



# ADMINISTRATOR'S DIGEST

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*Rob Sarro, Administrator*

## A NOTE FROM THE ADMINISTRATOR

On May 15, 2025, our communities were hit with severe weather, and a declaration of emergency was enacted to give local units and the county the best possibility of receiving resources from the state or federal governments. Since then, there has been an opportunity for local units to apply for funding through the State Disaster Contingency Fund under Section 19, Act 390, Public Acts of 1976. A state training was hosted at the County on July 1, to assist local units with the submission process.

While reimbursement is not guaranteed, any level received will hopefully assist with maintaining normal government services to benefit the community. The storm damage did not reach to the level of federal assistance, so there are no known resources for individual residents or businesses. They are encouraged to seek options through insurance or assistance from area non-profits, churches, and other local community members for remaining repairs or cleanup.

Allegan County is proud to celebrate offering Transportation services to the community for the last 25 years. Founded in 2000, this service connects residents to essential services, jobs, education, and community activities across Allegan County, strongly focusing on customer service and community impact. The agency provides rides, helping seniors, students, workers, and individuals with disabilities maintain independence and mobility. The County will host an anniversary celebration on Friday, August 8, 2025, from 3 PM to 5 PM at the Transportation Building, 750 Airway Drive. All are welcome!

I hope you enjoy this Digest as you continue to read on.

Sincerely,

A handwritten signature in black ink that reads "Rob Sarro".

*Let's  
Celebrate*

### IN THIS ISSUE:

- Recycling Events,
- Free Expungement Event,
- County Road Maps,
- and MORE!





# SERVICES

**OnPoint Building Fiber Connectivity** (Last Updated on 5/20/25) – The original 2021-22 building construction project included plans to install new dedicated fiber optic cabling between the new building and the courthouse. This installation is intended to facilitate the continued sharing of technical resources, thereby preserving efficiency and fostering cost-effective partnerships between OnPoint and the County. This is similar to the arrangement when they occupied the clinic building on the county services complex.

Unfortunately, the fiber installation process encountered numerous obstacles, resulting in delays. Nevertheless, the Team diligently worked through these challenges to achieve the desired outcome. With the fiber installed, the County will collaborate closely with OnPoint over the next several weeks to transition from the previous connection method to this new fiber optic network. For more information, contact Randy Vanatter, Information Services Director, at [rvanatter@allegancounty.org](mailto:rvanatter@allegancounty.org) or (269) 673-0373.

**Allegan County Governmental Network (ACGNet) File Exchange** – Over a decade ago, the County created a shared online environment for governmental agencies to share resources and data between each other in a safe and secure manner. This solution has been utilized primarily for law enforcement offices and a few city offices. Continuing to seek out innovative opportunities, in June, the ACGnet was expanded to develop collaborative land and tax record sharing portal with the Equalization, Treasurer, and GIS departments to streamline data sharing between the county and local government units within Allegan County. This platform is not only intended to enhance current operational efficiencies but also fosters greater cooperation across our government units. For more information, please contact Randy Vanatter, Information Services Director, at [rvanatter@allegancounty.org](mailto:rvanatter@allegancounty.org) or at (269) 673-0373.



**Paperless Invoicing Solution Project** – The Office of the Public Defender (OPD) recently completed its Michigan Indigent Defense Commission (MIDC) paperless invoicing project. Over the last year, an invoicing solution was created that meets MIDC’s invoicing structure while ensuring ease of access to invoicing documents and reducing expenses and environmental waste associated with excessive invoice paper use. OPD is now operating a completely paperless invoicing system. For more information, contact Chief Public Defender Chad D. Catalino at [ccatalino@allegancounty.org](mailto:ccatalino@allegancounty.org).



# SERVICES

**Free Expungement Event** – The annual clinic is scheduled for Friday, August 15, 2025, from 12:00 pm to 4:30 pm at Christian Neighbors, 282 12th Street, Plainwell, MI 49080. This year’s event will have an expanded Resource Clinic with local organizations hosting booths to promote their organizations’ services. Organizations such as Allegan County Friend of the Court and West MI Works will be in attendance. For more information, contact Whitney Gibson, Holistic Defense Coordinator, at [wgibson@allegancounty.org](mailto:wgibson@allegancounty.org) or Tess Strasser, Assistant Public Defender, at [tstrasser@allegancounty.org](mailto:tstrasser@allegancounty.org).

**Transportation Storage** – A Transportation Building Storage Area Project is underway as part of the approved 2025 Capital Plan. On July 24, 2025, the Board of Commissioners awarded the \$524,547 construction phase project. The purpose is to add a storage area, a future propane tank, and a utility supply conduit, as shown on the aerial image to the right.

For more information, contact Whitney Ehresman, Transportation Director, at (269) 686-4529 or [wehresman@allegancounty.org](mailto:wehresman@allegancounty.org).



**Allegan County will hold its 25th Anniversary Celebration of Transportation Service** on August 8, 2025, at the Transportation Building at 750 Airway Drive.

The event will begin at 3:00 PM with a brief welcome and time for mingling.

The formal program will open with remarks from Whitney Ehresman, Transportation Director, who will provide a welcome message and an overview of the current state of ACT.

Dan Wedge, who played a key role in launching ACT’s services, will then share a brief history of the organization. He will also recognize several individuals who have been instrumental to ACT’s success from its earliest days. As part of highlighting ACT’s longstanding partnerships, Dan will introduce guests from the Michigan Department of Transportation (MDOT) and the Michigan Public Transit Association (MPTA).

A short award presentation will follow, during which MDOT and MPTA will recognize ACT’s 25 years of public transportation service to Allegan County.

All in all, it promises to be a meaningful and celebratory afternoon—honoring past service, recognizing strong partnerships, and looking ahead to the future of ACT. For more information, contact Whitney Ehresman, Transportation Director, at (269) 686-4529 or [wehresman@allegancounty.org](mailto:wehresman@allegancounty.org).



# SERVICES

**Parks, Recreation, and Tourism Outreach** – The County is looking for new and effective ways to share information with the community and visitors about the incredible parks system and the experiences this county has to offer. This summer, advertising on the big screen will launch a fresh marketing approach! The Allegan Regent Theatre features one of Michigan's largest independent movie screens. The new ad will be shown as part of the pre-show entertainment, mixed with movie trivia and interactive content designed to engage the audience fully. The 15-second ad will appear multiple times during each movie pre-show over the next three months, playing before major summer blockbusters. The ad will be more than 40,000 times larger than a standard business card, making it a bold, visual reminder of all Allegan County offers.

