

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Gale Dugan, Chair**  
**Scott Beltman, Vice Chair**

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## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, June 12, 2025 – 9 AM

County Services Building – Board Room

Virtual Connectivity Options Attached

### **DISTRICT 1**

Craig Van Beek  
616-299-6668  
cvanbeek@  
allegancounty.org

*Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings [Policy](#), which can be viewed on the County's website. Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.*

### **DISTRICT 2**

Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

9 AM

**CALL TO ORDER:**

**ROLL CALL:**

**OPENING PRAYER:** Commissioner Craig Van Beek

**PLEDGE OF ALLEGIANCE:**

**PUBLIC HEARING:**

**COMMUNICATIONS:** Attached

**APPROVAL OF MINUTES:** May 22, 2025

**PUBLIC PARTICIPATION:**

**CHANGES TO THE AGENDA:**

**APPROVAL OF AGENDA:**

**PRESENTATIONS:** Employee Recognition

**PROCLAMATIONS:**

**INFORMATIONAL SESSION:**

Jennifer Brink, Court Administrator—48<sup>th</sup> Circuit Court

**ADMINISTRATIVE REPORTS:**

### **DISTRICT 3**

Brad Lubbers  
616-218-5069  
blubbers@  
allegancounty.org

### **DISTRICT 4**

Scott Beltman  
616-292-1414  
sbeltman@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (5/30/25 & 6/6/25 & 6/13/25)

### **DISTRICT 5**

Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **DISCUSSION ITEMS:**

1. Board of Commissioners—reaffirm support for the repowering of the Palisades Nuclear Plant by Holtec International
2. Board of Commissioners—reaffirm 2025-29 Strategic Plan Components
3. 2024-28 Board Planning—Closeout
4. 2024-28 Board Planning—Carry Over to 2025-29 Plan
5. 2025-29 Board Planning—New Project Additions

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#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

**ACTION ITEMS:**

1. None
- 

**PLANNING ITEMS:**

1. None
- 

**NOTICE OF APPOINTMENTS & ELECTIONS:**

1. Economic Development Commission (E)
  - a. At Large Representative—term expired 12/31/25 [Applications REC 5/6/25](#)

**ELECTIONS:**

1. Community Mental Health Board
  - a. General Public Representative—term expires 3/31/2026
2. Economic Development Commission
  - a. Arts & Culture Representative—term expired 12/31/24

**APPOINTMENTS:**

1. 911 Policy & Procedure Board
  - a. Emergency Services Representative—term expires 7/31/25
2. Local Emergency Planning Committee
  - a. Educational Representative—term expires 12/31/25
3. Material Management Planning Committee
  - a. One Compost Facility Representative—term expires 8/1/29
  - b. Representative of Environmental Interest—term expires 8/1/29
  - c. Elected Official of a Township Representative—term expires 8/1/29
  - d. Elected Official of a City or Village Representative—term expires 8/1/29
4. Jury Board (Circuit Judge recommends/Board appoints)
  - a. One Representative—term expired 8/31/23
  - b. One Representative—term expires 3/31/25
5. Tourist Council
  - a. Two Representatives—terms expire 12/31/26
  - b. One Representative—term expires 12/31/25

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

1. OPENING PRAYER: Commissioner Mark DeYoung
2. INFORMATIONAL SESSION: Probate Court
3. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (6/20/25 & 6/27/25)
4. DISCUSSION: Area Agency on Aging of Western Michigan—approve Annual Implementation Plan 2026

**REQUEST FOR MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**CLOSED SESSION:**

**ADJOURNMENT:** Next Meeting – Thursday, June 26, 2025, 9 AM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



# Allegan County Board of Commissioners

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press \*9

- To Mute and Unmute, press 6\*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN\_YneHxuk\_SjqfnMwchbtUEg

## Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

\* Required information

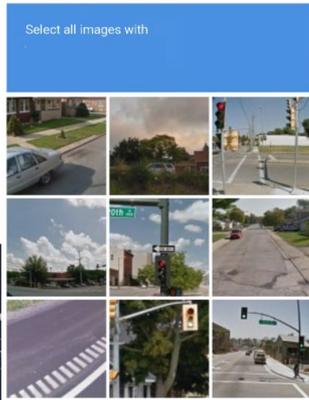
First Name \*

Last Name \*

Email Address \*

Confirm Email Address \*

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Features  
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Integrations  
Partners  
Investors

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Zoom Rooms Client  
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Lync Plug-in  
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Webinars and Events

Support  
Test Zoom  
Account  
Support Center  
Live Training  
Feedback  
Contact Us  
Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

The screenshot shows a meeting interface with a 'Settings' window open. The 'Audio' section is selected in the left sidebar. A context menu is open, showing options for speaker and microphone settings. Blue arrows labeled '1' and '2' indicate the steps to adjust audio settings.

**Settings**

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

**Speaker**

- Test Speaker
- Remote Audio

Output Level: \_\_\_\_\_

Volume:

**Microphone**

- Test Mic
- \_\_\_\_\_

Input Level: \_\_\_\_\_

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

**Audio Settings**

- Select a Speaker
- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**DISTRICT 4**  
Mark DeYoung  
818-318-9612  
mdeyoung@allegancounty.org

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Chat Raise Hand Q&A

# STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mark DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER: ROLL CALL: OPENING PRAYER: PLEDGE OF ALLEGIANCE: COMMUNICATIONS: Attached APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION: ADDITIONAL AGENDA ITEMS: APPROVAL OF AGENDA: PRESENTATIONS: PROCLAMATIONS: INFORMATIONAL SESSION: Attached ADMINISTRATIVE REPORTS:", and "CONSENT ITEMS:". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". Below the document viewer is a Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar. A large blue arrow points to this "Leave Meeting" button.



**Genesee County  
Resolution #2025-1757**

**A RESOLUTION TO RECOGNIZE THE MONTH OF MAY 2025 AS JEWISH  
HERITAGE MONTH IN GENESEE COUNTY**

**WHEREAS**, the United States and individual states across the nation, including Michigan, have recognized Jewish Heritage in May, starting with President Jimmy Carter's recognition of Jewish American Heritage Week in 1980 that was broadened to proclaiming May as Jewish American Heritage Month by President George W. Bush in 2006, which recognized the contributions Jewish people have made to American culture over the last 350 years; and

**WHEREAS**, the Jewish community in Genesee County has offered social services for people of all races, religions, and nationalities through the Flint Jewish Federation's congregate meal, mobile meal, immigration, and referral service programs, as well as facilitated transportation to medical appointments and grocery shopping; and

**WHEREAS**, the Flint Jewish Federation has also organized annual opportunities for members of the local community to celebrate Jewish culture and build connections across cultures through the Karen Schneider Flint Jewish Film Festival, Daniel Pearl World Music Days Humanity in Harmony concert, Don Riegler Community Service Awards, and support of Martin Luther King, Jr. tribute activities and has also worked to deepen understanding of Jewish history through annual Holocaust Commemoration and to deepen relationships between groups of Jews and people of color through activities such as joint visits to the Zekelman Holocaust Museum and Charles H. Wright Museum of African American History; and

**WHEREAS**, local Jewish people are notable volunteers, donors, and supporters of numerous cultural, educational, social justice, and business institutions in Genesee County including but not limited to the Flint Institute of Arts, Flint Institute of Music, Sloan/Longway, Food Bank of Eastern Michigan, Crim Fitness Foundation, Gloria Coles Flint Public Library, and Flint Children's Museum; and

**WHEREAS**, Jewish people in Genesee County have been actively involved in combatting bigotry and discrimination in all forms, including working to end racial housing discrimination practices, secure voting rights for all, and helping to resettle refugees escaping oppression in other countries, including David Miller who coordinated the resettlement and acculturation of over 450 refugees from the former Soviet Union and 43 Russian Muslim Turkish

families and Robert Segar, an attorney who successfully argued the Virginia Poll Tax case before the US Supreme Court in 1966, which found that poll taxes in state elections were unconstitutional, and Steven C. Low whose steadfast leadership as the Executive Director of the Flint Jewish Federation has animated the rich legacy of Jewish families in Genesee County

**NOW, THEREFORE, BE IT RESOLVED**, that the Genesee County Board of Commissioners hereby recognizes the month of May 2025 as Jewish Heritage Month in Genesee County and encourages all county departments to engage in celebratory activities and appropriate recognitions, such participation in community events, sharing stories, and learning about Jewish Americans and the contributions they have made to our county and nation.

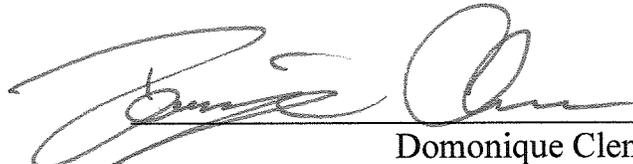
**BE IT FURTHER RESOLVED**, that the Genesee County Clerk/Register is directed to provide one copy of this Resolution to each city, village, and township within Genesee County and to each County Clerk in the State of Michigan.

MOVED: Weighill

SECONDED: Dr. Brown

VOTE: 8 YEAS, 0 NAYS, 0 ABSTENTIONS

Resolution adopted this 14<sup>th</sup> day of May, 2025.



Domonique Clemons  
Genesee County Clerk and Register of Deeds

**State of Michigan**  
**County of Genese**

I, **DOMONIQUE CLEMONS**, County Clerk and Register of Deeds of the County of Genesee, Michigan, Clerk of the Board of Commissioners, and Clerk of the Circuit Court for said County, do hereby certify that the above is a true and complete copy of Resolution 2025-1757 with original record thereof now remaining in my office,

**In Testimony Whereof**, I have hereunto set my hand, and affixed the seal of said Court and County, this 17th day of May A.D. 2025.



**DOMONIQUE CLEMONS, Clerk-Register**



**Genesee County  
Resolution #2025-1808**

**A RESOLUTION TO RECOGNIZE JUNE 19, 2025, AS JUNETEENTH IN GENESEE COUNTY**

**WHEREAS**, the celebration of Juneteenth recognizes the abolishment of slavery and the anniversary of Union Army General Gordon Granger landing in Galveston, Texas in June 1865 (two and-a-half years after President Abraham Lincoln issued the Emancipation Proclamation), where he read aloud General Order #3 stating that all enslaved people were free; and

**WHEREAS**, June 19 is a day to reflect and rejoice, marking freedom for people who toiled, suffered, and resisted under the yoke of enslavement; that it is also an occasion to embrace with joy the ingenuity, spirit, and vibrancy of African American culture; and that it offers a poignant reminder that none of us are free unless all of us are free and that the work to advance freedom and rights for African Americans has helped solidify rights that every person in the country depends upon; and

**WHEREAS**, Juneteenth was officially adopted as a federal holiday in 2021 while Juneteenth has been celebrated in Genesee County for 53 years, spurred on by Dr. E. Hill De Loney, who was known as the “Founder and Mother of the Flint Juneteenth Celebration,” who established planning committees with local Flint and Genesee County residents to host annual Juneteenth events, parades, and the annual Youth Freedom Fund Dinner; and

**WHEREAS**, local Juneteenth festivities start this year on May 31 and continue through June 22 with a variety of activities throughout the Genesee County Community:

**NOW, THEREFORE, BE IT RESOLVED**, that the Genesee County Board of Commissioners hereby recognizes Juneteenth 2025 in Genesee County and encourages all county departments to engage in celebratory activities and appropriate recognitions, such participation in community events, sharing stories, and learning about contributions African Americans have made to our county and nation.

**BE IT FURTHER RESOLVED**, that the Genesee County Clerk/Register is directed to provide one copy of this Resolution to each city, village, and township within Genesee County and to each County Clerk in the State of Michigan.

MOVED: Weighill

SECONDED: Winfrey

VOTE: 7 YEAS, 2 NAYS, 0 ABSTENTIONS

Resolution adopted this 28<sup>th</sup> day of May, 2025.



Domonique Clemons, Genesee County Clerk-Register of Deeds

**State of Michigan  
County of Genesee**

I, **DOMONIQUE CLEMONS**, County Clerk and Register of Deeds of the County of Genesee, Michigan, Clerk of the Board of Commissioners, and Clerk of the Circuit Court for said County, do hereby certify that the above is a true and complete copy of Resolution 2025-1808 with original record thereof now remaining in my office,

**In Testimony Whereof**, I have hereunto set my hand, and affixed the seal of said Court and County, this 2<sup>nd</sup> day of June A.D. 2025.



**DOMONIQUE CLEMONS, Clerk-Register**



**Genesee County  
Resolution #2025-1789**

**A RESOLUTION TO RECOGNIZE THE MONTH OF JUNE 2025 AS PRIDE MONTH IN GENESEE COUNTY**

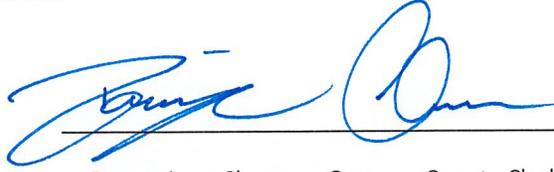
- WHEREAS**, the United States of America, in its Declaration of Independence, asserts the self-evident truth that all human beings are created equal and that all people possess the right to life, liberty, and the pursuit of happiness; and
- WHEREAS**, that same Declaration of Independence asserts that government is established in order to secure and protect these rights; and
- WHEREAS**, the United States Constitution - in its 14th Amendment - guarantees the equal protection of the laws; and
- WHEREAS**, the Genesee County Board of Commissioners, as the government of Genesee County, has previously adopted a non-discrimination policy pledging itself to adhere to these founding beliefs; and
- WHEREAS**, Genesee County government affirmatively values and has worked to establish an inclusive, collaborative culture where everyone is needed and valued; and
- WHEREAS**, the United States of America, in its Declaration of Independence, asserts the self-evident truth that all human beings are created equal and that all people possess the right to life, liberty, and the pursuit of happiness; and
- WHEREAS**, the County's LGBTQ+ residents and visitors are part of the human family with the same fundamental rights to equal treatment and equal protection as others; and
- WHEREAS**, the month of June, all over the world, is recognized as Pride Month, in celebration of the many contributions made by members of the LGBTQ+ community to every endeavor, occupation, and sphere of life; and
- WHEREAS**, LGBTQ+ residents of Genesee County have made - and continue to make - significant contributions to the quality of life in all sections and all sectors of our County.
- NOW, THEREFORE, BE IT RESOLVED**, that the Genesee County Board of Commissioners acknowledges June 2025 as Pride Month in Genesee County and encourages all those who wish to celebrate to do so proudly.

MOVED: Dr. Brown

SECONDED: Winfrey

VOTE: 6 YEAS, 3 NAYS, 0 ABSTENTIONS

Resolution adopted this 28<sup>th</sup> day of May, 2025.



Domonique Clemons, Genesee County Clerk-Register of Deeds

**State of Michigan**  
**County of Genese**

I, **DOMONIQUE CLEMONS**, County Clerk and Register of Deeds of the County of Genesee, Michigan, Clerk of the Board of Commissioners, and Clerk of the Circuit Court for said County, do hereby certify that the above is a true and complete copy of Resolution 2025-1789 with original record thereof now remaining in my office,

**In Testimony Whereof**, I have hereunto set my hand, and affixed the seal of said Court and County, this 2<sup>nd</sup> day of June A.D. 2025.



**DOMONIQUE CLEMONS, Clerk-Register**

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

MAY 22, 2025 SESSION

JOURNAL 73

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
67	1	MAY 22, 2025 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
67	2	MAY 8, 2025, 2025 SESSION MINUTES - ADOPTED AS PRESENTED
67	3	PUBLIC PARTICIPATION - COMMENTS
67	4	AGENDA - ADOPTED AS PRESENTED
67	5	INFORMATIONAL SESSION: LAKESHORE ADVANTAGE - ECONOMIC DEVELOPMENT
67	6	ADMINISTRATIVE UPDATE
68-69	7	FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS
69	8	ECONOMIC DEVELOPMENT COMMISSION-CREATE VACANCY
70	9	SHERIFF'S OFFICE-COMPLIANCE COORDINATOR POSITION
70	10	PUBLIC HEALTH-INCREASE IMMUNIZATION FEE
70	11	HEALTH DEPARTMENT 2025 QUARTER REPORT/2024 ANNUAL REPORT
70	12	BREAK - 10:28 A.M.
70	13	BOARD OF COMMISSIONERS - REAFFIRM 2025-29 STRATEGIC PLAN COMPONENTS
70	14	PUBLIC PARTICIPATION - NO COMMENTS
71	15	HOLTEC NUCLEAR POWER PLANT EMERGENCY PREPAREDNESS AND RESPONSE FUNDING
71	16	ADJOURNMENT UNTIL June 12, 2025 AT 9:00 A.M.

**MAY 22, 2025 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on MAY 22, 2025 at 9:00 A.M. in accordance with the motion for adjournment of May 8, 2025, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #5 Commissioner Dugan.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 CRAIG VAN BEEK  
 DIST #2 MARK DEYOUNG  
 DIST #3 BRAD LUBBERS  
 DIST #4 SCOTT BELTMAN  
 DIST #5 GALE DUGAN

**MAY 8, 2025, 2025 SESSION MINUTES - ADOPTED AS PRESENTED**

2/ Moved by Commissioner Beltman, seconded by Commissioner Van Beek to approve the minutes for the May 8, 2025, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - COMMENTS**

3/ Chair Dugan opened the meeting to public participation and the following individuals offered comments:

1. David Morris - Shared concern over the amount of traffic accidents at the corner of Dumont and 118<sup>th</sup> Ave. How can that be made safer?

**AGENDA - ADOPTED AS PRESENTED**

4/ Moved by Commissioner Van Beek, seconded by Commissioner Lubbers to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**INFORMATIONAL SESSION:**

5/ **Jennifer Owens, President, Lakeshore Advantage - Economic Development**

Jennifer presented an update on the work that has been done while being on contract with the County.

**ADMINISTRATIVE UPDATE**

6/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included a previous question regarding ARPA funds and the potential to reallocate them towards groundwater funding as well as an assessment on storm damage, state of emergency, and potential for State level funding to repair damage.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

7/ **WHEREAS**, Administration has compiled the following claims for 5/16/25 and 5/23/25; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

May 16, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	159,785.62	159,785.62	
Friend of the Court - Cooperative Reimb. - 215	2,308.71	2,308.71	
MCOLES CPE - 217	6,024.00	6,024.00	
Health Department Fund - 221	2,335.62	2,335.62	
Solid Waste/Recycling - 226	88,194.25	88,194.25	
Animal Shelter - 254	350.61	350.61	
Indigent Defense Fund - 260	4,031.45	4,031.45	
Central Dispatch Fund - 261	20,425.77	20,425.77	
Grants - 279	14,935.40	14,935.40	
Sheriffs Contracts - 287	70,627.20	70,627.20	
Transportation Fund - 288	177,010.49	177,010.49	
Child Care Fund - 292	22,097.92	22,097.92	
Veterans Relief Fund - 293	517.30	517.30	
Senior Services Fund - 298	194,173.43	194,173.43	
American Rescue Plan Act - ARPA - 299	21,258.44	21,258.44	
Capital Improvement Fund - 401	9,557.42	9,557.42	
Property Tax Adjustments - 516	70,221.10	70,221.10	
Revolving Drain Maintenance Fund - 639	193.07	193.07	
Fleet Management/Motor Pool - 661	143.10	143.10	
Self-Insurance Fund - 677	392,077.43	392,077.43	
Drain Fund - 801	28,759.68	28,759.68	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,285,028.01</b>	<b>\$1,285,028.01</b>	

May 23, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	73,114.42	73,114.42	
Parks/Recreation Fund - 208	1,049.96	1,049.96	
MCOLES CPE - 217	1,780.53	1,780.53	
Health Department Fund - 221	2,126.69	2,126.69	
Solid Waste/Recycling - 226	7,901.17	7,901.17	
Animal Shelter - 254	2,411.84	2,411.84	
Indigent Defense - 256	242.88	242.88	
Indigent Defense Fund - 260	83,534.80	83,534.80	
Justice Training Fund - 266	225.00	225.00	
Grants - 279	6,032.63	6,032.63	
Sheriffs Contracts - 287	54,243.00	54,243.00	
Transportation Fund - 288	33,436.60	33,436.60	
Child Care Fund - 292	4,053.26	4,053.26	
Veterans Relief Fund - 293	13.94	13.94	
Senior Services Fund - 298	10,616.49	10,616.49	
American Rescue Plan Act - ARPA - 299	230.00	230.00	
Capital Improvement Fund - 401	74,332.46	74,332.46	
Property Tax Adjustments - 516	18.68	18.68	
Tax Reversion - 629	272.00	272.00	
Self-Insurance Fund - 677	450,319.15	450,319.15	
Drain Fund - 801	324,986.49	324,986.49	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,130,941.99</b>	<b>\$1,130,941.99</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 5/16/25, 5/23/25, and interfund transfers.

**ECONOMIC DEVELOPMENT COMMISSION-CREATE VACANCY**

8/ **WHEREAS**, on December 14, 2023, the Allegan County Board of Commissioners (Board) elected Randall Smith to the Economic Development Commission At Large Representative; term set to expire December 31, 2026; and

**WHEREAS**, after several attempts to contact the member, on April 15, 2025, per [Bylaws](#) Article II, Section 3, the Economic Development Commission recommended to the Board that Randall Smith be removed for lack of attendance and that a new At-Large sector representative be sought.

**BE IT RESOLVED** that the Board approves the removal of Randall Smith and the creation of an at-large representative vacancy to the Economic Development Commission, effective immediately.

Moved by Commissioner DeYoung, seconded by Commissioner Beltman to adopt the report of claims for May 16, 2025 and May 23, 2025 as well as creating a vacancy in the Economic Development Commission. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**DISCUSSION ITEMS:****9/ SHERIFF'S OFFICE—COMPLIANCE COORDINATOR POSITION**

**BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the request to re-classify one full-time Compliance Specialist Position (B22) to an Audio/Visual Compliance Coordinator Position (B23), effective the next full payroll cycle.

**BE IT FURTHER RESOLVED**, that the County Administrator is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to adopt the re-classification of the full-time Compliance Specialist Position (B22) to an Audio/Visual Compliance Coordinator Position (B23). Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**10/ PUBLIC HEALTH—INCREASE IMMUNIZATION FEE**

**WHEREAS**, the current fee for immunization and tuberculosis skin test administration is \$15.00; and

**WHEREAS**, the County's cost relative to the administrative fee is approximately \$50.00; and

**WHEREAS**, the Medicaid allowable reimbursement is \$23.03.

**THEREFORE BE IT RESOLVED** that the Allegan County Board of Commissioners adopts a revised immunization and tuberculosis skin test administration fee of \$23.00, effective July 1, 2025.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to adopt a revised immunization and tuberculosis skin test administration fee of \$23.00, effective July 1, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**PLANNING ITEMS:****11/ HEALTH DEPARTMENT 2025 QUARTER REPORT/2024 ANNUAL REPORT**

Jacqueline Billette from the Health Department presented the reports.

