

# Allegan County

## 911 Policy & Procedural Board



911 Central Dispatch Center  
3271 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673- 0316 Main Office  
269- 686-5211 Main Fax

*Robert Sarro, Chairman*  
*Henry Reinart, Vice Chairman*

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### 911 POLICY & PROCEDURE BOARD MEETING - Minutes

Undersheriff Michael Larsen  
Co. Sheriff's Representative

Brad Lubbers  
County Commissioner

Robert J. Sarro  
County Administrator

Pam Crandle  
Private Citizen at Large

Henry Reinart  
Representative of Township  
Government  
Monterey Township

F/LT Keith Disselkoen  
MSP Representative  
Wayland State Police Post

Markie McGowan  
Allegan County  
EMS Representative

Chris Mantels  
Allegan County Medical  
Control Representative

Thomas Raymond  
Public Safety Director  
Gun Lake Tribe  
Representative

Jay Gibson  
City or Village Police Chief  
Representative  
Allegan City Police

Chief Dave Haverdink  
West Side Fire Officer  
Representative  
Hamilton Fire Dept.

Chief Gary Fordham  
East Side Fire Officer  
Representative  
Dorr Fire Dept.

Aaron Mitchell  
Representative of City or  
Village Government  
City of Otsego

April 15, 2025 – 10AM

Human Services Building, Zimmerman Room  
3255 122<sup>nd</sup> Avenue

**CALL TO ORDER:** 10:03 am by H. Reinart.

**PRESENT:** Rob Sarro, Mike Larsen, Pam Crandle, Henry Reinart, Keith Disselkoen, Jay Gibson (arrived at 10:20), Dave Haverdink, Chris Mantels, Tom Raymond, Aaron Mitchell, Brad, Lubbers (arrived at 10:40), Gary Fordham, Jeremy Ludwig, Whitney Wisner, Shannen Chamberlain, Sarah Clark, Justin Johnson, and Billie Ketelaar.

**APPROVAL OF MINUTES:** Motion to approve the minutes made by D. Haverdink. Support by M. Larsen. All in favor, motion carried.

**ADDITIONAL AGENDA ITEMS:** N/A

**APPROVAL OF THE AGENDA:** Motion to approve the agenda made by C. Mantels. Support by M. Larsen. All in favor, motion carried.

**COMMUNICATIONS:**

**PRESENTATIONS:** Sarah Clark - Emergency Public Notification.

**DIRECTOR REPORT:** J. Ludwig shared with the board.

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#### **ACTION ITEMS:**

##### **1. 2110-01-19 Quality Assurance Policy:**

**-Motion to approve the updates to the Quality Assurance Policy with the addition of "N/A" to sections 6 & 7 made by H. Reinart. Support by P. Crandle. All in favor, motion carried.**

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#### **DISCUSSION ITEMS:**

##### **1. Quarterly Report:**

-Presented for questions by J. Ludwig.

##### **2. Radio Workgroup Update:**

-The Radio Workgroup met on February 20, 2025 to review feedback from Motorola and discuss the collection of information needed to produce a FAQ sheet for local units regarding the current radios in use including; serviceability and upgradability, encryption requirements, and other vendors that produce radios that have been authorized for use on the MPSCS.

- A smaller subgroup took the responsibility of reaching out to the different vendors to get more information on their radios using a standardized spreadsheet questionnaire for easier comparison between models and manufacturers.
- Completed surveys were not received from all vendors until April 8, 2025 therefore, the workgroup was unable to provide a FAQ sheet to the Policy Board in time for the April meeting.
- Workgroup will reconvene in the coming weeks and organize all of the data collected.

**PUBLIC PARTICIPATION:** N/A

**FUTURE AGENDA ITEMS:** ACCD Budget

**ROUND TABLE:** Sentiment shared by several board members concerning recent successful EOC incidents, all involved were commended. T. Raymond stated the Tribe's new hotel is now open. J. Ludwig thanked all the agencies that contributed to National Public Safety Telecommunicator Week.

**ADJOURNMENT:** Motion to adjourn made by C. Mantels. Supported by D. Haverdink. All in favor, motion carried. Adjourned at 10:53 am.

\*Next meeting July 15, 2025. 10 am in the Zimmerman Room