalize final plan based on input	Executive Team	TBD	Originally set for 8/18/21, changed to TBD
	include plan in Board packet online	Becky B.	TBD	Originally set for 8/20/21, changed to TBD
	adapt final plan	Rob/Board	TBD	Originally set for 8/26/21, changed to TBD

STEP #1: ARPA Eligibility Criteria

Eligible Categories

Response to public health emergency or its negative economic impact

Containing/Mitigating Covid-19

Behavioral Healthcare Needs

Payroll/Benefits – Public Safety, Public Health

Impacted Industries

Rebuilding Public Sector Capacity to Pre-Pandemic Levels

Small Business Support

Hardest-Hit Communities

Revenue Loss

For County Use only

All others refer to Negative Economic Impact

Calculations occur at the end of each fiscal year

Investment in Infrastructure

Water and Sewer

Broadband

STEP #1: ARPA Eligibility Criteria (cont)

Eligible Timeframe

Government: Expenditures beginning March 3, 2021 – December 31, 2024

Assistance to Households, Businesses and Individuals in response to COVID may be eligible prior to March 3, 2021 as long as their claim for assistance is after March 3, 2021

Interim Final Rule (IFR)

Federal Regulations are still open to Public Comment and could change

Non-Entitlement Units (NEUs)

Recipients can transfer funds to other constituents units of government as long as the sub recipients have to follow eligible use and other requirements.

Recipients are responsible for compliance and reporting of funds transferred to NEUs.

For more information visit: <https://www.naco.org/covid-19-recovery-clearinghouse>

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Board Priority Project:

American Rescue Plan Act (ARPA)

STEP #2: Seek written public input by June 30

NOTICE OF OPPORTUNITY FOR INPUT ON THE CONSIDERATION OF A PLAN FOR THE USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

PLEASE TAKE NOTICE THAT the Allegan County Board of Commissioners (Board) is providing an opportunity for input on the use of ARPA funds. Individuals may provide input by sending a communication in writing, by JUNE 30, 2021, 5:00 p.m. to:

County Administration OR administration@allegancounty.org
ARPA Input
3283 122nd Avenue
Allegan, MI 49010

Communications submitted must contain: Name, Address, Phone Number, Input/Suggestion and cost estimate (if applicable).

For information on the ARPA, please visit www.naco.org/covid-19-recovery-clearinghouse. To review the Board's ARPA Plan Framework, Strategic Plan and other ARPA related information please visit www.allegancounty.org/arpa.



STEP #3: Community Requests

ARPA Requests - July 8, 2021 Board Planning

Request Number (no particular order)	Framework Step:	Name:	Address:	Telephone #:	Input/Suggestion:	Cost Estimate (if applicable)
1	Public Input Process	Dave Rozman/Lakeshore Habitat	12727 Riley St, Holland	616.393.8001	Neighborhood affordable housing	\$250,000 to \$500,000
2	Public Input Process	Mark Witte/Community Mental Health	3283 122nd Avenue, Allegan	269.673.6617	CMH Building Project	\$2,000,000
3	Public Input Process	Rick Chapla/Kent County DPW/Dorr Township	4196 18th St., Dorr Township and 1500 Scribner NW, Grand Rapids	616.681.9874	Sustainable Business Park	\$500,000
4	Public Input Process	Craig Atwood/Road Commission	1308 Lincoln Road, Allegan	269.673.2184	Michigan Transportation Fund (MTF) Lost Revenue	\$905,128.64
5	Public Input Process	Andrea Estelle/Libraries	401 Dix Street, Otsego	269.694.9690	Penal Fines Impact	\$194,608.24