**Allegan State Game Area and Allegan County Nature Programming** (Last Updated on 4/24/25) – The Department of Natural Resources (DNR) staff from the State Game Areas and Allegan County Parks are focused on building a stronger partnership to promote the Allegan State Game Area and its diverse recreational offerings. Established in 1964, the area spans over 50,000 acres and includes land from the former Allegan State Forest, Swan Creek Wildlife Experiment Station, and Fennville State Game Area.

The Allegan State Game Area offers something for every outdoor enthusiast, including:

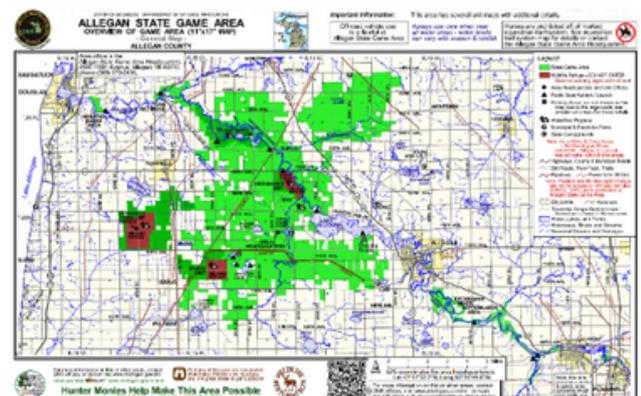
- Scenic trails for hiking, horseback riding, and winter activities
- Water recreation at Ely Lake, Swan Creek Pond, and the Kalamazoo River
- Seasonal hunting and year-round fishing
- Wildlife viewing, birdwatching, and seasonal foraging
- Aligned with the Parks, Recreation Plan goals, Allegan County Parks, Recreation & Tourism will increase outreach and education about these resources.

Parks' first program with the DNR will be: Title: **Explore Allegan: Hike with a DNR biologist**

## Event description

Join us for Explore Allegan, a guided nature walk led by a Michigan DNR wildlife biologist. This walk will highlight the habitat management work in the Allegan State Game Area to support diverse wildlife species. All ages are welcome. Attendees should bring water, bug spray, sunscreen, and binoculars for bird watching. The hike will be on and off trail, so please wear closed-toe shoes and be prepared for uneven ground. This event is not ADA accessible.

Saturday, August 2, 2025, from 9:00 AM - 10:30 AM  
 Allegan State Game Area Turkey Tract: GPS coordinates:  
 42.593960, -86.001472. A parking lot will be on the south  
 side of M-89, just west of 46th Street.  
 FREE (Registration is required by Aug. 1).



For more information, contact Brandy Gildea, Parks Manager, at (269) 686-9088,

[bgildea@allegancounty.org](mailto:bgildea@allegancounty.org).

[www.allegancounty.org](http://www.allegancounty.org)



# ENGAGEMENT



## OPEN POSITIONS

*Apply Now*

Position	Department	Current Status
Assistant Prosecuting Attorney	Prosecutors Office	Unfilled
Assistant Public Defender (3 open)	Public Defenders' Office	
Attorney Magistrate	District Court	
Client Services Clerk	Friend of the Court	
Youth Specialist	Youth Home	

### Various Boards & Commissions Opportunities

- Economic Development Commission
- Local Emergency Planning Committee
- Material Management Planning Committee
- Tourist Council



For more information, contact Lyn Holoway, Human Resources Manager, at (269) 673-0537, [lholloway@allegancounty.org](mailto:lholloway@allegancounty.org).



# ENGAGEMENT

## Employment: 2025 Quarter 2:

TURNOVER/RETENTION (Regular FT & PT Only)	Q1	Q2
# of Terminations (Includes Retirees)	9	14
Average length of tenure of terminated REG employees	8.7 Years	4 Years
Turnover % of new REG employees (<=1 year)	0%	7.14%
Turnover % of REG employees	2.0%	2.25%
Total average number of REG employees	444	456
Notes: # of terminations due to retirement	2	5
RECRUITMENT	Q1	Q2
Jobs Posted	20	19
# of Days to Hire (KPR)	33	60
# of New Hires	34	28
# of Promotions or Transfers	25	9

CURRENT POSITIONS

458

For more information, contact Lyn Holoway, Human Resources Manager, at (269) 673-0537, [holoway@allegancounty.org](mailto:holoway@allegancounty.org).



# ENGAGEMENT



Position	Department
Sanitarian	Health Department
Law Clerk	Public Defender's Office
Deputy Sheriff	Sheriff's Office
Assistant Prosecuting Attorney	Prosecutor's Office
Corrections Officer	Sheriff's Office
IRPT Animal Caretaker	Animal Shelter

6

NEW HIRES

9

LEFT

EMPLOYMENT

4

PROMOTIONS/  
TRANSFERS

Position	Department
Drug Treatment Court Coordinator	Circuit Court
Corrections Officer II	Sheriff's Office - Corrections
Court Specialist	Friend of the Court
Attorney Referee	Circuit Court - Family Division

Position	Department
Canine Behavioral Specialist	Animal Shelter
Deputy Sheriff	Sheriff's Office
Assistant Prosecuting Attorney	Prosecutor's Office
Janitor	Facilities
Deputy Treasurer - Prop Tax Specialist	Treasurer's Office
Court Support Specialist	Friend of the Court
Courthouse Security	Sheriff's Office

For more information, contact Lyn Holoway, Human Resources Manager, at (269) 673-0537,

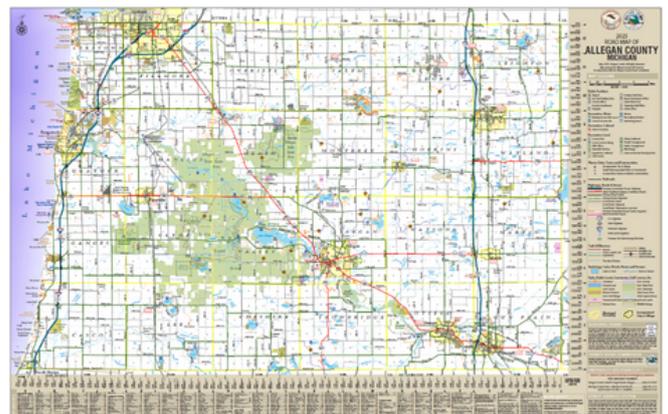


# OPERATIONS

**Human Services Building Patio Project** (Last Updated on 7/1/25) – The contractor has more landscaping elements, e.g., grass seed and bushes, to finish over the next few weeks. The County will relocate the dumpsters further east to open the entry and reinstall picnic table seating. Decorative fencing is also being investigated to provide additional visual barriers between the loading dock and the seating area to create a more pleasing environment. For more information, contact Carl Chapman, Facilities Management Director, at [cchapman@allegancounty.org](mailto:cchapman@allegancounty.org) or (269) 673-0207.



