

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Gale Dugan, Chair
Scott Beltman, Vice Chair

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, November 13, 2025 – 9 AM
County Services Building – Board Room
Virtual Connectivity Options Attached

DISTRICT 1

Craig Van Beek
616-299-6668
cvanbeek@
allegancounty.org

Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings [Policy](#), which can be viewed on the County's website. Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.

DISTRICT 2

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

9 AM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Brad Lubbers

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING:

COMMUNICATIONS: Attached

APPROVAL OF MINUTES: October 23, 2025

PUBLIC PARTICIPATION: See rules at the end of this agenda

CHANGES TO THE AGENDA:

APPROVAL OF AGENDA:

PRESENTATIONS:

Employee Recognition: Detective David Ashton

PROCLAMATIONS:

INFORMATIONAL SESSION: Michigan Department of Corrections/Allegan County Probation/Parole & Parole–Nicholas Knebl Field Supervisor

ADMINISTRATIVE REPORTS:

DISTRICT 3

Brad Lubbers
616-218-5069
blubbers@
allegancounty.org

DISTRICT 4

Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (10/31/25 & 11/7/25 & 11/14/25)
2. 57th District Court—concurrence with Court Administrative Order 2025-09 (259-314)
3. Finance—appoint 2026 Survey and Remonumentation Peer Review Group (259-684)

DISTRICT 5

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISCUSSION ITEMS:

1. None
-

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

ACTION ITEMS:

1. None
-

PLANNING ITEMS:

1. Board of Commissioners—approve 2026 Meeting Dates
 2. County Budget Policy
 3. Board of Commissioners Rules of Organization
-

NOTICE OF APPOINTMENTS & ELECTIONS: None

ELECTIONS: None

APPOINTMENTS:

1. Community Mental Health
 - a. Agency Involved w/MH Services/General Public Representative—term expires 3/31/26 [Application REC 11/5/25](#)
2. Parks Advisory Board
 - a. General Public Representative—term expires 12/31/25 [Application REC 11/5/25](#)
3. Community Corrections Advisory Board
 - a. Chief of a Police Department Representative—term expires 12/31/2025 [Application REC 11/5/25](#)
4. Area Agency on Aging of West Michigan
 - a. Member At Large Representative—term expires 1/31/2026 [Application REC 11/5/25](#)
5. Local Emergency Planning Committee
 - a. Public Representative—term expires
6. Material Management Planning Committee
 - a. One Compost Facility Representative—term expires 8/1/29
 - b. Representative of Environmental Interest—term expires 8/1/29
 - c. Elected Official of a Township Representative—term expires 8/1/29
 - d. Elected Official of a City or Village Representative—term expires 8/1/29
7. Tourist Council
 - a. One Representative—term expires 12/31/26
 - b. One Representative—term expires 12/31/25
 - c. One Representative—term expires 12/31/27

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

1. OPENING PRAYER: Commissioner Craig VanBeek
2. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (11/21/25 & 11/28/25 & 12/5/25 & 12/12/25)
3. ACTION: Board of Commissioners—maintain Chair and Vice Chair
4. PLANNING: Board of Commissioners Rules of Organization
5. PLANNING: County Budget Policy

REQUEST FOR MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

CLOSED SESSION:

ADJOURNMENT: Next Meeting – Thursday, December 11, 2025, 9 AM @ BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.

PUBLIC PARTICIPATION: *The right to address the public is granted by the Michigan Open Meetings Act under rules established by the BOC. MCL 15.263(5).*

The public shall be allowed to address the BOC within the following parameters:

Public comment shall be permitted during the public participation portion(s) of the agenda following the SPEAKER'S declaration of

- 1. Name, local unit of residence, and*
- 2. The topic which they wish to address, and*
- 3. In general, a maximum of five (5) minutes shall be granted to each person making a public comment; however, that time may be modified at the discretion of the Chair.*

Any exceptions to the rules of public participation shall be at the discretion of the Chair.



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press *9

- To Mute and Unmute, press 6*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

reCAPTCHA challenge:

- Checkbox: I'm not a robot
- Image grid: "Select all images with" (containing various street scenes)
- Buttons: "Verify" and "I'm not a robot" (with reCAPTCHA logo and "Privacy - Terms")

Registration button:

- Join Webinar in Progress

Footer navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

1. Enter name and email

2. Click this box

3. Answer challenge question

4. Click when done.

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

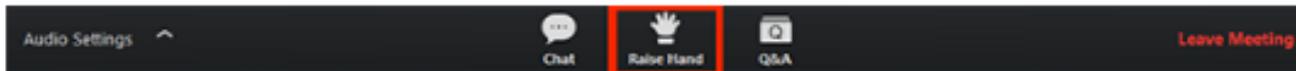
The screenshot shows the Zoom application interface. On the left, a vertical menu contains options: General, Video, Audio, Share Screen, Virtual Background, Recording, Statistics, Feedback, Keyboard Shortcuts, and Accessibility. The 'Audio' option is highlighted in blue. A blue arrow labeled '1' points to this menu. A second blue arrow labeled '2' points to the 'Remote Audio' option in a dropdown menu that is open below the 'Audio' menu item. The main window displays the 'Settings' panel for 'Audio'. Under the 'Speaker' section, 'Remote Audio' is selected in a dropdown menu. Below this, there are sliders for 'Output Level' and 'Volume'. Under the 'Microphone' section, 'Test Mic' is selected in a dropdown menu. Below this, there are sliders for 'Input Level' and 'Volume', and a checked checkbox for 'Automatically adjust volume'. At the bottom of the settings panel, there are several unchecked checkboxes: 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', and 'Mute my microphone when joining a meeting'. There are also two checked checkboxes: 'Press and hold SPACE key to temporarily unmute yourself' and 'Sync buttons on headset'. An 'Advanced' button is located at the bottom right of the settings panel. In the background, a meeting agenda is visible with the following text: 'Economic Development — Greg King, Director', 'ADMINISTRATIVE REPORTS:', 'CONSENT ITEMS:', and '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. At the bottom of the screen, there is a meeting toolbar with icons for 'Chat', 'Raise Hand', and 'Q&A'. The bottom left corner shows 'Audio Settings' with an upward arrow.