STEP #3: Community Requests

Request Number (no particular order)	Framework Step:	Name:	Address:	Telephone #:	Input/Suggestion:	Cost Estimate (if applicable)
6	Public Input Process	Lori Antkoviak/Safe Harbor Children's Advocacy Center	402 Trowbridge Street, Allegan	269.673.3791	cover payroll and other operating costs as set forth in the Interim Final Rule	\$125,000 annually for 3 years
7	Public Input Process	Jennifer Owens/Lakeshore Advantage	201 W. Washington Ave. Loft 410, Zeeland	616.772.5226 x304	Site Selection and Prep	No amount given
8	Public Input Process	Jennifer Owens/Lakeshore Advantage	201 W. Washington Ave. Loft 410, Zeeland	616.772.5226 x304	Water/Wastewater infrastructure	No amount given
9	Public Input Process	Jennifer Owens/Lakeshore Advantage	201 W. Washington Ave. Loft 410, Zeeland	616.772.5226 x304	Broadband	No amount given



STEP #3: Community Requests

Request Number (no particular order)	Framework Step:	Name:	Address:	Telephone #:	Input/Suggestion:	Cost Estimate (if applicable)
10	Public Input Process	Bill Scott/Great Lakes Energy	1323 Boyne Avenue, Boyne	231.487.1387	Broadband	No amount given
11	Public Input Process	Lisa Galdikas/Lee Township; Tim Kostas/Lee Township; Scott Owen/Lee Township	5400 109th, Pullman	269.236.6119 (Lisa)	Broadband (Lee Twsp area)	\$7,000,000
12	Public Input Process	Steve Shults/Bloomingtondale Communications	PO Box 187, Bloomingtondale	269.521.7313	Broadband	\$1,250,000
13	Public Input Process	Sally Brooks/ Treasurer	PO Box 259, Allegan	269.673.0260	Delinquent property taxes	\$4,970,580



STEP #3: Community Requests

Request Number (no particular order)	Framework Step:	Name:	Address:	Telephone #:	Input/Suggestion:	Cost Estimate (if applicable)
14	Public Input Process	Scott Corbin/EOC	3271 122nd Avenue, Allegan	616.218.2533	Park Shelter	\$500,000-\$1,000,000
15	Public Input Process	Scott Corbin/EOC	3271 122nd Avenue, Allegan	616.218.2533	Emergency Operations Center	\$3,000,000
16	Public Input Process	Scott Corbin/EOC	3271 122nd Avenue, Allegan	616.218.2533	Upgraded Outdoor Warning Sirens	\$1,200,000
17	Public Input Process	Scott Corbin/EOC	3271 122nd Avenue, Allegan	616.218.2533	Lakeshore Dr. Road Construction Project	\$3,000,000
18	Public Input Process	Mike Larsen/Sheriff; Vickie Herzberg, Human Resources	640 River Street, Allegan	269.673.0500	Behavioral Healthcare Program, Counseling	\$500 per person/per year, up to \$150,000 per year

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Board Priority Project:

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STEP #4: On or after July 8, Board review strategic plan and determine any project that may be eligible for ARPA funding.

UPDATE: Reviewed the Strategic Plan with the Board on June 24, 2021. Final eligibility is not able to be determined at this time as the final rules have not been published.



STEP #5: Pandemic Reimbursements (Project #19)

Record Scanning and Technology equipment for pandemic readiness (continuity of gov't)

While there are other potential reimbursements (e.g. janitorial, supplies, etc.), technology readiness is the recommended priority for continuity of operations planning. Using ARPA funds would expedite what otherwise will take several more years to implement.

