

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Gale Dugan, Chair
Scott Beltman, Vice Chair

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, November 13, 2025 – 9 AM
County Services Building – Board Room
Virtual Connectivity Options Attached

DISTRICT 1

Craig Van Beek
616-299-6668
cvanbeek@
allegancounty.org

Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings [Policy](#), which can be viewed on the County's website. Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.

DISTRICT 2

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

9 AM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Brad Lubbers

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING:

COMMUNICATIONS: Attached

APPROVAL OF MINUTES: October 23, 2025

PUBLIC PARTICIPATION: See rules at the end of this agenda

CHANGES TO THE AGENDA:

APPROVAL OF AGENDA:

PRESENTATIONS:

Employee Recognition: Detective David Ashton

PROCLAMATIONS:

INFORMATIONAL SESSION: Michigan Department of Corrections/Allegan County Probation/Parole & Parole–Nicholas Knebl Field Supervisor

ADMINISTRATIVE REPORTS:

DISTRICT 3

Brad Lubbers
616-218-5069
blubbers@
allegancounty.org

DISTRICT 4

Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (10/31/25 & 11/7/25 & 11/14/25)
2. 57th District Court—concurrence with Court Administrative Order 2025-09 (259-314)
3. Finance—appoint 2026 Survey and Remonumentation Peer Review Group (259-684)

DISTRICT 5

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISCUSSION ITEMS:

1. None
-

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

ACTION ITEMS:

1. None
-

PLANNING ITEMS:

1. Board of Commissioners—approve 2026 Meeting Dates
 2. County Budget Policy
 3. Board of Commissioners Rules of Organization
-

NOTICE OF APPOINTMENTS & ELECTIONS: None

ELECTIONS: None

APPOINTMENTS:

1. Community Mental Health
 - a. Agency Involved w/MH Services/General Public Representative—term expires 3/31/26 [Application REC 11/5/25](#)
2. Parks Advisory Board
 - a. General Public Representative—term expires 12/31/25 [Application REC 11/5/25](#)
3. Community Corrections Advisory Board
 - a. Chief of a Police Department Representative—term expires 12/31/2025 [Application REC 11/5/25](#)
4. Area Agency on Aging of West Michigan
 - a. Member At Large Representative—term expires 1/31/2026 [Application REC 11/5/25](#)
5. Local Emergency Planning Committee
 - a. Public Representative—term expires
6. Material Management Planning Committee
 - a. One Compost Facility Representative—term expires 8/1/29
 - b. Representative of Environmental Interest—term expires 8/1/29
 - c. Elected Official of a Township Representative—term expires 8/1/29
 - d. Elected Official of a City or Village Representative—term expires 8/1/29
7. Tourist Council
 - a. One Representative—term expires 12/31/26
 - b. One Representative—term expires 12/31/25
 - c. One Representative—term expires 12/31/27

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

1. OPENING PRAYER: Commissioner Craig VanBeek
2. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (11/21/25 & 11/28/25 & 12/5/25 & 12/12/25)
3. ACTION: Board of Commissioners—maintain Chair and Vice Chair
4. PLANNING: Board of Commissioners Rules of Organization
5. PLANNING: County Budget Policy

REQUEST FOR MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

CLOSED SESSION:

ADJOURNMENT: Next Meeting – Thursday, December 11, 2025, 9 AM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

PUBLIC PARTICIPATION: *The right to address the public is granted by the Michigan Open Meetings Act under rules established by the BOC. MCL 15.263(5).*

The public shall be allowed to address the BOC within the following parameters:

Public comment shall be permitted during the public participation portion(s) of the agenda following the SPEAKER'S declaration of

- 1. Name, local unit of residence, and*
- 2. The topic which they wish to address, and*
- 3. In general, a maximum of five (5) minutes shall be granted to each person making a public comment; however, that time may be modified at the discretion of the Chair.*

Any exceptions to the rules of public participation shall be at the discretion of the Chair.



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press *9

- To Mute and Unmute, press 6*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "reCAPTCHA Privacy - Terms" link. A blue button labeled "Join Webinar in Progress" is located below the reCAPTCHA.

At the bottom of the page is a footer with navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name and email input fields)
2. Click this box (points to the "I'm not a robot" checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The screenshot shows the Zoom application interface. A large black vertical bar on the left side of the screen is highlighted with a blue arrow labeled '1'. A blue arrow labeled '2' points to the 'Audio' option in the settings menu. The 'Settings' window is open, showing the 'Audio' tab selected. The 'Speaker' section has 'Remote Audio' selected in the dropdown menu. The 'Microphone' section has 'Test Mic' selected. The 'Volume' sliders for both speaker and microphone are visible, along with the 'Automatically adjust volume' checkbox which is checked. Other options like 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', 'Mute my microphone when joining a meeting', 'Press and hold SPACE key to temporarily unmute yourself', and 'Sync buttons on headset' are also visible. The 'Advanced' button is at the bottom right of the settings window. In the background, a meeting agenda is visible with items like 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below that, 'CONSENT ITEMS:' is listed with '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. At the bottom of the screen, the Zoom meeting controls are visible, including 'Chat', 'Raise Hand', and 'Q&A' buttons.

Settings

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume:

Microphone

Test Mic _____

Input Level: _____

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514
mthiele@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

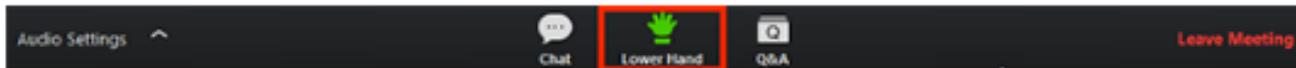
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed under "BOARD OF COMMISSIONERS MEETING - AGENDA", including District 1 through 4 details and a central list of items like "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", etc. At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". Below the document viewer is a dark Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar, with a large blue arrow pointing to it.