

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

AUGUST 14, 2025 SESSION

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AUGUST 14, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on August 14, 2025 at 9:00 A.M. in accordance with the motion for adjournment of July 24, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #1 Commissioner Van Beek.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	CRAIG VAN BEEK
DIST #2	MARK DEYOUNG
DIST #3	BRAD LUBBERS
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

JULY 24, 2025 SESSION MINUTES – ADOPTED AS PRESENTED

2/ Moved by Commissioner DeYoung, seconded by Commissioner Van Beek to approve the minutes for the July 24, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – COMMENTS

3/ Chair Dugan opened the meeting to public participation and the following individuals offered comments:
1. Honorable Judge Zuzich Bakker and Sheriff Baker presented the Board with invitations to the annual ACLAC event where they will be awarded the Access to Justice Award.

AGENDA ADDITIONS

4/ Chair Dugan asked if there were any additions or changes to the agenda. Commissioner Dugan asked to have the resolution for the Sheriff's office boiler replacement to be added to the Action Items on the agenda.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the changes to the meeting agenda as requested. Motion carried by roll call/voice vote. Yeas: 5 votes. Nays: 0 votes.

AGENDA – ADOPTED AS AMENDED

5/ Moved by Commissioner Lubbers, seconded by Commissioner Van Beek to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

ADMINISTRATIVE UPDATE

6/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included new County flags in the Board room and the Court rooms; work was done with a contractor to digitally refresh the County Seal; tire take backs happening within the county have been very successful.

INFORMATIONAL SESSION:**MEDICAL CARE COMMUNITY – KIMBERLY TURCOTT, DIRECTOR**

7/ Kimberley Turcott presented the Medical Care Community Annual update.

CONSENT ITEMS:**FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS**

8/ **WHEREAS**, Administration has compiled the following claims for 8/1/25, 8/8/25 and 8/15/25; and
WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and
WHEREAS, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

August 1, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	214,636.21	214,636.21	
Parks/Recreation Fund – 208	703.27	703.27	
Health Department Fund – 221	943.00	943.00	
Solid Waste/Recycling – 226	10,676.97	10,676.97	
Animal Shelter – 254	4,901.81	4,901.81	
Palisades Fund – 257	43,660.99	43,660.99	
Law ENF Training Fund PA302 – 266	200.00	200.00	
Grants – 279	10,212.95	10,212.95	
Crime Victims Rights Grant – 280	42.39	42.39	
Sheriffs Contracts – 287	108,728.68	108,728.68	
Transportation Fund – 288	2,510.35	2,510.35	
Child Care Fund – 292	3,066.89	3,066.89	
Veterans Relief Fund - 293	29.07	29.07	
Senior Services Fund – 298	3,929.36	3,929.36	
American Rescue Plan Act – 299	80.00	80.00	
Capital Improvement Fund – 401	212,173.21	212,173.21	
Central Dispatch CIP – 496	7,229.00	7,229.00	
Tax Reversion – 620	20,337.00	20,337.00	
Revolving Drain/Maintenance Fund - 639	43,646.42	43,646.42	
Fleet Management/Motor Pool – 661	325.39	325.39	
Self-Insurance Fund - 677	198,203.50	198,203.50	
Drain Fund – 801	61,896.63	61,896.63	
TOTAL AMOUNT OF CLAIMS	\$948,133.09	\$948,133.09	

August 8, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	205,910.74	205,910.74	
Parks/Recreation Fund – 208	524.17	524.17	
Friend of the Court – Cooperative Reimb. – 215	681.85	681.85	
MCOLES – CPE – 217	405.00	405.00	
Health Department Fund – 221	8,319.90	8,319.90	
Animal Shelter – 254	8,870.36	8,870.36	
Palisades Fund – 257	2,483.39	2,483.39	
Indigent Defense Fund – 260	2,255.20	2,255.20	
Central Dispatch Fund – 261	1,469.34	1,469.34	
Law Enforcement Training Fund – 266	750.00	750.00	
Law Library Fund – 269	3,674.66	3,674.66	
Grants – 279	418.53	418.53	

Sheriffs Contracts – 287	214.94	214.94	
Transportation Fund – 288	23,761.22	23,761.22	
Child Care Fund – 292	11,092.18	11,092.18	
Senior Services Fund – 298	1,679.64	1,679.64	
Capital Improvement Fund – 401	1,120.21	1,120.21	
Medical Care Facility Fund – 512	11.69	11.69	
Property Tax Adjustments - 516	1,381.10	1,381.10	
Fleet Management/Motor Pool – 661	1,963.58	1,963.58	
Self-Insurance Fund - 677	489,683.39	489,683.39	
Drain Fund – 801	31,742.35	31,742.35	
TOTAL AMOUNT OF CLAIMS	\$798,413.44	\$798,413.44	