	2021 (July-Dec)	2022	2023	2024	Total Exp
Capital Items					
Adobe Software		135,000			135,000
Office Suite Software		180,000			180,000
Filebound Licenses		50,000			50,000
					-
Operational Exp					
Laptops	100,000	100,000	100,000	100,000	400,000
Scanners	25,000	25,000	25,000	25,000	100,000
Records Mgmt Equipment		10,000			10,000
Contractual Backfile Scanning		750,000	750,000	750,000	2,250,000
Contractual DateForward Scanning		230,000	230,000	230,000	690,000
					3,815,000



STEP #5: Continued Pandemic Response (Project #20)

Request Number (no particular order)	Framework Step:	Name:	Address:	Telephone #:	Input/Suggestion:	Cost Estimate (if applicable)
18	Pandemic Response - Public Health	Angelique Joynes/Public Health	3255 122nd Avenue, Allegan	269.673.5411	Continued Public Health pandemic response	\$9,000,000

Executive Summary:

Three scenarios (low, moderate and high) have been analyzed to estimate the resources needed to maintain an adequate COVID-19 response. Based on the knowledge gained throughout the pandemic and the level of uncertainty which still exists, it is understood that resource needs can change quickly. Achieving a high percentage of residents fully vaccinated combined with good mitigation strategies can result in a lower need for resources. Conversely, low percentage of residents vaccinated, the lack of mitigation strategies, or the presence of a variant that is vaccine resistant and has a high mortality/fatality rate can result in a higher need for resources. Planning for the moderate approach balances demands, while allowing flexibility to increase or decrease resources if/when appropriate.

Funding for the moderate resource level is based on full contracting for additional personnel requests. In the event contracting cannot meet all needs, direct employment may be pursued on a temporary basis. The proposed staffing level will allow the Health Department to: reallocate internal staff back to core public health needs; decrease/eliminate mandated overtime; and create a specific and separate COVID-19 response team. If a significant increase in COVID-19 cases occurs, resulting in a need for a high resource level, internal staff will likely be reprioritized back to the pandemic response. In our funding model, we have not included any other funds that may be allocated to the County from the state or any other sources. If the Board sees fit to reserve funds beyond a moderate response, those funding numbers are available.



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STEP #5: Continued Pandemic Response

Scenarios	TOTAL Costs (startup + 3 years)
Low	\$1,576,760
Moderate	\$8,881,051
High	\$17,008,744

MODERATE SCENARIO	
Start up/Sustained Costs	\$ 135,128
Testing Costs	\$ 663,311
Contact Tracing / Case Investigation Costs	\$ 1,919,915
HC Capacity	\$ 74,732
Best Practice	\$ 452,223
Vaccination Costs	\$ 5,635,742
Total Projected Costs	\$ 8,881,051



STEP #5: Continued Pandemic Response

Three scenarios (low, moderate and high) have been analyzed to estimate the resources needed to maintain an adequate COVID-19 response.

Mitigation Strategies ↓	Scenario A: Low	Scenario B: Moderate	Scenario C: High
Testing Surveillance 	<ul style="list-style-type: none"> No testing is done by ACHD unless there is an outbreak or ongoing spread in a facility (estimate 20 clinics or less per year) 	<ul style="list-style-type: none"> One 6 hr. clinic done for surveillance once a week and rotate thru the County. Market to encourage individuals who are not vaccinated, symptomatic, or have recently traveled or attended a large event to get tested. 	<ul style="list-style-type: none"> Four 6 hr. clinics in each quadrant of the County for surveillance to identify the variant. Encourage all to get tested since vaccine resistant and/or increase in fatality/mortality.
	STAFFING <ul style="list-style-type: none"> 1-2 <u>Swabbers</u> (1 RN) 2 Admin Support 1 Interpreter 	STAFFING <ul style="list-style-type: none"> 2 <u>Swabbers</u> 4 Admin Support 1 Health Educator 1 PIO 1 Interpreter 1 Security 2 Set up and Tear down 1 POT Manager 	STAFFING <ul style="list-style-type: none"> 2 <u>Swabbers</u> 4 Admin Support 1 Health Educator 1 PIO 1 Interpreter 1 Security 2 Set up and Tear down 1 POT Manager