**BREAK - 10:28 A.M.**

**12/ Upon reconvening at 10:38 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman and Dugan. Absent: None.**

**13/ BOARD STRATEGIC PLANNING**

The Board discussed reaffirming the strategic plan components, closeout, carry over, and new project additions.

**PUBLIC PARTICIPATION - NO COMMENTS**

**14/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.**

**15/ HOLTEC NUCLEAR POWER PLANT EMERGENCY PREPAREDNESS AND RESPONSE FUNDING**  
Motion to authorize the Administrator to accept Holtec funding and make all necessary budget adjustments to implement the County's agreement with Holtec.

Moved by Commissioner Lubbers, seconded by Commissioner Beltman to authorize the Administrator to accept Holtec funding and make all necessary budget adjustments to implement the County's agreement with Holtec. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**ADJOURNMENT UNTIL June 12, 2025 AT 9:00 A.M.**

**16/** Moved by Commissioner DeYoung, seconded by Commissioner Lubbers to adjourn until June 12, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 1:05 P.M. Yeas: 5 votes. Nays: 0 votes.



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Deputy Clerk

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Board Chair

Minutes approved during the 06/12/2025 Session

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Gale Dugan, Chair**  
**Scott Beltman, Vice Chair**

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## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, May 22, 2025 – 9 AM  
County Services Building – Board Room  
Virtual Connectivity Options Attached

DISTRICT 1  
Craig Van Beek  
616-299-6668  
cvanbeek@  
allegancounty.org

*Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings [Policy](#), which can be viewed on the County's website. Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.*

DISTRICT 2  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

9 AM

### **CALL TO ORDER:**

### **ROLL CALL:**

**OPENING PRAYER:** Commissioner Gale Dugan

### **PLEDGE OF ALLEGIANCE:**

### **PUBLIC HEARING:**

**COMMUNICATIONS:** None

**APPROVAL OF MINUTES:** May 8, 2025

### **PUBLIC PARTICIPATION:**

### **CHANGES TO THE AGENDA:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

### **PROCLAMATIONS:**

### **INFORMATIONAL SESSION:**

Mandy Cooper, Lakeshore Advantage—Economic Development

### **ADMINISTRATIVE REPORTS:**

DISTRICT 3  
Brad Lubbers  
616-218-5069  
blubbers@  
allegancounty.org

DISTRICT 4  
Scott Beltman  
616-292-1414  
sbeltman@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (5/16/25 & 5/23/25)
2. Economic Development—establish vacancy (252-576)

DISTRICT 5  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **DISCUSSION ITEMS:**

1. Sheriff's Office—Compliance Coordinator Position (251-845)
2. Public Health—increase Immunization Fee (252-392)

### **ACTION ITEMS:**

1. None

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#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

**PLANNING ITEMS:**

1. Health Department 2025 Quarter Report / 2024 Annual Report
  2. Board Strategic Planning
    - a. Board of Commissioners—Reaffirm Strategic Plan Components
    - b. Board Planning—Closeout
    - c. Board Planning—Carry Over
    - d. Board Planning—New Project Additions
- 

**NOTICE OF APPOINTMENTS & ELECTIONS:  
ELECTIONS:**

1. Community Mental Health Board
  - a. General Public Representative—term expires 3/31/2026
2. Economic Development Commission
  - a. Arts & Culture Representative—term expired 12/31/24

**APPOINTMENTS:**

1. 911 Policy & Procedure Board
  - a. Emergency Services Representative—term expires 7/31/25
2. Brownfield Redevelopment Authority
  - a. One Representative—terms expired 12/31/24
3. Local Emergency Planning Committee
  - a. Educational Representative—term expires 12/31/25
4. Material Management Planning Committee
  - a. One Compost Facility Representative—term expires 8/1/29
  - b. Representative of Environmental Interest—term expires 8/1/29
  - c. Elected Official of a Township Representative—term expires 8/1/29
  - d. Elected Official of a City or Village Representative—term expires 8/1/29
5. Jury Board (Circuit Judge recommends/Board appoints)
  - a. One Representative—term expired 8/31/23
  - b. One Representative—term expires 3/31/25
6. Tourist Council
  - a. Two Representatives—terms expire 12/31/26
  - b. One Representative—term expires 12/31/25

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

1. OPENING PRAYER: Commissioner Craig Van Beek
2. PRESENTATION: Employee Recognition
3. INFORMATIONAL SESSION: Circuit Court/Friend of the Court
4. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (5/30/25 & 6/6/25 & 6/13/25)
5. ACTION: Board Strategic Plan Continues

**REQUEST FOR MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**CLOSED SESSION:**

**ADJOURNMENT:** Next Meeting – Thursday, June 12, 2025, 9 AM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

MAY 8, 2025 SESSION

JOURNAL 73

<u>PAGE</u>	ITEM	SUBJECT MATTER
61	1	MAY 8, 2025 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
61	2	APRIL 24, 2025 SESSION MINUTES - ADOPTED AS PRESENTED
61	3	PUBLIC PARTICIPATION - NO COMMENTS
61	4	AGENDA - ADOPTED AS PRESENTED
61	5	INFORMATIONAL SESSION: SHERIFF, FRANK BAKER ANNUAL REPORT 2024
61	6	ADMINISTRATIVE UPDATE
61	7	BREAK - 10:09 A.M.
62-64	8	FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS
64	9	SHERIFF'S DEPARTMENT - APPLY/ACCEPT FY2026 MICHIGAN DEPARTMENT OF CORRECTIONS COMPREHENSIVE COMMUNITY CORRECTIONS GRANT
64	10	PLANNING ITEMS:
64	11	ELECTIONS: ECONOMIC DEVELOPMENT COMMISSION
65	12	APPOINTMENTS: BROWNFIELD REDEVELOPMENT AUTHORITY
65	13	PUBLIC PARTICIPATION - NO COMMENTS
65	14	ADJOURNMENT UNTIL MAY 22, 2025 AT 9:00 A.M.

**MAY 8, 2025 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on May 8, 2025 at 8:59 A.M. in accordance with the motion for adjournment of April 24, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #3 Commissioner Lubbers.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- DIST #1 CRAIG VAN BEEK
- DIST #2 MARK DEYOUNG
- DIST #3 BRAD LUBBERS
- DIST #4 SCOTT BELTMAN
- DIST #5 GALE DUGAN

**APRIL 24, 2025 SESSION MINUTES - ADOPTED AS PRESENTED**

2/ Moved by Commissioner Lubbers, seconded by Commissioner DeYoung, to approve the minutes for the April 24, 2025, session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

3/ Chair Dugan opened the meeting to public participation, and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

4/ Moved by Commissioner Beltman, seconded by Commissioner Van Beek to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**INFORMATIONAL SESSION:**

5/ County Sheriff Frank Baker presented the Sheriff's Office 2024 Annual Report.

**ADMINISTRATIVE UPDATE**

6/ County Human Resources Coordinator Amy Doeden and Holtyn & Associates Vice-President Bruce Fetzer presented the 2024 Annual Report & 1st Quarter 2025 Wellness Report. Project Manager Valdis Kalnins presented the 1<sup>st</sup> Quarter 2025 Capital Report.

**BREAK - 10:09 A.M.**

7/ Upon reconvening at 10:20 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman, and Dugan. Absent: None.

**CONSENT ITEMS:****FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

8/ **WHEREAS**, Administration has compiled the following claims for 5/2/25 and 5/9/25; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

May 2, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	211,475.19	211,475.19	
Parks/Recreation Fund - 208	2,050.15	2,050.15	
Friend of the Court - Cooperative Reimb. - 215	19.71	19.71	
Health Department Fund - 221	25,613.46	25,613.46	
Solid Waste/Recycling - 226	1,450.98	1,450.98	
Animal Shelter - 254	874.83	874.83	
Indigent Defense Fund - 260	854.08	854.08	
Justice Training Fund - 266	3,338.03	3,338.03	
Grants - 279	4,621.75	4,621.75	
Crime Victims Rights Grant - 280	60.40	60.40	
Sheriffs Contracts - 287	190.44	190.44	
Transportation Fund - 288	3,273.43	3,273.43	
Child Care Fund - 292	4,471.59	4,471.59	
Veterans Relief Fund - 293	930.00	930.00	
Senior Services Fund - 298	17,884.65	17,884.65	
American Rescue Plan Act - ARPA - 299	27,335.89	27,335.89	
Public Works Project Debt Fund - 365	125.00	125.00	
Jail Building Debt Fund - 366	125.00	125.00	
Fillmore: Re-Funding 2013 Bond Debt - 379	125.00	125.00	
Capital Improvement Fund - 401	72,239.08	72,239.08	
Property Tax Adjustments - 516	5,290.90	5,290.90	
Tax Reversion 2018 - 629	374.00	374.00	
Revolving Drain Maintenance Fund - 639	190.00	190.00	

Fleet Management/Motor Pool - 661	4,697.43	4,697.43	
Self-Insurance Fund - 677	37,851.58	37,851.58	
Drain Fund - 801	46,023.00	46,023.00	
TOTAL AMOUNT OF CLAIMS	\$471,485.57	\$471,485.57	

May 9, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	172,550.35	172,550.35	
Parks/Recreation Fund - 208	7,547.17	7,547.17	
Friend of the Court - Cooperative Reimb. - 215	50.00	50.00	
Health Department Fund - 221	9,264.49	9,264.49	
Solid Waste/Recycling - 226	3,785.74	3,785.74	
Animal Shelter - 254	9,083.46	9,083.46	
Indigent Defense Fund - 260	5,384.32	5,384.32	
Central Dispatch Fund - 261	3,466.96	3,466.96	
Concealed Pistol Licensing Fund - 263	494.18	494.18	
Local Corrections Officers Training Fund - 264	170.13	170.13	
Justice Training Fund - 266	1,813.28	1,813.28	
Law Library Fund - 269	2,048.44	2,048.44	
Grants - 279	11,360.00	11,360.00	
Sheriffs Contracts - 287	6,879.82	6,879.82	
Transportation Fund - 288	22,787.18	22,787.18	
Child Care Fund - 292	3,457.64	3,457.64	
Veterans Relief Fund - 293	1,774.86	1,774.86	
Senior Services Fund - 298	13,889.00	13,889.00	
American Rescue Plan Act - ARPA - 299	11,939.20	11,939.20	
Capital Improvement Fund - 401	275,941.42	275,941.42	
Property Tax Adjustments - 516	27.48	27.48	
Revolving Drain Maintenance Fund - 639	462.57	462.57	
Self-Insurance Fund - 677	18,958.92	18,958.92	
Drain Fund - 801	43,108.70	43,108.70	
TOTAL AMOUNT OF CLAIMS	\$626,245.31	\$626,245.31	

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners adopt the Consent Items; to include the report of claims for 5/2/25, 5/9/25, and

interfund transfers along with the Application and Acceptance of the FY2026 Michigan Department of Corrections Comprehensive Community Corrections Grant.

Moved by Commissioner Beltman, seconded by Commissioner Lubbers, to approve the Consent Items as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**SHERIFF'S DEPARTMENT - APPLY/ACCEPT FY2026 MICHIGAN DEPARTMENT OF CORRECTIONS COMPREHENSIVE COMMUNITY CORRECTIONS GRANT**

9/ **BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves to apply and accept when awarded the Michigan Department of Corrections, Office of Community Correction Grant for FY2026 (October 1, 2025 through September 30, 2026), to continue programs: Career Readiness, Moral Recognition Therapy, Seeking Safety, the GED Program, the Opiates/Methamphetamine Specific Program and Administration; and

**BE IT FURTHER RESOLVED** any personnel and/or program services are coterminous with receipt of adequate funds through this grant; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners adopt the Consent Items; to include the report of claims for 5/2/25, 5/9/25, and interfund transfers along with the Application and Acceptance of the FY2026 Michigan Department of Corrections Comprehensive Community Corrections Grant.

Commissioner Beltman, seconded by Commissioner Lubbers, to approve the Consent Items as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**PLANNING ITEMS:**

10/ Administrator Sarro presented the Quarterly Board Strategic Plan Update. Discussion will continue on May 22, 2025, at the Board of Commissioners Meeting.

**ELECTIONS**

**11/ ECONOMIC DEVELOPMENT COMMISSION**

Chair Dugan opened nominations to fill an existing 3-year term, downtown representative on the Economic Development Commission; term to expire 12/31/25.

Commissioner Beltman nominated Taylor Bentley, 1757 34<sup>th</sup> Street, Allegan.

Moved by Commissioner Van Beek, seconded by Commissioner DeYoung to close the nominations and cast a unanimous ballot for Taylor Bentley as nominated. Motion carried unanimously.

**APPOINTMENTS**

**12/ BROWNFIELD REDEVELOPMENT AUTHORITY**

Chair Dugan announced the appointment of the following individual(s) to the Brownfield Redevelopment Authority to fill a 3-year term; term to expire 12/31/27.

Kurt Hatfield, 258 Russell Street, Allegan

Moved by Commissioner Lubbers, seconded by Commissioner Van Beek to approve the appointment(s) as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

13/ Chair Dugan opened the meeting to public participation, and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL MAY 22, 2025 AT 9:00 A.M.**

14/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adjourn until May 22, 2025, at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 12:16 P.M. Yeas: 5 votes. Nays: 0 votes.

*Berkey Blaine*

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Deputy Clerk

*Gale Dugan*

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Board Chair

Minutes approved during the 05/22/2025 Session

# Annual Investor Update



**Allegan County**

May 22, 2025



**LAKESHORE  
ADVANTAGE**



# G.P.S.

## LAKESHORE ADVANTAGE **CORE FOCUS**

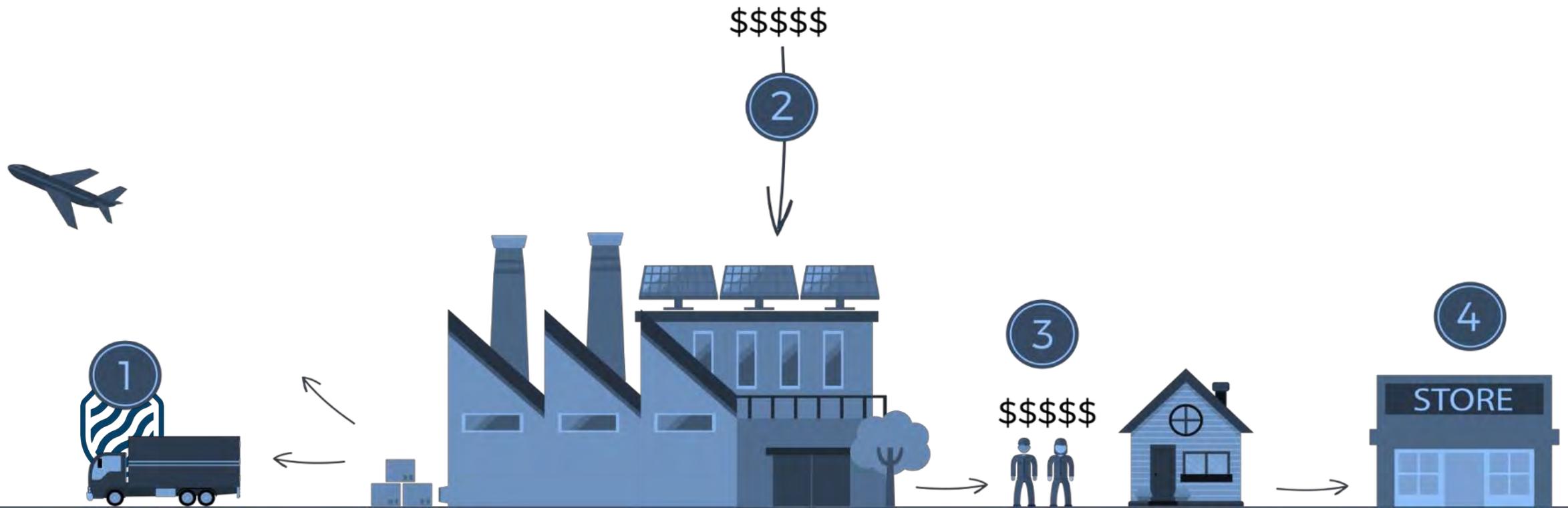


The Lakeshore Region's GPS—We grow, plan, and solve for a bright economic future.



# Maintain A Robust Primary Business Base

Primary employers generate  
Gross Domestic Product (GDP) for our region.  
These employers form the very core of the region's economic vitality.



# POWERING OUR FUTURE

The Next Lakeshore Generation



# POWERING PRIMARY EMPLOYERS AND COMMUNITIES

- Support the stability and growth of existing employers
- Top destination for new or expanding businesses in key industry clusters



# An Extended Member of Your Team



228

PRIMARY  
EMPLOYERS



477

UNIQUE  
INTERACTIONS

across Allegan County



**Successful Projects**

**New/Retained Jobs**

**Private Investment**

**16**

**551**

**\$243.9M**

**(8 in Allegan County)**

**(269 in in Allegan County)**

**(\$171.3M in Allegan County)**

# Rhino Seed

## CASE STUDY

- Industry Cluster:  
Agribusiness/Food  
Processing
- 13,800 sq. ft expansion
- 22 new/retained jobs



**RHINO SEED**  
YOU CAN BET YOUR GRASS ON IT.



480 ACRES

FIVE PROJECTS APPROVED



# STRATEGIC SITE READINESS PROGRAM (SSRP)





**PROJECT PIPELINE**

●●●●  
**16**

**7 in Allegan County**



**PRIVATE INVESTMENT**

●●●●  
**\$2.2B**

**\$1.1B in Allegan County**



**POTENTIAL NEW JOBS**

●●●●  
**324**

**149 in Allegan County**

# POWERING THE NEXT GENERATION OF EMPLOYERS

- Build a dynamic startup ecosystem
- Engaging students and our major corporations





# The NEXT CENTER



67

START-UPS



**SURGE**

POWERED BY LAKESHORE ADVANTAGE



\$2.7M

CAPITAL



# POWERING OUR FUTURE WORKFORCE

- Growing the next generation of high-demand and emerging workers
- Accelerate attraction, retention, and growth in our talent pipeline



# 2024 Emerging Worker Survey

- Surveyed 200+ 18 – 34-year-olds
- Living/working in Allegan + Ottawa Counties
- Working in top In-demand positions and industries



## Likes



- Access to Lake Michigan
- Outdoor recreation
- Living close to family
- Sense of safety

## Dislikes



- Cost of living/low pay
- Lack of inclusivity/diversity
- Lack of job/career advancement opportunities

# Initiatives



## **West MI Childcare Coalition**

Published regional childcare plan for Ottawa and Allegan Counties.

[View Plan](#)



**Economic Indicators and Comparative Communities Study**  
Contracting with Robey Analytics on updated metrics for 2030 and 2035

# Initiatives



**RAP 3.0 Regional  
Subgrant**  
Saugatuck Township – Town  
Center



**Regional Outdoor Recreation  
Asset Mapping Project**  
New initiative funded through a  
regional MEDC grant

# 2024 MILESTONES & METRICS

Item	Achieved?	Notes
Seat on Lakeshore Advantage Board	<input checked="" type="checkbox"/>	Rob Sarro
Allegan EDC Board Administration		Transferred administration to Allegan County upon request of county staff. Participate in quarterly meetings and provide report.
Primary employer annual outreach plan	<input checked="" type="checkbox"/>	320 significant interactions with 86 Allegan County employers
Annual Business Intelligence Report	<input checked="" type="checkbox"/>	57 Business Intelligence Interviews conducted with Allegan County employers
Attraction on lead submissions, research requests, and site tours	<input checked="" type="checkbox"/>	Ongoing
Commercial real estate agent outreach and education	<input checked="" type="checkbox"/>	Ongoing (Ex: 2025 Developer Day)
Vacant site and building tours as needed for expanding employers	<input checked="" type="checkbox"/>	Ongoing

Item	Achieved?	Notes
<b>Primary entrepreneur education for high tech/high growth primary employers</b>	<input checked="" type="checkbox"/>	67 startups navigated, \$2.7M leveraged
<b>Lakeshore Advantage website includes primary employer resources and tools</b>	<input checked="" type="checkbox"/>	Ongoing
<b>Digital communications and social media platforms promote Allegan County employer news</b>	<input checked="" type="checkbox"/>	Ongoing
<b>Investor engagement event</b>	<input checked="" type="checkbox"/>	<b>Elected Officials Reception</b> , Saugatuck Center for the Arts

# Upcoming Events



**Annual Fellows Gathering**  
June 12  
The Next Center



**Economic Development for Government Officials**

June 18,, 11:30a-1:00p  
Allegan County Offices  
3255 122<sup>nd</sup> Ave., Allegan



**Developer Day 2025:  
Housing & Industrial  
Development Opportunities**

August 7  
Allegan & Ottawa County  
Bus Tour and Networking



# THANK YOU

**JENNIFER OWENS**

Jennifer.Owens@lakeshoreadvantage.com

616.772.5226 ext 203

[lakeshoreadvantage.com](http://lakeshoreadvantage.com)

**POWERING  
OUR FUTURE**

The Next Lakeshore Generation



**LAKESHORE  
ADVANTAGE**



S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE - CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 5/16/25 and 5/23/25; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

May 16, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	159,785.62	159,785.62	
Friend of the Court - Cooperative Reimb. - 215	2,308.71	2,308.71	
MCOLES CPE - 217	6,024.00	6,024.00	
Health Department Fund - 221	2,335.62	2,335.62	
Solid Waste/Recycling - 226	88,194.25	88,194.25	
Animal Shelter - 254	350.61	350.61	
Indigent Defense Fund - 260	4,031.45	4,031.45	
Central Dispatch Fund - 261	20,425.77	20,425.77	
Grants - 279	14,935.40	14,935.40	
Sheriffs Contracts - 287	70,627.20	70,627.20	
Transportation Fund - 288	177,010.49	177,010.49	
Child Care Fund - 292	22,097.92	22,097.92	
Veterans Relief Fund - 293	517.30	517.30	
Senior Services Fund - 298	194,173.43	194,173.43	
American Rescue Plan Act - ARPA - 299	21,258.44	21,258.44	
Capital Improvement Fund - 401	9,557.42	9,557.42	
Property Tax Adjustments - 516	70,221.10	70,221.10	
Revolving Drain Maintenance Fund - 639	193.07	193.07	
Fleet Management/Motor Pool - 661	143.10	143.10	
Self-Insurance Fund - 677	392,077.43	392,077.43	
Drain Fund - 801	28,759.68	28,759.68	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,285,028.01</b>	<b>\$1,285,028.01</b>	

May 23, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	73,114.42	73,114.42	
Parks/Recreation Fund - 208	1,049.96	1,049.96	
MCOLES CPE - 217	1,780.53	1,780.53	
Health Department Fund - 221	2,126.69	2,126.69	
Solid Waste/Recycling - 226	7,901.17	7,901.17	
Animal Shelter - 254	2,411.84	2,411.84	
Indigent Defense - 256	242.88	242.88	
Indigent Defense Fund - 260	83,534.80	83,534.80	
Justice Training Fund - 266	225.00	225.00	
Grants - 279	6,032.63	6,032.63	
Sheriffs Contracts - 287	54,243.00	54,243.00	
Transportation Fund - 288	33,436.60	33,436.60	
Child Care Fund - 292	4,053.26	4,053.26	
Veterans Relief Fund - 293	13.94	13.94	
Senior Services Fund - 298	10,616.49	10,616.49	
American Rescue Plan Act - ARPA - 299	230.00	230.00	
Capital Improvement Fund - 401	74,332.46	74,332.46	
Property Tax Adjustments - 516	18.68	18.68	
Tax Reversion - 629	272.00	272.00	
Self-Insurance Fund - 677	450,319.15	450,319.15	
Drain Fund - 801	324,986.49	324,986.49	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,130,941.99</b>	<b>\$1,130,941.99</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 5/16/25, 5/23/25, and interfund transfers.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**ECONOMIC DEVELOPMENT COMMISSION-CREATE VACANCY**

**WHEREAS**, on December 14, 2023, the Allegan County Board of Commissioners (Board) elected Randall Smith to the Economic Development Commission At Large Representative; term set to expire December 31, 2026; and

**WHEREAS**, after several attempts to contact the member, on April 15, 2025, per [Bylaws](#) Article II, Section 3, the Economic Development Commission recommended to the Board that Randall Smith be removed for lack of attendance and that a new At-Large sector representative be sought.