**Allegan County Road Maps** – Over the past two decades, the County has constructed, printed, and distributed county-wide road maps. The general update cadence has been every 3-5 years, with the most recent version released in 2021. A new version has been constructed using updated geospatial data sets (pictured below). After a final review with the Road Commission and other County officials, it will be sent to the printers and a finished product by the end of the year. An initial run of 500 copies will be produced, with the ability to make more as needed. For more information, contact Steve Sedore, Deputy County Administrator of Operations, at [ssedore@allegancounty.org](mailto:ssedore@allegancounty.org) or (269) 673-0236.

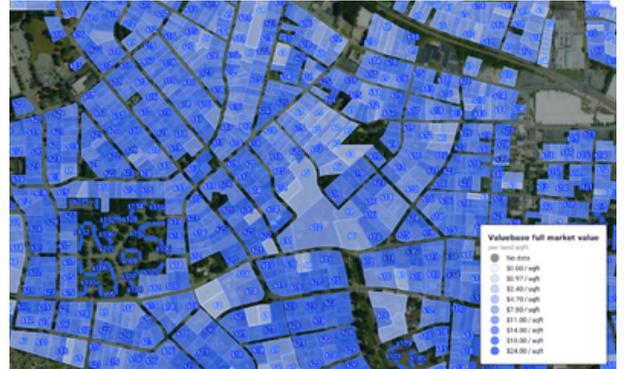




# OPERATIONS

**Equalization Modernizes Market Analysis with Valuebase** – After a year of piloting, the County has officially launched a new initiative to strengthen market analysis and support local property assessment by adopting the Valuebase solution. Valuebase is a cutting-edge artificial intelligence (AI) modeling platform designed to improve fairness, consistency, and transparency in property valuation. It leverages advanced algorithms and unique property datasets to promote valuation uniformity across local units.

On June 24, 2025, the County hosted a solution demonstration with local assessors, offering the opportunity to explore the system and provide early feedback. As part of the County's agreement with Valuebase, local assessors are granted access to the system to conduct their modeling evaluations. These include analyzing neighborhood-level sales trends, pricing patterns, and valuation differences between jurisdictions. These tools can significantly improve efficiency and help reinforce confidence in assessment outcomes for offices facing limited staffing or increasing workloads.



Like any new system, the County is committed to ensuring transparency and collaboration throughout implementation. Importantly, local assessors retain complete control over their assessment rolls. Valuebase functions strictly as a tool for comparative analysis and planning support. The platform complies fully with the County's data privacy policies, relying exclusively on public record information already used for equalization and statutory reporting. For more information, contact Matt Woolford, Director of Equalization, at [mwoolford@allegancounty.org](mailto:mwoolford@allegancounty.org) or (269) 673-0245.

**Courthouse Renovation** (Last Updated on 7/1/25) – Demolition work is well underway in the former Prosecuting Attorney suite on the second floor to prepare for use as additional space for the Prosecuting Attorney and new space for District Court Probation. This activity is scheduled to be completed by July 31. The ground-floor Family Court hearing room and break rooms are also nearing completion. Though progress was delayed due to uncovering a load-bearing wall and needing to reinforce it with a new I-beam, renovations are expected to be completed by the second week of August. For more information, contact Steve Sedore, Deputy County Administrator of Operations, at [ssedore@allegancounty.org](mailto:ssedore@allegancounty.org) or (269) 673-0236.





# FINANCIAL

**FY2024 Audit** has been completed by Gabridge & Company, and they issued an unmodified opinion, which is the highest level of assurance. The FY2024 Audit was presented to the Board of Commissioners on July 24, 2025. To view the audit, please click this [link](#).

**2026 Cost Allocation Plan** project is underway. MGT Consulting completes the CAP every year. Once completed, this plan will be used as the basis to allocate indirect costs to non-General Funds for FY2026.

**July 2025 Local Revenue Sharing (Gun Lake Casino/Slot) Distribution** – The Gun Lake Casino/State of Michigan gaming compact requires the Casino to distribute two percent of gross slot revenue to a Local Revenue Sharing Board (LRSB). The LRSB distributed \$422,086.01 to the County for the period of October 2024 through March 2025. This period’s distribution is \$9,253.75 lower than the July 2024 amount. A breakdown of the distribution is below:

	7/18/2024	7/18/2025		
	Distribution	Distribution	\$ Difference	% Change
<b>General Government</b>	184,345.00	182,255.00	(2,090.00)	-1.13%
<b>Pay in Lieu of Taxes:</b>				
<b>General Operating</b>	161,703.03	155,031.28	(6,671.75)	-4.13%
<b>Soldiers &amp; Sailors</b>	628.96	603.01	(25.95)	-4.13%
<b>Senior Services</b>	15,368.69	14,734.59	(634.10)	-4.13%
<b>County Roads</b>	30,360.00	30,150.58	(209.42)	-0.69%
<b>Medical Care Facility</b>	7,629.31	7,314.53	(314.78)	-4.13%
<b>Road Patrol Contract</b>	31,304.76	31,997.01	692.25	2.21%
<b>Total Received</b>	431,339.76	422,086.01	(9,253.75)	

The General Government funds are deposited into the Local Revenue Sharing Fund, which supports County Parks operations and capital needs. The Pay in Lieu of Taxes amount is internally allocated based on millage rates.

For more information, contact Jennifer Ludwick, Executive Director of Finance, at (269) 673-0228, [jludwick@allegancounty.org](mailto:jludwick@allegancounty.org).



# FINANCIAL

## MONTHLY FINANCIAL MEMORANDUM For Month ending June 30, 2025

NOTE: The monthly financial memo is meant to analyze the current financial conditions of Allegan County's funds. This information is unaudited data and should be used for informational purposes only.

