

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Gale Dugan, Chair
Scott Beltman, Vice Chair

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, December 11, 2025 – 9 AM
County Services Building – Board Room
Virtual Connectivity Options Attached

DISTRICT 1

Craig Van Beek
616-299-6668
cvanbeek@
allegancounty.org

Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings [Policy](#), which can be viewed on the County's website. Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.

DISTRICT 2

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

9 AM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Craig VanBeek

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING:

COMMUNICATIONS: None

APPROVAL OF MINUTES: November 13, 2025

PUBLIC PARTICIPATION: See rules at the end of this agenda

CHANGES TO THE AGENDA:

APPROVAL OF AGENDA:

PRESENTATIONS:

Employee Recognition—Debra Jones, Web Developer

PROCLAMATIONS:

INFORMATIONAL SESSION: None

ADMINISTRATIVE REPORTS:

DISTRICT 3

Brad Lubbers
616-218-5069
blubbers@
allegancounty.org

DISTRICT 4

Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (11/21/25 & 11/28/25 & 12/5/25 & 12/12/25)
2. Maintain Current Board Chair & Vice Chair until Organizational Meeting
3. Administration—authorize County Administrator to award Materials Management Plan Consultant Bid

DISTRICT 5

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISCUSSION ITEMS:

1. Administration—2025 Sheriff's Office Budget Adjustment (252-588)
2. 2026-2030 Recreation Plan—set Public Hearing (259-975)
Plan can be viewed online at <https://www.allegancounty.org/departments/parks-recreation-and-tourism>
3. Brownfield—abolish the Brownfield Plan for the Former RockTenn Papermill Redevelopment Project (260-323)
4. Board of Commissioners—adopt Board Rules of Organization

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

5. Board of Commissioners—adopt Budget Policy

ACTION ITEMS:

1. Board of Commissioners—Commissioner appointments/elections

PLANNING ITEMS:

1. None

NOTICE OF APPOINTMENTS & ELECTIONS:

ELECTIONS:

APPOINTMENTS:

1. Community Mental Health
 - a. Representative—term expires 3/31/26 [Application REC 11/26/25](#)
2. Local Emergency Planning Committee
 - a. Public Representative—term expires 12/31/25 [Application REC 11/26/25](#)
3. Community Corrections Advisory Board
 - a. Circuit Judge Representative—term expires 12/31/25 [Letter REC 11/26/25](#)
 - b. Sheriff Representative—term expires 12/31/25 [Application REC 12/5/25](#)
 - c. Workforce Investment Affiliation Representative—term expires 12/31/25 [Application REC 11/26/25](#)
 - d. Business Community Representative—term expires 12/31/25 [Application REC 12/5/25](#)
4. Material Management Planning Committee
 - a. Compost Facility Representative—term expires 8/1/29
 - b. Representative of Environmental Interest—term expires 8/1/29
 - c. Elected Official of a Township Representative—term expires 8/1/29
 - d. Elected Official of a City or Village Representative—term expires 8/1/29
5. Tourist Council
 - a. Representative—term expires 12/31/26 [Application REC 11/26/25](#)
 - b. Representative—term expires 12/31/25 [Application REC 12/5/25](#)
 - c. Representative—term expires 12/31/27

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

1. OPENING PRAYER: Commissioner Mark DeYoung
2. PUBLIC HEARING: 2026-2023 Recreation Plan
3. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (12/19/25 & 12/26/25 & 1/2/26 & 1/9/26)

REQUEST FOR MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

CLOSED SESSION:

ADJOURNMENT: Next Meeting – Thursday, January 8, 2026, 9 AM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

PUBLIC PARTICIPATION: *The right to address the public is granted by the Michigan Open Meetings Act under rules established by the BOC. MCL 15.263(5). The public shall be allowed to address the BOC within the following parameters:*

Public comment shall be permitted during the public participation portion(s) of the agenda following the SPEAKER'S declaration of

- 1. Name, local unit of residence, and*
- 2. The topic which they wish to address, and*
- 3. In general, a maximum of five (5) minutes shall be granted to each person making a public comment; however, that time may be modified at the discretion of the Chair.*

Any exceptions to the rules of public participation shall be at the discretion of the Chair.