**BE IT RESOLVED** that the Board approves the removal of Randall Smith and the creation of an at-large representative vacancy to the Economic Development Commission, effective immediately.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**SHERIFF'S OFFICE—COMPLIANCE COORDINATOR POSITION**

**BE IT RESOLVED,** that the Allegan County Board of Commissioners hereby approves the request to re-classify one full-time Compliance Specialist Position (B22) to an Audio/Visual Compliance Coordinator Position (B23), effective the next full payroll cycle.

**BE IT FURTHER RESOLVED,** that the County Administrator is authorized to perform the necessary budget adjustments to complete this action.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**PUBLIC HEALTH—INCREASE IMMUNIZATION FEE**

**WHEREAS**, the current fee for immunization and tuberculosis skin test administration is \$15.00; and

**WHEREAS**, the County's cost relative to the administrative fee is approximately \$50.00; and

**WHEREAS**, the Medicaid allowable reimbursement is \$23.03.

**THEREFORE BE IT RESOLVED** that the Allegan County Board of Commissioners adopts a revised immunization and tuberculosis skin test administration fee of \$23.00, effective July 1, 2025.



# ALLEGAN COUNTY REQUEST FOR ACTION FORM

## BUDGET ADJUSTMENTS OR TRANSFERS

Completed RFA form must be attached to a work order request through the Work Order system. If you have any questions regarding this process, please contact Finance @ext. 2658.

Date 5/9/2025

Department Requesting Health

Submitted by Jacque Billette

Contact Information x4753

Fund, Activity: 621

Describe the requested change, and why it is needed:

Would like to increase fee for immunization administration and tuberculosis skin test administration fee from \$15.00 to \$23.00 for both private payers and Medicaid reimbursement. \$23.00 is the current fee approved for Medicaid reimbursement.

Current cost to administer vaccines and tuberculosis skin test is above this \$23.00 fee. For administration, according to time studies, it takes nurse 15 minutes, support staff 45 minutes, equipment (cotton balls, band-aids, etc.), and indirect costs. Breakdown for costs using the lowest staff hourly wages are below:

(Nurse time - 15 minutes) \$8.55 + (fringe nurse) \$7.59 + (support staff time - 45 minutes) \$18.00 + (Support staff fringe) \$5.69 + (Indirects) \$8.22 + (Equipment) \$2.00 = \$50.05

We believe that immunization and tuberculosis test services would fall under "Benefit Level - 2" according to the County Budget Policy, services that provide both "Global" and "Group Specific" benefits, which allows for up to a 50% recovery rate for this service. Based on the cost, this administrative fee increase would not exceed the cost, but would help recoup costs.

Based on 2024 immunization and tuberculosis administration numbers (1,109 administrations), this fee increase would lead to a revenue increase of \$8,872.

If there is an outbreak of a disease and the HD is responding to that outbreak, or if a client is unable to pay, the HD utilizes different procedures and a sliding-scale fee option.

	ACCOUNT	AMOUNT
<input checked="" type="checkbox"/> Revenue Increase:	621	\$8,872
<input type="checkbox"/> Revenue Decrease:		
<input type="checkbox"/> Expenditure Increase:		
<input type="checkbox"/> Expenditure Decrease:		



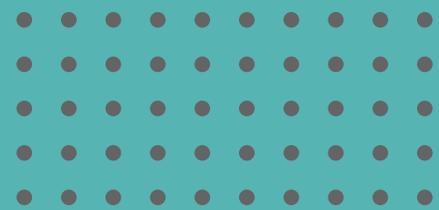
20  
24

# ANNUAL REPORT

Allegan County  
Health Department



HEALTH  
Department





# TABLE OF CONTENTS

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- 1 A Letter from our Health Officer
- 2 Governance
- 3 Health Admin Team
- 4 Division Overview
- 5 2024 Health Department Updates
- 6 Environmental Health: Vector-borne and Beach Monitoring
- 7 Environmental Health: Field, Food, and Other Services
- 8 Resource Recovery
- 9 Personal Health
- 10 Community Links
- 11 Communicable Disease
- 12 Planning and Preparedness
- 13 Financial Overview



## A LETTER FROM OUR HEALTH OFFICER

To the Allegan County Board of Commissioners & Citizens of Allegan County,

On behalf of the Allegan County Health Department (ACHD), I am pleased to present the 2024 *Allegan County Health Department Annual Report*. While the health department engages in a variety of projects, partnerships, and responses across the county, the following report highlights some of the significant accomplishments and success stories from the major programs housed at your local health department.

Greater than the number of services we provided or milestones we reached in 2024 is the dedication to our mission and the people whom we serve in Allegan County. Our purpose of “Together: striving for a healthier Allegan County” drives the work of ACHD employees each day and provides the foundation of the work that we do. I would also be remiss not to thank our amazing partners in and outside of Allegan County who support and contribute to ACHD’s purpose – your contributions to the health of Allegan County citizens are greatly appreciated.

Whether it is a sanitarian out in the field inspecting a well or septic system, a nurse providing health services to clients in clinics, a health educator sharing health education, or a community health worker connecting Allegan County citizens to local services, ACHD staff are working diligently to serve county residents’ individual needs and protect community health. ACHD staff are planning for the future as well. In a rapidly changing world, ACHD staff prepare for possible man-made or natural situations that could affect the health and well-being of community residents.

The accomplishments highlighted in the following pages are the direct results of the consistent and unwavering efforts of ACHD staff, community partners, and the continued support of the Allegan County Board of Commissioners. It is my hope that you will learn something you did not know about the Allegan County Health Department and glimpse some of the hard work that goes into creating the shield that protects community and individual health in Allegan County.

Together in Health,



Jacqueline Billette, MPH  
Health Officer

# GOVERNANCE



## Board of Commissioners



**Jim Storey**  
District 1



**Mark DeYoung**  
District 2



**Robert J. Sarro**



**Dean Kapenga**  
District 3



**Scott Beltman**  
District 4



**Gale Dugan**  
District 5

In memory of Dean Kapenga, who was first elected as an Allegan County Commissioner in 2006 and served the citizens of Allegan County the 30 years prior at the Allegan County Sheriff's Department. Commissioner Kapenga demonstrated unwavering commitment to the people of Allegan County during his years of service.

### MISSION

The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper.

### VISION

The Allegan County Board of Commissioners is committed to providing our citizens superior and innovative services, being judicious and efficient in the expenditure of resources, and promoting a safe, clean, and healthy environment in which to live, work, and play.

# HEALTH ADMIN TEAM



**Jacque Billette, MPH**  
Health Officer



**Randy Rapp, RS**  
Environmental Health Manager



**Lisa Letts, BSN, RN**  
Personal Health Manager



**Grant Ruppert, REHS**  
Planning and Preparedness Manager



**Rik Tooker, MD, MPH**  
Medical Director

## STRATEGIC FRAMEWORK

**Together: Striving for a Healthier Allegan County**  
Our strategic framework improves community health outcomes to better align with the Organization's vision and purpose of the Department.



# DIVISION OVERVIEW

## **ADMINISTRATION**

The Health Administration team provides leadership, many centralized functions, and guides the vision and implementation strategies for the entire department. They issue advisories and official letters to protect the public's health, and collect data to better support service delivery.

## **ENVIRONMENTAL HEALTH**

The Environmental Health team provides services such as licensing and inspecting food establishments, campgrounds, public swimming pools, and septage disposal sites. The team issues permits and performs inspections for the installation of wells and septic systems, and provides beach sampling, vector-borne surveillance, groundwater contamination monitoring, and facilitates the Resource Recovery program.

## **PERSONAL HEALTH**

The Personal Health division offers clinical services such as immunizations and HIV/STI testing. Personal health includes programs for communicable diseases, lead, Hearing and Vision, Children's Special Health Care Services (CSHCS), and rabies monitoring. They also provide education and on-site inspections for medical providers participating in the Vaccines for Children (VFC) program.

## **PLANNING AND PREPAREDNESS**

The Planning and Preparedness division provides health education and collaborates with community partners for projects such as the Community Health Needs Assessment. The team develops plans, helps coordinate the public health response to emergencies, conducts exercises, and communicates with community, regional, and state stakeholders to protect the public.

# 2024 HEALTH DEPARTMENT UPDATES

Successfully completed state and program accreditation requirements

Onboarded a new Health Officer and Planning & Preparedness Manager

Began a new Community Health Needs Assessment cycle with many partner agencies

STI program expanded clinic hours to include walk-in availability

Added sensory equipment to waiting room and clinic room

Staff member became certified as a Community Health Worker to better serve Allegan County

Onboarded a new Health Educator and Public Health Technician

Completed certification partnership for MI Vaccination Partners MVP

Personal health and food team members certified in Basic Life Support (BLS)

# ENVIRONMENTAL HEALTH: VECTOR-BORNE & BEACH MONITORING

21 Ticks collected at 2 sites (8 black-legged ticks & 13 deer ticks)

14 Mosquito sampling days at 5 sites

79 Total mosquitoes collected, 13 species identified



Mosquitoes and ticks are tested to look for species that can carry Lyme disease, West Nile virus, and more.

Surface water is tested and monitored for HABs and *E. coli*.



221 Total beach samples taken

8 Total beaches sampled for 14 weeks

48 Groundwater samples collected over 17 total days

3 Lakes sampled, 2 with confirmed Harmful Algal Blooms (HABs)

## Harmful Algal Blooms (HABs)

In 2024, the Allegan County Health Department (ACHD) confirmed the presence of harmful algal blooms (HABs) at Swan Lake and Duck Lake. Harmful algal blooms are also known as blue-green algae or cyanobacteria.

ACHD sent out a press release on the dangers of HABs and best practices for avoiding water-related activities when HABs are present. ACHD also released newsletters for the residents of the affected lakes providing the latest test results and guidance. Additionally, advisories were posted on social media and at public access points (e.g. boat launch) to notify the public.



## Groundwater Study Work Group

In 2024, the Groundwater Study Work Group held two stakeholder meetings to discuss the progress of the study and help determine the future of groundwater for Allegan County. The work group collaborated with the Michigan Geological Survey (MGS), local units of government, and Kraai Well Drilling to install seven additional monitoring wells. The Allegan County Health Department (ACHD) also teamed up with the Outdoor Discovery Center (ODC) to create educational materials for schools and the community about groundwater protection in Allegan County.

# ENVIRONMENTAL HEALTH: FIELD SERVICES

Sanitarians permit and inspect new, existing, and replacement septic systems and wells to maintain safe water and sewage disposal at residential homes and commercial sites.

519 Residential well permits issued

335 Residential well final inspections completed

122 Abandoned wells plugged

## Customer Feedback

"I wanted to personally thank you for your excellent communication skills, personality and willingness to help...I never have to wait for any Septic location requests which is super helpful..."



2,685 Soil Erosion & Sedimentation Control (SESC) inspections

356 Soil Erosion & Sedimentation Control (SESC) permits issued

606 On-site sewage disposal permits issued

361 On-site sewage disposal final inspections completed

# ENVIRONMENTAL HEALTH: FOOD & OTHER SERVICES



100 Temporary food establishments inspected

727 Fixed food establishments inspected

Worked on 31 restaurant plan reviews and 16 existing site reviews

Trained two Public Health Technicians to audit specialized food venues



54 Public swimming pools inspected

11 Body Art facilities inspected

21 Campgrounds inspected



Sanitarians conduct regular inspections of all food establishments, including restaurants, food trucks, and temporary locations such as fair stands, to protect the public from foodborne illness.

Inspections of body art facilities include tattoo shops, piercing locations, and more.

# RESOURCE RECOVERY

6 Total events held  
(3 tire, 3 Household Hazardous Waste)

3,175,100 Pounds of single-stream recycling

48,560 Pounds of E-waste recycled

59,955 Pounds of Household Hazardous Waste recycled



**\*Compared to 35,985 pounds in 2023**

Household Hazardous Waste collection was available to all county residents

Two townships were onboarded & completed their first year in the recycling program

There was a 36% increase in participation in recycling events

113 Agriculture tires collected

4,447 Passenger tires collected



The Resource Recovery program helps Participating Governmental Units (PGUs) recycle and dispose of materials that can be harmful to the environment.

## Materials Management Planning Committee

The Resource Recovery program is currently in the process of updating the county's Solid Waste Plan, written in 1997, to a Materials Management Program. This will include goals to increase recycling and use new methods for hard-to-manage materials such as organic waste, textiles, and styrofoam.

The work program has been approved, which provides a timeline to write the plan. This plan is important for environmental sustainability within our county and state.

### Proposed Milestone Schedule

Task	Completion Date/Deadline	2024				2025				2026			
		Q1 - JAN-MAR	Q2 - APR-JUN	Q3 - JUL-SEP	Q4 - OCT-DEC	Q1 - JAN-MAR	Q2 - APR-JUN	Q3 - JUL-SEP	Q4 - OCT-DEC	Q1 - JAN-MAR	Q2 - APR-JUN	Q3 - JUL-SEP	Q4 - OCT-DEC
Task 1 - Planning	7/2/2024	X	X										
Task 2 - Materials Management Planning Committee	8/22/2024		X	X									
Task 3 - Materials Management Plan Grant requirements	4/30/2025				X	X	X						
Task 4 - Materials Management Plan Request for Proposal	TBD					X	X	X					
Task 5 - Plan Management	TBD							X	X	X			
Task 6 - Data Collection	TBD								X	X	X		

# PERSONAL HEALTH

The personal health division offers clinical services such as STI testing and treatment, tuberculosis (TB) testing, case management for lead exposure, animal bite follow-ups, immunizations, Children's Special Health Care Services (CSHCS), hearing and vision screenings, and partners with My Community Dental Centers for oral health screenings.

852 Total Children's Special Health Care Services clients

306 Level 1 Plan of Care clients

438 Level 2 Plan of Care clients

1,229 Pre-K hearing screenings

1,456 Pre-K vision screenings

For more information on personal health services, visit [allegancounty.org/health/personal-health](http://allegancounty.org/health/personal-health)



74 Lead testing follow-up clients

1,860 Lead tests reported

4,323 School-aged hearing screenings

8,886 School-aged vision screenings

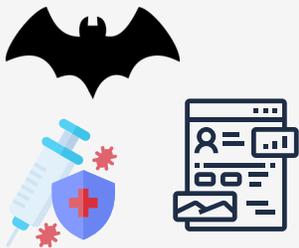


26,510 Wear One condoms distributed

183 Animal bite follow-ups

2 Rabies positive animals

352 Waivers provided



195 STI/HIV clinic visits

350 STI/HIV case follow-ups

54 Vaccine reallocations

962 Immunizations provided

711 Children's oral screenings

**Customer Feedback**  
 "I was a bit emotional in the exam room. The [ACHD Staff Member]...went above and beyond to ease my mind and make me feel comfortable."



595 Recommended for routine care

111 Recommended for dental treatment



# COMMUNITY LINKS

372 Total referrals

277 Successful referrals

44 New partnerships established

51 Healthcare service referrals

18 Primary care provider referrals

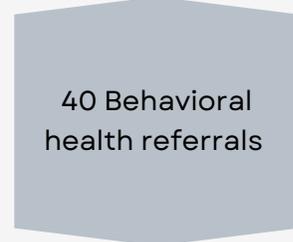
61 Medicaid or health insurance referrals

40 Behavioral health referrals

147 Housing resource referrals

1,117 Total services provided

58 Food assistance referrals



**Customer Feedback**  
 “The Community Links program is amazing! [ACHD Staff Member] went above and beyond to make sure I was okay not just physically but mentally as well.”

Through the Community Links program, our Community Health Worker (CHW) connects residents to services they are struggling to access, such as food assistance, medical care, clothing, transportation, housing, and more.

Submit a referral at [alleghenycounty.org/health/community-links](http://alleghenycounty.org/health/community-links) or scan the QR code on the left



## Bird Flu Awareness



Bird Flu, also known as HPAI or Avian Influenza, is a type of Influenza A virus that mostly infects birds but can also spread to humans and other animals. Bird flu is a respiratory virus that spreads through the fecal droppings or nasal discharge of infected birds. Although the current risk to human health is low, it is a public health concern because the virus could mutate to spread more easily among humans. In 2024, Bird Flu was found in both domestic and wild birds across Michigan, as well as in cattle. Since March 2024, there have been 70 human cases reported in the U.S. and 989 confirmed cases in dairy herds in 17 states, including Michigan. Efforts to control the spread include increased surveillance of wild and domestic birds and taking precautions when handling animals that could transmit the virus. To help mitigate the spread, ACHD monitored infected herds in Allegheny County, distributed PPE to impacted farms, and provided health education materials and information to Allegheny County residents.

### What You Can Do:

If you see six or more dead wild birds, report it to the DNR at [Michigan.gov/EyesInTheField](http://Michigan.gov/EyesInTheField)

**OR**

Call the DNR Wildlife Disease Laboratory at 517-336-5030

If you suspect bird flu in domestic birds, like a backyard flock, contact MDARD at 800-292-3939

# COMMUNICABLE DISEASE

2,562  
Communicable  
disease  
investigations

138 TB skin tests

1 Confirmed latent  
TB infection



The annual ACHD communicable disease report uses data from 120 communicable diseases. Of these diseases, 19 (15.8%) showed an increase in case counts from 2023 to 2024. Of these 19 diseases, three of note include CPO, H. Influenzae, and pertussis. CPO, which had one case from 2020-2023, jumped to 5 cases in 2024. H. Influenzae had 4 cases from 2020-2023 and jumped to 3 cases in 2024. Pertussis had zero cases from 2020 to 2023 and jumped to 19 cases in 2024. View the full 2024 report at

<https://www.allegancounty.org/home/showpublisheddocument/1622>

4

Allegan County saw the same or decreased cases in foodborne illness, meningitis, rabies, STIs, vector-borne diseases, tuberculosis, and viral hepatitis. Find more ACHD data at [allegancounty.org/health/data-and-reports](https://www.allegancounty.org/health/data-and-reports)

## What we responded to this year:

- Avian Influenza (Bird flu)
- Pertussis (Whooping cough) cases
- Harmful Algal Blooms and *E. Coli* in lakes and beaches
- Wayland water main break
- Fennville sewer main break
- Public education through food and product recalls, severe weather preparation, and outreach events

# PLANNING AND PREPAREDNESS

517,734 Mailchimp emails sent

5 Press releases

104 Total inquiries responded to

134 Health education materials created

7,259 Followers on Facebook

315 Posts on Facebook

81,873 Individuals reached on Facebook

48 Newsletters released

The planning and preparedness division sends out newsletters, press releases, and advisories; responds to inquiries and media requests; attends community outreach events; and implements emergency response plans when necessary.