STEP #5: Continued Pandemic Response

Mitigation Strategies ↓	Scenario A: Low	Scenario B: Moderate	Scenario C: High
<p>Case Investigation and Contract Tracing</p> <p>Robust Case Investigation and Contract Tracing</p>	<ul style="list-style-type: none"> • Able to respond up to 19 positive cases per week or less with on average of 3 close contacts per case. • Not able to monitor for outbreaks/ongoing spread unless reported by the business or school. 	<ul style="list-style-type: none"> • Able to response to 20-200 positive cases per week with an average of 2 close contacts per case • Monitor locally and regionally for outbreaks. • Able to Quarantine/Isolate (reach out to positive or contacts) within 24 business hours to make them aware of their isolation or quarantine requirements to decrease circulation of the virus 	<ul style="list-style-type: none"> • Able to response to 201-1000 cases per week (might have to use prioritization of cases to contact and encourage self-reporting) • Quarantine/isolate quickly to decrease the circulation of the variant that is causing the increase in fatality/mortality.
	<p>STAFFING</p> <ul style="list-style-type: none"> ▪ 3 Case Investigators ▪ 1 Contact Tracer ▪ 1 Case and Contract Tracing Coordinator 	<p>STAFFING</p> <ul style="list-style-type: none"> ▪ 1 Case and Contract (RN) Supervisor ▪ 3 Case Investigators ▪ 3 Contact Tracers ▪ 1 School Contact Tracing Coordinator ▪ 1 Business Contact Tracing Coordinator ▪ 1 Epidemiologist ▪ 1 Health Educator ▪ 8hrs/week PIO (communication to public) ▪ Additional Medical Director time 	<p>STAFFING</p> <ul style="list-style-type: none"> ▪ 1 Case and Contract (RN) Supervisor ▪ 12 Case Investigators ▪ 10 Contact Tracers ▪ 1 School Contact Tracing Coordinator ▪ 1 Business Contact Tracing Coordinator ▪ 1 Epidemiologist ▪ 1 Health Educator ▪ 16hrs/week PIO (communication to public) ▪ Additional Medical Director Time

STEP #5: Continued Pandemic Response

Mitigation Strategies ↓	Scenario A: Low	Scenario B: Moderate	Scenario C: High
<p>Organization Best Practice/Technical Assistance</p> 	<ul style="list-style-type: none"> No Business Liaison. No dedicated resources to organizations to answer questions, review plans, and provide technical assistance on COVID-19. If capacity allows, the case investigators and contact tracers will work with schools/business on contact tracing to mitigate spread in the business/school setting. No school data reports for school districts. No community leader meetings. Dashboard and social media update occur on a weekly basis with dashboard data only. Newsletter sent out monthly. <p>STAFFING</p> <ul style="list-style-type: none"> 1 PIO (2hrs/week) 1 Health Educator per week (4hrs/week) 	<ul style="list-style-type: none"> Business Liaison full time dedicated to organizations/businesses to answer questions and provide technical assistance. Dashboard and social media updated weekly. School District Reports sent out bi-weekly to each school district. Community Leader update at least monthly. Newsletter sent out bi-weekly. <p>STAFFING</p> <ul style="list-style-type: none"> 1 PIO (8hrs/week) 1 Health Educator (20hrs/week) 1 Liaison (40hrs/week) Additional Medical Director time (4hrs/week) 	<ul style="list-style-type: none"> Business Liaison dedicated to organizations/businesses to answer questions and provide technical assistance with updates and creation of documents. Dashboard and social media updated daily M-F School reports sent out weekly Community Leader update bi-weekly. Newsletter sent out weekly since conditions are evolving quickly <p>STAFFING</p> <ul style="list-style-type: none"> 1 PIO (16hrs/week) 1 Health educator (40hrs/week) 1 Liaison (40hrs/week) Additional Medical Director time (4hrs/week)



