

Allegan County Parks Advisory Board



Allegan County Parks, Recreation & Tourism
3283 122nd Ave
Allegan, MI 49010
269-686-9088
parks@allegancounty.org
<http://www.allegancounty.org>

Chairperson: Pam Brown
Vice Chairperson: John Clark III

PARKS ADVISORY BOARD MEETING – MINUTES

Tuesday, February 2, 2021 @ 8:30am

Virtual Meeting – Connectivity Instructions **Attached**

Pam Brown
616-490-1627
Allegan

John Clark III
269-274-2736
Allegan

Mark DeYoung
616-318-9612
Dorr

Gale Dugan
269-694-5276
Otsego

Samuel Dykstra
269-792-2945
Wayland

Kevin Formsma
616-886-7030
Hamilton

Dean Kapenga
616-218-2599
Hamilton

Jackie Metz
269-521-6524
Allegan

Maryln Langeance
269-694-9326
Otsego

CALL TO ORDER: Meeting was called to order by Vice Chairman John Clark at 8:33 am

ROLL CALL:

Members Present: Pam Brown, John Clark, Mark DeYoung, Gale Dugan, Samuel Dykstra, Kevin Formsma, Jackie Metz, Maryln Langeance,

Members Absent: Dean Kapenga

Also Present: Brandy Gildea, Heather Bausick

ELECTION OF OFFICERS:

- **Chairman:** A nomination was made by Langeance, seconded by Formsma to name Brown as the Chairman of the Parks Advisory Board.

With no further nominations, a motion was made by DeYoung, seconded by Dugan to elect Brown as the Parks Advisory Board Chairman for 2021. The motion carried.

Yes – Brown	Yes – Dykstra	Yes – Metz
Yes – Clark III	Yes – Formsma	
Yes – DeYoung	Absent – Kapenga	
Yes – Dugan	Yes – Langeance	

- **Vice-Chairman:** A nomination was made by Dugan, seconded by Langeance to name Clark III as the Vice-Chairman of the Parks Advisory Board.

With no further nominations, a motion was made by DeYoung, seconded by Dugan to elect Clark III as the Parks Advisory Board Vice-Chairman for 2021. The motion carried.

Yes – Brown	Yes – Dykstra	Yes – Metz
Yes – Clark III	Yes – Formsma	
Yes – DeYoung	Absent – Kapenga	
Yes – Dugan	Yes – Langeance	

- **Secretary:** A nomination was made by Brown, seconded by Clark III to name Metz as the Secretary of the Parks Advisory Board.

With no further nominations, a motion was made by Dugan, seconded by Clark III to elect Metz as the Parks Advisory Board Secretary for 2021. The motion carried.

Yes – Brown	Yes – Dykstra	Yes – Metz
Yes – Clark III	Yes – Formsma	
Yes – DeYoung	Absent – Kapenga	
Yes – Dugan	Yes – Langeance	

APPROVAL OF MINUTES: A motion was made by Brown, seconded by Langeance to approve the December 1, 2020 minutes as presented. The motion carried.

Yes – Brown	Yes – Dykstra	Yes – Metz
Yes – Clark III	Yes – Formsma	
Yes – DeYoung	Absent – Kapenga	
Yes – Dugan	Yes – Langeance	

PUBLIC PARTICIPATION: None

ADDITIONAL AGENDA ITEMS: None

APPROVAL OF AGENDA: A motion was made by Dugan seconded by Clark III to approve the agenda as presented. The motion carried.

Yes – Brown	Yes – Dykstra	Yes – Metz
Yes – Clark III	Yes – Formsma	
Yes – DeYoung	Absent – Kapenga	
Yes – Dugan	Yes – Langeance	

PARK ADMINISTRATION UPDATES: Gildea went over the Parks Administrative update that was sent along with the agenda packet. Dumont and Littlejohn gates have been shut for the winter due to vandalism and lawn damage. Bysterveld gates remain open but still dealing with excessive vandalism and damage.