## Outreach Recap

Attended 13 outreach events and provided health education materials and giveaways

### Boomer Bash



Provided clinical services at 3 events



### Books, Balls, & Blocks



### Campit Outdoor Resort



### Senior Day at the fair



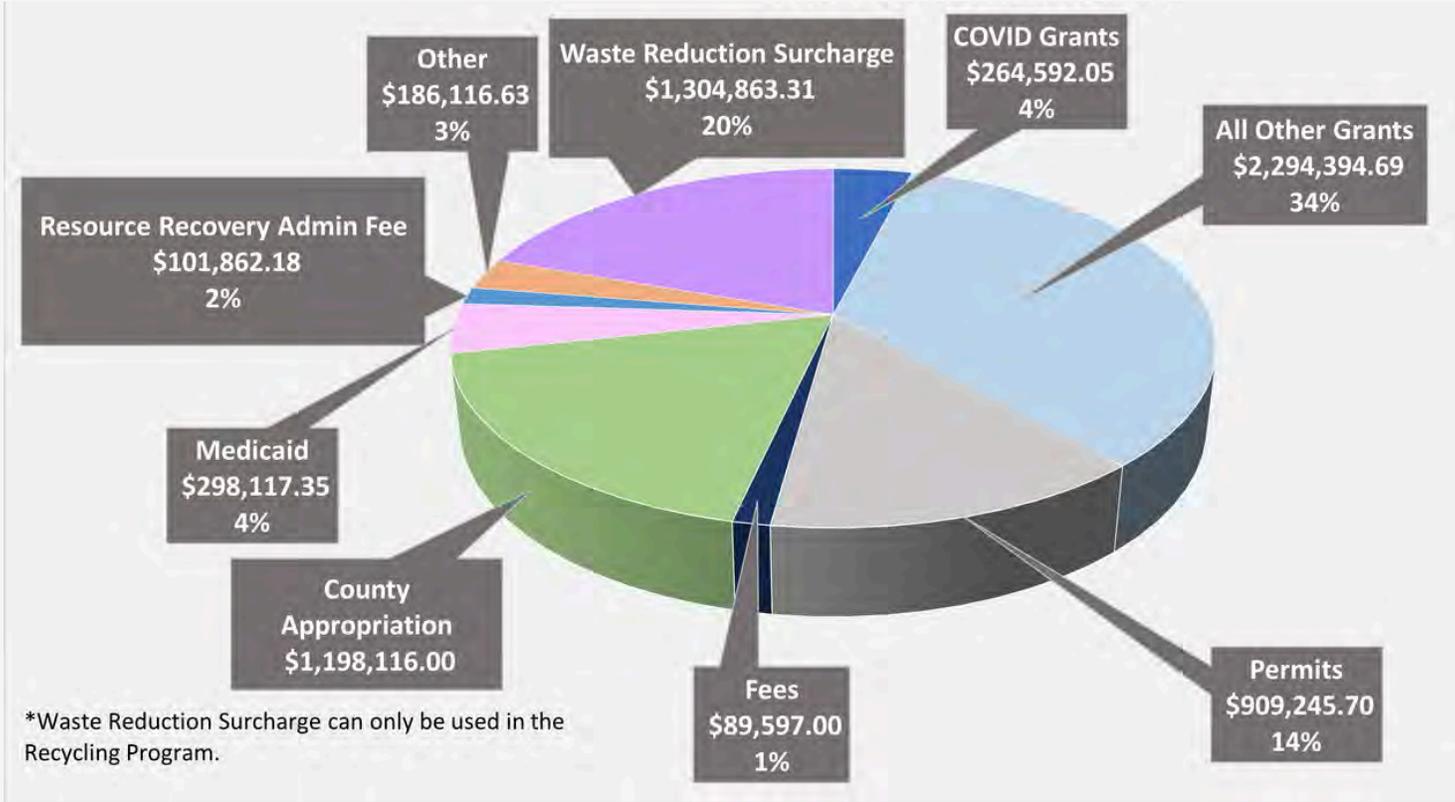
## 🔔 Allegan Alert Notifications

Allegan County Emergency Management and Allegan County Central Dispatch will use an emergency notification system called Allegan Alert. This provides real-time information to the public and contains potentially life-saving actions that can help keep you and your family safe. Stay informed of weather, traffic, and other emergencies in Allegan County. You can also provide information to 911 so they can better assist you in an emergency. This can include access and functional needs, health information, or the location of gates and doors. Your profile travels with you, so if you call 911, your information will be displayed to the call taker. Your personal information is secure and will only ever be seen by the dispatcher taking the call. Register by downloading the Smart911 app, scanning the QR code below, or visiting the Smart911 website: <https://smart911.com/>

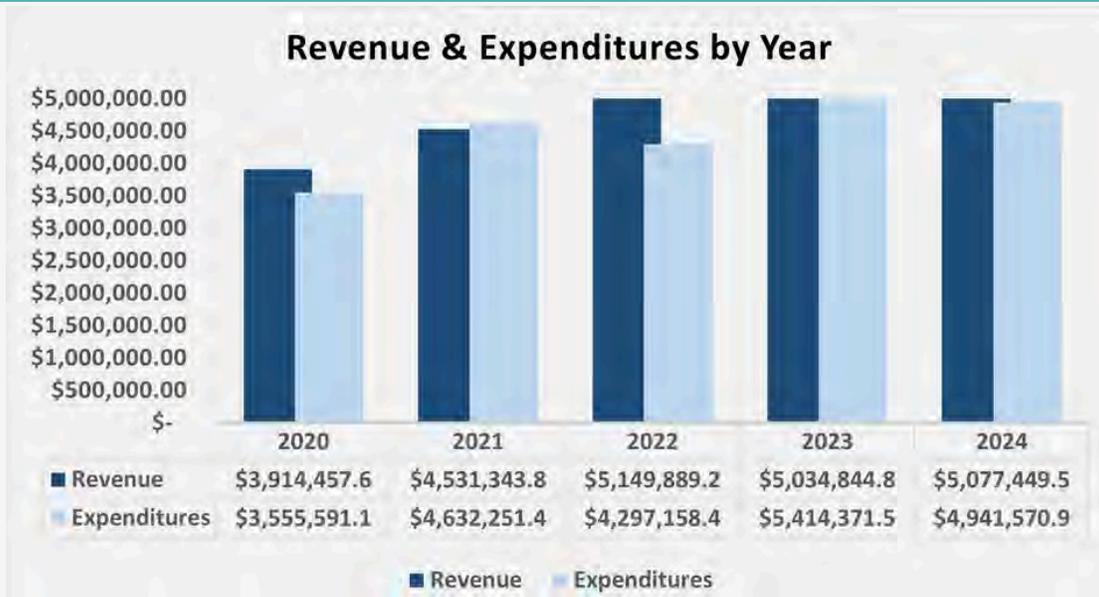


# FINANCIAL OVERVIEW

## 2024 Revenue



## Health Department Revenue & Expenditures





HEALTH  
Department

## CONNECT WITH US



[@AlleganCountyHD](#)



[allegancounty.org/health](http://allegancounty.org/health)



Submit an inquiry.



[Subscribe](#) to our Public Health Newsletter



**HEALTH**  
Department

## Quarter 1 Board of Commissioners' Update

### Allegan County Health Department (ACHD)

#### ACHD Activities during the most recently concluded quarter (2025 Q1)

**Groundwater Education Project:** Throughout Q1 ACHD staff worked to finalize a groundwater education brochure to assist in educating the public on groundwater and amplifying the advancements made by the Groundwater Study Work Group. In addition to the brochure, ACHD is developing a webpage to serve as a clearinghouse for all groundwater information and resources. The webpage can be located here <https://www.allegancounty.org/health/environmental-health/surface-and-groundwater/groundwater-education>

**Community Health Needs Assessment (CHNA):** ACHD worked closely with CHNA partners Ascension and the Allegan County Community Foundation to analyze data collected throughout 2024. These findings were presented to the Multi-Agency Community Collaborative Council on March 26<sup>th</sup> at Ascension Borgess Allegan Hospital. The CHNA document was drafted and will be published in Q2 of 2025.

**Emergency Planning & Preparedness Drills:** The ACHD participated in the 2025 Michigan Volunteer Registry (MVR) Drill on February 18-20, which was sponsored by the Michigan Department of Health and Human Services, Bureau of Emergency Preparedness, EM, and Systems of Care (BEPESoC). The drill aimed to test administrators' abilities to query volunteers, navigate the MVR website, and perform a volunteer callout.

#### ACHD Activities Forecast for Quarter Ahead (2025 Q2)

**Emergency Planning & Preparedness Drill:** On April 16<sup>th</sup>, the Michigan Strategic National Stockpile (MISNS) exercise will take place. This exercise will test the surge capacity of the Michigan Strategic National Stockpile (MISNS) SharePoint Site through ongoing requests by local agencies for emergency medical countermeasures (MCM) received by the State of Michigan via the Strategic National Stockpile (SNS). It is intended for Local Health Departments (LHDs) and hospitals to demonstrate proficiency in both medical countermeasure selection and justifying need.

**Allegan County Beach Monitoring:** ACHD will begin beach monitoring 8 beaches in Allegan County Memorial Day Week. This includes 4 in-land and 4 Great Lakes beaches. ACHD staff take water samples at these beaches weekly to look for elevated levels of *E. Coli*. All sample results will be posted on <https://mienviro.michigan.gov/ncore/external/home>

**ACHD Outreach Events:** ACHD staff will participate in a variety of partnership events during Q2. Staff are currently signed up to attend The Gun Lake Health Fair, Bridge Fest, and The Allegan County Senior Expo. Staff will pass out information about ACHD services and answer questions from the public.



## HEALTH Department

**Tire and Household Hazardous Waste Collection** – ACHD has two upcoming events taking place in Q2. All events are open to residents in Allegan County. These events have been very popular in 2024, with increased participation up to 36% in some programs.

Event Dates:

- **Tire Collection**
  - Tuesday, April 22nd – 9 am – 12 pm
  - Otsego DPW – 243 N Farmer St, Otsego
- **Household Hazardous Waste**
  - Saturday, May 3<sup>rd</sup> – 9am-12pm
  - Hardings Wayland – 300 Reno Dr, Wayland

### Anticipated Public Health Situations in Year Ahead

**Measles Cases in Michigan** – There have been 7 confirmed cases of measles in Michigan thus far in 2025. Measles is a highly contagious virus with a 90% attack rate in susceptible people. Measles was declared “eliminated” in the United States in 2000, meaning the US does not normally see outbreaks. Currently, there are multi-state outbreaks of measles in communities where immunity rates have fallen.

ACHD is preparing to respond to measles if it appears in our communities. Preparation includes educating schools and partners, updating internal policies and procedures, and ensuring staff are properly trained to respond to potential cases.

**Increased Demand for Environmental Health Services** – At the end of the Q1 for 2025, demand for Soil Erosion and Sedimentation Control permits is 47.5% ahead of 2024. This is just part of the recent trend where demand for environmental health services, including well and septic permits, has continued to increase. ACHD is currently filling some vacant positions to ensure demand and customer expectations can be met, but the consistent flow of applications speaks to the development taking place in Allegan County.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**BOARD OF COMMISSIONERS - REAFFIRM 2025-29 STRATEGIC PLAN COMPONENTS**

**WHEREAS**, the Allegan County Board of Commissioners has reviewed its 2025-29 Strategic Plan; and

**WHEREAS**, the Strategy Plan contains values, goals and goal statements, strategic priorities, objectives, tasks, measurements (trends), and projects.

**THEREFORE BE IT RESOLVED** that the Board reaffirms the 2025-29 Board Strategic Plan, as presented.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**2024-28 BOARD PLANNING - CLOSEOUT**

**WHEREAS**, through its 2023-2024 planning sessions, the Board of Commissioners identified these projects.

**THEREFORE BE IT RESOLVED** that the Board recognizes that these projects have been satisfactorily completed and may be closed:

- By December 31, 2026, ratify 12 Collective Bargaining Agreements,
- Maintain an accessible team site with full organizational access,
- Continue proactive meetings (quarterly or more as needed) to gather input from employee groups and share information,
- Conduct Engagement Survey Phase 1,
- Courthouse/County Services Building and former OnPoint Clinic's Facilities Master Plan,
- Courthouse Southeast Corner Construction Phase 1,
- County Services Building Renovation Phase 2,
- 2025 Annual Budget,
- 2023 Audit,
- Water Quality and Availability Plan,
- National Survey,
- Community Update.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**2024-28 BOARD PLANNING - CARRY OVER TO 2025-2029 PLAN**

**WHEREAS**, through its 2023-2024 planning sessions, the Board of Commissioners identified these projects.

**THEREFORE BE IT RESOLVED** that the Board recognizes that these projects may be multi-year in nature; and

**BE IT FINALLY RESOLVED** that these projects will carry over with priority of completion into the 2025-2029 Board Strategic Plan:

- Proactively maintain employee labor relations
  - 2022/23 County Recruitment and Retention Plan
  - Comprehensively analyze and evaluate the significance of turnover rates among new employees within the organization, distinguishing between those with 0 to 12 months of tenure and those with 1 year and above
    - Comparable county turnover
- Maintain employee engagement level similar to benchmark
  - Engagement Survey Phase 2 thru 4
- Eden Replacement Plan,
- Update County Energy Management Policy,
- Facilities Master Plan (Phase 3 thru 8),
- Courthouse Renovation Phase 3,
- 2026-30 Annual Budgets,
- 2024-29 Annual Audits,
- Debt Elimination,
- Parks & Recreation Plan,
- Modernization of Parks,
- Broadband Wired Infrastructure Expansion Project implementation,
- DNR State Game Area,
  - Address concerns to Natural Resources Commission and Legislature,
  - Community Meetings,
- Monitoring Wells,
- Material Management Plan,
- Corridor Development
  - Independent study to outline the Growth/Needs relative to these areas (county perspective may impact transportation plans, support for federal/state funding, safety plans, economic development),
  - Organize presentations to the Board through district commissioner for planning sessions or special meetings or consider special board of commissioners meetings held in these particular districts to gain input,
  - Increase the involvement of the Regional Planning Commission and, to the extent applicable, Lakeshore Advantage of the expansion of the 131 Corridor,
- Calkins Dam Project,
- Housing (Partnerships with community efforts, such as Hom Flats at River Street and the Housing Stock Workgroup, to encourage housing expansion),
- Childcare
  - schedule BOC presentation to inform on all existing efforts and plans on this topic and have Board identify any gaps,

- o participate in the Regional Childcare Coalition and explore a partnership with Community Action of Allegan County for expanded opportunity,
- PACE Program

## NEW PROJECT SUGGESTIONS

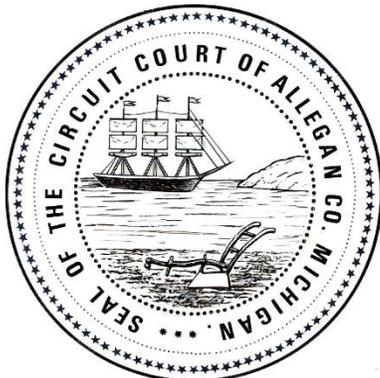
- Proactively maintain employee labor relations
  - By December 31, 2027, have 12 Collective Bargaining Agreements ratified.
- Maintain a compensation system representing at least the comparable market's midpoint.
  - Market Study Phase 1 to 3,
- Perform a worker space analysis, Phase 1 to 8,
- FY2029-2033 Budget,
- FY2030-2034 Budget,
- FY2029 Audit,
- Tax Limitation,
  - Gauge ISD and Township Support (Commissioner Dugan)
- Parks and Recreation Millage,
- Board appointed committee changes,
  - Economic Development Commission (Remove Sector positions)
  - Parks Advisory Board and Tourism (combine)
- National Community Survey (Priorities),
  - The Economy in Allegan County
  - Health and Wellness in Allegan County
  - Parks and Recreation in Allegan County
  - Safety in Allegan County
- Sale/development of the county-owned overflow parking lot,
- Using Brownfield Redevelopment for Housing,
- Palisades - Resolution of Support (Commissioner Lubbers),
- Water Study - transfer funds (Commissioner Lubbers),
- Maintain Quality and Availability of Water
  - Well & Sewer Assistance Program
  - Community Education Programs

# 48th Circuit Court

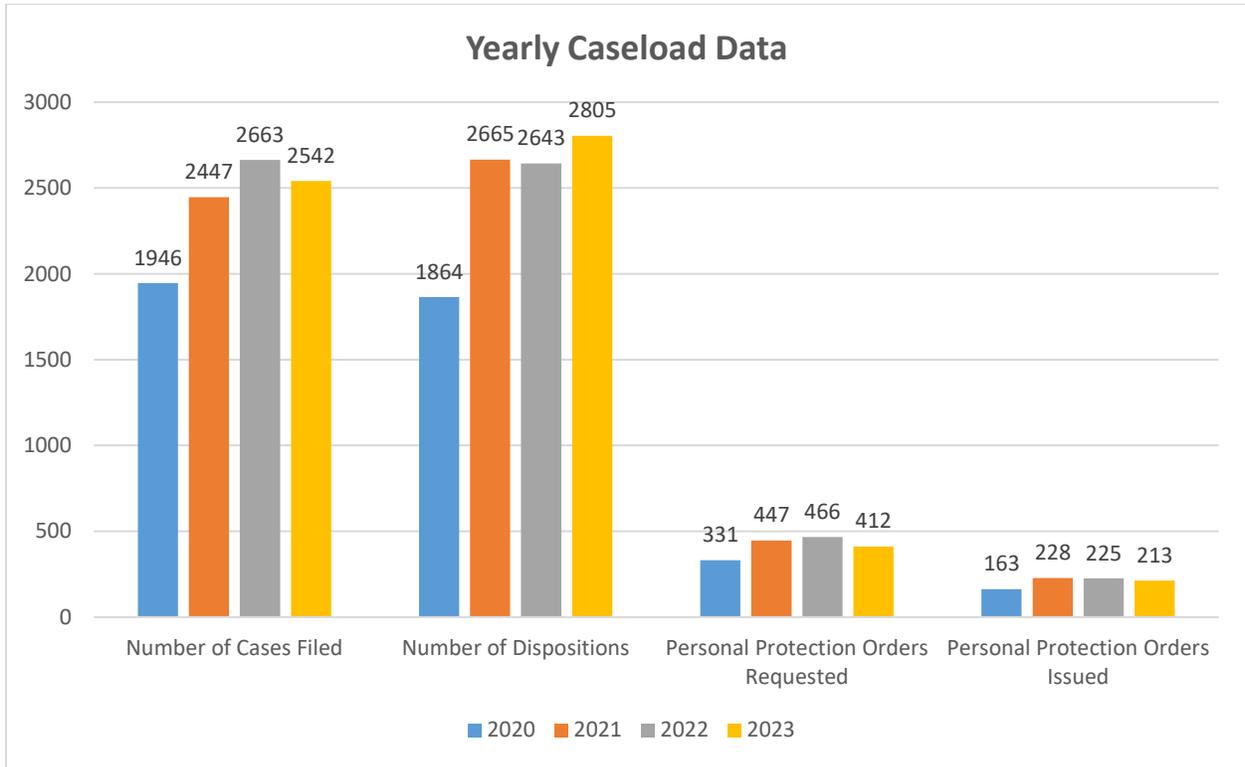
Criminal and Civil,  
Friend of the Court,  
Family Division

## 2025 Annual Report

Thursday, June 12, 2025



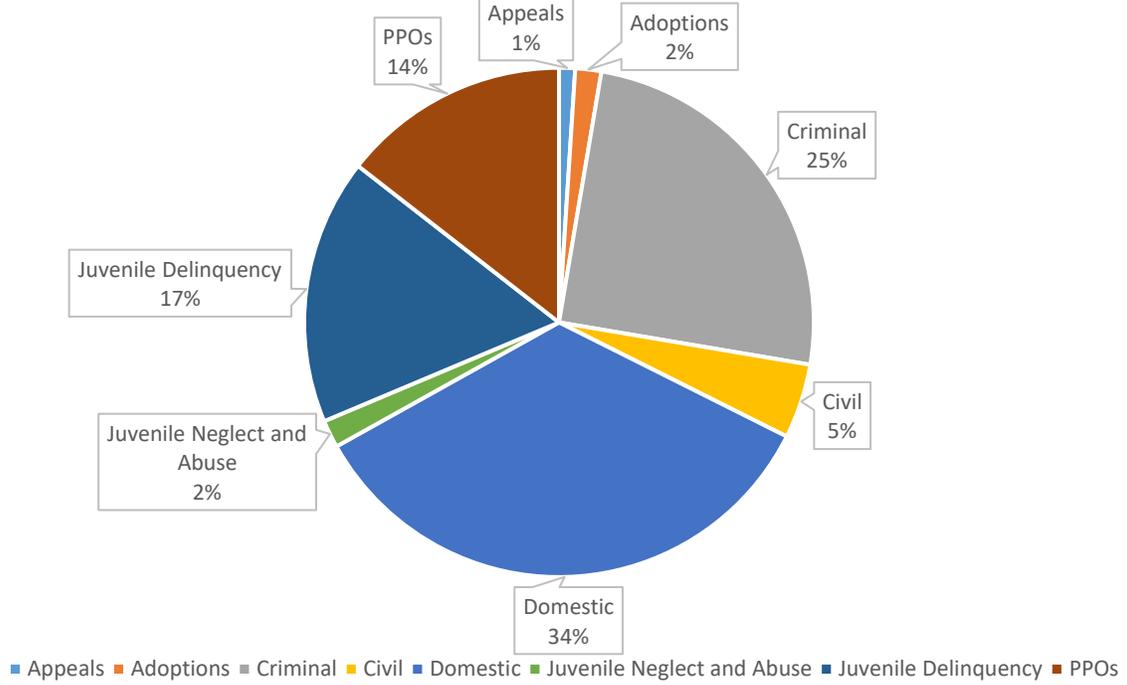
# Circuit Court Statistics



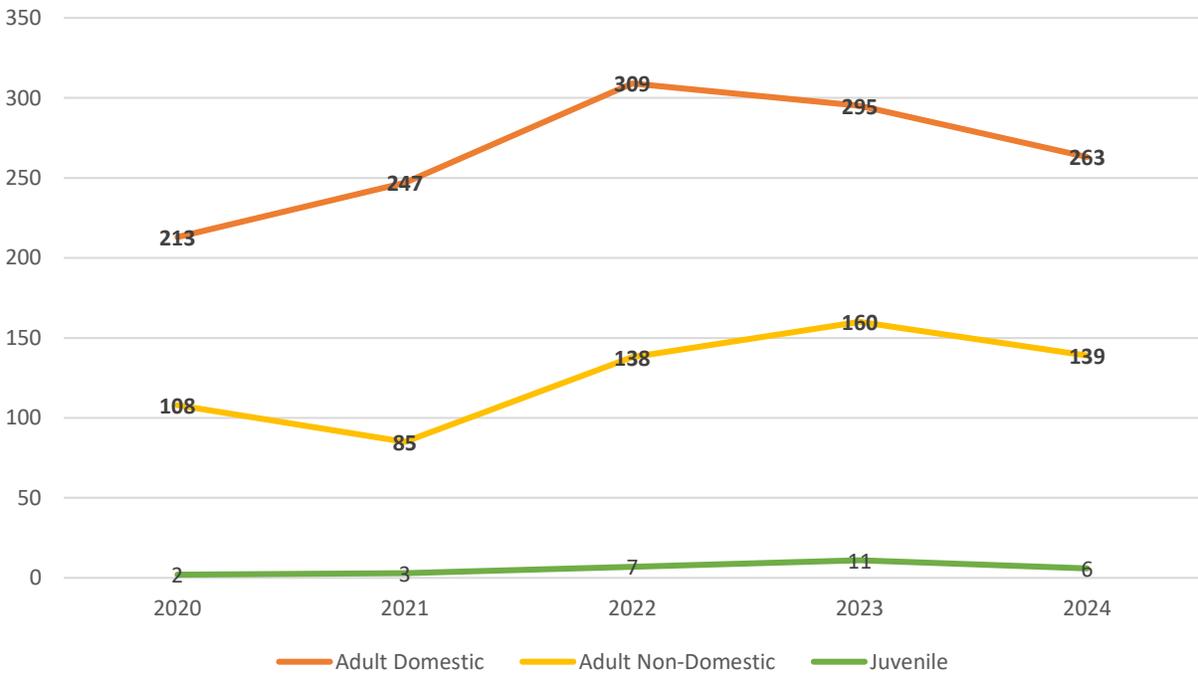
Circuit Court continues to see a high number of case filings and dispositions. In 2024, 2,542 new cases were filed. 712 of these cases were felony files of which 31 were capital level offense. Additionally, we had a record setting year for dispositions with 2,805.

The court continued to work on the jury trial demand, conducting 26 trials in 2024.

