

ALLEGAN COUNTY BOARD OF COMMISSIONERS

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SEPTEMBER 11, 2025 SESSION

JOURNAL 73
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SEPTEMBER 11, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on September 11, 2025 at 9:00 A.M. in accordance with the motion for adjournment of August 28, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #3 Commissioner Lubbers.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	CRAIG VAN BEEK
DIST #2	MARK DEYOUNG
DIST #3	BRAD LUBBERS
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

COMMUNICATIONS

2/ Deputy Clerk Taylor noted to the board that they received the following communications:

1. Berrien County Board of Commissioners passed a resolution in support of Senate Bills 293 and 294 that would create an effective bond-or-forfeit process for animals seized due to pending or active court cases involving violations of animal neglect or cruelty by the animal's owner.
2. Kalamazoo County Board of Commissioners passed a resolution to oppose the Michigan Department of Health and Human Services' plan to implement a competitive procurement process for prepaid inpatient health plan.

AUGUST 28, 2025 SESSION MINUTES – ADOPTED AS PRESENTED

3/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to approve the minutes for the August 28, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – NO COMMENTS

4/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA – ADOPTED AS PRESENTED

5/ Moved by Commissioner Van Beek, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

INFORMATIONAL SESSION: TREASURER'S OFFICE

6/ Sally Brooks, County Treasurer, gave her annual report along with the new Chief Deputy Treasurer Jenn Tien.

ADMINISTRATIVE UPDATE

7/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included: upcoming position expirations for several Boards and Commissions; roof replacement for the Youth Home; a recent network disruption; and an update on the Courthouse renovations.

CONSENT ITEMS:**FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS**

8/ **WHEREAS**, Administration has compiled the following claims for 9/5/25 and 9/12/25; and
WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and
WHEREAS, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.
September 5, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	269,619.26	269,619.26	
Friend of the Court – Cooperative Reimb. – 215	3,390.60	3,390.60	
MCOLES CPE – 217	737.50	737.50	
Health Department Fund – 221	6,645.65	6,645.65	
Solid Waste/Recycling – 226	3,980.43	3,980.43	
Animal Shelter – 254	5,793.43	5,793.43	
Indigent Defense Fund – 260	5,075.90	5,075.90	
Central Dispatch Fund – 261	208.37	208.37	
Local Corrections Officers Training Fund – 264	317.79	317.79	
Law Library Fund – 269	2,309.37	2,309.37	
Grants – 279	6,992.80	6,992.80	
Sheriffs Contracts – 287	140.17	140.17	
Transportation Fund – 288	5,213.22	5,213.22	
Child Care Fund – 292	2,668.31	2,668.31	
Senior Services Fund – 298	1,890.88	1,890.88	
America Rescue Plan Act – ARPA – 299	209,651.10	209,651.10	
Capital Improvement Fund – 401	505,337.90	505,337.90	
Property Tax Adjustments – 516	442.06	442.06	
Revolving Drain Maintenance Fund – 639	490.00	490.00	
Drain Fund – 801	23,647.39	23,647.39	
TOTAL AMOUNT OF CLAIMS	\$1,054,552.13	\$1,054,552.13	

September 12, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	161,457.39	161,457.39	
Parks/Recreation Fund – 208	4,806.07	4,806.07	
Friend of the Court – Cooperative Reimb. – 215	69.54	69.54	
MCOLES CPE – 217	4,141.04	4,141.04	
Health Department Fund – 221	10,940.42	10,940.42	
Solid Waste/Recycling – 226	15,809.36	15,809.36	
Animal Shelter – 254	9,266.97	9,266.97	
Palisades Fund – 257	509.92	509.92	

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Indigent Defense Fund – 260	1,425.00	1,425.00	
Central Dispatch Fund – 261	4,655.83	4,655.83	
Grants – 279	27,603.76	27,603.76	
Sheriffs Contracts – 287	762.30	762.30	
Transportation Fund – 288	155,360.69	155,360.69	
Child Care Fund – 292	4,859.03	4,859.03	
Veterans Relief Fund – 293	214.25	214.25	
Senior Services Fund – 298	4,055.85	4,055.85	
America Rescue Plan Act – ARPA – 299	14,924.00	14,924.00	
Capital Improvement Fund – 401	12,655.00	12,655.00	
Central Dispatch CIP – 496	291.03	291.03	
Medical Care Fund – 512	28.89	28.89	
Property Tax Adjustments – 516	61.00	61.00	
Revolving Drain Maintenance Fund – 639	315.43	315.43	
Self-Insurance Fund – 677	495,523.88	495,523.88	
Drain Fund – 801	40,826.00	40,826.00	
TOTAL AMOUNT OF CLAIMS	\$970,562.65	\$970,562.65	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 9/5/25, 9/12/25, and interfund transfers.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adopt the report of claims for September 5, 2025 and September 12, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS: SHERIFF'S OFFICE — AWARD INMATE MEDICAL AND MENTAL HEALTH CARE BID

9/ WHEREAS, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids for Inmate Medical and Mental Health Care Services that include juvenile services; and

WHEREAS, the Sheriff's Office and the Project Management Team evaluated the bids received and recommended ATC Healthcare Services for an award.

THEREFORE, BE IT RESOLVED that the Board of Commissioners (Board) awards a bid for Inmate Medical and Mental Health Services to ATC Healthcare Services of 1107 South Saginaw Road, Suite A, Midland, Michigan 48640 for \$3,025,255 in fixed costs for staffing and service administration over an initial three-year term starting April 1, 2026; and

BE IT FURTHER RESOLVED that the Board authorizes the County Administrator to pursue ATC Healthcare Services concerning an earlier transition of services from the current provider; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Beltman, seconded by Commissioner Van Beek to award the inmate medical and mental health care bid for immediate effect.

BREAK – 10:01 A.M.

10/ Upon reconvening at 10:11 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman and Dugan. Absent: None. The Board observed a moment of silence in honor and remembrance of the 24th anniversary of 9/11, now known as Patriot's Day.

DISCUSSION ITEMS: DRAFT 2026 BUDGET

11/ Administrator Sarro and Valdis Kalnins presented the 2026 Capital Plan and Personnel Budget for the Board to take into consideration for the Draft 2026 budget.

PUBLIC PARTICIPATION – NO COMMENTS

12/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL September 25, 2025 AT 9:00 A.M.

13/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adjourn until September 25, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 11:44 A.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk

Board Chair

Minutes approved during the 09/25/2025 Session