

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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## SEPTEMBER 25, 2025 SESSION

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**SEPTEMBER 25, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on SEPTEMBER 25, 2025 at 9:00 A.M. in accordance with the motion for adjournment of September 11, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #5 Commissioner Dugan.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	CRAIG VAN BEEK
DIST #2	MARK DEYOUNG
DIST #3	BRAD LUBBERS
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

**COMMUNICATIONS**

2/ Deputy Clerk Taylor noted to the board that they received the following communications:

1. The Chippewa County Board of Commissioners support Senate Bills 293 and 294 that would create an effective bond-or-forfeit process for animals seized due to pending or active court cases involving violations of animal neglect or cruelty by the animal's owner.
2. The Wexford County Board of Commissioners strongly urges the Michigan Legislature and Governor to reject the House revenue sharing cuts and support the Senate's proposal to increase county revenue sharing and provide flexible funding for public safety needs.

**SEPTEMBER 11, 2025 SESSION MINUTES – ADOPTED AS PRESENTED**

3/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to approve the minutes for the September 11, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION – COMMENTS**

4/ Chair Dugan opened the meeting to public participation and the following individuals offered comments:

1. Randy Rapp thanked the Board for the County's bereavement policy.

**AGENDA – ADOPTED AS AMENDED**

5/ Chair Dugan asked if there were any additions or changes to the agenda. Administrator Sarro asked to move the Public Health Quarterly Report to before the Administrative Update.

Moved by Commissioner Beltman, seconded by Commissioner Van Beek to adopt the changes to the meeting agenda as requested. Motion carried by roll call/voice vote. Yeas: 5 votes. Nays: 0 votes.

**INFORMATIONAL SESSION: PROSECUTING ATTORNEY ANNUAL REPORT**

6/ Michael Villar, Prosecuting Attorney, presented his annual report and answered questions from the Board.

**PLANNING ITEMS: PUBLIC HEALTH QUARTERLY REPORT**

7/ Jacqueline Billette presented the Public Health Third Quarter Report and answered questions from the Board.

**ADMINISTRATIVE UPDATE**

8/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included the Annual meeting coming up on October 9, 2025 at 7pm and the election of two members of the Board of Canvassers; new process on Boards and Commissions for renewal of terms; updated procedure for Road Commissioners; this year's fair was great, good county engagement.

**BREAK – 10:15 A.M.**

9/ Upon reconvening at 10:27 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman and Dugan. Absent: None.

**CONSENT ITEMS: FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS**

10/ **WHEREAS**, Administration has compiled the following claims for 9/19/25 and 9/26/25; and **WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and **WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners’ Record of Claims.

September 19, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	138,954.19	138,954.19	
Parks/Recreation Fund – 208	2,264.75	2,264.75	
Friend of the Court – Cooperative Reimb. – 215	1,826.83	1,826.83	
MCOLES CPE – 217	600.00	600.00	
Health Department Fund – 221	515.02	515.02	
Solid Waste/Recycling – 226	97,239.01	97,239.01	
Animal Shelter – 254	3,609.51	3,609.51	
Register of Deeds Automation Fund – 256	573.15	573.15	
Palisades Fund – 257	119.76	119.76	
Indigent Defense Fund – 260	19,644.24	19,644.24	
Central Dispatch Fund – 261	150.80	150.80	
Concealed Pistol Licensing Fund – 263	38.57	38.57	
Grants – 279	4,134.00	4,134.00	
Sheriffs Contracts – 287	6,833.62	6,833.62	
Transportation Fund – 288	5,050.88	5,050.88	
Child Care Fund – 292	17,949.01	17,949.01	
Veterans Relief Fund – 293	1,641.75	1,641.75	
Senior Services Fund – 298	146,707.39	146,707.39	
America Rescue Plan Act – ARPA – 299	2,754,434.32	2,754,434.32	
Capital Improvement Fund – 401	2,315.49	2,315.49	
Property Tax Adjustments – 516	45,930.27	45,930.27	
Tax Reversion 2022 – 623	162.50	162.50	
Tax Reversion 2018 – 629	476.00	476.00	
Revolving Drain Maintenance Fund – 639	502.29	502.29	
Drain Fund – 801	31,549.90	31,549.90	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$3,283,223.25</b>	<b>\$3,283,223.25</b>	

September 26, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	173,538.86	173,538.86	
Parks/Recreation Fund – 208	5,083.85	5,083.85	
Friend of the Court – Other – 216	972.00	972.00	

MCOLES CPE – 217	1,950.00	1,950.00	
Health Department Fund – 221	6,548.76	6,548.76	
Register of Deeds Automation Fund – 256	651.27	651.27	
Palisades Fund – 257	518.75	518.75	
Indigent Defense Fund – 260	67,526.15	67,526.15	
Central Dispatch Fund – 261	2,386.52	2,386.52	
Grants – 279	6,315.92	6,315.92	
Crime Victims Rights Grant – 280	334.03	334.03	
Sheriffs Contracts – 287	44,152.76	44,152.76	
Transportation Fund – 288	54,921.35	54,921.35	
Child Care Fund – 292	9,460.48	9,460.48	
Senior Services Fund – 298	89,583.70	89,583.70	
Capital Improvement Fund – 401	149,386.89	149,386.89	
Property Tax Adjustments – 516	32,354.85	32,354.85	
Self-Insurance Fund – 677	197,676.63	197,676.63	
Drain Fund – 801	51,569.60	51,569.60	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$894,932.37</b>	<b>\$894,932.37</b>	

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 9/19/25, 9/26/25, and interfund transfers.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adopt the report of claims for September 19, 2025 and September 26, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**ACTION ITEMS: 2026 FINAL BUDGET – SET PUBLIC HEARING**

11/ **WHEREAS**, consistent with the Uniform Budgeting Act, the County Administrator has submitted a recommended balanced budget to the Board of Commissioners.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners accepts the recommended budget for final consideration.

**BE IT FINALLY RESOLVED** that, along with consideration of the final proposed budget, the Board of Commissioners set a public hearing at 7:00 P.M. at the Annual Board Meeting on October 9, 2025, for review of the 2026 budget.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to approve the resolution as presented.

Commissioner Beltman called for a division of the questions:

1. authorizing the new part-time media/karpel specialist position requested by the prosecuting attorney to be included in the recommended budget.

Chair called for a roll call vote; the motion carried. Yeas: 4 votes (Lubbers, Dugan, DeYoung, Van Beek). Nays: 1 vote (Beltman).

2. to accept the remaining components of the recommended budget for consideration and set a public hearing at 7:00 P.M. at the Annual Board Meeting on October 9, 2025, for review of the 2026 budget. Yeas: 5 votes. Nays: 0 votes.

Chair called for a roll call vote; the motion carried. Motion carried by roll call vote.

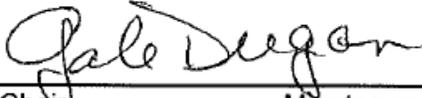
**ADJOURNMENT UNTIL OCTOBER 9, 2025 AT 7:00 P.M.**

**12/** Moved by Commissioner Lubbers, seconded by Commissioner Beltman to adjourn until October 9, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 12:08 P.M. Yeas: 5 votes. Nays: 0 votes.



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Deputy Clerk



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Board Chair

Minutes approved during the 10/09/2025 Session