### Breakdown of 2024 New Filings

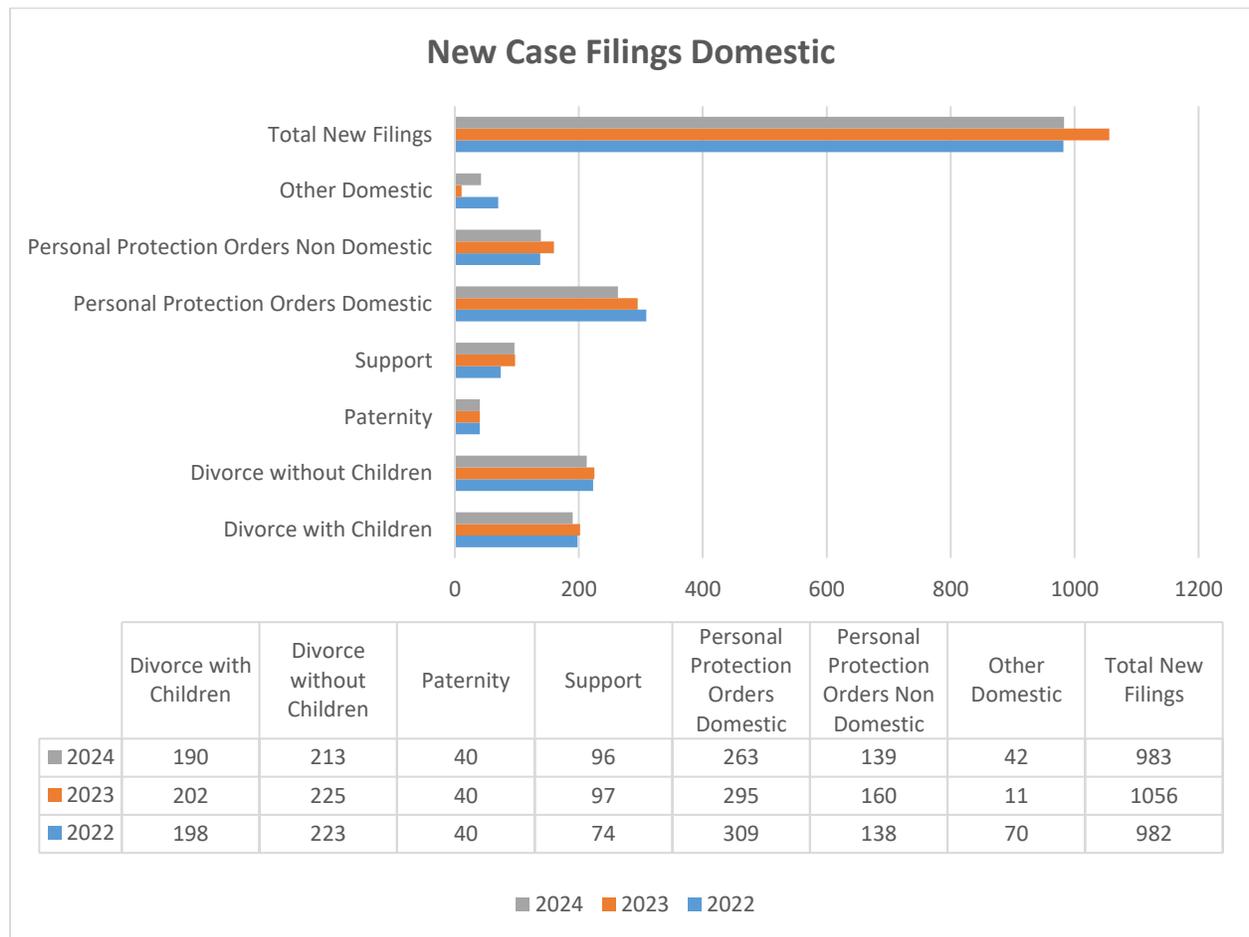


### Personal Protection Orders



2024 was another busy year for domestic cases as well, with numbers staying fairly consistent over the past 3 years.

Statistics relating to the domestic docket can be deceiving. Unlike other case types, the court dedicates significant amounts of time to these cases in years following the filing date, in some cases, the court remains involved with the family for over 18 years. For example, the court remains responsible to hear requests for changes to custody, parenting time, and child support. To put this into perspective, the Friend of the Court typically has around 5,000 open cases at any given time.



# Circuit Court Prepares for 2025 Growth

2024 was a year of preparation for growth in 2025, with many changes and additions. First, we had the retirement of Judge Buck, Chief Probate and presiding Family Court Judge. Then the court prepared to welcome his replacement Judge Clearwater. Additionally, the Circuit Court welcomed Judge Jipp to the bench as she filled the newly created judgeship. Circuit Court was grateful for the support of the County and Board of Commissioners in providing the additional staff needed to add a third Circuit Court judge, as well as the beautiful new courtroom needed to accommodate the third judge.



Hon. Emily W. Jipp  
Circuit Court Judge

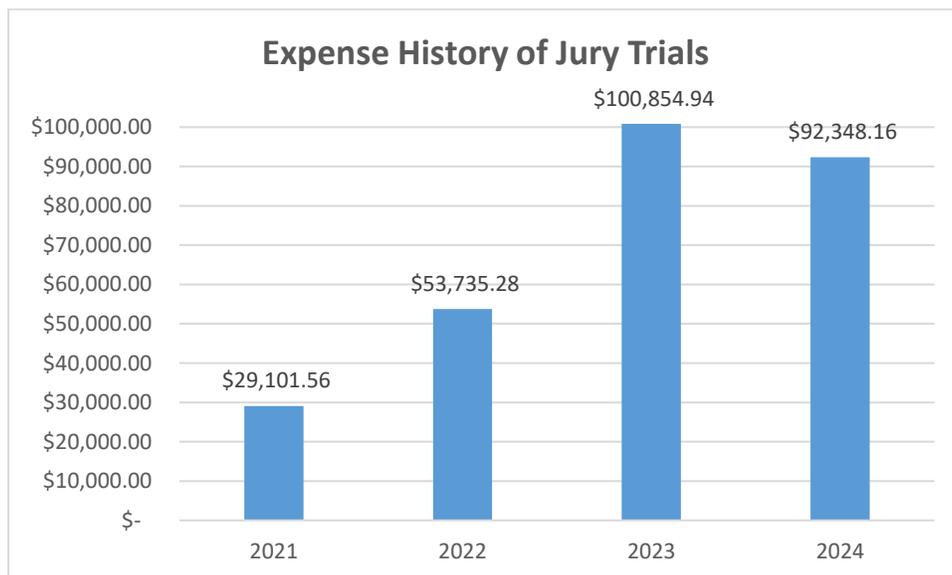


Hon. Jolene A. Clearwater  
Chief Probate Judge  
Presiding Family Division Judge

# Circuit Court Jury Trials

2024 saw a slight decrease in jury trials with 26 trials held. 15 of these cases were handled by Judge Bakker, and 11 by Judge Antkoviak. With the assistance of our jury management system, we summoned 4,880 Allegan County residents with a one step process – summons and questionnaire sent together. Of those 4,880 summoned in 2024, we confirmed 2,441 as available jurors. The remaining 2,439 were either disqualified (1,383), excused (542), undeliverable (113) or unfortunately did not respond (312). 345 citizens were actually seated on a jury panel for the 26 jury trials conducted in 2024.

There is a significant cost to the courts for conducting this many jury trials each year. Jurors are provided a small stipend, mileage reimbursement, and meal allowance per reporting day. These expenses are tracked and charged on the jury line item under the Circuit Court activity in the general fund. In addition to the direct costs summarized below, there is a significant indirect cost for each jury trial as well with “all hands-on deck” for circuit court staff, prosecutors, defense attorneys, witnesses and victims, as trials take place in addition to normal day to day operations for the court.



We received some unexpected news from our partners in Berrien County regarding our jury management software solution. After several years of hosting this Tyler Technology product on their servers for 6 partnering counties in southwest Michigan, Berrien was terminating this solution. This forced the courts to request a capital project to have a direct solution with Tyler. In addition to being directly hosted by the vendor in 2025, the courts will also be upgraded to the Enterprise Jury Management System – the latest in jury management software. This should continue to improve communication with the public regarding jury duty, as well as make it easier to fill out one’s questionnaire and report for service as needed.

# Swift and Sure Sanctions Probation Program (SSSPP)

The Swift and Sure Sanctions Probation Program is an intensive probation supervision program that targets high risk felony offenders. SSSPP participants are closely monitored by the court program coordinator and the Michigan Department of Corrections (MDOC) probation agent. The participants are subjected to frequent random testing for drug and alcohol use and are required to attend frequent meetings with MDOC probation and the SSSPP coordinator. To improve probationer success, the program promptly imposes graduated sanctions which include small amounts of jail time for probation violations. The 48<sup>th</sup> Circuit Court SSSPP is completely grand funded through SCAO. Our state FY2025 award amount was \$115,000 for the court and \$10,000 for the local MDOC probation office for their joint support in the program.

## 2024 Statistics

- 2 Successful Participant Graduations
- 2 Unsuccessful Participant Discharge for non-compliance

## Current 2025 Statistics

- 25 current Participants (as of April 14, 2025)
- Received 12 referrals for potential participants
  - 8 referrals not recommended
  - 1 recommended referral sentenced into program
  - 4 recommended referrals pending (scheduled for sentencing)
  - 0 graduations or discharges for non-compliance

The Swift and Sure program continues with success into 2025, even with some personnel changes in December of 2024. The court hired Katie StJohn, a new Swift and Sure coordinator, as Efrain Avila vacated his position. Efrain was instrumental in his role and revamped the program while here. The entire Circuit Court team would like to thank Efrain for his dedication to the program and its participants.

# Allegan County

## Friend of the Court (FOC)

The FOC Office continued to provide services to parents throughout 2024. In-person meetings and hearings are available for many court users. FOC staff continues to use technology, such as electronic signing of documents, telephone meetings, two-way communication through MiChildSupport accounts, and remote hearings conducted using the Zoom platform, to provide robust services to parents with a FOC case. Many court users appreciate the availability of these alternate means of doing business with the FOC Office.

The most significant challenge to the FOC Office in 2024, was the renovation of the Office space which began in August 2024 and continued through the remainder of the 2024 calendar year. However, after successfully working remotely for several months, the department staff are enjoying their new office area. Additionally, the renovation increased square footage, accommodating our two newly created positions – a domestic relations referee and a custody and parenting time specialist. While additional revenues are covering the salary and fringe costs of these FTEs, the FOC is grateful to the county for the additional office space and referee hearing room. The FOC is excited to provide better services to the residents of Allegan County with these new additions. In addition to new staff, there were two staff turnovers in 2024. One of the vacancies remained unfilled until January 2025.

### **Progress Towards 2024 Goals**

**Train FOC staff in Motivational Interviewing** – In 2023, two FOC staff members, Jessica Castañeda and Kari Pinnell, were certified to train others in using Motivational Interviewing (MI). This training and certification was covered by a grant. When staff use MI in their interactions with a parent, staff are listening more actively, acknowledging the parent’s challenges and strengths, and working with the parent towards a plan that helps the parent comply with court orders. Jessica and Kari trained all of their co-workers in using MI to improve customers relations and outcomes in 2024. In addition, Jessica provided MI training to Circuit Court staff in November 2024.

**Community Outreach Efforts** – The FOC continues to conduct community outreach. Staff attended the following events: Books, Balls, & Blocks, outreach to the Hispanic community, Veterans Stand Down, and a community substance abuse recovery event. In addition, staff attended a training session for area employers to help employers understand the role they play in Michigan’s child support program.

**Increase referrals to the Gain Employment Maintain Support (GEMS) Program** – The FOC submitted an article about GEMS for the Administrator’s Digest. We continue to refer parents to the GEMS program. This is a success story from our GEMS program:

*Devon (not the participant's real name) was an Allegan GEMS participant who faced reduced work hours, full responsibility for rent and utilities after a breakup, and increasing financial stress. He began working closely with his career coach, who helped him catch up on rent and avoid homelessness. In addition, he attended financial literacy classes, created a budget, and realized the need for a livable wage. Now, Devon is updating his résumé and exploring better employment opportunities while making consistent, on-time child support payments.*

**Increase the percentage of child support cases that have a support order to 83% -** The FOC currently hovers around 80% of open child support cases having an order established. In order to earn the maximum incentives allowed, the FOC must consistently maintain a support order percentage of 80%. The FOC will be proactive in making sure its data is correct by reviewing open cases to determine if they should remain open or be closed. Closing cases that do not need to be open will improve this percentage. Although this goal was not reached, the FOC's performance in this area is on an upward trend.

### **Performance Statistics**

The FOC distributed a total amount of support of \$13,007,928.22 in 2024. The majority of support was distributed to parents with minor children. This represented an increase of \$187,757 over 2023 distributions.

Through a cooperative agreement between the Court and the Sheriff a Sheriff's Deputy is dedicated to enforcing bench warrants issued for failure to pay child support. This Deputy also serves process for cases where paternity and support is being established. The deputy attempts to resolve FOC bench warrants without arrest whenever possible. The FOC Office collected \$13,034.16 in bench warrant fees which, in addition to reimbursement from the Cooperative Reimbursement Program Contract, help fund this position.

FOC Facilitators resolved 70% of custody issues outside of the courtroom through facilitative gathering information conferences.

FOC Enforcement Officers have an average of 1,072 court cases each. They are responsible for monitoring support payments and initiating enforcement of the Court's custody, parenting time, and support orders. In 2024, the Enforcement Officers issued 200 custody and parenting time notices and 332 bench warrants. These activities were in addition to monitoring and responding to case alerts, meeting with parents to help resolve disputes, sending income withholding notices, making referrals for mediation services, and calculating support and drafting consent orders for parents.

In addition, FOC staff conducted over 1,000 child support reviews and sent out 2,607 National Medical Support Notices.

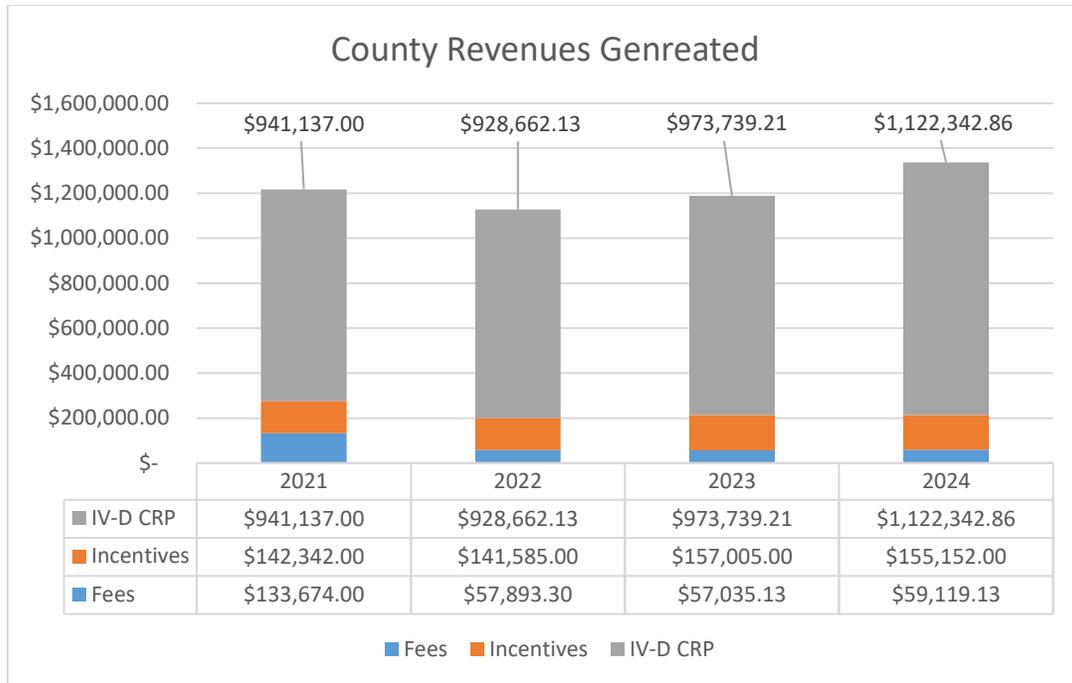
## **2025 FOC Goals**

**Reduce waiting times to obtain a hearing date and eliminate the need for some hearings –** With a full-time domestic relations referee new to the Office in 2025, we want to reduce the time that parents wait to have their support and parenting time disputes resolved. Historically, parents may have waited anywhere from four to five months to have their parenting time dispute resolved. The FOC Office implemented a new alternative dispute resolution tool in 2025, with our new custody and parenting time case coordinator. We hope to resolve some disputes through this process versus parents litigating their dispute. Because we have a dedicated full-time referee, we also hope to provide hearing dates, if needed, within 4 to 7 weeks from the time a hearing need is identified.

**Increase the percentage of child support cases that have a support order to 83% -** The FOC currently hovers around 80% of open child support cases having an order established. In order to earn the maximum incentives allowed, the FOC must consistently maintain a support order percentage of 80%. The FOC will be proactive in making sure its data is correct by reviewing open cases to determine if they should remain open or be closed. Closing cases that do not need to be open will improve this percentage. With the addition of new staff in 2025, this goal should be attainable. New staff that work in establishing paternity and/or support orders in new cases have already made process improvements in the first few months of 2025 and are working towards clearing a backlog of referrals.

**Increase the percentage of current support collected –** The FOC collects 73% of support in the month that it is due. In order to earn the maximum incentives for this federal performance factor, the Office would need to collect 80% of support in the month that it is due. During 2025, the FOC has a goal that the office will consistently collect 75% of support in the month that it is due. Historically, FOC staff that monitored and enforced support orders also had to initiate enforcement of custody and parenting time orders. With a new position in 2025, a Custody and Parenting Time Case Coordinator, taking responsibility for custody and parenting time enforcement, the support enforcement officers should have more time to proactively take steps to ensure that current support is being paid.

**Review the Court's parenting time policy –** The FOC Office will complete a review of the Court's parenting time policy in 2025. This review is being done to address any inconsistencies in the policy and to reduce the opportunity for conflict between parents.

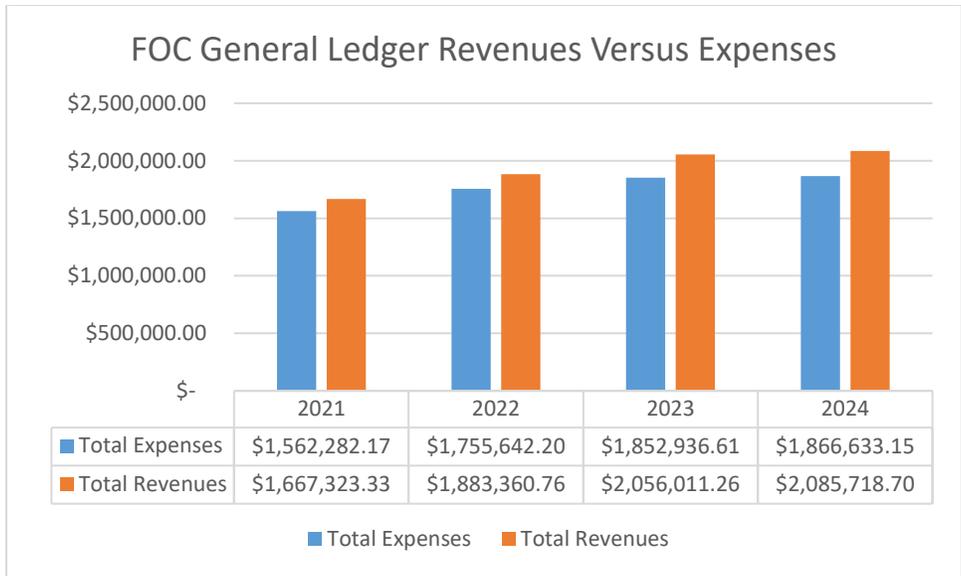


### Revenue Classifications

1. IV-D CRP reflects the revenue for IV-D services. It is the total amount of reimbursement received under the Cooperative Reimbursement Program (CRP) contract. The CRP is a federal payment allocated to the county general fund. This amount is directly related to the number of expenditures by the FOC Office. CRP revenues for 2024, were \$1,122,342.86 – an increase of almost \$150,000 from last year.
2. Incentive reflects the performance-based federal payment allocated to the county general fund. It is the total amount of incentives received pursuant to the federal IV-D program. 42 USC 658A 45 CFR 305.35. The FOC earned \$155,152.00 in incentives in 2024.
3. Fee reflects the statutory collections allocated to the county general fund. It is the total amount of semi-annual service fees, which is \$2.25 received by the county treasurer and not the service fees collected and sent to the state treasurer. Fees were collected in the amount of \$59,119.13 – an increase of over \$2,000 from last year.

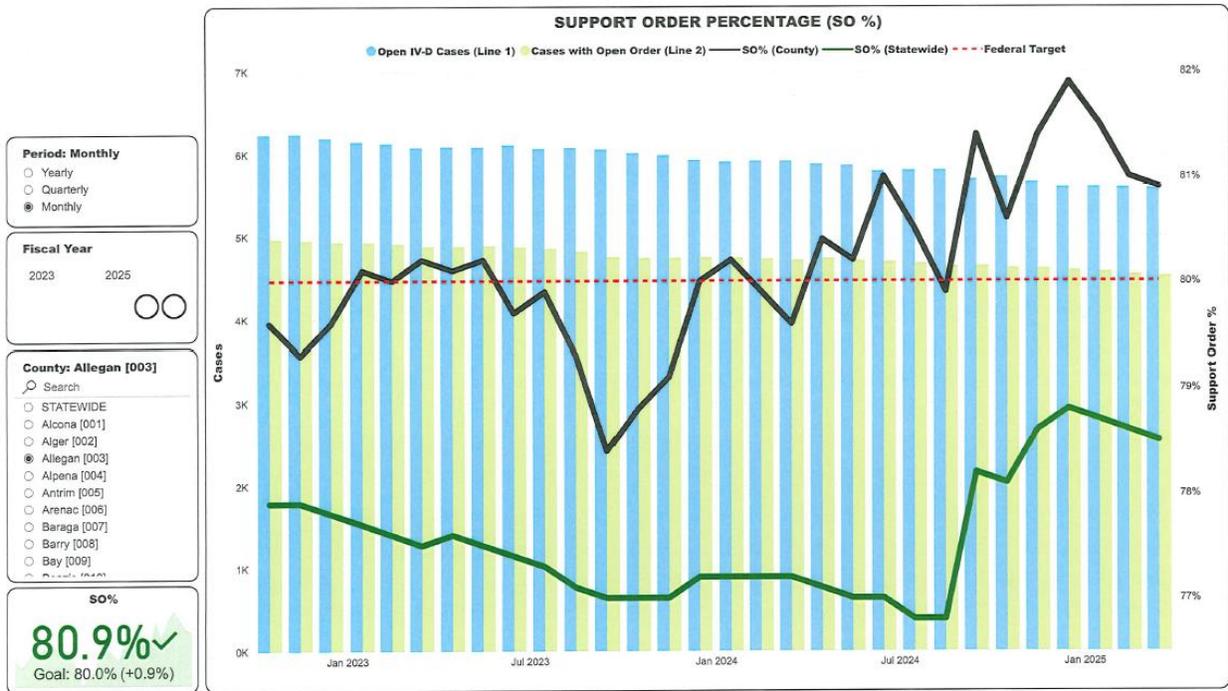
### Revenues versus Expenses

The county general ledger holds two activities for the Friend of the Court, one operating activity (215-290) and one fund activity (216-289). The below graph shows the net combination expenses and revenues for the two activities. The FOC remains one of the largest revenue sources for the county outside of tax revenue.