August 15, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	136,020.68	136,020.68	
Parks/Recreation Fund – 208	8,033.73	8,033.73	
Friend of the Court – Cooperative Reimb. – 215	2,623.95	2,623.95	
Friend of the Court – Other – 216	372.00	372.00	
Health Department Fund – 221	6,801.07	6,801.07	
Solid Waste/Recycling – 226	73,971.25	73,971.25	
Animal Shelter – 254	6,035.10	6,035.10	
Register of Deeds Automation Fund – 256	284.48	284.48	
Indigent Defense Fund – 260	11,200.00	11,200.00	
Central Dispatch Fund – 261	4,913.91	4,913.91	
CDBG Program Income Fund – 277	30.00	30.00	
Grants – 279	20.36	20.36	
Transportation Fund – 288	153,724.23	153,724.23	
Child Care Fund – 292	13,940.42	13,940.42	
Veterans Relief Fund – 293	628.12	628.12	
Senior Services Fund – 298	13,017.00	13,017.00	
American Rescue Plan Act – ARPA – 299	11,939.20	11,939.20	
Capital Improvement Fund – 401	212,675.71	212,675.71	
Central Dispatch CIP – 496	8,771.28	8,771.28	
Property Tax Adjustments - 516	48,035.58	48,035.58	
Tax Reversions 2023 – 624	37.46	37.46	
Revolving Drain Maintenance Fund – 639	321.69	321.69	
Fleet Management/Motor Pool – 661	13,724.80	13,724.80	
Self-Insurance Fund – 677	3,237.92	3,237.92	
Drain Fund – 801	36,665.69	36,665.69	
TOTAL AMOUNT OF CLAIMS	\$767,025.63	\$767,025.63	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 8/1/25, 8/8/25, 8/15/25, and interfund transfers.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adopt the report of claims for 8/1/25, 8/8/25, 8/15/25, and interfund transfers. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEMS:

FACILITIES MANAGEMENT – REPLACE SHERIFF’S OFFICE BOILERS

9/ **WHEREAS**, three domestic hot water boilers at the Sheriff’s Office are planned for near future replacement, two recently failed, and the third is of the same type and has no redundancy; and

WHEREAS, Allied Mechanical was recently the least cost, most qualified bidder for similar equipment in another building and has proposed a cost to replace all three units for approximately \$275,000.

THEREFORE, BE IT RESOLVED that the Board of Commissioners (Board) authorizes a reallocation of capital funds within the #401 Capital Improvement Fund of up to \$280,000 to establish funding for the immediate repair (if financially advantageous) or replacement of three boilers; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adopt the resolution as presented.

Moved by Commissioner Beltman, seconded by Commissioner Van Beek to amend the resolution to replace only 2 boilers and reduce the reallocation of funds by 1/3. Motion failed by roll call vote. Yeas: 1 (Beltman) vote. Nays: 4 (Van Beek, DeYoung, Lubbers, Dugan) votes.

Moved by Commissioner Beltman, to set a repair limit of \$30,000 before replacing the boiler. Motion withdrawn by Commissioner Beltman.

The chair called for a vote on the original motion. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

BREAK – 10:52 A.M.

10/ Upon reconvening at 11:02 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman and Dugan. Absent: None.

PLANNING ITEMS:

BOARD STRATEGIC PLAN, PARKS AND RECREATION PLAN

11/ Dan Wedge introduced Brandy Gildea who presented the Parks and Recreation Plan.

APPOINTMENTS

12/ JURY BOARD

Chair Dugan announced the appointment of the following individual(s) to the Jury Board to fill a 6-year term; term to expire 8/1/31.

Corlyn Oetman, 3250 Lakeview Dr., Allegan, MI 49010

Kenny Clevenger, 375 BlueStar Hwy., South Haven, MI 49040

Moved by Commissioner Beltman, seconded by Commissioner Lubbers to approve the appointment(s) as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

13/ TOURIST COUNCIL

Chair Dugan announced the appointment of the following individual(s) to the Tourist Council to fill an existing term; term to expire 12/31/26.

Janet Burgoyne, 3602 Allegan Dam Rd., Allegan, MI 49010.

Moved by Commissioner Beltman, seconded by Commissioner Van Beek to approve the appointment(s) as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – NO COMMENTS

14/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL AUGUST 28, 2025 AT 9:00 A.M.

15/ Moved by Commissioner Lubbers, seconded by Commissioner Beltman to adjourn until August 28, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 12:00 P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk

Board Chair

Minutes approved during the 8/28/2025 Session

DRAFT