STEP 5: Raise hand to be recognized to speak.

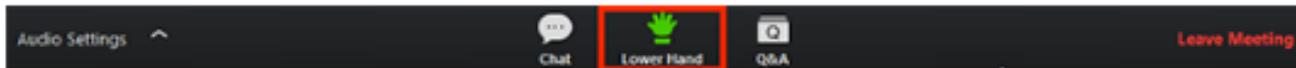
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document is titled "BOARD OF COMMISSIONERS MEETING – AGENDA" and lists items for District 1, 2, 3, and 4, along with a central agenda list including "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", "PLEDGE OF ALLEGIANCE", "COMMUNICATIONS", "APPROVAL OF MINUTES", "PUBLIC PARTICIPATION", "ADDITIONAL AGENDA ITEMS", "PRESENTATIONS", "PROCLAMATIONS", "INFORMATIONAL SESSION", and "ADMINISTRATIVE REPORTS". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS".

At the bottom of the Zoom window, there is a control bar with the following elements from left to right: "Audio Settings" with an upward arrow, "Chat" with a speech bubble icon, "Raise Hand" with a hand icon, "Q&A" with a speech bubble icon, and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

LEELANAU COUNTY BOARD OF COMMISSIONERS

RESOLUTION #2025-017

A RESOLUTION OPPOSING THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES' PLAN TO IMPLEMENT A COMPETITIVE PROCUREMENT PROCESS FOR PREPAID INPATIENT HEALTH PLAN

WHEREAS, the State of Michigan currently operates a publicly managed and community-based system for the delivery of specialty behavioral health services through 10 Prepaid Inpatient Health Plans ("PIHPs"), which are responsible for managing Medicaid mental health, developmental disability, and substance use disorder services; and

WHEREAS, the current PIHP system has consistently demonstrated value, local accountability, and community engagement, while successfully managing costs and improving health outcomes for vulnerable populations; and

WHEREAS, the Michigan Department of Health and Human Services ("MDHHS") recently announced plans to initiate a competitive procurement process for the management of PIHP functions, which may open the door to private, non-profit health plans or managed care organizations ("MCOs") assuming control over behavioral health services; and

WHEREAS, such privatization could disrupt longstanding relationships between local mental health authorities, providers, and the communities they serve, and jeopardize the person-centered, recovery-oriented approach that has been cultivated under the public system; and

WHEREAS, many stakeholders, including individuals receiving services, advocates, local officials, and providers have expressed significant concerns about the potential impact of a competitive procurement process on care quality, access, local control, and transparency; and

WHEREAS, counties across Michigan have historically played a vital role in the governance, funding, and oversight of the public behavioral health system, and any change to that structure without meaningful county input undermines the principle of local governance; and

WHEREAS, maintaining a publicly accountable and locally governed behavioral health system is essential to ensuring that individuals with mental health and substance use needs receive timely, appropriate, and high-quality care. NOW, THEREFORE, BE IT

RESOLVED, that the Leelanau County Board of Commissioners formally opposes the Michigan Department of Health and Human Services' (MDHHS) plan to implement a competitive procurement process for Prepaid Inpatient Health Plans (PIHPs); and BE IT FURTHER

RESOLVED, that the Board urges Governor Whitmer, the Michigan Department of Health and Human Services, and the Michigan Legislature to halt any plans for privatization and instead

work collaboratively with counties, PIHPs, Community Mental Health Services Programs, service users, and other stakeholders to strengthen and improve the public behavioral health system, by only allowing public organizations with experience in managing Michigan's public mental health system to be part of any bid process should one occur; and BE IT FINALLY

RESOLVED, that Leelanau County Board of Commissioners directs the County Clerk to send a copy of this resolution to the Leelanau County delegation of both the Michigan Senate and House of Representatives; Governor Gretchen Whitmer; and as a communication to other Michigan Counties.

Adopted: September 16, 2025

Moved: Commissioner Wessell

Seconded: Commissioner Allgaier

Roll Call Vote: Wessell – YES; Yoder – YES; Allgaier – YES; Bunek – NO; Campbell – NO; Robbins – YES; Walter – YES.

AYES – 5 NO – 2

MOTION CARRIED.

**State of Michigan
County of Leelanau**



I, Michelle L. Crocker, Clerk of said County and Clerk of the Circuit Court for said County, the same being a Court of record having a seal, do hereby certify that the above is a true copy of the Record now remaining in my office and of the whole thereof. In Testimony whereof, I have hereto set my hand affixed the seal of the Circuit Court the 16th day of September, 2025.



Michelle L. Crocker, Leelanau County Clerk

ALLEGAN COUNTY BOARD OF COMMISSIONERS

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OCTOBER 23, 2025 SESSION

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129	18	ADJOURNMENT UNTIL NOVEMBER 13, 2025 AT 9:00 A.M.

OCTOBER 23, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on October 23, 2025 at 9:00 A.M. in accordance with the motion for adjournment of October 9, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #2 Commissioner DeYoung.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- DIST #1 CRAIG VAN BEEK
- DIST #2 MARK DEYOUNG
- DIST #3 BRAD LUBBERS
- DIST #4 SCOTT BELTMAN
- DIST #5 GALE DUGAN

OCTOBER 9, 2025 SESSION MINUTES – ADOPTED AS PRESENTED

2/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to approve the minutes for the October 9, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – NO COMMENTS

3/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA – ADOPTED AS PRESENTED

4/ Moved by Commissioner Beltman, seconded by Commissioner Van Beek to adopt the meeting agenda as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

INFORMATIONAL SESSION: MICHIGAN STATE UNIVERSITY EXTENSION

5/ Kai Gritter, District Director, and several of her staff, provided the Board with the annual report from the Michigan State University Extension.

ADMINISTRATIVE REPORT: QUARTERLY CAPITAL REPORT

6/ Administrator Sarro introduced Valdis Kalnins, Project Manager, who presented the Quarterly Capital Report to the board.

BREAK – 9:58 A.M.

7/ Upon reconvening at 10:08 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman and Dugan. Absent: None.

ADMINISTRATIVE REPORT: WRITTEN REPORT

8/ Administrator Sarro noted his written report was submitted to Commissioners. He commented on the renewal of funding for local public health departments that ties to EGLE and answered questions from the Board in regards to that.