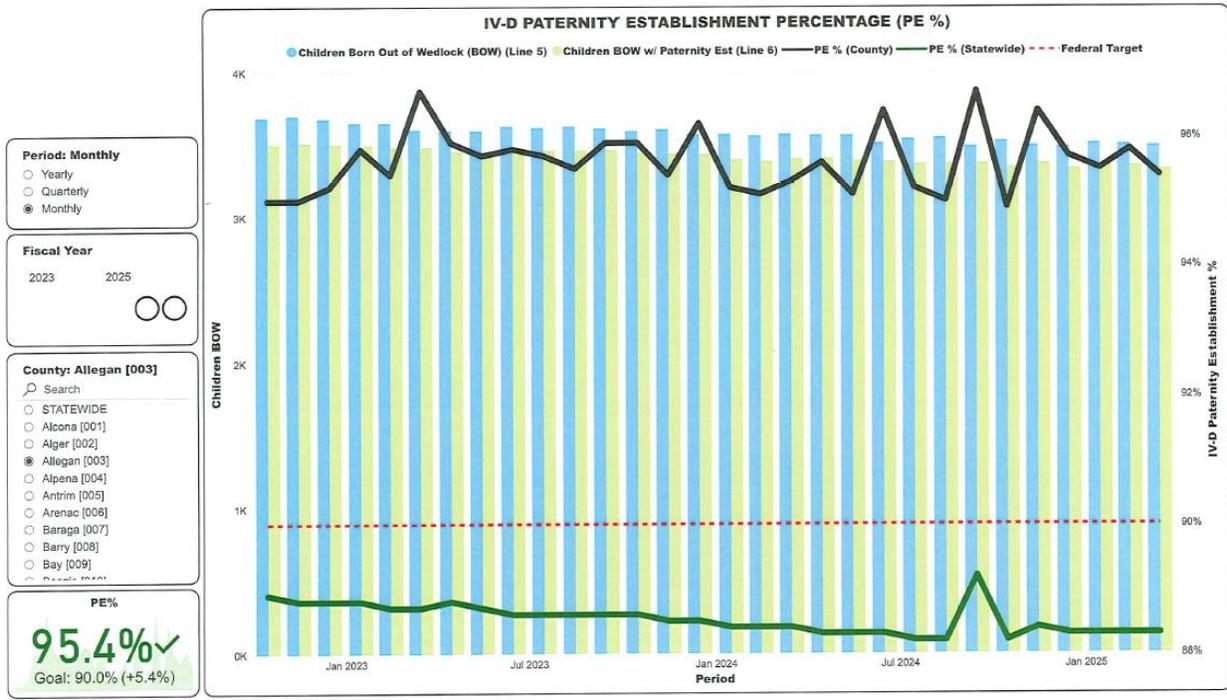
### Additional Performance Metrics

The FOC earns incentive monies based on five performance factors. Tables for these five performance factors are attached.

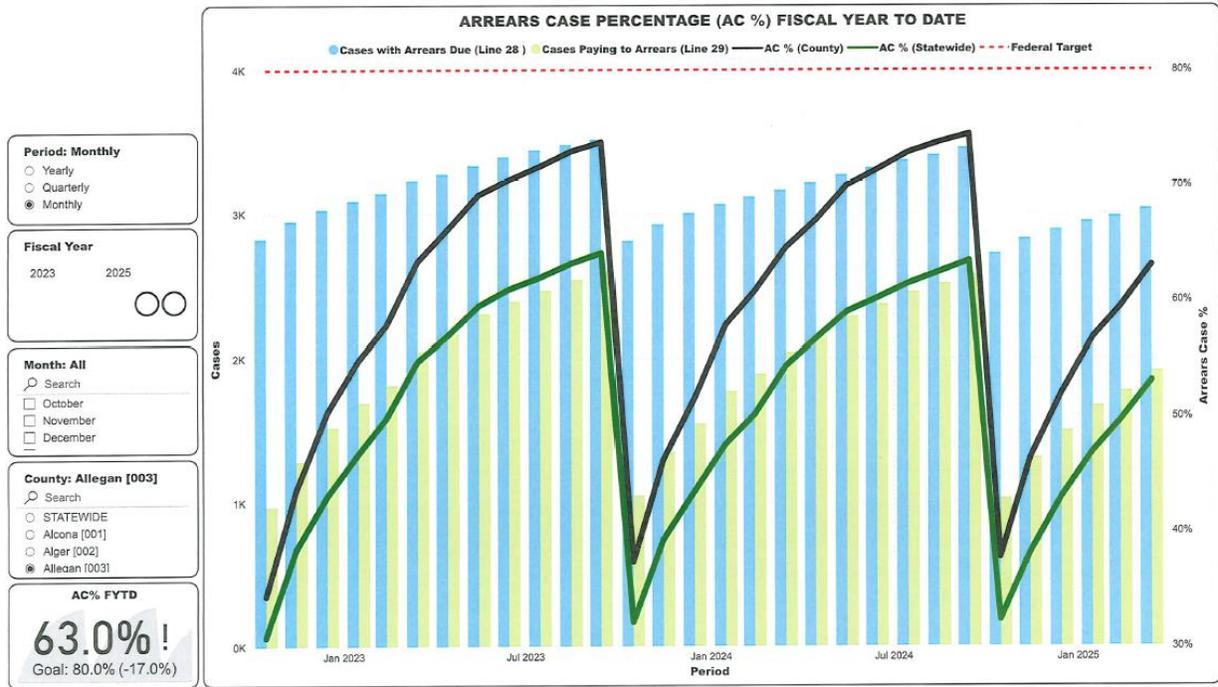


**Support Order Percentage** – This measurement shows the number of cases that have a support order established, divided by the number of cases that need to have a support order established.

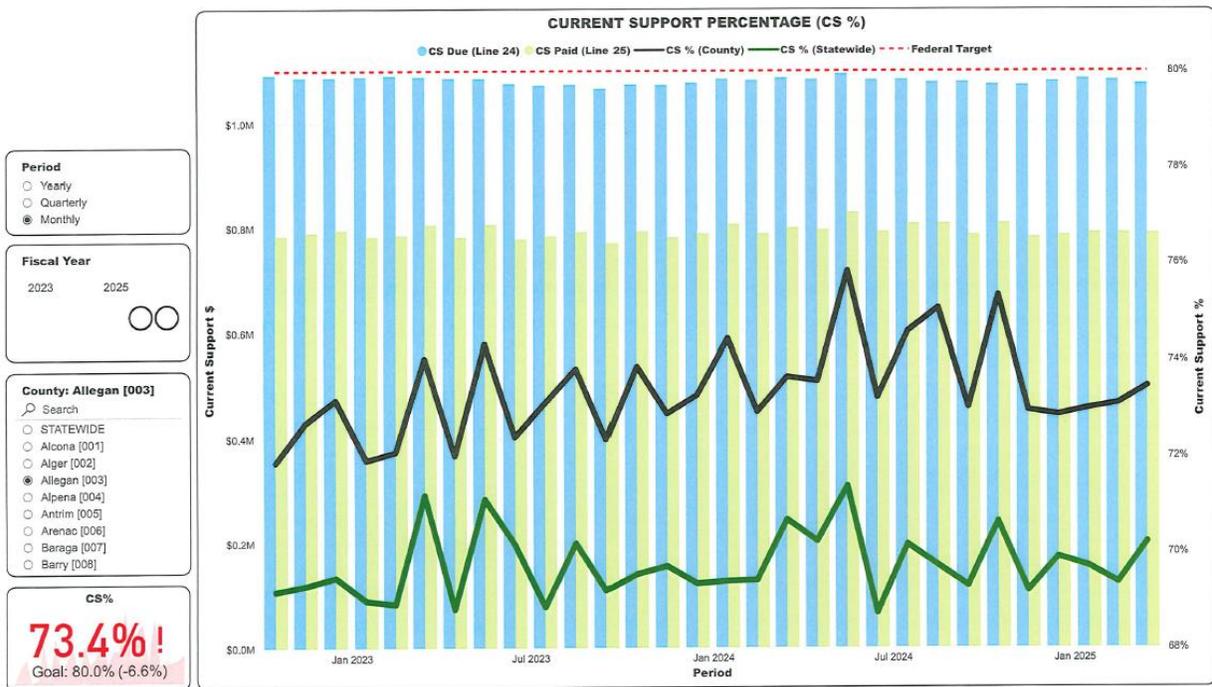
The FOC must have a support order percentage of 80% to earn the maximum number of incentives available. In 2024, the FOC reached an 80% support order percentage. The FOC exceeds the state average of 78.5%.



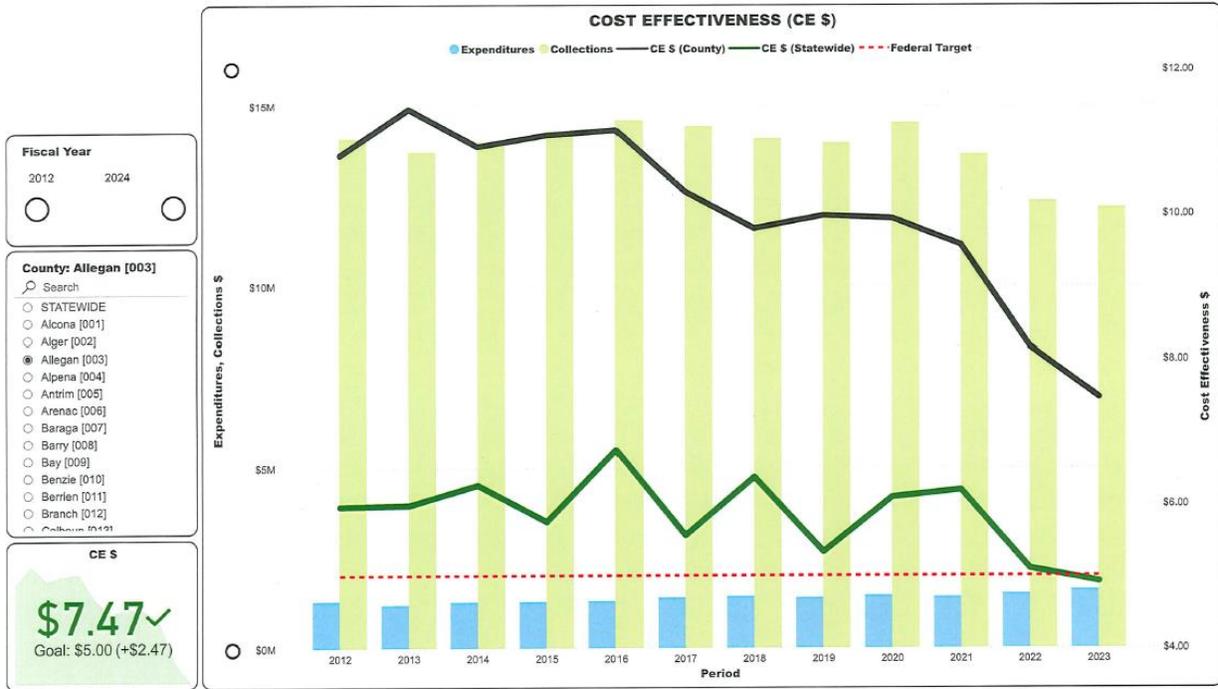
**Paternity Establishment Percentage** – This factor measures the number of children born out of wedlock (BOW) that have paternity established, divided by the number of children BOW that need to have paternity established. The FOC must have a paternity establishment percentage of 90% to earn the maximum amount of incentives available. The statewide paternity establishment percentage is about 89%. The Allegan FOC had a 95.4% paternity establishment rate in 2023. This is fairly steady and well above the 90% goal.



**Arrears Case Percentage** – This performance factor measures the number of support cases with past due support owed with a collection of past due support, divided by the number of support cases with a past due support balance owed. This is a cumulative percentage that increases throughout the year. The Allegan FOC exceeds the statewide average for the arrears case percentage.



**Current Support Percentage** – This factor measures the amount of current support collected in the month it is due, divided by the amount of current support due in a month. Allegan FOC exceeds the statewide average for current support percentage, Allegan FOC is below the goal of 80%, but the office continues to look for ways to improve their performance in this area.



**Cost Effectiveness** – In order to earn the maximum incentives available, the FOC must have a cost effectiveness ratio of at least \$5.00, that is for every dollar spent, the FOC must collect at least \$5.00 of support. The Allegan FOC collects \$7.47 for every dollar spent. Allegan outperforms the statewide cost effectiveness rate, which fell below \$5.00 in 2024.

# GEMS | Gain Employment, Maintain Support

We all want to take the best care of our children. But sometimes, finding decent work and making enough money to support them is tough. Here is a chance to get on a new track for you and your family.

## How can GEMS help me?

As a GEMS participant, you will be able to receive the following services:



**Career Coach:** Receive one-on-one attention and referrals to needed services. You can meet with your career coach in-person, on the phone, and online at least once a week to support your progress.



**Job Leads and Career Planning:** Get help finding job leads that fit your skills. Hear ideas and strategies that job seekers use to get hired. Learn about ways to earn better wages and advance your career.



**Support Services:** You may receive help with things like work-related expenses, transportation, licensing fees, job training, and GED or English as a Second Language (ESL) classes, if available. You also may be able to get job retention and career advancement services for up to six months after entering employment.



**Incentives:** The Friend of the Court may reinstate suspended licenses, review your child support order to see if it can be lowered, lift bench warrants, and reconsider other enforcement actions that are in effect. Michigan Works! may provide financial incentives when you reach specific milestones in the program.



**On-the-Job Training:** On-the-job training can help job seekers re-enter the workforce. GEMS offers a wage reimbursement to employers to train you on new skills.

## Get involved with GEMS

To be eligible for GEMS, you must:

- Live in a county where GEMS is available.
- Be unable to meet or have difficulty meeting your monthly child support payments due to a lack of employment or limited employment.

To receive GEMS services, **you may voluntarily enroll, or a judge may refer you to the program as part of a court order.** We are happy to help you enroll in the GEMS program. To learn more, please speak with your Friend of the Court caseworker or contact us directly at 877-543-2660.

GEMS is made possible through a collaboration between the Michigan Department of Health and Human Services and its Michigan Office of Child Support, the Michigan Department of Labor and Economic Opportunity, and Michigan Works!

(Rev. 4/24)



# Alternative Contempt Track (ACT) Program

The Circuit Court's Alternative Contempt Track (ACT) Program is an intensive supervision program for parents that are not paying their child support obligation due to underlying issues such as poverty, mental health disorders, substance use disorders, physical disabilities, etc. A Specialized Enforcement Officer works with individuals to identify barriers to regular support payments, and locate appropriate resources/services for the parent to remove barriers to regular support payments. These parents meet on a regular basis with the Enforcement Officer and have monthly court meetings with Judge Bakker. Our long-time ACT Enforcement Officer retired in January 2025.

Our new Enforcement Officer has set the following goals for 2025:

- Continue a strong working relationship with community resources
- Continue to spread the word about ACT to eventually get more counties on board
- Work to grow payee participation in the program
- Strive to obtain more referrals from other county offices, community partners, and other courts, so more payers are getting on the right track to becoming compliant

During 2024, despite facing significant challenges, many participants in the program have achieved meaningful progress. One individual successfully took the appropriate steps to getting their driver's license reinstated, while another obtained essential self-identifying documentation to pursue employment opportunities. Another one has taken critical action toward stability and started working with OnPoint to retrieve mental health and substance abuse treatment. These milestones reflect the transformative impact of targeted support and individualized intervention. The Allegan ACT Enforcement Officer established a regular meeting with other ACT caseworkers from other Michigan courts that now meets monthly to discuss program challenges and best practices.

Allegan Circuit Court established in the first ACT Program in the State of Michigan. The Circuit Court and FOC continue to be a resource for other Courts looking to implement an ACT program in their court. Allegan Courts have been asked to present to other FOC offices on the benefits of an ACT Program. Several participants experienced successes in obtaining driver's licenses, and participating in treatment for mental health and substance use disorders.

## IT STARTS HERE

Participation in ACT is entirely voluntary. For parents who are interested, we invite you to meet with our FOC Specialized Officer. During this meeting, we will take the time to understand your unique needs, collaborate with you to develop a personalized case service plan, and provide the opportunity to sign a participation agreement. The case service plan may include things such as:

- Seeking/Gaining Employment
- Attending Counseling
- Attending Treatment Services
- Attending all ACT court hearings as ordered
- Making minimum monthly support payments

Case service plans and participation agreements are reviewed and approved by the court. Participants are ordered to comply with their case service plans and participate in ACT hearings. The ACT Program length is up to 12 months or as ordered by the court.

Failure to comply with the case service plan can result in sanctions as outlined in the sanctions grid attached to the case service plan.



## PROGRAM BENEFITS

### CHILD SUPPORT COMPLIANCE

ACT participants are provided support and services to assist them in making more frequent and timely child support payments.

### FAMILY CENTERED APPROACH

Participants work directly with Specialized Enforcement Officer in FOC department with a focus on meeting the needs of their family.

### INCREASED PARENTAL INVOLVEMENT

Participants are supported in overcoming challenges so they can financially and emotionally support their children.

### CONNECTING YOU TO COMMUNITY SUPPORT

Participant and Specialized Enforcement Officer will work together to seek out community resources for assistance.

ALLEGAN COUNTY  
FRIEND OF THE COURT

## ALTERNATIVE CONTEMPT TRACK (ACT) PROGRAM

EMPOWERING FAMILIES,  
CREATING STRONGER FUTURES

## OUR PURPOSE

The Alternative Contempt Track (ACT) Program is committed to supporting parents in overcoming challenges that hinder their ability to financially and emotionally provide for their children. By connecting them with vital resources, education, and support services, we strive to break cycles of hardship and empower families to build stable, nurturing, and self-sufficient futures.

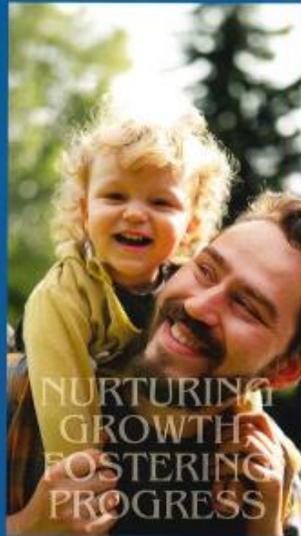
## PROGRAM REQUIREMENTS

Once a participant has been ordered into the ACT program, participants must comply with their individualized Case Service Plan and all terms of probation. Participants must:

- Meet with Specialized Enforcement Officer as required in Case Service Plan
- Comply with Case Service Plan and terms of probation
- Attend all ACT Program court hearings as required

## ELIGIBILITY FACTORS

Challenge/barriers may include, but are not limited to: chronic unemployment, criminal records — resulting in difficulty gaining employment, mental health issues, homelessness, lack of transportation, substance abuse, or lack of education.



## CONTACT US

ALLEGAN COUNTY FRIEND OF THE COURT  
113 CHESTNUT STREET  
P.O. BOX 358  
ALLEGAN, MI 49010

PHONE: (877) 543-2660

FAX: (269) 673-0322

WEB: [WWW.ALLEGANCOUNTY.ORG](http://WWW.ALLEGANCOUNTY.ORG)

ALTERNATIVE CONTEMPT TRACK  
(ACT)  
SPECIALIZED ENFORCEMENT OFFICER  
PHONE: (269) 673-0334



# Allegan County Legal Assistance Center (ACLAC)

Allegan County Legal Assistance Center's mission is to provide free legal assistance and education to all Allegan County residents regarding proper legal process and procedures. ACLAC offers access to proper court forms, motions and orders, resources and information to aid in self-representation in civil court matters such as divorce, child custody or parenting time, guardianship, small claims, landlord tenant matters and personal protection orders.

All assistance is provided for free by ACLAC staff, interns and volunteers, however there is a small charge for copies.

ACLAC provides these services in person at our new location on the first floor of the Allegan County Courthouse and over the phone as time permits. The hours we are open to assist are:

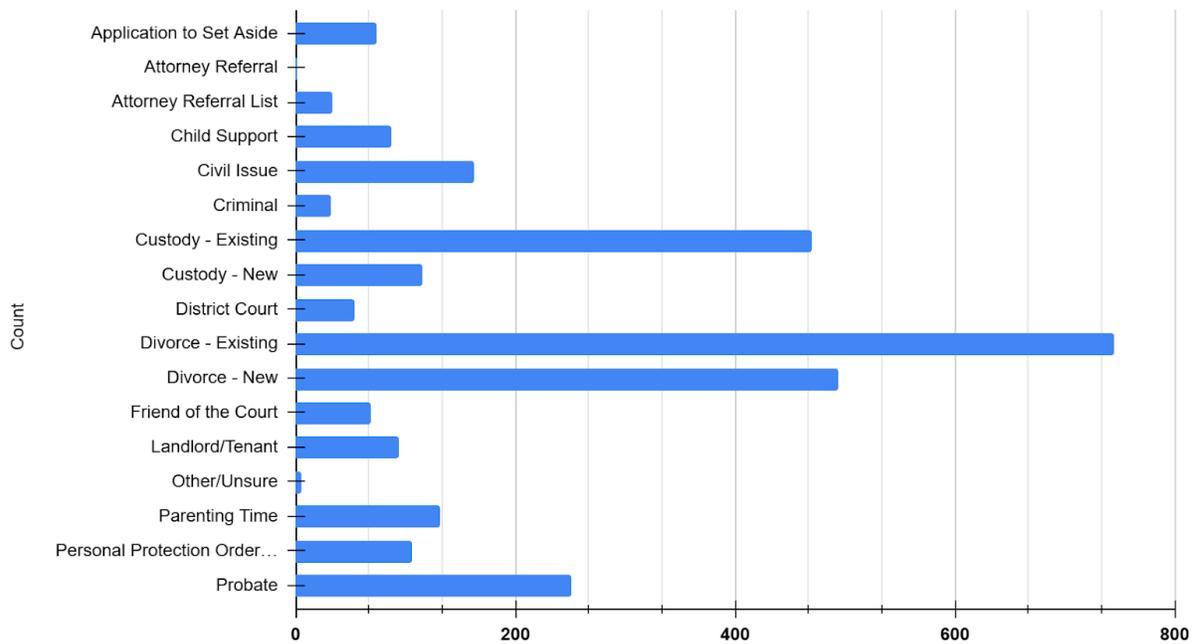
*Monday 9am – 3pm, Tuesday – Thursday 9am – 4pm, Friday 8:30am – 2:30pm*

Statistics for 2024 are as follows:

- 3,281 Patrons served in 2024
- 32,750 Patrons served since opening, July 2012
- 70% of Patrons have income under \$50k
- 30% of Patrons have income over \$50k
- 60% of Patrons are aged 31 – 50
- 21% of Patrons are over 50
- 19% of Patrons are under 30



### Case types assisted in 2024



# 48<sup>th</sup> Circuit, Family Division

Although this area of the Family Division did not have any staffing changes, reclassifications, or other major personnel action, there were significant legal changes that were implemented as of October 1, 2024, which lead to procedural changes concerning the legal processing of cases within the Family Division. This portion of the report will highlight some of these case processing changes.

