

ALLEGAN COUNTY BOARD OF COMMISSIONERS

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OCTOBER 9, 2025 SESSION

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OCTOBER 9, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on October 9, 2025 at 7:00 P.M. in accordance with the motion for adjournment of September 25, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #1 Commissioner Van Beek.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	CRAIG VAN BEEK
DIST #2	MARK DEYOUNG
DIST #3	BRAD LUBBERS
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

PUBLIC HEARING – PROPOSED 2026 BUDGET

2/ Deputy Clerk Taylor read the Notice of Public Hearing for the proposed 2026 Budget that was published in the Allegan County News on October 2, 2025.

Chairman Dugan opened the meeting for the public hearing at 7:07 P.M.

Chairman Dugan opened the meeting for public input and the following individuals offered comments:

1. Randy Thorpe, Cheshire Township
2. Roger Smothers, Valley Township

Chairman Dugan closed the public hearing at 7:19 P.M.

COMMUNICATIONS

3/ Deputy Clerk Taylor noted to the board that they received the following communications:

1. The Montcalm County Board of Commissioners oppose the House of Representatives' FY2026 budget cuts to county revenue sharing.

SEPTEMBER 25, 2025 SESSION MINUTES – ADOPTED AS PRESENTED

4/ Moved by Commissioner Van Beek, seconded by Commissioner Beltman to approve the minutes for the September 25, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – COMMENTS

5/ Chair Dugan opened the meeting to public participation and the following individuals offered comments:

1. Mary Coburn, Allegan, director of Allegan Food Alliance provided information for upcoming events.

AGENDA ADDITIONS

6/ Chair Dugan asked if there were any additions or changes to the agenda. Administrator Sarro asked to add the Medical Care Community, Construction Management Services Agreement be added to Action Items.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adopt the changes to the meeting agenda as requested. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

AGENDA – ADOPTED AS AMENDED

7/ Moved by Commissioner Van Beek, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PRESENTATION: BROADBAND WORKGROUP

8/ Jill Dunham from the Broadband Workgroup gave a presentation on the work they have done. Administrator Sarro presented certificates of appreciation to present members of the workgroup.

INFORMATIONAL SESSION: ROAD COMMISSION

9/ Craig Atwood, Managing Director for the Road Commission presented the Board with his annual report.

ADMINISTRATIVE UPDATE

10/ Administrator Sarro noted his written report was submitted to Commissioners. There were no questions.

CONSENT ITEMS

11/ **FINANCE – CLAIMS & INTERFUND TRANSFERS**

WHEREAS, Administration has compiled the following claims for 10/3/25 and 10/10/25; and
WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and
WHEREAS, said claims are listed in the 2025 Claims folder of the Commissioners’ Record of Claims.

October 3, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	87,921.90	87,921.90	
Parks/Recreation Fund – 208	73.48	73.48	
Friend of the Court – Other – 216	100.00	100.00	
Health Department Fund – 221	15,024.23	15,024.23	
Solid Waste/Recycling – 226	12,809.97	12,809.97	
Animal Shelter – 254	4,557.86	4,557.86	
Palisades Fund – 257	5,915.00	5,915.00	
Indigent Defense Fund – 260	63,068.91	63,068.91	
Central Dispatch Fund – 261	281.88	281.88	
Local Corrections Officers Training Fund – 264	2,850.00	2,850.00	
Law Library Fund – 269	2,309.41	2,309.41	
Transportation Fund – 288	3,901.95	3,901.95	
Child Care Fund – 292	39,430.69	39,430.69	
Veterans Relief Fund - 293	1,204.93	1,204.93	
Senior Services Fund – 298	2,005.47	2,005.47	
Capital Improvement Fund – 401	23,825.14	23,825.14	
CIP – Youth Home Building Fund – 492	3,096.00	3,096.00	
Property Tax Adjustments – 516	6,715.77	6,715.77	
Tax Reversion 2023 – 624	34.75	34.75	
Drain Fund – 801	59,324.94	59,324.94	
TOTAL AMOUNT OF CLAIMS	\$334,452.28	\$334,452.28	

