

Allegan County Commission on Aging



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Chairperson: Rich Butler
Vice Chairperson: Sally Heavener

COMMISSION ON AGING - MINUTES

Chair Rich Butler called the meeting to order at 9:02 am on August 20, 2025 - Pledge of Allegiance,
Roll call

The Commission of Aging met in the Zimmerman Room of the Human Services Building.

ROLL CALL:

PRESENT: Commissioner Mark DeYoung, Chairperson Rich Butler, Vice-Chairperson Sally Heavener, Larry Ladenburger, Lue Phelps, Mary Campbell, Jo VerBeek, Jim Storey, Pat Petersen

OTHERS: Director Jen Garcia and Teresa Galloway

ZOOM: Judy Habetler (public attendee, Cheshire Township), Sallie Prins (public attendee, Holland PHO)

COMMUNICATIONS: None

APPROVAL OF CONSENT AGENDA- ADOPTED AS PRESENTED

Approval of the agenda moved by Jim Storey, supported by Larry Ladenburger. All in favor, motion carried.

PRESENTATIONS: ACSS Presentation by Director Jen Garcia. Outreach presentation included an overview of COA, millage renewals, senior millage services, events, and upcoming outreach work. Director Garcia plans to share this presentation at the Allegan County Library Association Training Day on September 17, 2025.

PUBLIC PARTICIPATION: Judy Habetler, Cheshire Township, spoke about the distribution of ACSS brochures around downtown Allegan. Sallie Prins from Holland PHO updated us that she is disbursing our information throughout Holland PHO and Holland Hospital. Sallie mentioned that primary care office in Saugatuck is a very busy office. The clinic continues to promote ACSS.

ACTION ITEMS: In Home Support Services Contracting

MOTION: Motion to amend the current and future contracts for In Home Support Services to reflect a 3-hour service window when appropriate, effective 9/1/25 with transitional period to 12/31/25.

Motion made by Sally Heavener, supported by Jo VerBeek. All in favor, motion carried.

MOTION: Recommend the approval of contracting with Comfort Keepers and Continuum Home Health for In Home Support Services effective 9/1/25 thru 12/31/26 as stated in the proposal

Motion made by Lue Phelps, supported by Sally Heavener. All in favor, motion carried.

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

DISCUSSION ITEMS:

-Allegan County Libraries Presentation 9/17/25: Director Garcia along with Chairman Butler are presenting to Allegan County adult programmers at the Library Training Day for Allegan County Library Association members.

-ACSS County Website Enhancements: Chairman Butler requested COA members to audit the current Allegan County Senior Services website along with other similar county COA sites and provide feedback by the next meeting for possible website enhancements.

-Senior Day at the Fair 9/9/25: Biggby of Allegan is partnering to provide coffee for breakfast; COA members are asked to arrive by 6:45/7:00a to help with vendor setup and breakfast setup; Breakfast service from 8:00-10:00a followed by clean up of the tent/breakfast area. Parking passes will be emailed out one week prior to COA members for admittance to the Fairgrounds for the event.

FUTURE AGENDA ITEMS:

ROUND TABLE (COA MEMBER TIME):

ADJOURNMENT UNTIL:

Motion to adjourn by Jim Storey, supported by Lue Phelps. All favor, motion carried.

The meeting adjourned at 10:41 am. Next Meeting September 17, 2025 from 9:00 am-11:00 am in the Zimmerman Room at the Human Services Building