CONSENT ITEMS

9/ FINANCE – CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 10/17/25 and 10/24/25; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2025 Claims folder of the Commissioners’ Record of Claims.

October 17, 2025

TOTAL	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED

General Fund – 101	83,149.94	83,149.94	
Parks/Recreation Fund – 208	3,655.27	3,655.27	
Friend of the Court – Cooperative Reimb. – 215	1,611.82	1,611.82	
Health Department Fund – 221	974.85	974.85	
Solid Waste/Recycling – 226	77,464.96	77,464.96	
Animal Shelter – 254	4,890.07	4,890.07	
Indigent Defense Fund – 260	146,583.83	146,583.83	
Central Dispatch Fund – 261	5,950.84	5,950.84	
Local Corrections Officers Training Fund – 264	276.31	276.31	
Grants – 279	2,263.00	2,263.00	
Sheriffs Contracts – 287	261.36	261.36	
Transportation Fund – 288	169,468.93	169,468.93	
Child Care Fund – 292	19,552.37	19,552.37	
Veterans Relief Fund – 293	8.22	8.22	
Senior Services Fund – 298	1,461.24	1,461.24	
Capital Improvement Fund – 401	5,295.95	5,295.95	
Revolving Drain Maintenance Fund – 639	877.37	877.37	
Fleet Management/Motor Pool – 661	5.39	5.39	
Drain Fund – 801	66,238.45	66,238.45	
TOTAL AMOUNT OF CLAIMS	\$589,990.17	\$589,990.17	

October 24, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	118,288.99	118,288.99	
Parks/Recreation Fund – 208	1,604.00	1,604.00	
Friend of the Court – Cooperative Reimb. – 215	747.69	747.69	
Health Department Fund – 221	373.28	373.28	
Solid Waste/Recycling – 226	8,379.06	8,379.06	
Animal Shelter – 254	5,581.85	5,581.85	
Register of Deeds Automation Fund – 256	377.70	377.70	
Palisades Fund – 257	2,691.58	2,691.58	
Indigent Defense Fund – 260	2,931.08	2,931.08	
Central Dispatch Fund – 261	192.60	192.60	
Local Corrections Officers Training Fund – 264	1,105.25	1,105.25	
Law Enforcement Training Fund – 266	5,575.36	5,575.36	
Grants – 279	89.90	89.90	
Crime Victims Rights Grant – 280	674.09	674.09	
Sheriffs Contracts – 287	6,076.33	6,076.33	
Transportation Fund – 288	5,517.43	5,517.43	

Child Care Fund – 292	3,474.90	3,474.90	
Veterans Relief Fund – 293	9.53	9.53	
Senior Services Fund – 298	123,348.23	123,348.23	
Capital Improvement Fund – 401	56,511.40	56,511.40	
Property Tax Adjustments – 516	2,105.32	2,105.32	
Tax Reversion 2018 – 629	496.50	496.50	
Fleet Management/Motor Pool – 661	204.88	204.88	
Self-Insurance Fund – 677	28,430.08	28,430.08	
Drain Fund – 801	33,851.25	33,851.25	
TOTAL AMOUNT OF CLAIMS	\$408,638.28	\$408,638.28	

THEREFORE, BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 10/17/25, 10/24/25, and interfund transfers.

Moved by Commissioner Beltman, seconded by Commissioner DeYoung to adopt the report of claims for October 17, 2025 and October 24, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEM 1: ECONOMIC DEVELOPMENT COMMISSION DISSOLUTION

10/ ECONOMIC DEVELOPMENT COMMISSION - DISSOLUTION

WHEREAS, the County of Allegan established the Allegan County Economic Development Commission (the “Commission”) pursuant to Public Act 46 of 1966, as amended, to foster cooperative efforts that will enhance economic development opportunities in the region; and

WHEREAS, on October 15, 2025, the Commission formally requested that the Board of Commissioners (Board) dissolve the Commission; and

WHEREAS, the Commission has completed its goals assigned by the Board.

THEREFORE, BE IT RESOLVED that the Board has reviewed this matter, and The Economic Development Commission is dissolved effective December 31, 2025; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to take such additional actions as are necessary to dissolve the Commission.

Moved by Commissioner Van Beek, seconded by Commissioner Lubbers to dissolve the Economic Development Commission, effective December 31, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEM 2: DELIST OVERFLOW PARKING PROPERTY

11/ BOARD OF COMMISSIONERS—DELIST OVERFLOW PARKING LOT PROPERTY

WHEREAS, on June 26, 2025, the Board of Commissioners authorized the County Administrator to contract, list, and sell the parcel located at Cutler & Water Street, Allegan, MI 49010: Parcel 51-105-186-00 (0.879 Acres); and

WHEREAS, an advantageous purchase agreement was executed; and

WHEREAS, the prospective buyer’s request to rezone the property consistent with the use of the adjacent business already in operation was denied; and

WHEREAS, any other offers received to date are no longer in consideration and have deemed not viable for the County; and

THEREFORE, BE IT RESOLVED that should the active purchase agreement be withdrawn or be unable to be renegotiated, the Board of Commissioners authorizes the County Administrator to delist the property and maintain it as a County-owned parking area; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to sign all necessary documents on behalf of the County.

Moved by Commissioner Beltman, seconded by Commissioner Van Beek to authorize the County Administrator to delist the property and maintain it as a County-owned parking area for immediate effect. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEMS: COUNTY OF ALLEGAN – 2025 APPORTIONMENT REPORT**12/ ALLEGAN COUNTY – 2025 TAX LEVIES**

WHEREAS, the Board of Commissioners has examined the L-4029 Tax Rate Request forms (Statements of Money to be Raised by Tax) for the year 2025, as submitted by the Township and City Clerks of Allegan County and compiled by the Equalization Department; and

WHEREAS, said Board of Commissioners has reviewed the various millages and amounts requested by said local units and by the County of Allegan to be levied in the respective units for the year 2025; and

WHEREAS, the Board of Commissioners has directed the preparation of the Michigan Department of Treasury Form L-4402 (Apportionment Report) for the County of Allegan for the year 2025, in accordance with the General Property Tax Act, MCL 211.34 and MCL 211.37, and has verified compliance with all applicable Millage Reduction Fractions under Article IX, Section 31 of the Michigan Constitution.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners approves the levy of the various millages and amounts requested by the local units of this County to be spread on their respective tax rolls for the year 2025, subject to necessary correction; and