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press *9

- To Mute and Unmute, press 6*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg

Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

* Required information

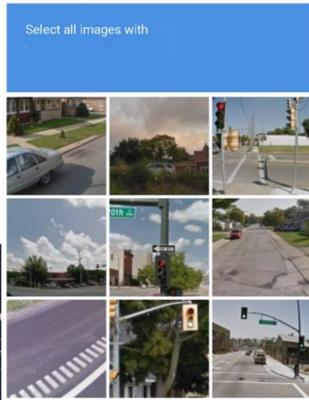
First Name *

Last Name *

Email Address *

Confirm Email Address *

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About
Zoom Blog
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Investors

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Plans & Pricing
Request a Demo
Webinars and Events

Support
Test Zoom
Account
Support Center
Live Training
Feedback
Contact Us
Accessibility

1. Enter name and email

2. Click this box

3. Answer challenge question

4. Click when done.

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

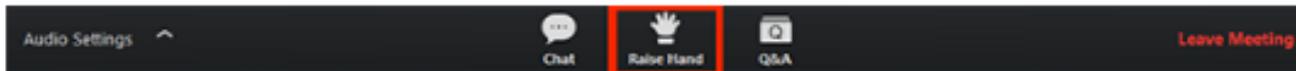
The screenshot shows the Zoom application interface. On the left, a vertical menu lists various settings: General, Video, Audio, Share Screen, Virtual Background, Recording, Statistics, Feedback, Keyboard Shortcuts, and Accessibility. A blue arrow labeled '1' points to the 'Audio' option in this menu. A second blue arrow labeled '2' points to the 'Remote Audio' option in a sub-menu that is open below the 'Audio' menu item. The sub-menu also includes 'Test Speaker & Microphone...', 'Leave Computer Audio', and 'Audio Settings...'. The main 'Settings' window is open to the 'Audio' tab, showing options for Speaker (Test Speaker, Remote Audio), Output Level, Volume, Microphone (Test Mic), Input Level, and Volume. There are also checkboxes for 'Automatically adjust volume', 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', 'Mute my microphone when joining a meeting', 'Press and hold SPACE key to temporarily unmute yourself', and 'Sync buttons on headset'. An 'Advanced' button is visible at the bottom right of the settings window. The background shows a meeting agenda with items like 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS: CONSENT ITEMS: 1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. At the bottom of the screen, there is a meeting toolbar with icons for Chat, Raise Hand, and Q&A.

STEP 5: Raise hand to be recognized to speak.

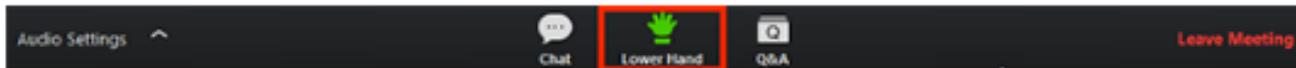
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is a "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document is titled "BOARD OF COMMISSIONERS MEETING – AGENDA" and lists items for District 1, 2, 3, and 4, along with a central agenda list including "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", "PLEDGE OF ALLEGIANCE", "COMMUNICATIONS", "APPROVAL OF MINUTES", "PUBLIC PARTICIPATION", "ADDITIONAL AGENDA ITEMS", "PRESENTATIONS", "PROCLAMATIONS", "INFORMATIONAL SESSION", and "ADMINISTRATIVE REPORTS". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS".

At the bottom of the Zoom window, there is a control bar with the following elements from left to right: "Audio Settings" with an upward arrow, "Chat" with a speech bubble icon, "Raise Hand" with a hand icon, "Q&A" with a speech bubble icon, and a red "Leave Meeting" button. A large blue arrow points from the right side of the screen towards the "Leave Meeting" button.