- Park Projects- Gildea reviewed park programs and projects for 2021
 - Partnering with Outdoor Discovery Center (ODC) for several events throughout 2021. First event scheduled for 2/6 is snowshoeing at Bysterveld and reservations are full.
 - Gun Lake improvements and working with DNR to replace watercraft launch under water for cost savings. Clark III congratulated Gildea for partnering with the DNR to redo the launch for a significant cost savings to the budget.
 - Pavement Maintenance at several parks \$25,000 initial budget

- Restroom Floor updates at Littlejohn, West Side, Gun Lake, and Dumont Parks \$20,000 initial budget
- Playground Equipment at West Side park \$20,000 initial budget
- Vehicle replacement for Parks \$32,000 initial budget
- Utility box for truck to store equipment and tools \$10,000 initial budget
- Park Numbers- Gildea reviewed park numbers quarterly reports

REVIEW ITEMS:

1. Financial Statements –

- Park expenditures are on track. Gildea compared expenditures and revenues from 2019 to end of 2020. 2020 was the busiest year and \$9,000 more was made in 2020 from revenue. DeYoung stated casino funding was down from previous years with a disbursement of \$117,500.
- Gildea discussed 2021 financials. Revenue is off to a slow start with Pavilion and campsite rentals, but the season doesn't pick up until mid April.

RECOMMENDATION/ACTION ITEMS:

1. 2022 Michigan Natural Resource Trust Fund (MNRTF) Grant – Gildea discussed points for each grant proposal and educated members on State of Michigan point system and financials for awarding grants.
- New Richmond Park proposals-kayak launch, signage, sturgeon trailer location, bank stabilization, educational staging areas. Updating park will increase revenue, increase activity, and provide historical value.
 - Gun Lake Park proposals-crosswalk, launch area, lighting, benches, pay machine, kayak launch, fishing dock. Updating park will increase activity, steady revenue, updating park will stabilize park for 20+ years.
 - Members discussed pros and cons for each project and several members will contact local members of boards for inputs on each project.

A motion was made by Clark III, seconded by Dugan to table the 2022 Michigan Natural Resource Trust Fund(MNRTF) decision until April 6, 2021 meeting. The motion carried.

Yes – Brown	Yes – Dykstra	Yes – Metz
Yes – Clark III	Yes – Formsma	
Yes – DeYoung	Absent – Kapenga	
Yes – Dugan	Yes – Langeance	

Gildea requested input from members regarding 2022 grant and would like any questions or information requests to her by March 15, 2021.

- a. DeYoung would like to know what is the time left on the lease with the DNR for New Richmond park and if it is still the same owner to the east. Gildea stated it is indeed the same owner.

Brown questioned how advertising could be improved for parks and activities at parks. Gildea discussed marketing strategies and more social media posting and awareness. Clark III stated he is also willing to help with social media advertising

DISCUSSION ITEMS:

- 1. None
-

NOTICE OF PARK ADVISORY BOARD APPOINTMENTS:

FUTURE AGENDA ITEMS: None

ROUND TABLE:

Brown- Barb Kurti's Endurance ride event still on for October at Silver Creek and this event fills the park.

Clark III –Welcome to new board members

DeYoung – Welcome to new board members

Dugan - Welcome. Trowbridge Park chose option 5 and will email details to Gildea

Formsma – Happy to be on board

Langeance – Welcome to new members and staff. Will not be at 4/6 meeting

Gildea – Welcome to new members

Bausick – Thank you, welcome

ADJOURNMENT: Next Meeting –Tuesday, April 6, 2021 @ 8:30 in
**Zimmerman Room (Human Service Building – 3255 122nd Ave, Allegan,
MI 49010)**

A motion was made by Dugan, seconded by Langeance to adjourn the meeting at 9:38 am. The motion carried.

Yes – Brown	Yes – Dykstra	Yes – Metz
Yes – Clark III	Yes – Formsma	
Yes – DeYoung	Absent – Kapenga	
Yes – Dugan	Yes – Langeance	