BE IT FURTHER RESOLVED, that the Board acknowledges receipt of certifications from the Allegan County Drain Commissioner regarding the 2025 drain assessments levied pursuant to the Drain Code of 1956 (MCL 280.275), which are administered independently of this Apportionment Report; and

BE IT FURTHER RESOLVED, that in the event any millage proposal appearing on the November 4, 2025 ballot is approved by voters and certified by the appropriate local unit for inclusion in the 2025 tax levy, the Board hereby authorizes the Chairperson and County Clerk/Register to execute and file an amended Form L-4402 (Apportionment Report) reflecting such voter-approved rates, without need for further Board action; and

BE IT FINALLY RESOLVED, that this Resolution and the signatures of the Chairperson and Clerk of the Board shall constitute the official certification of the 2025 Tax Roll Warrants for all governmental units within Allegan County, and that the Clerk is authorized to mail said Warrants and any necessary documentation to the respective assessors and treasurers.

Moved by Commissioner Lubbers, seconded by Commissioner Van Beek to approve the levy of the various millages and amounts requested by the local units of this County to be spread on their respective tax rolls for the year 2025, subject to necessary correction, for immediate approval. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

PLANNING ITEMS: BROWNFIELD REDEVELOPMENT - HOUSING

13/ Dan Wedge introduced Eric Helzer from Advanced Redevelopment Solutions and he presented an Introduction to Brownfield Tax Increment Financing for the Board.

APPOINTMENTS**14/ BOARD OF HUMAN SERVICES**

Chair Dugan announced the appointment of the following individual to the Board of Human Services to fill a 3-year term; term to expire 10/31/2028.

Gale Dugan, 318 21st St., Otsego, MI 49078

Moved by Commissioner Lubbers, seconded by Commissioner Beltman to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

COMMUNITY CORRECTIONS ADVISORY BOARD

Chair Dugan announced the appointment of the following individual to the Community Corrections Advisory Board to fill a 2-year term; term to expire 12/31/2027.

Lindsey C. Meyer, 822 Dory Drive, Otsego, MI 49078

Moved by Commissioner Lubbers, seconded by Commissioner Van Beek to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PARKS ADVISORY COMMITTEE

Chair Dugan announced the appointment of the following individual to the Parks Advisory Committee to fill a 3-year term; term to expire 12/31/2031.

Thomas Jessup, 6717 108th Ave., South Haven, MI 49090

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

WEST MICHIGAN REGIONAL PLANNING COMMISSION

Chair Dugan announced the appointment of the following individual to the West Michigan Regional Planning Commission to fill a 1-year term; term to expire 12/31/2026.

Thomas Jessup, 6717 108th Ave., South Haven, MI 49090

Moved by Commissioner Lubbers, seconded by Commissioner Van Beek to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – NO COMMENTS

15/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

CLOSED SESSION: TO CONSIDER A PERIODIC PERSONNEL EVALUATION OF THE COUNTY ADMINISTRATOR PURSUANT TO MCL 15.268(1)(A).

16/ Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to recess to closed session at 11:57 A.M., to consider a periodic personnel evaluation of the County Administrator. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

RECONVENE/ROLL CALL FROM CLOSED SESSION

17/ Moved by Commissioner Van Beek, seconded by Commissioner Lubbers that the Board come out of closed session at 12:59 P.M. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ADJOURNMENT UNTIL NOVEMBER 13, 2025 AT 9:00 A.M.

18/ Moved by Commissioner Lubbers, seconded by Commissioner Beltman to adjourn until November 13, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 1:02 P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk

Board Chair

Minutes approved during the 11/13/2025 Session



MICHIGAN DEPARTMENT OF CORRECTIONS

ALLEGAN COUNTY PAROLE AND PROBATION

2025 Annual Area Report

**Allegan County Parole/Probation Office
Allegan County Sheriff's Office and Corrections Center
640 River Street, Ste. 2, Allegan, MI 49010
Phone: 269-673-0360 Fax: 269-673-0369**

General Information

The State of Michigan currently has a 21.0% recidivism rate, which consequently is the lowest rate on State record. The rate is measured by those who are three years from their parole date and records the number of individuals that have reoffended and returned to prison within that timeframe. The numbers currently show a 79.0% success rate of those that parole without being returned to prison. These numbers are reflective of the great work of local communities coming together in order work together for the sake of public safety and offender success. Allegan County's prison commitment rate is frequently the lowest in our region and the lowest among our State. This shows the level of dedication not only among Allegan's MDOC staff, but also the community partners (Courts, Sheriff's Office, CCAB, Law Enforcement Agencies, Treatment Providers, Offender Success personnel, etc.) that are vested in our community and take very seriously the cooperative interests of public safety and offender success.

The Allegan County Parole Probation Department oversees offenders convicted of felony and high-court misdemeanor offenses. Probation may be imposed for all misdemeanors and felonies except for murder, treason, armed robbery, criminal sexual conduct in the first or third degree, and those felonies in which a firearm was used. The maximum probation term that may be imposed is five years for felony convictions and up to two years for misdemeanor convictions. Probation terms may include up to one year in jail in conjunction with the probation term as well as associated payments (restitution, fines, court ordered costs, and supervision fees). Those released on parole supervision from prison also have similar conditions imposed. Increased accountability of offenders is also achieved utilizing electronic monitoring (Tether and/or SCRAM).

Once placed on probation or parole, agents monitor offenders' behavior and enforce the terms of the order. The special conditions imposed typically include employment, education, treatment, community service, and the prohibition of alcohol and drugs. More specific conditions are created and imposed based upon the offender's individual specific needs. Probation staff are also involved in the supervision of offenders in Swift and Sure as well as Allegan Treatment Court (Drug Court). Specialty courts combine increased supervision along with a higher level of collaboration and case management between Court personnel, probation, and treatment agencies.

The probation department also completes presentence investigation (PSI) reports for the court. Provided within the PSI is a recommendation for sentencing that is formulated utilizing the background information of an offender as well as completed sentencing guidelines considering the crime(s) committed.