October 10, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	236,048.47	236,048.47	
Parks/Recreation Fund – 208	2,066.75	2,066.75	
Friend of the Court – Cooperative Reimb. – 215	1,977.64	1,977.64	
Friend of the Court – Other – 216	1,348.00	1,348.00	
MCOLES CPE – 217	417.00	417.00	
Health Department Fund – 221	39,531.91	39,531.91	

Solid Waste/Recycling – 226	345.24	345.24	
Animal Shelter – 254	10,428.89	10,428.89	
Palisades Fund – 257	3,383.82	3,383.82	
Indigent Defense Fund – 260	73,596.89	73,596.89	
Central Dispatch Fund – 261	60,207.04	60,207.04	
Local Corrections Officers Training Fund – 264	1,790.00	1,790.00	
Grants – 279	14,601.64	14,601.64	
Crime Victims Rights Grand – 280	218.48	218.48	
Sheriffs Contracts – 287	120.00	120.00	
Transportation Fund – 288	23,063.28	23,063.28	
Child Care Fund – 292	10,196.57	10,196.57	
Senior Services Fund – 298	4,359.30	4,359.30	
American Rescue Plan Act – ARPA – 299	90,327.15	90,327.15	
Capital Improvement Fund – 401	49,398.30	49,398.30	
Central Dispatch CIP – 496	53,447.00	53,447.00	
Property Tax Adjustments – 516	39,785.08	39,785.08	
Tax Reversion 2023 – 624	13.88	13.88	
Revolving Drain Maintenance Fund – 639	274.19	274.19	
Fleet Management/Motor Pool – 661	40.78	40.78	
Self-Insurance Fund – 677	479,293.58	479,293.58	
Drain Fund – 801	5,838.84	5,838.84	
TOTAL AMOUNT OF CLAIMS	\$1,202,119.72	\$1,202,119.72	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 10/3/25, 10/10/25, and interfund transfers.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adopt the report of claims for October 3, 2025 and October 10, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS: DISSOLVE BROADBAND WORKGROUP

12/ BOARD OF COMMISSIONERS – DISSOLVE BROADBAND WORKGROUP

WHEREAS, on June 10, 2021, the Allegan County Board of Commissioners (Board) established the Allegan County Broadband Workgroup (Workgroup); and

WHEREAS, the Workgroup has completed its tasks.

THEREFORE, BE IT RESOLVED that the Board dissolve the Allegan County Broadband Workgroup effective immediately; and

BE IT FINALLY RESOLVED the Board expresses its gratitude to each member of the Workgroup for their dedication to this project.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to dissolve the Broadband Workgroup effective immediately. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEM 1

13/ COUNTY OF ALLEGAN – 2026 GENERAL APPROPRIATIONS ACT

WHEREAS, under MCL 141.412 and MCL 141.413, a notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 2, 2025, and a public hearing on the proposed budget was held on October 9, 2025; and

WHEREAS, the Board of Commissioners intends to levy and collect the general property tax on all real

and personal property within the County upon the current tax roll, an allocated millage of 5.1619 mills for County operations, which includes the Allocated Veterans Relief fund; voter-approved millage of 0.4823 for Senior Services, voter-approved millage of 0.9870 mills for County Roads, voter-approved millage of 0.2394 mills for Medical Care Community, and voter-approved millage of 0.09570 for Allegan County Conservation District, for a total millage of 6.9663; and

WHEREAS, the Board of Commissioners has reviewed the recommended balanced budget and through this resolution is appropriating funds through Line Items contained within each budgetary Activity to each Department, as attached, and County officials responsible for the expenditures authorized in the budget may expend the funds up to, but not to exceed, the total appropriation authorized for each Activity and under the Board approved Budget Policy; and

WHEREAS, the 2026 proposed budget includes the capital and non-capital projects and grant funds received from State, Federal, and other sources, as outlined in the attached lists; and

WHEREAS, a comprehensive list of the county's fleet, e.g., vehicles, boats, ATVs, golf carts, and trailers, including the approved funding source, has been reviewed.