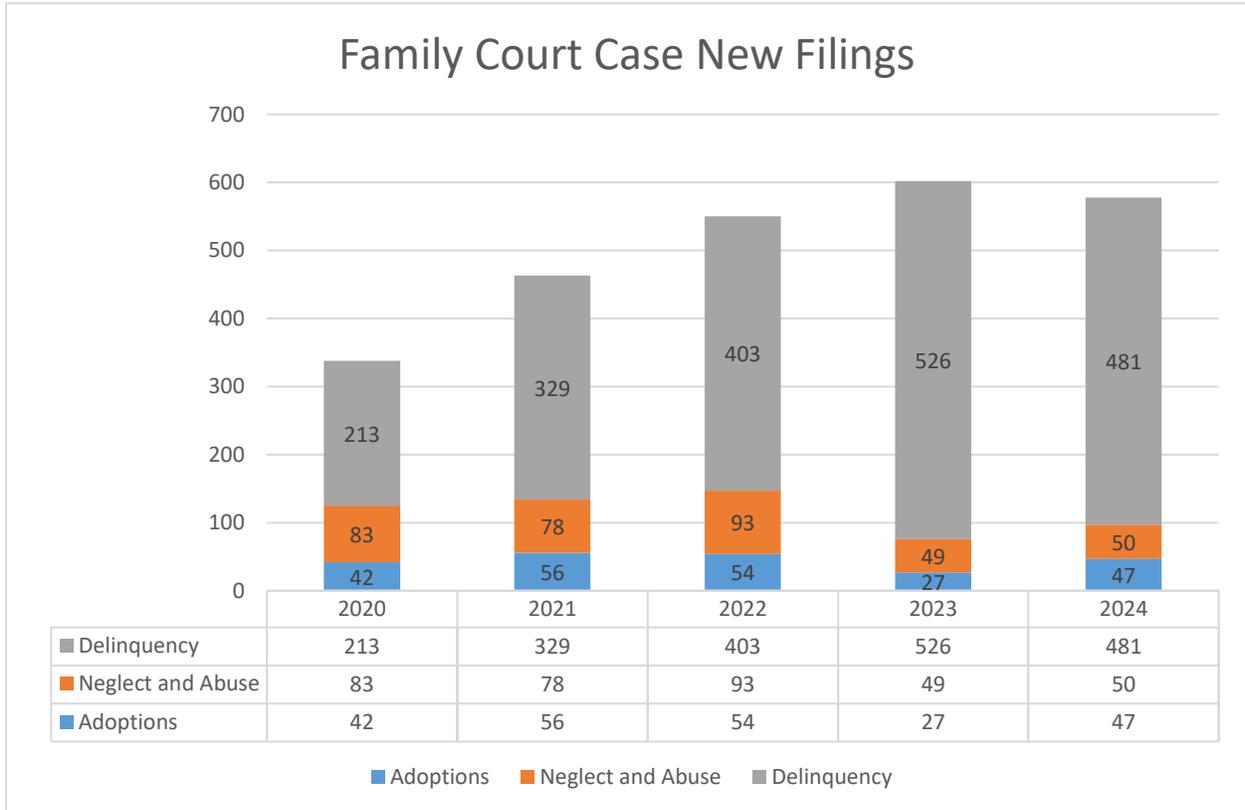
First, in the delinquency area, a number of specialized assessments must be completed at different stages of a delinquency proceeding to assist the court in the decision-making process. Prior to the detention of a juvenile, an Attorney/Referee or probation officer must complete a detention assessment to assist the court in determining whether a juvenile should be detained. Additionally, when the court is making an initial decision on how to proceed with a delinquency matter, a risk and a mental health assessment are completed. The court considers the results of these two assessments to determine the best course of procedural action which best fits the juvenile's need for services. Should the court handle the case utilizing informal proceedings, time limits regarding the length of the informal proceedings were enacted as part of the legislation. Lastly, at the dispositional stage of the proceeding, a risk and needs assessment must be completed. This assessment looks at areas of the juvenile's current status where services could be implemented to avoid further delinquency behavior. The assessment also looks at the need for probation services and the appropriate level and length of probation. If the juvenile remains under the jurisdiction of the court for longer than six months, a new risk and needs assessment must be completed every six months.

The statutory changes modified the court's duty in advising a juvenile of their rights to appeal a dispositional decision of the court or a decision by the court removing the juvenile from the care and custody of their parent. Further, if the juvenile desires to appeal, and the juvenile requests the appointment of an attorney for the appeal, should the court grant the appointed attorney request, the appointment process is now handled by the Michigan Appellate Assigned Counsel System instead of the local court. The local governmental funding unit may then be responsible for the payment of reasonable attorney fees for locally appointed private counsel.

The changes also eliminated a number of fees and costs the court previously ordered in a delinquency matter. Not only were these fees or costs eliminated moving forward, the court is now prohibited from collecting any previously ordered fees or costs that remained unpaid as of October 1, 2024. In a delinquency proceeding, the court is now limited to only ordering restitution and the crime victims' assessment. In protective proceedings, the court can no longer order reimbursement for out of home placement costs, or continue to enforce reimbursement orders after October 1, 2024. The court has determined it can collect reimbursement amounts that were accrued prior to October 1. These changes were implemented with the expansion of reimbursement rate for child care fund expenses from 50 percent to 75 percent as discussed in other portions of this report.

## Case statistics

In addition to managing all of the above changes, Family Court like Circuit Court, had a very busy year.



# Community Probation

2024 was a year of growth and transition for the juvenile probation department. First, due to increased child care fund revenues, the department was able to add two new positions and reclassify an existing position. The department now has another Juvenile Probation Officer who will specialize in Truancy involved youth. Additionally, a Clinical Coordinator position was created to assist court involved families in navigating the complexities of the court system as well as matching them with community resources and programming. This person will also help implement the new assessment requirements per the new legislation. The court is very excited for the greater community impact these positions will bring to the residents of Allegan County. Third, an existing Juvenile Probation Officer was reclassified to Lead Juvenile Probation Officer. With the department growing and additional requirements put in place by the state tied to the additional funding, court leadership felt it best that the director of this department have a supervisor to assist in managing the increased requirements. The Lead position still maintains a caseload while assisting with department supervisory needs. Lastly, long time Director and Attorney Referee, Jolene Clearwater, resigned after being elected as the new Probate Court & Presiding Family Court Judge. Judy Kasson, former Chief Assistant Prosecuting Attorney, was selected as Referee Clearwater's replacement.

In addition to staffing changes, several procedural changes needed to be implemented as well. All probation staff met the training deadline of 10/01/2024, for the new state endorsed risk and needs assessment tool, Michigan Juvenile Justice Assessment System (MJJAS). The probation officers will no longer be using the Youth Assessment and Screening Instrument (YASI). By transitioning from YASI to MJJAS, the department saved over \$4,000 in licensing fees alone. The probation department also uses YouthCenter for electronic case management and also screens for mental health concerns with the Massachusetts Youth Screening Instrument (MAYSI - 2). All of these tools and requirements are designed to assist the probation officers in creating well rounded case plans for our court involved youth, as well as connecting them with other community resources.

## 2024 Cumulative Statistics

<u>Measured Area</u>	<u>Number</u>
Total Cases	92
New Petitions Adjudicated (on current or previous probationers)	5
Probation Violations Adjudicated	34
Community Service Hours Ordered	685
Days Spent at Home	10,861
Days Spent in Detention	564
Days Spent on a Tether	139
Days Spent in Residential Care	1,713
Total Days on Probation	13,144
Number of Children Taking Medication	47 (51.1% of caseload)
Total Number of Contacts Made	5,152
Number of Recidivists	8 (9% of caseload)
Number of Repeat Offenders	5 (5% of caseload)
Probationers Released During FY	69
Number Released Who Met Goals	63 (91.3% success rate)

## Average Probationer

<u>Measured Area</u>	<u>Number</u>
Average Age	15.3
Number of New Petitions Per Case	.05
Number of PV's Per Child	.37
Average Days at Home	119
Average Days in Detention	6.13
Average Days in Residential Care	18.62
Average Days on Probation	142.8
Average Grade	10 <sup>th</sup>
Average Number of Contacts Per Case	56

### **Did You Know?**

- The average juvenile on probation in Allegan County is a 15 year-old 10<sup>th</sup> grader.
- On average, about 37% of probationers had his /her probation violated this past year.
- The average probationer spends approximately 4.3% of his/her days on probation in detention and approximately 13% of his/her days on probation in residential care.
- Of the children released from probation during the FY, approximately 91% were successful in meeting his/her treatment goals.
- Approximately 9% of the total caseload includes children who were previously on probation and came back to the court for subsequent offenses.
- Approximately 5% of the total caseload includes children who commit new offenses while on probation.
- On average, children on probation are contacted 56 times by his/her probation officer, with 22 of those contacts being face-to-face.
- The average child involved with the court spent approximately 20 weeks (or approximately 5 months) on probation.
- Approximately 51.1% of the children who had contact with the court during the previous year were taking prescribed medication.
- The average number of community service hours ordered per case is approximately 7.4.

# Community Justice Program

As part of the philosophy of the Community Justice Program, and the Restorative Justice Model, one of our goals is to have the youth who are involved with the courts repair some of the damage caused by their actions within the community. One of the ways that this is done, is by having the youth complete community-based Community Service.

Staff work with youth on various community service projects within the community and within the Juvenile Center. The time the youth spend working on these projects not only teaches them a variety of life skills, but it is also a time that they can make connections with adults in their lives and it teaches them how to appropriately interact with a variety of people, which will assist them in many ways on their road to becoming responsible adults and community members.

## **Youth Home Garden**

We have some ongoing work that we consistently schedule for our youth to complete. Some of this service includes working the gardens at the Youth Home, where produce is grown which is used in the Youth Home kitchen and the excess produce is distributed to needy families or donated to food pantries within our community. The youth assist with planting, weeding, watering, and distributing the produce. They also help gather up donated seeds and plants and sort those seeds in the off season to prepare for the next growing season.

## **Allegan County Fair**

Working at the fairgrounds is another ongoing project. Our youth, along with supervising staff, assist with whatever is needed. Youth have painted stalls, fences, set up tables and chairs, they have weeded, raked many, many leaves, and picked up sticks to get the grounds ready for upcoming events. They also have helped with general maintenance as requested. During the week of the Allegan County Fair youth have also helped at booths for Camp Kidwell.

## **Detailing County Cars**

Keeping county vehicles at the Youth Home clean is an additional project that is ongoing. Tasks such as dusting, vacuuming, throwing away garbage and washing windows in the cars are all a part of this community service project.

## **Facility Management**

Community Service is also completed at the Youth Home as youth assist staff with various projects such as landscaping, working in the kitchen, cleaning baseboards, grout,

washing walls, cleaning out refrigerators, dusting clerical supply shelves, and, at times, helping update forms, and decorating the lobby for holidays and celebrations.

### **Park and Ride Cleanup**

The youth home is also responsible for keeping a park and ride area in Saugatuck maintained.

### **Community Connections**

In addition to the ongoing projects, we have also made connections with community organizations, such as local libraries. We organize crafting projects, help clean toys, and do general projects the library may need. We have had youth help schools by doing maintenance, helping at sporting events, or helping with youth sports programs. Our youth have also helped at various camps with cleaning, fundraising, and helping with the horses doing feeding and grooming. One youth in particular was helping with the horse program at Camp Beechpoint, and when she moved back home from the Cheever Treatment Center, she began helping at the ranch to continue her love of horses and to maintain positive community connections. We have also done beach cleanups, and one young lady helped with her band program at the Tulip Time Parade in Holland. Also, a local apartment complex has contacted us on a few occasions to assist elderly tenants, who did not have family help or other means, in moving from one apartment to another. Both the elderly person and apartment management were grateful for this assistance and our youth did a great job and completed the move within the required time frames.

### **Community Service Statistics**

- Number of Youth participating in 2024:
  - 28
- Number of Community Service hours completed in 2024:
  - 668.5

## **Perspective from one of our Community Service partners:**

The Allegan County Fair is very happy to have the Youth from the Allegan County Court System helping out at the fairgrounds annually. The Youth do an amazing job of helping with our off season events and general care of the fairgrounds. We are always pleased with their work and Kendall Domeier is great with the kids and a pleasure to work with.

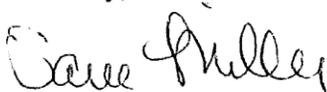
They have put in several hours here at the fairgrounds. Some of the events they have helped with are the Perrigo Picnic and RV Rallies - setting up and covering banquet tables, Michigan Fiber Festival - cleaning and setting up gates, Horse Shows - cleaning stalls and overall keeping the grounds clean by raking, sweeping, painting, etc. When the Youth help with the smaller jobs it gives the Allegan County Fair Grounds Crew a chance to work on building and handling larger projects.

Working here is also educational for the Youth. Some of the kids that come here don't know how to use a shovel, rake, paint brush, or other tools. They learn leadership and working together. This helps them to be able to find other work as they venture into life. Kendall works side by side with them and sets a great example.

They are actually helping us to bring tourism to Allegan. Keeping the fairgrounds clean and sharp looking is definitely one of the reasons events continue to come back. My crew loves to work with the Youth and they find it very interesting to hear their stories. The Youth find the Allegan County Fair very interesting also and they love to hear about the Fair. It is a good match for all of us.

Thank you so much for keeping us a part of this program!

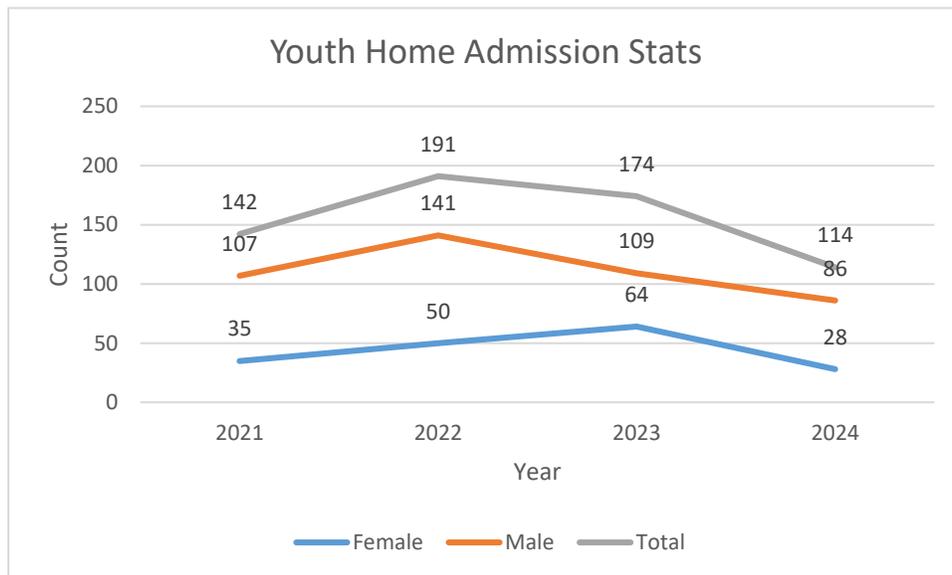
Sincerely,



Saree Miller  
Executive Director  
Allegan County Fair  
(269)673-6501  
smiller@allegancountyfair.com

# Juvenile Detention

The Detention Program is designed to provide short-term, physically restrictive, and safe environment for youth, both male and female, ages 10-17 who are detained pending further court action. Youth under the age of 18 who are charged with committing a delinquent or criminal act are processed through the juvenile justice system. While similar to that of the criminal justice system in many ways—process includes arrest, detainment, petitions, hearings, adjudications, dispositions, placement, and probation. The juvenile justice process operates according to the premise that youth are fundamentally different from adults, both in terms of level of responsibility and potential for rehabilitation. In 2024 the juvenile detention admitted 114 youth and the average length of stay was 23 days. Release from detention occurs only through order of the court or through posting of bond (if applicable).



Detention offers daily programming and activities within the framework of a token economy system to help youth learn how to use more appropriate and positive behaviors. Programming activities continue after the school day and on weekends. Residents are involved in book clubs, Why Try groups, life skills, cooking classes, recreational activities and hands-on projects.

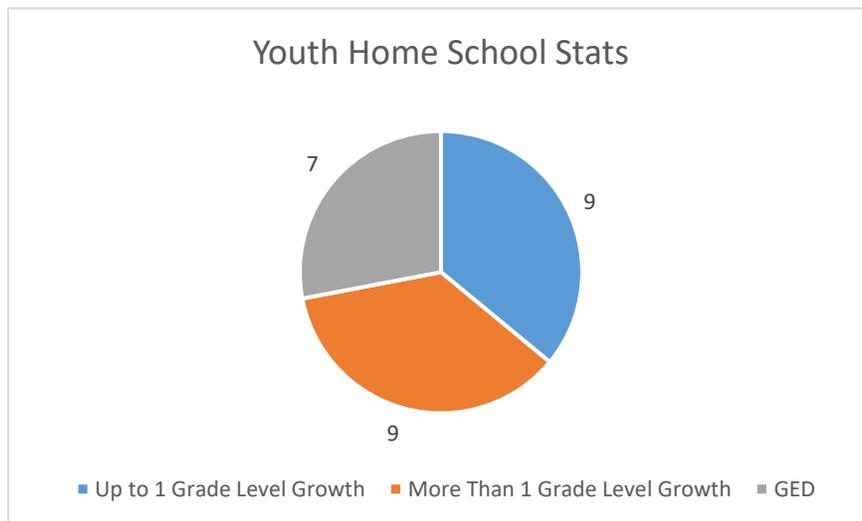
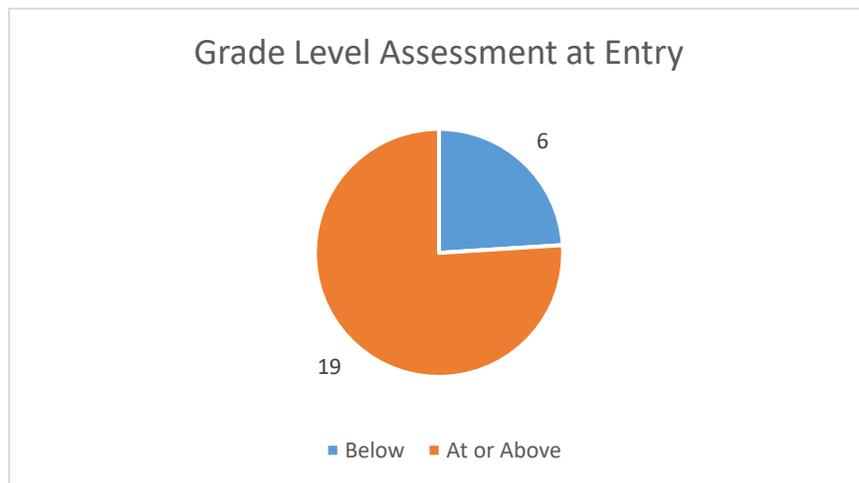
## Education

The educational program at the Detention Center is provided by the Outlook Academy. Residents are expected to fully participate in the education program provided daily during the school year. In most cases, residents will be enrolled in school a few days after admission. Their

prior school is contacted by the Outlook staff for request of records. Students are encouraged to stay on track with their academics and often use a credit recovery program called Edmentum. Residents are screened in the area of reading shortly after admission and will receive individual reading intervention if testing determines they are below their grade level. GED completion is also available for students 16 and older who are significantly behind in credits.

### **Reading Intervention Program**

It is the goal of the Reading Intervention Program to move students from where they are to where they should be academically. We do this by creating a literate rich environment. Personal reading is required, student and staff participate in book clubs and all students receive intervention services as necessary. Some students enter the program with severe deficits, however, students who struggle with reading typically make significant gains while they are at the Detention Center. Low readings average one school year of growth after 30 days in the program. The following pie chart reflects students who were in detention for at least 90 days.



## Juvenile Detention Programming

### Why Try

“Why Try” is an evidence-based national program used in schools and correctional facilities, to help kids overcome daily challenges and live lives of opportunity, freedom, and self-respect. The curriculum teaches social and emotional skills using a practical, multi-sensory approach. Hands-on learning activities engage the youth while they learn skills needed to improve behavior and academics. The curriculum utilizes a series of ten visual analogies that teach essential life skills: improved decision making, dealing with peer pressure, impulse control, obeying laws and rules, plugging into support systems, and having a vision for the future.



### Gardening

The gardening program kicks off in April by planting seeds to transplant into the garden. The program helps youth learn about growing vegetables, helps them understand where healthy food comes from, and get active outdoors in the garden. Life skills training is tied into the gardening program to encourage the youth to grow and prepare their own food.

### Life Skills

Residents are coached one on one and in group settings to demonstrate competency in several areas. Areas of focus are basic skills of doing laundry, room care and bed making, meal manners, meal preparation, use of basic kitchen appliances, maintaining personal appearance, self-awareness strengths/limitations, managing your time, and being a lifelong learner.

### **Prime For Life**

Prime for Life is a program impacting alcohol and drug abuse for people of all ages. It is designed to gently but powerfully, challenge common beliefs and attitudes that directly contribute to high-risk alcohol and drug use. The program goals are to reduce the risks for health problems and impairment. Prime for Life is provided by On Point staff and by a trained detention staff.