Allegan County Parole Probation Office is part of the Michigan Department of Corrections Region 4b, which includes Allegan, Barry, Ionia, Kent, Montcalm, Muskegon, and Ottawa Counties.

Total Clients: Approximately 461, as of September 30, 2025 (similar numbers to 2024 – 444 total clients)

- Probation: 377
- Parole: 84

Clients on Electronic Monitoring (SCRAM – Alcohol Monitoring, Curfew – Tether, GPS)

- SCRAM: 8
- Curfew/Tether: 12
- GPS: 10

Sentencing Options

Sentencing options include:

- 1) Probation
- 2) Jail
- 3) Prison
- 4) Fines, Costs, and Restitution
- 5) Combination of Jail and Probation
- 6) Special Alternative Incarceration (SAI) “Boot Camp”

In addition to the standard terms of supervision, options for supervision may also include the use of electronic monitoring, placement in treatment facilities, and the Special Alternative Incarceration (also known as “Boot Camp”). These are often used as diversion programs from jail and prison for low-risk offenders and technical violators.

The mission of the Michigan Department of Corrections is to protect the public. Agents enforce the rules and special conditions ordered by the judge or parole board. Failure to comply with the order of probation may result in probation violation charges being initiated. Agents utilize evidence-based principles designed to make full use of community sanctions. The Risk-Based Violation Response guidelines provide a range of possible responses to violation behavior. Agents determine the best possible response which ultimately includes a continuum of alternative sanctions that protect the public, hold offenders accountable for their behavior, and help reduce the likelihood of the offender engaging in criminal activity.

The Allegan Parole/Probation Office continues to work closely with the Community Corrections Advisory Board (CCAB) to develop and use other sentencing options available to the courts. Through our collaboration, we strive to minimize the impact on the jail and prison populations.

Electric Monitoring System (Tether) is used as a resource to enhance supervision. Tether allows active monitoring of an offender 24 hours a day, seven days a week. It is a curfew enforcer that determines when an offender is to be at “home” during designated times and allowing the offender to maintain employment, attend treatment, participate in community service, etc. Most offenders are placed on the system in lieu of jail, providing a more cost-effective manner of supervising offenders. Currently, offenders pay for electronic monitoring within the confines of their ordered Supervision Fee that is paid to the Michigan Department of Corrections. When an offender is placed on probation with electronic monitoring, the offender pays \$60.00 per month (an offender pays \$30.00 per month when NOT on electronic monitoring).

SCRAM is an additional tool targeted to monitor alcohol use. These systems allow an offender to be tested for alcohol use at a random rate determined by the Agent. This equipment has been used frequently for OUIL 3rd cases as well as those who violate supervision for the use of alcohol.

The Global Positioning System (GPS) units are primarily used to monitor paroled sex offenders or those who are convicted of Stalking offenses. The GPS collects data points as the parolee moves throughout the community. The system is monitored 24 hours from a center (Electronic Monitoring Center) in Lansing, and the agent is alerted to any violations. As part of GPS monitoring, the agent is required to review the GPS points of the parolee to monitor their activity within the community. Currently, Allegan County has 13 offenders being monitored by the GPS system.

Presentence Investigation Reports (PSI)

Presentence Investigation (PSI) reports are prepared by agents and used by Judges when sentencing an offender. The PSI includes an evaluation of the offender, circumstances of the offense, and background information regarding the offender. The agent also completes an assessment, utilizing an assessment tool (COMPAS), to gauge risk to the public as well as the needs of the offender. Agents will utilize sentencing guidelines to formulate an appropriate recommendation for sentencing. During the investigation process, the agent contacts victims of offenses to include their statements within the PSI report. The agent also determines the amount of restitution and forwards this as a part of the recommendation to the court.

Through the course of business, the office will write a variety of other reports pertaining to offenders, whether it be from violations, investigating placements for paroling clients, transfer investigations for offenders moving to/from another county, or various case reports as requested by the Michigan Department of Corrections, court, or other counties requesting information from our cases.

October 1, 2024 – September 30, 2025 – Reports

Total number of reports written (ALL): 1421
Average number of reports per month: 118

Pre-Sentence Investigation Reports: 355
Pre-Sentence Investigation Update Reports: 164
Pre-Sentence Investigation Misdemeanor Reports: 67
Pre-Sentence Investigation Delay Reports: 3
Pre-Sentence Investigation No-Show Reports: 56

Pre-Sentence Investigation Reports (Total): 645
Average Number of Pre-Sentence Reports per Month: 54

“Other Reports” (Parole Violation Reports, Probation Violation Reports, Pre-Parole Investigations, Case Reports, Transfer Investigations, Requests from other counties, Interstate Compact Agreement cases – ICOTS, etc.): 776
Average Number of “Other Reports” per Month: 65

Fee Collections

Restitution, court costs, fines, and other related fees are typically ordered as a term of probation. The agents oversee the collections of these fees and work closely with court personnel to ensure these fees are paid as directed. There continues to be an emphasis on the collection of restitution to help victims recover their losses.

Drug Testing

The Allegan Parole/Probation Office completed a total of 2,559 substance use tests October 1, 2024 – September 30, 2025. Of these tests, 150 tests were “positive.” Oral Substance Use Test Panels test for Amphetamine (AMP), Cocaine (COC), Fentanyl (FYL), Methamphetamine (MET), Opiates (OPI), Oxycodone (OXY), and Tramadol (TML). The urinalysis tests utilize can test the same substances as the oral tests, however, may also include Marijuana (THC).

SUD Test	Test Count	Positive Test Count	Positive Percentage
Admission	6	6	100%
PBT (Breath)	34	4	11.80%
Saliva Test	2503	133	5.30%
Urinalysis	16	7	43.8
Totals	2559	150	5.90%

Summary

The Allegan County Parole/Probation Office has representatives in the Allegan County Sheriff’s Office and Corrections Center. The 15.3 staff are employees of the Michigan Department of Corrections. Allegan County provides office space, supplies, and other operating necessities.

Allegan County Parole/Probation Staff: 12 Agents, 2 Clerical, and 1.3 Supervisors.