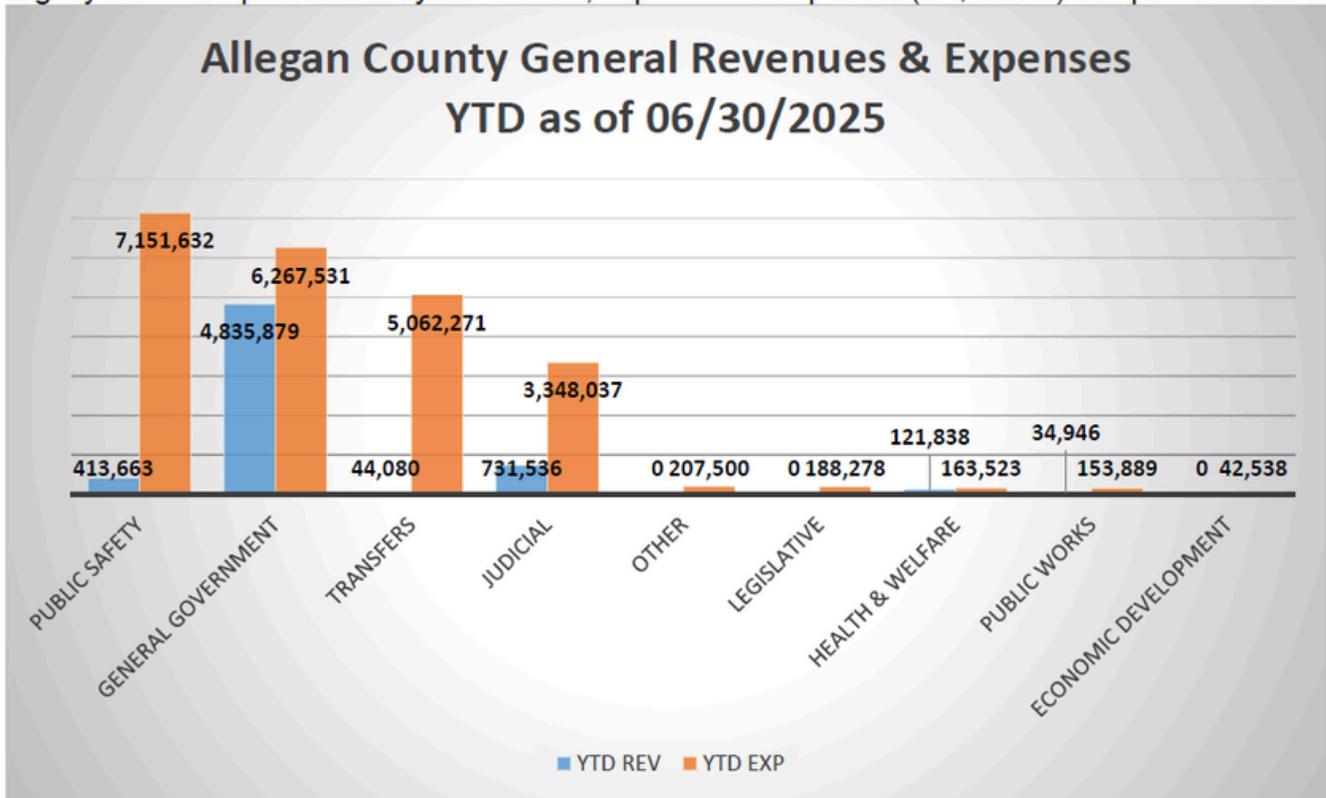
FY 2025 YTD (All Funds) Compared to 06/30/2024		
Total Revenue	2,801,642	5.55%
Total Expense	875,959	1.40%

**Revenue Highlights:**

Total revenues through June are up \$2.8M as compared to last year at this time. The driving force behind that increase is:

- County Road Fund (up 14.6% or \$2.6M)

**General Fund Highlights:** As of June 30, the year-to-date spend within the General Fund is slightly more compared to last year. Overall, expenses are up 5.4% (or \$1.17M) compared to 2024.



For more information, see Attachment A and contact Jennifer Ludwick, Executive Director of Finance, at (269) 673-0228, [jludwick@allegancounty.org](mailto:jludwick@allegancounty.org).

# THANK YOU

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*Feedback is important to us.  
Please take the time to fill out a  
survey on any county service  
you may have received.*

[Click here to tell us how we are doing.](#)

Allegan County Administration  
County Services Building  
3283 122nd Avenue  
Allegan, MI 49010  
(269) 673-0239

[administration@allegancounty.org](mailto:administration@allegancounty.org)



## MONTHLY FINANCIAL MEMORANDUM

### For Month ending June 30, 2025

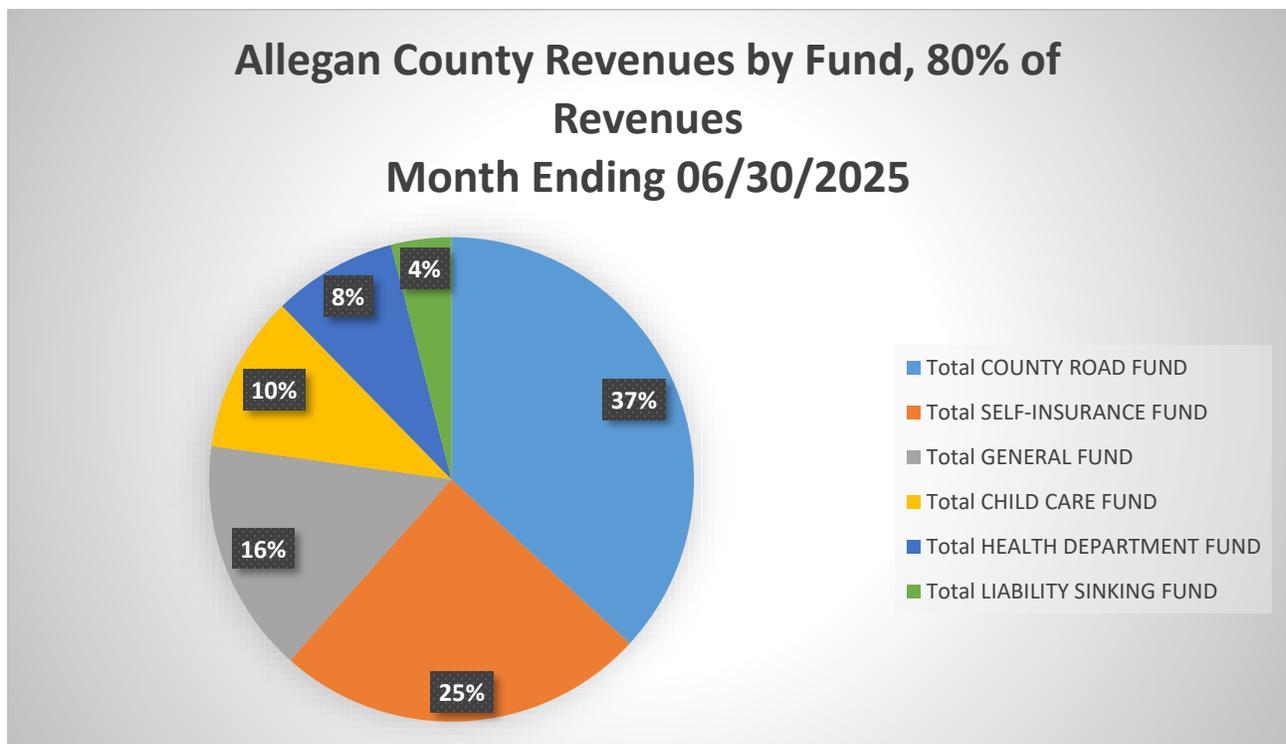
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**Revenue Highlights:**

