

# Allegan County Commission on Aging



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**Chairperson: Rich Butler**  
**Vice Chairperson: Sally Heavener**

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## **COMMISSION ON AGING - MINUTES**

Chair Rich Butler called the meeting to order at 9:02 am on June 18, 2025

Pledge of Allegiance, Roll call

The Commission of Aging met in the Zimmerman Room of the Human Services Building.

### **ROLL CALL:**

**PRESENT:** Commissioner Mark DeYoung, Chairperson Rich Butler, Vice Chairperson Sally Heavener, Mary Campbell, Larry Ladenburger, Pat Petersen, Lue Phelps, Jim Storey, Jo VerBeek

**EXCUSED ABSENT:** None

**OTHERS:** Director Jen Garcia and Teresa Galloway, Senior Services; Sallie Prins with Holland PHO; Judy Habetler, public attendee from Allegan.

**COMMUNICATIONS:** None

### **APPROVAL OF CONSENT AGENDA- ADOPTED AS PRESENTED**

Approval of the agenda moved by Jim Storey, supported by Sally Heavener. All in favor, motion carried.

**PRESENTATIONS:** Susan Evans, Program Manager, Alzheimer's Association Michigan Chapter; Presented virtually

### **PUBLIC PARTICIPATION:**

Sallie Prins with Holland PHO an entity of Holland Hospital. Judy Habetler, public member on the COA Senior Workgroup, from Allegan.

### **ACTION ITEMS:**

Motion made by Larry Ladenburger, supported by Pat Petersen. All in favor, motion carried.

- Motion to recommend Board of Commissioner approval of AAAMW FY26 Annual Implementation Plan as received.

### **DISCUSSION ITEMS:**

-2026 Draft Budget Review (ACSS): Director Jen Garcia reviewed proposed 2026 budget for millage contracted services (Adult Day Services, In Home Support, Home Delivered Meals, Personal Emergency Response Devices, and Senior Transportation.

-Home Delivered Meal (HDM) Service: Vice Chairperson Sally Heavener, Chair of the COA Policy & Procedure Committee, led a member discussion around current HDM service with contractors Milestone's Senior Services for meal preparation, and Community Action of Allegan County for meal delivery. Heavener documented satisfaction and/or feedback received and member feedback on meal type (frozen vs. ready to eat). Policy & Procedure Committee will continue work towards HDM year-end contracting and report back to COA.

### **Mission Statement**

"Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life"

-Senior Workgroup Goals: Chairperson Rich Butler led a discussion with a handout provided to members that included intended Senior Workgroup Goals and objectives. The handout included a listing of Allegan County libraries and local Township contact information.

-Allegan County Senior Expo, June 26: Director Jen Garcia provided an update on Senior Expo to date, with over 250 pre-registered participants and over 45 senior-focused vendors for the vendor fair. John Dudley will be the Emcee and entertainment, providing a magic show at 12:30PM during the lunch service. All workshop sessions are completely full. COA volunteer roles will be emailed out prior to June 26; members are asked to arrive by 7:00AM wearing COA shirt/smock, or Allegan County apparel. Commissioner Mark DeYoung noted that June 26 is a Board of Commissioners meeting day. Commissioner DeYoung has asked fellow members to adjourn for lunch attendance at Senior Expo.

#### **FUTURE AGENDA ITEMS:**

##### **ROUND TABLE (COA MEMBER TIME):**

Director Jen Garcia provided an update and response from a question presented at the May 21 COA meeting directly related to COA Bylaws, Article III, Member section. Boards and Commissions were discussed at the June 12 Board of Commissioners meeting. One of the Board Strategic Plan items is to review all the Boards and Commissions Bylaws and update for consistency across the organization.

##### **ADJOURNMENT UNTIL:** July 16, 2025

Motion to adjourn by Vice Chairperson Heavener, supported by Jim Storey. All in favor, motion carried. The meeting adjourned at 10:51am. Next Meeting July 16, 2025 from 9:00 am-11:00 am in the Zimmerman Room at the Human Services Building.