Cost to State of Staffing 15.3 Positions:

- Agent Cost: \$118,231.78 (*Total agents: \$1,418,781.36*) *
- Clerical Cost: \$79,553.14 (*Total clerical: \$159,109.28*) *
- Supervisor Cost: \$143,606.11 (*Total supervisors: \$186,687.94*) *
 - **Total State Staffing Cost: \$1,764,578.58***

* *These approximations include salary, fringe, medical, and retirement benefits.*

Caseload Specializations: GPS Parole Sex Offenders, Probation Sex Offenders, Probation EMS (SCRAM and Tether), Allegan County Treatment Court (Drug Court), Veterans, Gender Specific (Females), Gang, ICOTS, Swift and Sure Sanctions Program, and PSI Writers.

Programs/Treatment:

- Swift & Sure Sanctions Program and Allegan County Treatment Court (ATC)
- Outpatient Substance Abuse Services (OnPoint, Arbor Circle) w/ Gender Specific Counseling Group
- Domestic Violence (Catholic Charities, Secure Counseling, Solutions)
- Sex Offender Therapy (Catholic Charities)
- Trauma Counseling for both Parole and Probation Clients
- OnPoint service expansion with Arbor Circle for substance use disorders (IOP), MAT, etc.
- Through Offender Success (MDOC) expanded resources of employment and support navigators.

Special Activities: Case Management Team Meetings for Sex Offenders, Nighthawk Outings, Transition Team Meetings, and Prisoner Re-Entry Services.

Challenges for Allegan County Offenders: Transportation, Housing, and long-term residential substance abuse for female offenders.

Comments:

The State continues to provide computers, cell phones, and State Vehicles for agents' use, including maintenance and repair.

The State continues to provide oral drug testing supplies for both parolees and probationers.

Training provided by the state for agent development includes topics of disability awareness, public service, discriminatory harassment, overfamiliarity, CPR, fire safety, suicide prevention, just to name a few.

The staff of Allegan County Probation and Parole continue to work for the citizens of Allegan County to provide for the safety of the community through the very best service for clients and citizens.

Submitted by: 
Nicholas Knebl, Probation/Parole Manager

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE – CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 10/31/25, 11/7/25 and 11/14/25; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

October 31, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	190,760.90	190,760.90	
Friend of the Court – Cooperative Reimb. – 215	359.99	359.99	
Health Department Fund – 221	2,665.00	2,665.00	
Solid Waste/Recycling – 226	35,665.95	35,665.95	
Animal Shelter – 254	1,009.88	1,009.88	
Register of Deeds Automation Fund – 256	5,583.00	5,583.00	
Indigent Defense Fund – 260	2,443.54	2,443.54	
Central Dispatch Fund – 261	235.92	235.92	
Law Library Fund – 269	2,524.76	2,524.76	
Sheriffs Contracts – 287	403.38	403.38	
Transportation Fund – 288	6,160.03	6,160.03	
Child Care Fund – 292	31,443.09	31,443.09	
Veterans Relief Fund – 293	1,400.00	1,400.00	
Senior Services Fund – 298	18,379.83	18,379.83	
American Rescue Plan Act – ARPA – 299	87.75	87.75	
Capital Improvement Fund – 401	228,967.75	228,967.75	
Property Tax Adjustments – 516	39,757.52	39,757.52	
Revolving Drain Maintenance Fund – 639	173.17	173.17	
Fleet Management/Motor Pool – 661	445.98	445.98	
Drain Fund – 801	1,275.41	1,275.41	
TOTAL AMOUNT OF CLAIMS	\$569,742.85	\$569,742.85	

November 7, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	188,571.05	188,571.05	
Parks/Recreation Fund – 208	5,214.18	5,214.18	
Friend of the Court – Cooperative Reimb. –	239.54	239.54	

215			
MCOLES CPE – 217	300.30	300.30	
Health Department Fund – 221	2,835.81	2,835.81	
Animal Shelter – 254	11,953.24	11,953.24	
Register of Deeds Automation Fund - 256	1,995.42	1,995.42	
Indigent Defense Fund – 260	305.89	305.89	
Central Dispatch Fund – 261	172.43	172.43	
Local Corrections Officers Training Fund – 264	-818.69	-818.69	
Law Enf Training Fund PA302 - 266	300.00	300.00	
Grants – 279	383.80	383.80	
Crime Victims Rights Grand – 280	135.00	135.00	
Sheriffs Contracts – 287	6,233.28	6,233.28	
Transportation Fund – 288	7,323.81	7,323.81	
Child Care Fund – 292	7,439.02	7,439.02	
Veterans Relief Fund – 293	571.28	571.28	
Senior Services Fund – 298	1,945.71	1,945.71	
American Rescue Plan Act – ARPA – 299	22,976.76	22,976.76	
Public Works Project Debt Fund – 365	125.00	125.00	
Jail Building Debt Fund – 366	125.00	125.00	
Capital Improvement Fund – 401	257,664.89	257,664.89	
CIP – Youth Home Building Fund – 492	4,936.05	4,936.05	
Central Dispatch CIP – 496	1,951.24	1,951.24	
Tax Reversion 2023 – 624	46.98	46.98	
Revolving Drain Maintenance Fund – 639	974.45	974.45	
Fleet Management/Motor Pool – 661	11.66	11.66	
Self-Insurance Fund – 677	472,257.86	472,257.86	
Drain Fund – 801	658.35	658.35	
TOTAL AMOUNT OF CLAIMS	\$996,829.31	\$996,829.31	

November 14, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	107,694.72	107,694.72	
Parks/Recreation Fund – 208	7,546.87	7,546.87	
Friend of the Court – Cooperative Reimb. – 215	107.80	107.80	
Friend of the Court – Other - 216	554.00	554.00	
Health Department Fund – 221	9,672.94	9,672.94	
Solid Waste/Recycling - 226	5,500.74	5,500.74	
Animal Shelter – 254	1,890.95	1,890.95	
Register of Deeds Automation Fund - 256	286.69	286.69	
Indigent Defense Fund – 260	1,418.60	1,418.60	