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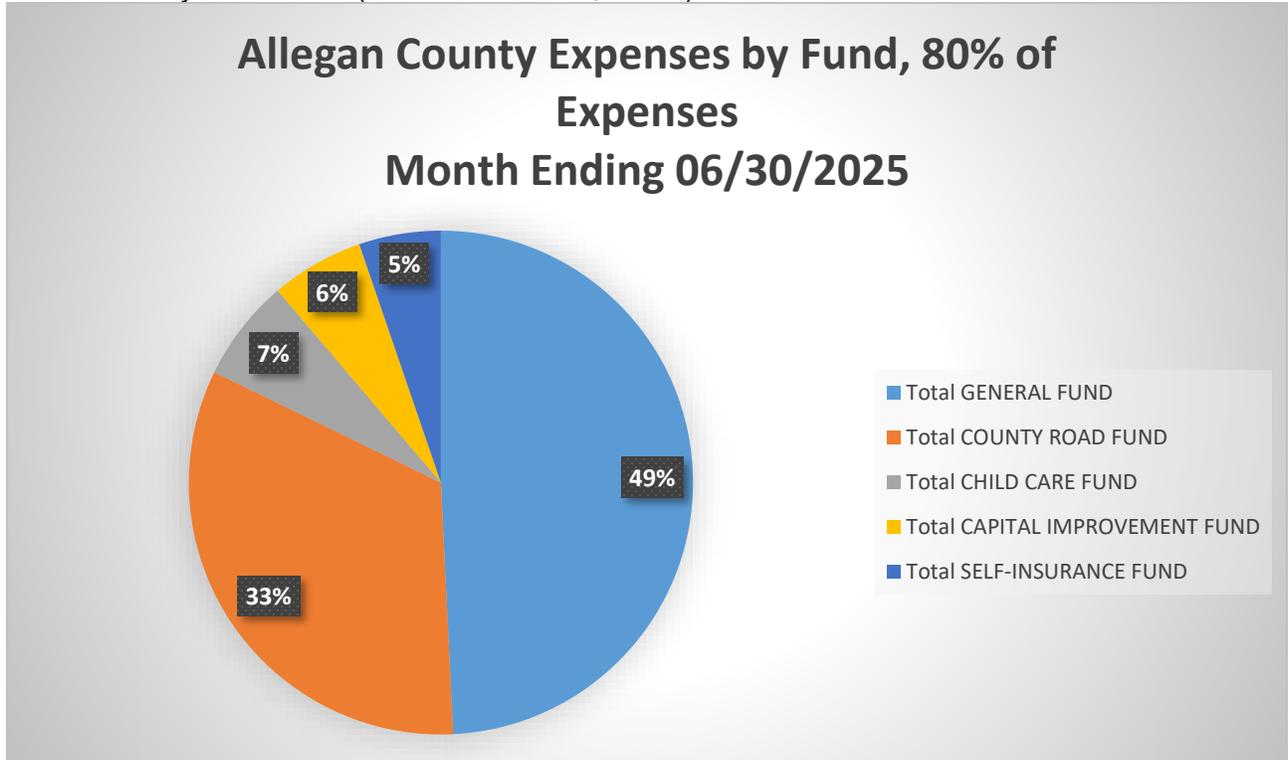
- County Road Fund (up 14.6% or \$2.6M)



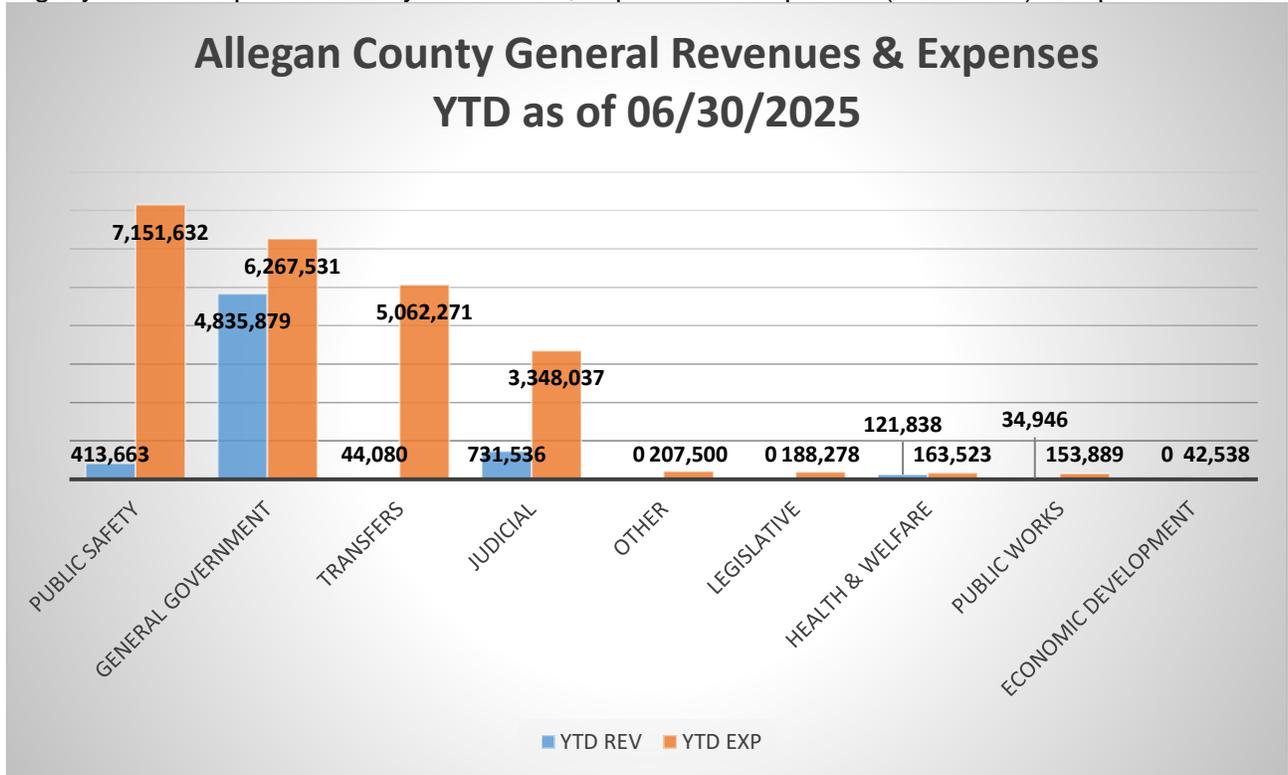
**Expense Highlights:**

Total expenses through June have increased by \$876K as compared to last year at this time. This reflects an increase of 1.4%. The four funds that are driving this increase are:

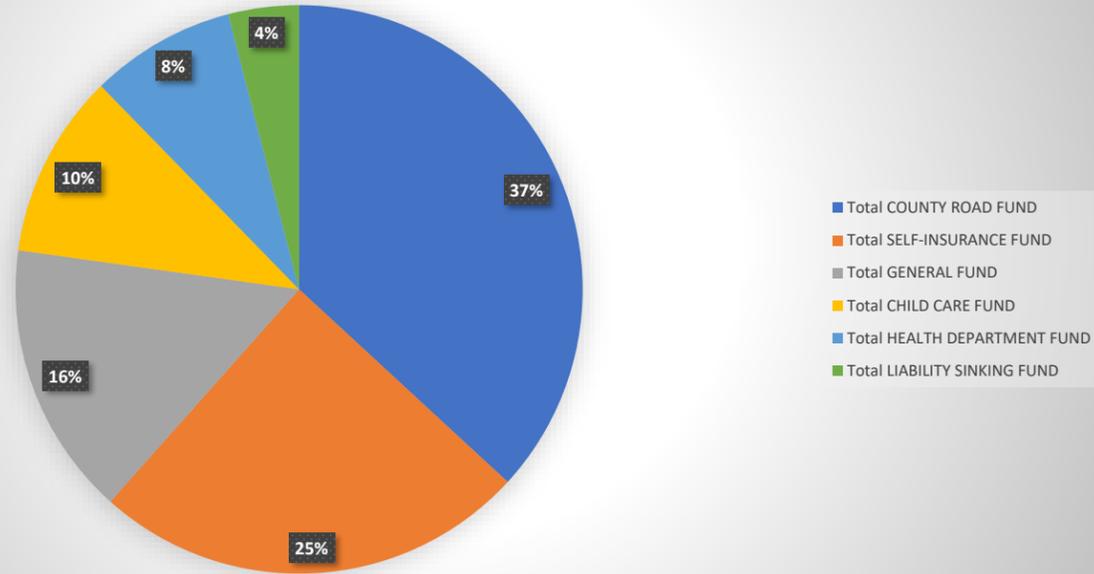
- Drain Fund (up 88.3% or \$1.5M)
- General Fund (up 5.4% or \$1.17M)
- County Road Fund (down -11.7% or -\$1.45M)



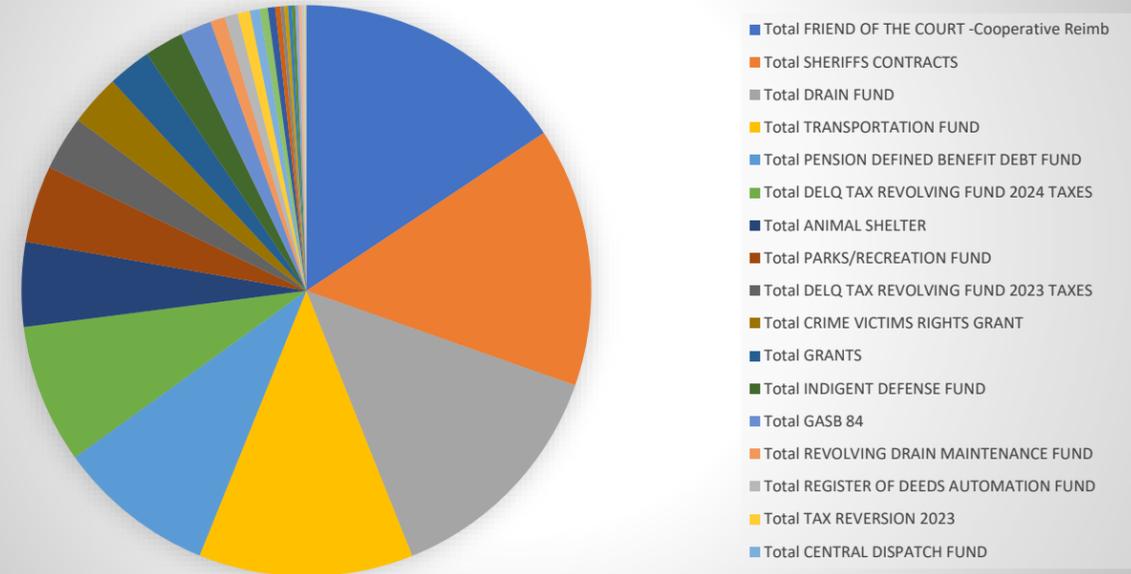
**General Fund Highlights:** As of June 30, the year-to-date spend within the General Fund is slightly more compared to last year. Overall, expenses are up 5.4% (or \$1.17M) compared to 2024.



