

ALLEGAN COUNTY BOARD OF COMMISSIONERS

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JULY 10, 2025 SESSION

JOURNAL 73
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JULY 10, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on July 10, 2025 at 9:00 A.M. in accordance with the motion for adjournment of June 26, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #3 Commissioner Lubbers.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- DIST #1 CRAIG VAN BEEK
- DIST #2 MARK DEYOUNG
- DIST #3 BRAD LUBBERS
- DIST #4 SCOTT BELTMAN
- DIST #5 GALE DUGAN

June 26, 2025 SESSION MINUTES – ADOPTED AS PRESENTED

2/ Moved by Commissioner Van Beek, seconded by Commissioner Lubbers to approve the minutes for the June 26, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – COMMENTS

- 3/ Chair Dugan opened the meeting to public participation and the following individuals offered comments:
1. Michelle Harris from Watson Township
 2. Brittney – through Zoom, was unable to speak due to technical difficulties, will try at the end of the meeting.
 3. James – through Zoom, technical difficulties, will attempt again at the end of the meeting.

AGENDA – ADOPTED AS PRESENTED

4/ Moved by Commissioner Beltman, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

INFORMATIONAL SESSION:

5/ OnPoint – Mark Witte, Chief Executive Officer presented the Community Mental Health Annual Report.

ADMINISTRATIVE UPDATE

6/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included open positions within the County, the Human Services Building patio project, and the Palisades radiological exercises.

FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS

- 7/ **WHEREAS**, Administration has compiled the following claims for 7/4/25 and 7/11/25; and **WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and **WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners’ Record of Claims.

July 4, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	269,449.09	269,449.09	
Parks/Recreation Fund – 208	552.59	552.59	
Friend of the Court Cooperative Reimb. – 215	369.00	369.00	
Friend of the Court – Other – 216	643.00	643.00	
MCOLES CPE – 217	1,141.89	1,141.89	
Health Department Fund – 221	29,219.14	29,219.14	

Solid Waste/Recycling – 226	32,271.12	32,271.12	
Animal Shelter – 254	4,693.50	4,693.50	
Palisades Fund – 257	10,909.99	10,909.99	
Indigent Defense Fund – 260	1,384.64	1,384.64	
Central Dispatch Fund – 261	83,995.46	83,995.46	
Local Corrections Officers Training Fund – 264	1,190.00	1,190.00	
Law Enforcement Training Fund – 266	1,089.90	1,089.90	
Law Library Fund – 269	2,262.61	2,262.61	
Grants – 279	700.00	700.00	
Sheriffs Contracts – 287	619.35	619.35	
Transportation Fund – 288	5,535.28	5,535.28	
Child Care Fund – 292	9,930.24	9,930.24	
Veterans Relief Fund – 293	930.00	930.00	
Senior Services Fund – 298	5,139.52	5,139.52	
American Rescue Plan Act – ARPA – 299	880.00	880.00	
Capital Improvement Fund – 401	179,871.29	179,871.29	
Property Tax Adjustments – 516	5,947.22	5,947.22	
Fleet Management/Motor Pool – 661	341.43	341.43	
Drain Fund – 801	31,887.51	31,887.51	
TOTAL AMOUNT OF CLAIMS	\$680,953.77	\$680,953.77	

July 11, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	215,947.71	215,947.71	
Friend of the Court Cooperative Reimb. – 215	2,635.44	2,635.44	
Friend of the Court – Other – 216	1,714.00	1,714.00	
Health Department Fund – 221	1,547.41	1,547.41	
Solid Waste/Recycling – 226	5,580.05	5,580.05	
Animal Shelter – 254	12,140.20	12,140.20	
Palisades Fund – 257	1,447.70	1,447.70	
Indigent Defense Fund – 260	36,747.72	36,747.72	
Central Dispatch Fund – 261	1,088.91	1,088.91	
Grants – 279	325.50	325.50	
Transportation Fund – 288	39,953.83	39,953.83	
Child Care Fund – 292	6,048.45	6,048.45	
Senior Services Fund – 298	3,136.90	3,136.90	
Capital Improvement Fund – 401	279,854.43	279,854.43	
CIP – Youth Home Building Fund – 492	502.00	502.00	
Tax Reversion – 620	300.00	300.00	
Tax Reversion – 623	90.84	90.84	

Tax Reversion – 624	9.59	9.59	
Revolving Maintenance Fund – 639	380.01	380.01	
Self-Insurance Fund - 677	474,354.93	474,354.93	
Drain Fund – 801	22,001.27	22,001.27	
TOTAL AMOUNT OF CLAIMS	\$1,105,806.89	\$1,105,806.89	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 7/4/25, 7/11/25, and interfund transfers.

Moved by Commissioner Lubbers, seconded by Commissioner Beltman to adopt the report of claims for July 4, 2025 and July 11, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS:

8/ EMERGENCY MANAGEMENT/DRAIN COMMISSION—VEHICLE PURCHASES

WHEREAS, the 2025 General Appropriation Act states that any action that would serve to increase the total fleet size beyond the annually reviewed fleet list or a significant change in fleet item must be brought before the Board of Commissioners for consideration; and

WHEREAS, there are sufficient funds resulting from the Holtec agreement to facilitate the purchase of a used drain vehicle and one new vehicle to address Emergency Management needs, which will increase the vehicle fleet by one; and

WHEREAS, there are sufficient Drain funds to facilitate the purchase of a new replacement vehicle for the Drain Commission.

THEREFORE, BE IT RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, facilitate the vehicle purchase, increase the vehicle fleet by one, and sign all related paperwork; and

BE IT FURTHER RESOLVED that the additional vehicles for Emergency Management are to be maintained coterminous with Holtec funding; and

BE IT FINALLY RESOLVED that the Drain Commissioner is authorized to perform the necessary charges to any drainage district benefiting from the use of the Drain Commission vehicle.

Moved by Commissioner Beltman, seconded by Commissioner Van Beek to transfer the vehicle to Emergency Management and to purchase a new vehicle for the Drain Commission. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

PLANNING ITEMS:

9/ Health Department Quarterly Report, Jacqueline Billet provided the update.

PUBLIC PARTICIPATION – NO COMMENTS

10/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation. Steve Sedor noted that Brittney and James had disconnected from the meeting before he could provide any technical assistance for their commentary.

CLOSED SESSION: COLLECTIVE BARGAINING

11/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to recess to closed session to discuss collective bargaining. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

RECONVENE/ROLL CALL FROM CLOSED SESSION

12/ Moved by Commissioner Lubbers, seconded by Commissioner Van Beek that the Board come out of closed session at 12:04P.M. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ADJOURNMENT UNTIL JULY 24, 2025 AT 9:00 A.M.

13/ Moved by Commissioner Lubbers, seconded by Commissioner Van Beek to adjourn until July 24, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 12:10P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk

Board Chair

Minutes approved during the 7/24/2025 Session

DRAFT