Central Dispatch Fund – 261	5,534.95	5,534.95	
Concealed Pistol Licensing Fund – 263	224.68	224.68	
Law Enf Training Fund PA302 - 266	437.86	437.86	
Grants – 279	1,685.00	1,685.00	
Sheriffs Contracts – 287	408.41	408.41	
Transportation Fund – 288	212,024.82	212,024.82	
Child Care Fund – 292	15,637.81	15,637.81	
Veterans Relief Fund – 293	2,462.67	2,462.67	
Senior Services Fund – 298	3,958.90	3,958.90	
Capital Improvement Fund – 401	2,272.90	2,272.90	
Property Tax Adjustments – 516	20,196.14	20,196.14	
Tax Reversion 2023 – 624	9,872.85	9,872.85	
Revolving Drain Maintenance Fund – 639	341.85	341.85	
Fleet Management/Motor Pool – 661	755.16	755.16	
Self-Insurance Fund – 677	23,569.08	23,569.08	
Drain Fund – 801	7,328.16	7,328.16	
TOTAL AMOUNT OF CLAIMS	\$441,384.55	\$441,384.55	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 10/31/25, 11/7/25, 11/14/25, and interfund transfers.

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

57TH DISTRICT COURT—CONCURRENCE WITH COURT ADMINISTRATIVE ORDER 2025-09

BE IT RESOLVED that the Board of Commissioners (Board) hereby concurs with Administrative Order 2025-09 to close the 57th District Court on Friday, December 12, 2025, between 11:45 a.m. and 5 p.m. to allow for a staff meeting and employee recognition luncheon; and

BE IT FURTHER RESOLVED that the Board Chair is authorized to sign the attached Local Administrative Order 2025-09 from the 57th District Court, which states the date, time, and reason of the office closure, signed by the Honorable Joseph Skocelas, Chief District Court Judge.

State of Michigan



HON. JOSEPH S. SKOCELAS
HON. CHRISTOPHER BURNETT
District Judges

LAURIE J. TANGE
Court Administrator/ Magistrate

HICKORY BUELL
Chief Probation Officer

57TH DISTRICT COURT
Allegan County Courthouse
Allegan, MI 49010
269-673-0400
Fax 269-673-0490

October 29, 2025

Allegan County Board of Commissioners
3283 122nd Avenue
Allegan, MI 49010

Dear Sirs:

Enclosed is the Local Administrative Order required by SCAO for our annual Staff Meeting and Employee Recognition Luncheon. As in years past, we will close early on that day.

Please review the order, and if it meets with the Board's approval, please sign and return to my office for filing with Lansing.

I hope this finds all of you well. As always, thank you for your time and dedication to making Allegan County a great place to live and work.

Warm Regards,

A handwritten signature in blue ink, appearing to read "Laurie J. Tange", written over a circular stamp or seal.

Laurie J. Tange
District Court Administrator
Attorney Magistrate

State of Michigan



HON. JOSEPH S. SKOCELAS
HON. CHRISTOPHER BURNETT
District Judges

57TH DISTRICT COURT
Allegan County Courthouse
Allegan, MI 49010
269-673-0400
Fax 269-673-0490

LAURIE J. TANGE
Court Administrator/ Magistrate

HICKORY BUELL
Chief Probation Officer

Administrative Order 2025 - 09

CLOSING FOR STAFF MEETING and EMPLOYEE RECOGNITION LUNCHEON

IT IS ORDERED pursuant to MCR 8.110(C), that the 57th District Court will be closed from 11:45 a.m. through 5:00 p.m. on Friday, December 12, 2025, for a staff meeting and employee recognition luncheon.

A first Notice stating that the Court will be closed will be posted on Monday, December 1, 2025, outside of the District Court Clerk's Office, District Court Probation Department, and District Court Judicial area.

A second Notice stating that the Court will be closed at 11:45 a.m. will be posted the morning of December 12, 2025, outside the District Court Clerk's Office, District Court Probation Department, and District Court Judicial area. This notice shall contain information on emergency contacts, payments, and filings of pleadings.

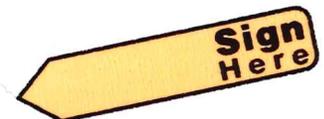
This Order shall be effective upon approval by the State Court Administrative Office.

Date: 12/1/25

Signature: 
Hon Joseph S. Skocelas, P31714
Chief Judge, 57th District Court

Date: _____

Signature: _____
Gail Dugan
Chairman, Allegan County Board of Commissioners



STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE—APPOINT 2026 SURVEY AND REMONUMENTATION PEER REVIEW GROUP

WHEREAS, the County will apply for the 2026 Survey and Remonumentation grant in accordance with MCL 54.269; and

WHEREAS, in accordance with MCL 54.269(b) the Board of Commissioners (Board) shall appoint members to the Peer Review Group annually; and

WHEREAS, in accordance with MCL 54.269(a) the Board shall appoint a grant administrator.

THEREFORE BE IT RESOLVED, that the Board approves the recommendation of the County Surveyor to appoint the following individuals to the Peer Review Group for the 2026 Survey and Remonumentation grant term:

- Steve Koerber of Arrow Land Surveys
- Cindy Koster of Pathfinder Engineering
- Ken Vierzen from Exxel Engineering, Inc
- Jeff Bradford of Wightman & Associates, Inc
- Randy Jonker of Jonker Land Surveys, PC
- Kevin Miedema of 42 North Surveying - County Surveyor as Remonumentation Grant Representative
- Luke Hansen of Allegan County Road Commission; and

BE IT FURTHER RESOLVED, that the Board hereby appoints the Finance Manager as the Grant Administrator for the Survey and Remonumentation Grant; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Allegan County Grants

Request for Action (RFA) Form - Amendment

Section I - General Information

Name of Grant	Grant Period / Term
Survey and Remonumentation Grant	01/01/2026 - 12/31/2026
Source of Grant Funding - Agency Name	Federal, State, Local
Michigan Department of Licensing and Regulatory Affairs	State
Submitted by and/or Program Manager	Service Area Requesting
Kriss Kraker and Kevin Miedema (County Surveyor)	Finance
Brief summary of Grant program	The SSRA (State Survey and Remonumentation Act) establishes the State Survey and Remonumentation Fund which supports a program for the monumentation and remonumentation and perpetual monument maintenance of original public land survey corners, protracted public land survey corners and property controlling conrners throughout the state.