**Allegan County Revenues by Fund, 80% of Revenues  
Month Ending 06/30/2025**

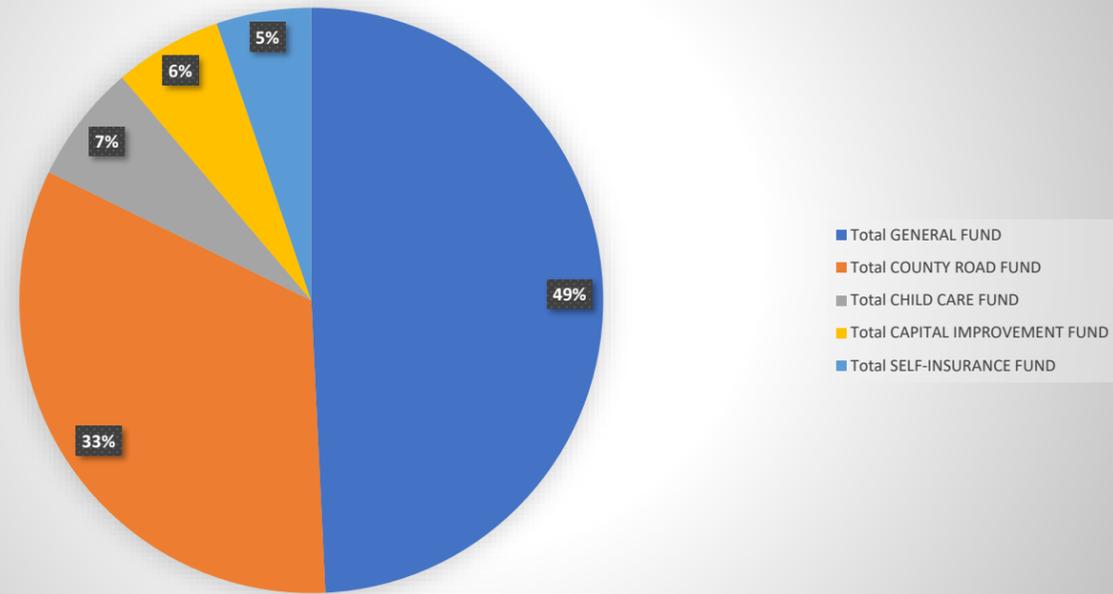


**Allegan County Revenues by Fund, 20% of Revenues  
Month Ending 06/30/2025**

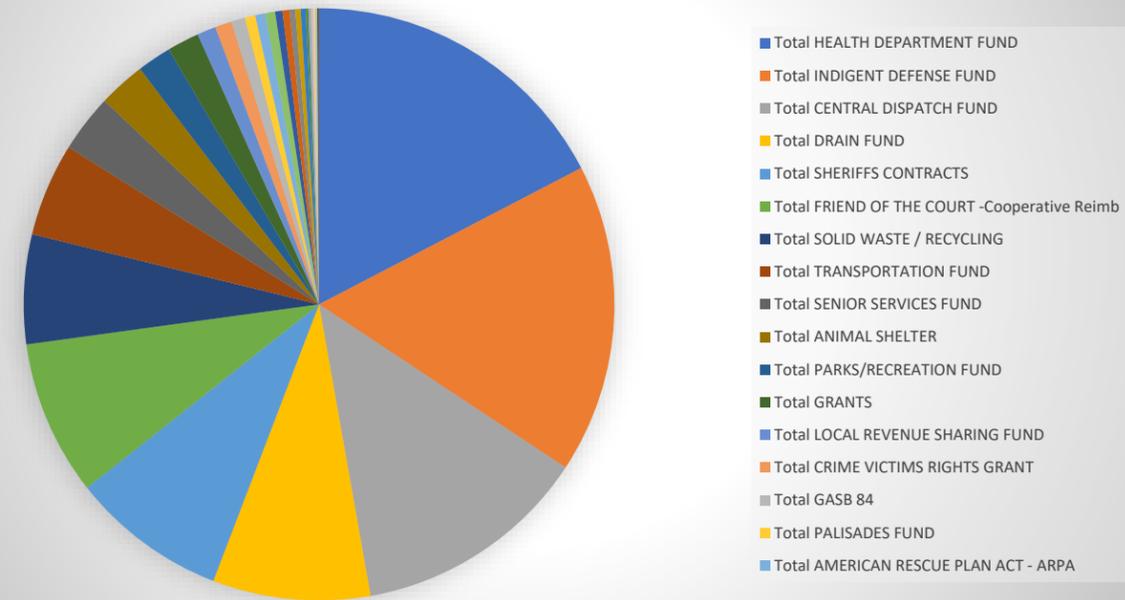


Fund Name	YTD Revenues	% of Total Revenue (YTD)
Total COUNTY ROAD FUND	20,291,306.77	38.05%
Total GENERAL FUND	6,181,942.28	11.59%
Total SELF-INSURANCE FUND	3,486,734.04	6.54%
Total SENIOR SERVICES FUND	3,484,769.22	6.54%
Total HEALTH DEPARTMENT FUND	2,819,829.42	5.29%
Total CHILD CARE FUND	2,141,276.74	4.02%
Total CAPITAL IMPROVEMENT FUND	1,932,435.00	3.62%
Total DRAIN FUND	1,289,439.77	2.42%
Total SOLID WASTE / RECYCLING	1,283,527.78	2.41%
Total LIABILITY SINKING FUND	1,200,000.00	2.25%
Total INDIGENT DEFENSE FUND	1,109,137.38	2.08%
Total TRANSPORTATION FUND	1,086,102.52	2.04%
Total SHERIFFS CONTRACTS	971,670.24	1.82%
Total CENTRAL DISPATCH FUND	853,544.51	1.60%
Total FRIEND OF THE COURT -Cooperative Reimb	782,747.23	1.47%
Total PENSION DEFINED BENEFIT DEBT FUND	634,834.02	1.19%
ALL FUNDS UNDER 1% OF TOTAL REVENUES	3,774,982.93	7.08%
	53,324,279.85	