THEREFORE BE IT RESOLVED, in cases where there may be benefit financially and operationally, 2026 Capital Projects may proceed effective immediately upon adoption, contingent upon approval by the County Administrator; subsequently, the Executive Director of Finance is authorized to perform necessary budget adjustments; and

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the continuation of current capital projects into 2026, to include the re-appropriation of funding, as detailed as attached; and

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the County Administrator to execute documents related to fleet acquisitions and disposals, including, but not limited to, titles, purchase agreements, and registrations; and

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the County Administrator to take actions that would increase the total fleet size when those actions are directly supported by a Law Enforcement contract executed between the County, the Sheriff, and a local unit of government; and

BE IT FURTHER RESOLVED, that any action, e.g., purchase, grant, or donation that would serve to increase the total fleet size beyond the annually reviewed fleet list or a significant change in fleet item (i.e., ATV exchange for Full Size Truck) must be brought before the Board of Commissioners for consideration; and

BE IT FURTHER RESOLVED, the County Administrator is authorized to apply for and accept when awarded all grants included in the 2026 budget submission, as attached; and

BE IT FURTHER RESOLVED, that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed; and

BE IT FURTHER RESOLVED, the portion of any position funded through a grant shall be coterminous with the available program and grant funds; and

BE IT FURTHER RESOLVED, the Board of Commissioners adopts the proposed 2026 budget as the fiscal year 2026 Budget for the County of Allegan; and

BE IT FINALLY RESOLVED, the County Administrator or Board of Commissioners shall make any necessary corrections and adjustments to the 2026 Budget under Board approved County policy.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to approve the County of Allegan 2026 Budget. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEM 2

14/ ELECTIONS – BOARD OF CANVASSERS

Chairman Dugan opened nominations to fill the 4-year term on the Board of Canvassers for the Democratic and Republican positions; terms to expire 10/31/2029.

Democratic Party

Commissioner Lubbers nominated David Green, 3718 102nd Ave, Gobles

Commissioner Lubbers moved to close Nominations and cast a unanimous ballot for David Green. Seconded by Commissioner Van Beek.

David Green was unanimously elected to the Allegan County Board of Canvassers for the Democratic Party.

Republican Party

Commissioner Beltman nominated Karmel Berens, 4037 38th St, Hamilton

Commissioner Beltman moved to close Nominations and cast a unanimous ballot for Karmel Berens. Seconded by Commissioner Van Beek

Karmel Berens was unanimously elected to the Allegan County Board of Canvassers for the Republican Party.

ACTION ITEM 3

15/ BOARD OF COMMISSIONERS—APPOINTMENTS/ELECTIONS

BE IT RESOLVED that the following appointments and elections are hereby confirmed on the:

Local Emergency Management Council; terms expire December 31, 2027.

- Brad Lubbers – Commissioner Representative, 5683 133rd Ave, Hamilton
- Brant Mitchell – Tribal Government Representative, 2872 Mission Dr, Shelbyville
- David Goyings – Organized Labor Representative, 1451 Timber Ridge Bay Dr, Allegan
- David Ives – Facilities Representative, 515 Eastern Ave, Allegan
- Grant Ruppert – Health Organization Representative, 3255 122nd Ave, Allegan
- Heather Miller – Training Representative, 2310 Dumont Lake Rd, Allegan
- Jennifer Hamman – Community Organization Representative, 1440 112th Ave, Otsego
- Jim Storey – Media Representative, 344 W 35th St, Holland
- John Sharpe – Transportation Representative, 1308 Lincoln Rd, Allegan
- Justin Johnson – Information Coordinator Representative, 3271 122nd Ave, Allegan
- Keith Disselkoe – Law Enforcement Representative, 544 N Main St, Wayland
- Mike Larson – Law Enforcement Representative, 640 River St, Allegan
- Mike Vandenberg – Agriculture Representative, 940 7 St, Plainwell
- Nick Brink – Fire Department Representative, 300 Monroe St, Allegan
- Ryan Cronk – Emergency Medical / Hospital Representative, 411 Naomi St, Plainwell
- Sarah Clark – Emergency Management, 3271 122nd Ave, Allegan
- Whitney Wisner – Central Dispatch, 3271 122nd Ave, Allegan
- Troy Woodwyk – Education, 310 Thomas St, Allegan
- Susan Muscat – Environmental, 1173 Blue Star Highway, South Haven