Amendment(s) - Appoint Peer Review Group

Specific Action Requested	BOC Resolution Needed	Work Order No.	259684
Request Submission Deadline Date	12/11/2025	Request Date	11/7/2025
Signatures Needed	No	Approval Date	

Notes or Additional Information

Recommend submission to the Board of the Peer Group names. Regarding the attached letter, note that only the County Board of Commissioners may remove a member. The guidelines, developed by the County Surveyor, discuss the removal of a member for non-attendance, at the discretion of the County Surveyor. This would be done by the County Surveyor submitting a request through Administration for the Board to rescind their appointment.



42 NORTH
SURVEYING
4601 134TH AVENUE STE H
HAMILTON, MI 49419
PH: 269-751-8356
www.42northsurveying.com

November 7, 2025

Allegan County Financial Services
3283 122nd Avenue
Allegan, MI 49010

ATTN: Board of Commissioners

SUBJECT: REMONUMENTATION PEER GROUP RECOMMENDATION GRANT YEAR 2026

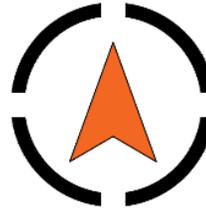
Dear Board of Commissioners,

The 2025 grant year began with 3241 of 4054 corners completed through the Remonumenting Process and we are likely to add another 38 completed corners by the end of this year. I am recommending the following licensed surveyors (respective firms listed) on the attached list of the peer review members for the 2026 Allegan County Remonumentation program.

Also, as stated in the 2020 Revised County Plan, following are guidelines as it regards to the peer group: The county peer review group will include only Professional Surveyors licensed in the State of Michigan. A firm may choose to have multiple Professional Surveyors listed as alternate peer group members, however, surveyors from the same firm share one vote, and share one fee for the meeting. It is important that peer group members attend the meetings (at least one per firm). Occasional missing of a meeting will happen, but consistent lack of attendance will be grounds for dismissal from the group at the County Representatives discretion and may put at risk their respective firms "contract surveyor" status which will also be at the County Representatives discretion (appeal of this decision can be made to the County Administrator and the County Board of Commissioners). Prospective people desiring to become members of the peer review group should consult with the County Representative and it is recommended that they attend meeting(s) as members of the public (not compensated) in the prior grant year to learn the expectations of the role and show desire to become part of the group.

**2026 ALLEGAN COUNTY REMONUMENTATION
PEER REVIEW MEMBERS**

1. Arrow Land Surveys
335 Willow Run Dr.
Wayland, MI 49348
(269) 792-6684
arrowlands@sbcglobal.net
Licensed Rep.: Steve Koerber
2. Cindy Koster – Peer Review Only
2415 Breton Rd SE
Grand Rapids, MI 49546
(616) 308-3173
CKoster@pathfinderengineering.com
Licensed Rep.(s): Cindy Koster (not doing corners)



42 NORTH
SURVEYING
4601 134TH AVENUE STE H
HAMILTON, MI 49419
PH: 269-751-8356
www.42northsurveying.com

November 7, 2025

3. Exxel Engineering, Inc.
5252 Clyde Park SW
Grand Rapids, MI 49509
(616) 531-3660
kvierzen@exxelengineering.com
Licensed Rep.(s): Ken Vierzen
Alt. Cam Lear
Alt. Brent Feyen
4. Wightman & Associates, Inc.
1670 Lincoln Road
Allegan, MI 49010
(269) 673-8465
gvaughn@gowightman.com
Licensed Rep.: Jeff Bradford
Alt. Aaron Smith Alt. Greg Vauhn
Alt. Justin Moore
5. Jonker Land Surveys, PC
8373 Merton Ave. SW, Ste. A, P.O. Box 385
Byron Center, MI 49315-0385
(616) 878-1607
randy@jonkersurveys.com
Licensed Rep.: Randy Jonker
6. 42 North Surveying
4601 134th Avenue
Hamilton, MI 49419
kevin@42northsurveying.com
Licensed Rep.(s): Kevin Miedema (Co. Rep.) – **N. P.**
Alt. Joe Mehrtens
7. Allegan County Road Commission
1308 Lincoln Road
Allegan, MI 49010
(269) 673-2184
rcluke@alleganroads.org
Licensed Rep.: Luke Hansen - **N.P.**

Note: the Allegan County Road Commission will not be doing contract corners, but may have “walk in” corners to present.

Note: **N. P.** = Not Paid through Item H of Grant (Peer Review Group Fees / Wages)

Please let me know if you have any concerns, questions or comments. I would be pleased to discuss the remonumentation program or any surveying related matter.

Best regards,

Allegan County Surveyor

Kevin D. Miedema, P.S.
kevin@42northsurveying.com

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

BOARD OF COMMISSIONERS—APPROVE 2026 MEETING DATES

WHEREAS, the following schedule has been presented for meetings of the Allegan County Board of Commissioners to be held in the Board Room, County Services Building, 3283 - 122nd Avenue, Allegan Township, Michigan:

January 8, 2026, 9:00 A.M. Organizational Meeting

January 8, 2026,	1:00 P.M.	June 25, 2026,	9:00 A.M.
January 22, 2026,	9:00 A.M.	July 9, 2026,	9:00 A.M.
February 12, 2026,	9:00 A.M.	July 23, 2026,	9:00 A.M.
February 26, 2026,	9:00 A.M.	August 13, 2026,	9:00 A.M.
March 12, 2026,	9:00 A.M.	August 27, 2026,	9:00 A.M.
March 26, 2026,	9:00 A.M.	September 10, 2026,	9:00 A.M.
April 9, 2026,	9:00 A.M.	September 24, 2026,	9:00 A.M.
April 23, 2026,	7:00 P.M.	“Annual” October 8, 2026,	7:00 P.M.
May 14, 2026,	9:00 A.M.	October 22, 2026,	9:00 A.M.
May 28, 2026,	9:00 A.M.	November 12, 2026,	9:00 A.M.
June 11, 2026,	9:00 A.M.	December 10, 2026,	9:00 A.M.

THEREFORE, BE IT RESOLVED that the Allegan County Board of Commissioners hereby confirms the 2026 meeting dates as presented; and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to post said dates in accordance with Act 261 of the Public Acts of 1968.