**Allegan County Expenses by Fund, 80% of Expenses  
Month Ending 06/30/2025**

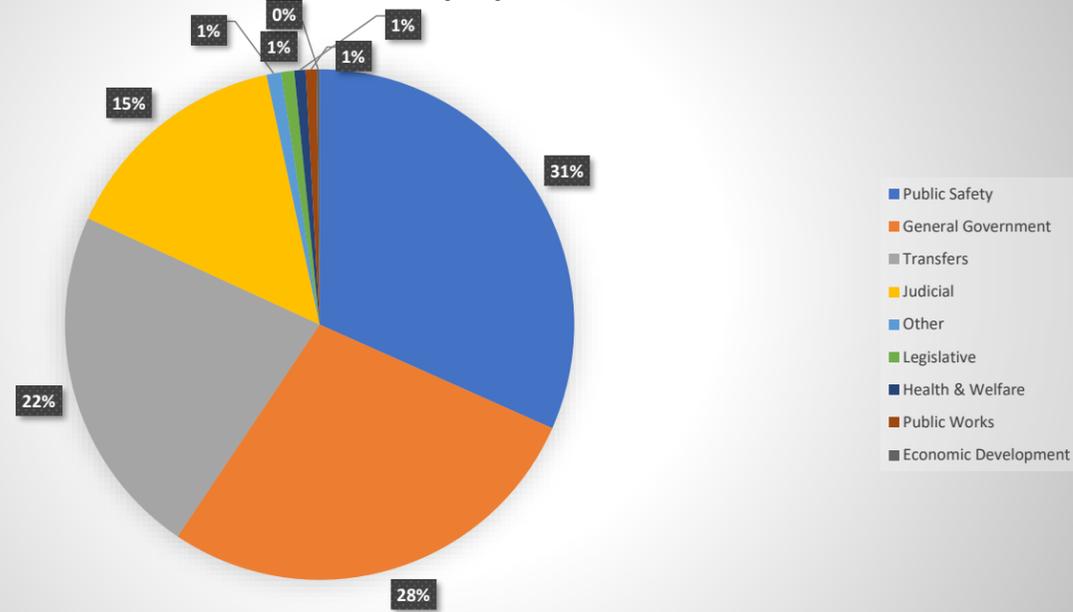


**Allegan County Expenses by Fund, 20% of Expenses  
Month Ending 06/30/2025**

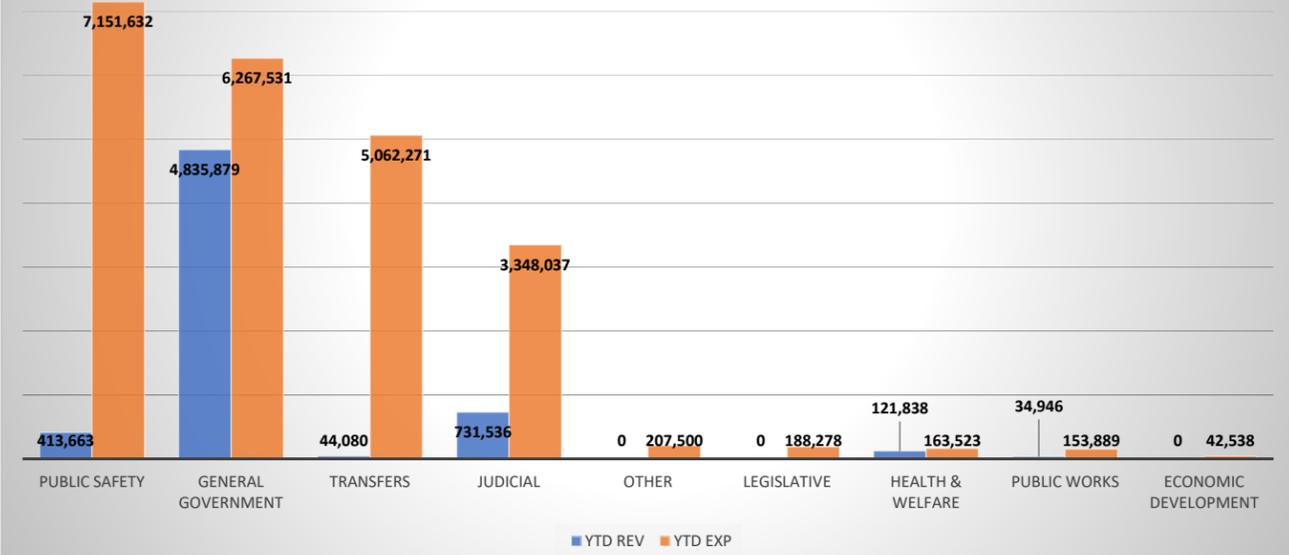


Fund Name	YTD Expenses	% of Total Expense (YTD)
Total GENERAL FUND	22,585,199.26	35.53%
Total COUNTY ROAD FUND	10,873,621.71	17.11%
Total SELF-INSURANCE FUND	3,843,123.62	6.05%
Total DRAIN FUND	3,212,113.83	5.05%
Total CAPITAL IMPROVEMENT FUND	2,920,975.98	4.60%
Total CHILD CARE FUND	2,830,901.03	4.45%
Total HEALTH DEPARTMENT FUND	2,218,146.34	3.49%
Total INDIGENT DEFENSE FUND	1,663,353.36	2.62%
Total CENTRAL DISPATCH FUND	1,580,787.54	2.49%
Total TRANSPORTATION FUND	1,479,160.78	2.33%
Total SENIOR SERVICES FUND	1,374,429.75	2.16%
Total AMERICAN RESCUE PLAN ACT - ARPA	1,202,815.32	1.89%
Total SHERIFFS CONTRACTS	1,162,202.38	1.83%
Total FRIEND OF THE COURT -Cooperative Reimb	1,041,135.14	1.64%
Total PENSION DEFINED BENEFIT DEBT FUND	992,900.00	1.56%
Total JAIL BUILDING DEBT FUND	911,812.50	1.43%
Total SOLID WASTE / RECYCLING	721,441.22	1.13%
ALL FUNDS UNDER 1% OF TOTAL EXPENSES	2,951,310.89	4.64%
	63,565,430.65	

### Allegan County General Fund Expenses YTD as of 06/30/2025



### Allegan County General Revenues & Expenses YTD as of 06/30/2025



General Fund Revenues by Function	MTD	YTD	BUDGET	YTD	
	06/01 to 06/30/25	01/01 to 06/30/25	01/01 to 12/31/25	AVAILABLE BALANCE	% REVENUES COLLECTED
General Government	555,237	4,835,879	45,401,669	40,565,790	10.65%
Judicial	165,057	731,536	1,727,851	996,315	42.34%
Public Works	34,946	34,946	100,000	65,054	34.95%
Public Safety	14,343	413,663	1,008,190	594,527	41.03%
Transfers In	7,347	44,080	88,160	44,080	50.00%
Health & Welfare	-	121,838	171,155	49,317	71.19%
Other	-	-	-	-	0.00%
Economic Development	-	-	-	-	0.00%
Legislative	-	-	-	-	0.00%
<b>TOTAL GENERAL FUND REVENUES</b>	<b>776,929</b>	<b>6,181,942</b>	<b>48,497,025</b>	<b>42,315,083</b>	<b>12.75%</b>

General Fund Expenses by Function	MTD	YTD	BUDGET	YTD	
	06/01 to 06/30/25	01/01 to 06/30/25	01/01 to 12/31/25	AVAILABLE BALANCE	% BUDGET USED
Public Safety	1,717,316	7,151,632	15,203,112	8,051,480	47.04%
General Government	1,310,743	6,267,531	13,629,523	7,361,992	45.98%
Transfers Out	842,460	5,062,271	9,947,017	4,884,746	50.89%
Judicial	827,949	3,348,037	7,387,176	4,039,139	45.32%
Public Works	82,832	153,889	277,582	123,693	55.44%
Legislative	41,498	188,278	370,489	182,211	50.82%
Other	34,583	207,500	1,125,383	917,883	18.44%
Health & Welfare	22,799	163,523	470,445	306,922	34.76%
Economic Development	-	42,538	86,298	43,760	49.29%
	<b>4,880,181</b>	<b>22,585,199</b>	<b>48,497,025</b>	<b>25,911,826</b>	<b>46.57%</b>

### Allegan County General Fund Balance