STEP #5: Continued Pandemic Response

Mitigation Strategies ↓	Scenario A: Low	Scenario B: Moderate	Scenario C: High
Vaccination to reach Herd Immunity 	<ul style="list-style-type: none"> In the office by appointment 	<ul style="list-style-type: none"> Vaccination 3 mobile clinics and one public (fixed) clinic (4 total) 	<ul style="list-style-type: none"> Vaccination 4 fixed in each quadrant and two mobile. (6 total)
	STAFFING <ul style="list-style-type: none"> 1 RN (20hrs/week) 1 Support Staff (20hrs/week) 1 Medic or Medical Assistant (20hrs/week) 	STAFFING <ul style="list-style-type: none"> 2 Vaccine Event Planning Assistants (40hrs/week) 2 Storage and Handling/Inventory Assistants (40hrs/week) 4 RNs/Vaccinators which can be MA or Medics (40hrs/week) 4 MICR Scanning and Support Assistants (40hrs/week) 1 POV Manager (40hrs/week) 1 Health Educator (12hrs/week) 4 Tear down and Set up Assistants (24hrs/week) 1 Volunteer Coordinator (20hrs/week) 1 Interpreter (40hrs/week) 1 Medical Director (8hrs/week) 2 Security (40hrs/week) 2 Check In staff (32hrs/week) 	STAFFING: <ul style="list-style-type: none"> 2 Vaccine Event Planning Assistants (60hrs/week) 2 Storage and Handling/Inventory Assistants (60hrs/week) 4 RNs/Vaccinators which can be MA or Medics (60hrs/week) 4 MICR Scanning and Support Assistants (60hrs/week) 1 POV Manager (60hrs/week) 1 Health Educator (18hrs/week) 4 Tear down and Set up Assistants (36hrs/week) 1 Volunteer Coordinator (30hrs/week) 1 Interpreter (60hrs/week) 1 Medical Director (12hrs/week) 2 Security (60hrs/week) 2 Check In staff (48hrs/week)

STEP #5: Continued Pandemic Response

Three scenarios (low, moderate and high) have been analyzed to estimate the resources needed to maintain an adequate COVID-19 response.

Mitigation Strategies ↓	Scenario A: Low	Scenario B: Moderate	Scenario C: High
<p>Sufficient Health Care Capacity</p> 	<ul style="list-style-type: none"> No internal analysis of local/regional health care capacity data and COVID-19 data. All data will be provided on State website Data evaluated/trended retroactively when there are significant increases in case or deaths. <p>STAFFING: none</p>	<ul style="list-style-type: none"> Internal analysis of local and regional health care. Collect/analyze data to evaluate health care capacity weekly. <p>STAFFING:</p> <ul style="list-style-type: none"> 1 Epidemiologist (4hrs/week) 1 Health Educator (1hr/week) 1 PIO (4hrs/week) Additional Medical Director time (1hr/week) 	<ul style="list-style-type: none"> Internal analysis of local and regional health care data and MICR data to include demographic and chronic disease Use data to determine if inequities exist and explore and work with partners to implement interventions <p>STAFFING:</p> <ul style="list-style-type: none"> 1 Epidemiologist (20hrs/week) 1 Health Educator (5hrs/week) 1 PIO (8hrs/week)



STEP #5: Board Strategic Plan Projects

Request Number (no particular order)	Framework Step:	Name:	Address:	Telephone #:	Input/Suggestion:	Cost Estimate (if applicable)
21	Strategic Plan Project	Board of Commissioners	3283 122nd Avenue, Allegan	269.673.0239	Strategic Plan (Broadband)	TBD
22	Strategic Plan Project	Board of Commissioners	3283 122nd Avenue, Allegan	269.673.0239	Water Study	TBD
23	Strategic Plan Project	Board of Commissioners	3283 122nd Avenue, Allegan	269.673.0239	Rock Tenn	\$1,600,000



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Board Priority Project:

American Rescue Plan Act (ARPA)

Step 6 - Post draft ARPA plan by 5 pm {Date TBD}



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Board Priority Project:

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Step 7 - Hold public hearing on {Date TBD}