Human Services Board; terms expire October 31, 2028.

- Jim Stein, 2705 6th St, Shelbyville
- Nora Balgoyen-Williams, 2188 36th St, Allegan

Brownfield Redevelopment Board; term expire December 31, 2028.

Nick Breedveld, 1101 Barton St, Otsego

Community Corrections Advisory Board; term expire December 31, 2027.

Garyle Voss, 4202 Breezy Point Dr, Allegan

Economic Development Commission; terms expire December 31, 2028.

Stephanie Calhoun (Non-Profit), 318 102nd Ave, Plainwell
 Matthew Smith (Real Estate/Development) , 3040 122nd Ave, Allegan
 Michelle Krcatovich (Work Force Development), 696 Lake 16 Drive, Allegan
 Joe Tenbusch (Private Sector), 2891 116th Ave, Allegan

Commission on Aging; terms expire December 31, 2028.

Larry Ladenburger (Senior Representative), 2723 106th, Allegan
 Sally Heavener (Member At Large), 111 E 33rd St, Holland

Tourist Council; term expire December 31, 2028.

Melissa Brower, 951 52nd St, Pullman

West Michigan Regional Planning Commission; terms expire December 31, 2026.

Lindsay Maunz (Private Sector), 65 E 7th St, Holland

Parks Advisory Board; term expire December 31, 2028.

Josiah Lampen, 3593 Babylon Rd, Allegan
 Joshua Driscoll, 3081 53rd St, Hamilton

BE IT FINALLY RESOLVED to the extent an election is required for any position listed above through this resolution, the listed individuals were hereby nominated as listed representatives, nominations were closed, a unanimous ballot was cast, and they were hereby elected to said position.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to close nominations and cast a unanimous ballot for all elected positions as well as approve all appointments as made, effective immediately.

ACTION ITEM 4

16/ MEDICAL CARE COMMUNITY—CONSTRUCTION MANAGEMENT SERVICES AGREEMENT

WHEREAS, the Medical Care Community has a capital improvement project which will require an element of construction management services; and

WHEREAS, the County desires to efficiently acquire such services while maintaining cost effectiveness and engaging a qualified firm; and

WHEREAS, the County has recently engaged in competitive bid processes for construction services where Beckering Construction was the lowest bidder; and

WHEREAS, the County is actively engaged in a construction contract with Beckering Construction whose teams are currently deployed at courthouse.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the County Administrator to negotiate and approve a Medical Care Community construction management services agreement with Beckering Construction, 650 44th St SE, Grand Rapids, MI 49548; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Van Beek, seconded by Commissioner DeYoung to approve the Medical Care Community, construction management services agreement.

PUBLIC PARTICIPATION – COMMENTS

17/ Chair Dugan opened the meeting to public participation and the following individuals offered comments:

1. (online) Kim Turcott, Administrator for the Allegan Medical Care Community thanked the Board for approving the Construction Management Services Agreement for the Medical Care Community.

ADJOURNMENT UNTIL OCTOBER 23, 2025 AT 9:00 A.M.

18/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adjourn until October 23, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 8:39 P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk

Board Chair

Minutes approved during the 00/00/2025 Session

DRAFT