### **MI Works**

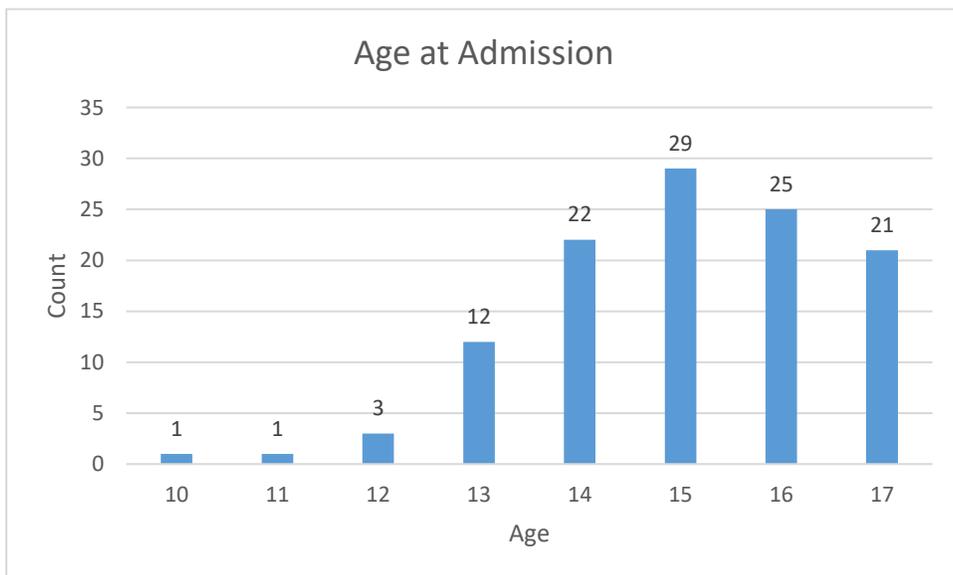
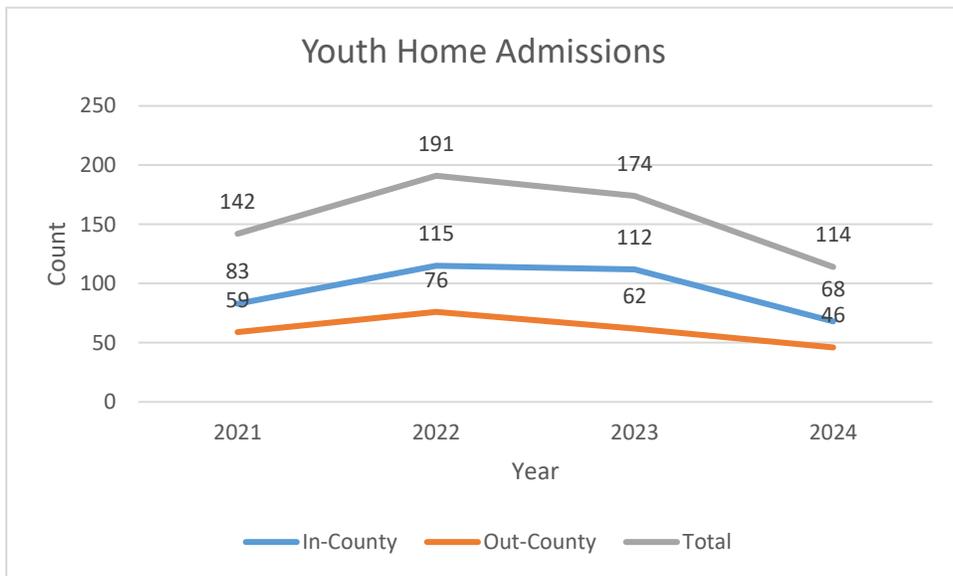
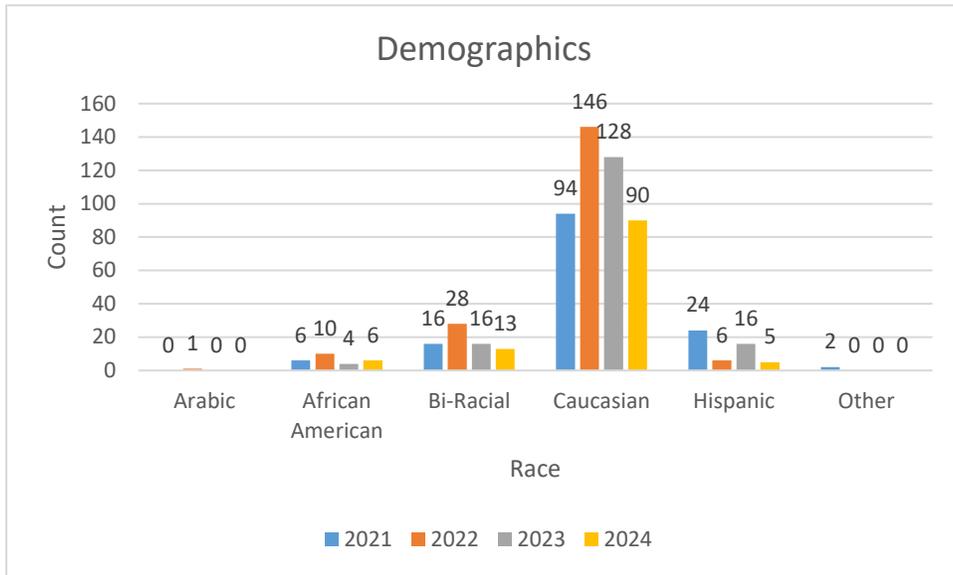
Michigan Works provides tools necessary for life preparation through resume building, interviewing, and employment related strategies. It provides selected 16–17-year-old residents, mostly enrolled in the GED program, information and training as it relates to employment.

### **Music Therapy**

Music therapy is offered to enhance youths' efforts in programs that address social and vocational skill building, conflict resolution, attention control, and problem-solving skills. Music therapy helps residents explore thoughts, feelings and develop healthy coping skills.

### **Barnabas Ministries**

Barnabas Ministries provides our facility with weekly youth groups and mentoring, as well as scheduling local pastors to come in for Sunday afternoon services. Barnabas Ministries supports the residents during holidays with individual care packages and offers an optional pen pal program.



# Cheever Treatment Center

## **What is Cheever Treatment Center?**

Cheever Treatment Center is a combination of a residential and a home-based program that services Allegan County, court-ordered youth, between the ages of 11-18. The program is co-ed, serving delinquents struggling with relationships, emotions, behavior, and academic difficulties. Cheever Treatment Center is a non-secure facility and is appropriate for youth with security needs in the low to medium range. The program allows youth to move from a very supportive/structured environment to one of increased freedom and responsibilities as they learn and demonstrate more effective skills. The length of stay in the program varies based on many factors, including the general functioning of the youth, family dynamics, resident/family motivation, and aftercare options.

## **How do youth get placed in Cheever?**

All youth placed in Cheever are on probation with the Allegan County Family Court. When the probation officer is having continued difficulties with working with the youth in the home, the youth is not following probation terms, or the youth is no longer considered safe in the community, the probation officer, in court, requests a referral for Cheever. If the referral is ordered, the Cheever Director, and our therapist, meet with the youth and parents to assess the appropriateness of the program. Family support and participation are essential to the resident's success at Cheever. After the assessment, Cheever staff attend the youth's dispositional review hearing to give recommendations for placement, or in place of residential placement, other community resources that may be beneficial before considering removal from the home and placement in Cheever.

## **What happens once a youth is placed in Cheever?**

Every youth walking through our doors has unique struggles and needs. The needs of a 14-year-old generally are very different from those of a 17-year-old. Through the use of the MJJAS (Michigan Juvenile Justice Assessment System), Cheever determines risk areas and individual goals for each resident. Every resident has a specific set of goals that become their main focus as they move through the program. Goals may include learning and practicing new behaviors, learning and using coping skills, attending groups and/or therapy, what behaviors/skills they will demonstrate on home passes or in the community, and participating in specific other services that address their needs. The team (court staff and family) then meets every month to review these goals, the resident reports a self-evaluation of how they feel they are doing with their goals and gets feedback from the team. This discussion leads to more/less time off the unit, at home, or in the community.

## **Services we offer at Cheever include:**

- Individual and Family counseling
- Group teachings
  - DBT skills
  - Prime for Life
  - Balanced and Restorative Justice
  - Focus group
- Music Therapy
- Treatment Planning and Goals
- Team and Family Meetings
- Surveillance
- Community Integrative Services
- Life Skills Training
- Additional Services provided by outside resources include
  - Psychiatry (as needed)
  - Education
  - Voluntary Spiritual Life Activities
  - Mentorships
  - Michigan Works Programs
  - Michigan Rehabilitation Services Programs
  - Equestrian Experiences/Therapy
  - Occupational therapy

## **2024 Stats:**

- 16 youths served (8 females, 8 males)
- 280 hours of Community Service completed.
- 260 hours of learning groups held
- 180 family therapy sessions held
- 650 individual therapy sessions held

## **What's New:**

Last year, through Capital funding, Cheever installed new carpeting throughout the unit and purchased new furniture for the dayroom. We also started a new skills group and began using a new therapy model.



**Dialectical Behavior Therapy (DBT) skills group:** This group, new in 2024, teaches residents life skills. The group allows the residents to have an open space to talk about what areas of life they are struggling in and learn ways to change those behaviors. Within the group, we have examples of the skills via media, opportunities to roleplay and practice the skills, or a craft activity to allow the residents to create a reminder of what they have learned. Some concepts learned in the group are communication, anger management, anxiety control, how to move through distress, welcoming and understanding feelings, and self-confidence.

Our therapist, Jessica Duguid, was trained in **Eye Movement Desensitization and Reprocessing (EMDR)** in 2024, through Title I-D funding. EMDR is an evidence-based therapy originally designed for the treatment of trauma and trauma disorders such as PTSD, Complex PTSD, Acute Stress Disorder, and Dissociative Identity Disorder. EMDR is a trauma therapy that can help individuals heal from traumatic experiences and process emotional distress. It differs from conventional forms of talk therapy such as CBT or DBT. It targets deep regions of the brain to reorganize how memories are stored and decrease the negative impact they have on one's life. EMDR makes it easier for individuals to understand their past experiences. It allows clients to be exposed to their trauma, without overwhelming them. EMDR is based on the idea that negative thoughts, emotions, and behaviors are the result of unprocessed memories.

Although it is most widely used for trauma syndrome, EMDR can also support teens struggling with depression, anxiety, personality disorders, and substance abuse problems. It can help process emotional stress that influences underlying mental health symptoms and cravings for drugs and alcohol as well.

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE – CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 5/30/25, 6/6/25, and 6/13/25; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

May 30, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	136,242.91	136,242.91	
Parks/Recreation Fund – 208	2,414.84	2,414.84	
Friend of the Court Cooperative Reimb. – 215	300.00	300.00	
Health Department Fund – 221	3,088.74	3,088.74	
Solid Waste/Recycling – 226	15,649.60	15,649.60	
Animal Shelter – 254	2,501.21	2,501.21	
Indigent Defense Fund – 260	934.32	934.32	
Central Dispatch Fund – 261	1,323.99	1,323.99	
Justice Training Fund – 266	500.00	500.00	
Grants – 279	1,030.71	1,030.71	
Sheriffs Contracts – 287	756.69	756.69	
Transportation Fund – 288	6,936.93	6,936.93	
Child Care Fund – 292	40,944.51	40,944.51	
Senior Services Fund – 298	17,819.42	17,819.42	
American Rescue Plan Act – ARPA – 299	18,642.24	18,642.24	
Capital Improvement Fund – 401	145,553.88	145,553.88	
CIP – Youth Home Building Fund – 492	433.50	433.50	
Property Tax Adjustments – 516	18,949.75	18,949.75	
Tax Reversion – 620	175.00	175.00	
Drain Fund – 801	224,052.37	224,052.37	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$638,250.61</b>	<b>\$638,250.61</b>	

June 6, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	180,338.98	180,338.98	
Friend of the Court Cooperative Reimb. – 215	1,121.83	1,121.83	

Health Department Fund – 221	7,258.72	7,258.72	
Solid Waste/Recycling – 226	7,210.38	7,210.38	
Animal Shelter – 254	7,770.90	7,770.90	
Indigent Defense Fund – 260	3,375.05	3,375.05	
Central Dispatch Fund – 261	1,557.22	1,557.22	
Law Library Fund – 269	2,048.44	2,048.44	
Grants – 279	14.96	14.96	
Sheriffs Contracts – 287	100.00	100.00	
Transportation Fund – 288	6,443.63	6,443.63	
Child Care Fund – 292	11,574.21	11,574.21	
Senior Services Fund – 298	739.90	739.90	
American Rescue Plan Act – ARPA – 299	478.61	478.61	
Capital Improvement Fund – 401	417.62	417.62	
Revolving Drain Maintenance Fund – 639	350.00	350.00	
Fleet Management/Motor Pool – 661	697.00	697.00	
Self-Insurance Fund – 677	483,686.94	483,686.94	
Drain Fund – 801	1,164,972.68	1,164,972.68	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,880,157.07</b>	<b>\$1,880,157.07</b>	

June 13, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	227,912.18	227,912.18	
Parks/Recreation Fund – 208	3,068.26	3,068.26	
Friend of the Court Cooperative Reimb. – 215	131.29	131.29	
Friend of the Court – Other – 216	859.00	859.00	
Health Department Fund – 221	8,857.91	8,857.91	
Solid Waste/Recycling – 226	67,354.34	67,354.34	
Animal Shelter – 254	5,180.62	5,180.62	
Register of Deeds Automation Fund – 256	105.18	105.18	
Indigent Defense Fund – 260	7,149.50	7,149.50	
Central Dispatch Fund – 261	42,124.73	42,124.73	
Concealed Pistol Licensing Fund – 263	26.00	26.00	
Justice Training Fund – 266	200.00	200.00	
Grants – 279	2,248.30	2,248.30	
Sheriffs Contracts – 287	305.66	305.66	
Transportation Fund – 288	199,861.61	199,861.61	
Child Care Fund – 292	21,049.99	21,049.99	
Veterans Relief Fund – 293	2,456.45	2,456.45	
Senior Services Fund – 298	103,499.54	103,499.54	
American Rescue Plan Act – ARPA – 299	15,249.00	15,249.00	

Capital Improvement Fund – 401	285,833.17	285,833.17	
CIP – Youth Home Building Fund – 492	39,822.00	39,822.00	
Property Tax Adjustments – 516	6,781.14	6,781.14	
Revolving Drain Maintenance Fund – 639	382.05	382.05	
Fleet Management/Motor Pool – 661	7,115.02	7,115.02	
Self-Insurance Fund – 677	18,152.54	18,152.54	
Drain Fund – 801	71,927.47	71,927.47	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,137,652.95</b>	<b>\$1,137,652.95</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 5/30/25, 6/6/25, 6/13/25, and interfund transfers.

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**BOARD OF COMMISSIONERS – REAFFIRM SUPPORT FOR THE REPOWERING OF THE PALISADES NUCLEAR PLANT BY HOLTEC INTERNATIONAL**

WHEREAS, Holtec International has reported that,

- the Palisades Nuclear Plant has historically provided over 800 megawatts of safe, reliable, and clean energy to the State of Michigan, and has been a key contributor to the energy reliability and economic vitality of Southwest Michigan,
- it maintained an exemplary operational record before its scheduled closure, including consecutive record-breaking generation runs, an online reliability factor exceeding 95 percent,
- during operation the plants supported over 600 full-time, high-skill, high-wage jobs, in addition to creating employment for more than 1,000 specialty workers during outages, and was one of the region's largest taxpayers, supporting local schools, colleges, libraries, and area services, a study by the Economic Growth Institute at the University of Michigan found that the Palisades closure resulted in an annual loss of \$259 million in labor income and value-added for the surrounding tri-county region,
- the Palisades restart effort has regrown the plant's full-time workforce to nearly 600, supported by hundreds of specialty and skilled trades contractors,
- significant investments have been made in the plant's restart and long-term safe and reliable operation, including scheduled inspections, testing, maintenance, repairs, and upgrades, thanks to the support of the U.S. Department of Energy, State of Michigan, and plant owner Holtec International,
- the plant has entered into a long-term power purchase agreement with two rural electric cooperatives to ensure the plant's financial viability and sustained reinvestment in safe and reliable operations for decades to come,
- the U.S. Nuclear Regulatory Commission issued in May 2025 a final Environmental Assessment and Finding of No Significant Impact with respect to the plant's restart, a testament to nuclear as both the most environmentally friendly and reliable 24/7 source of electrical generation; and
- Palisades ranked in the U.S. Nuclear Regulatory Commission's highest safety category and has been recognized by the Institute of Nuclear Power Operations as a top-performing plant in the country,
- Palisades operated, and would continue operations, in strict adherence to all federal and state regulations under the independent oversight of the U.S. Nuclear Regulatory Commission to maintain the health and safety of our community, the plant workforce, and our environment,
- the Palisades restart has been subject to 20 U.S. Nuclear Regulatory Commission public meetings, providing the opportunity for education and public comment,
- Holtec International has demonstrated a commitment to transparency, regulatory compliance, and community engagement, both throughout the repowering of the existing plant and the future deployment of advanced Small Modular Reactors (SMRs) at the Palisades site,
- the restart of Palisades helps meet the regional need for reliable baseload generation, both in satisfying current electricity demands as well as forecasted increases in demand driven by advanced manufacturing, AI, data storage, and electrification,
- nuclear energy is broadly recognized as critical to our nation's energy independence, economic growth, and national security,
- the deployment of two SMR-300 units, generating a combined 600 megawatts of additional safe baseload energy, would further strengthen Michigan's leadership in nuclear innovation, while supporting national goals for energy security and reliability,
- the SMR project is expected to create hundreds more permanent, high-paying jobs and thousands of construction and maintenance jobs, benefiting the workforce of Allegan County and the broader Southwest Michigan region; and

WHEREAS, Allegan County supports efforts that align with economic development, public health, energy reliability, and environmental sustainability.

THEREFORE, BE IT RESOLVED, that the Allegan County Board of Commissioners (Board) reaffirms its support for the repowering of the Palisades Nuclear Plant by Holtec International; and

BE IT FINALLY RESOLVED, that copies of this resolution be sent to the Van Buren County Board of Commissioners, U.S. Senators Gary Peters and Elissa Slotkin, U.S. Representative Bill Huizenga, Governor Gretchen Whitmer, State Senators Aric Nesbitt, Roger Victory, and Thomas Albert, and State Representatives Joey Andrews, Matt Hall, Rachelle Smit, Nancy DeBoer, Pauline Wendzel, and Angela Rigas.

DRAFT

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**BOARD OF COMMISSIONERS—SUPPORT THE REPOWERING OF PALISADES BY PLANT OWNER  
HOLTEC INTERNATIONAL**

**WHEREAS**, the Palisades Nuclear Plant provided more than 800 megawatts of safe, reliable, and carbon-free generation to the State of Michigan; and

**WHEREAS**, Palisades recently completed consecutive record-breaking generation runs and boasted an online reliability factor greater than 95 percent, a testament to the workforce and continuous investment in safety and equipment reliability; and

**WHEREAS**, Palisades provided 600 full-time, highly skilled, and good-paying jobs in Southwest Michigan, which were supplemented by the influx of an additional 1,000 specialty workers into the community to support scheduled refueling and maintenance outages; and

**WHEREAS**, Palisades was one of the largest taxpayers in the region, directly supporting local public school districts, Lake Michigan College, public libraries, and vital municipal services; and

**WHEREAS**, a study by the Economic Growth Institute at the University of Michigan found that the shutdown of Palisades resulted in the annual loss of \$259 million in labor income and value-added for the tri-county region; and

**WHEREAS**, Palisades and its employees have long been actively involved and invested in community partners; and

**WHEREAS**, Palisades has maintained strong community outreach and engagement with its stakeholders, including but not limited to state and local units of government, economic development organizations, non-profit organizations, labor, federally recognized Tribes, the public, and disadvantaged communities; and

**WHEREAS**, Palisades provided a bridge of clean, reliable generation for the State of Michigan as it transitioned from fossil-fuel generation to renewable and advanced technologies, including the potential deployment of small modular reactors; and

**WHEREAS**, the operation of Palisades supported the State of Michigan's goals to cut carbon dioxide and other greenhouse gas emissions by millions of tons per year, thereby reducing the direct environmental and human health costs to disadvantaged communities and the general public; and

**WHEREAS**, Palisades ranks in the U.S. Nuclear Regulatory Commission's highest safety category and has been recognized by the Institute of Nuclear Power Operations as a top-performing plant in the country; and

**WHEREAS**, Palisades operated in strict adherence to all federal and state regulations under the independent oversight of the U.S. Nuclear Regulatory Commission to maintain the health and safety of our community, its workforce, and our environment.

**THEREFORE BE IT RESOLVED** by the Allegan County Board of Commissioners that it supports the repowering of Palisades by plant owner Holtec International in its application to the U.S. Department of Energy's Civil Nuclear Credit Program; and

**BE IT FINALLY RESOLVED** that copies of this resolution be sent to the Van Buren County Board of Commissioners, U.S. Senators Debbie Stabenow and Gary Peters, U.S. Rep. Bill Huizenga, Governor Whitmer, State Senators Aric Nesbit, Roger Victory, and Thomas Albert, and State Representatives Joey Andrews, Matt Hall, Rachelle Smit, Nancy DeBoer, Pauline Wendzel, and Angela Rigas.

Moved by Commissioner Storey, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ATTEST, A TRUE COPY



\_\_\_\_\_, Clerk-Register

APPROVED: January 26, 2023

cc: Admin. - Finance - Human Resources

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**BOARD OF COMMISSIONERS – REAFFIRM 2025-29 STRATEGIC PLAN COMPONENTS**

**WHEREAS**, the Allegan County Board of Commissioners has reviewed its 2025-29 Strategic Plan; and  
**WHEREAS**, the Strategy Plan contains values, goals and goal statements, strategic priorities, objectives, tasks, measurements (trends), and projects.

**THEREFORE BE IT RESOLVED** that the Board reaffirms the 2025-29 Board Strategic Plan, as presented.

DRAFT



# Allegan County Board of Commissioners

## 2025-29 Strategic Plan

Approved:

## County of Allegan Strategic Plan

Components of strategic plans are defined in many different ways and are framed within many different models. There is no definitive “right” or “wrong” approach. The success of a strategic plan should be considered as what works for a specific organization and keeps it moving forward towards its vision and mission. The following definitions are not meant to define components from an industry standard perspective but rather how each is applied within the County’s plan.

The County of Allegan Strategic Plan consists of the following components, beginning with the broadest and most long-term elements to the most specific, short-range, and tactical activities:

**Mission Statement:** An overarching, timeless expression of the County’s purpose and aspiration, addressing both what the County seeks to accomplish and the manner in which the County seeks to accomplish it.

*Allegan County shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper.*

**Vision Statement:** An aspiring description of what the County would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.

*Allegan County is committed to providing our citizens superior and innovative services, being judicious and efficient in the expenditure of resources, and promoting a safe, clean, and healthy environment in which to live, work, and play.*

**Values:** Shared attributes and behaviors that inform and guide our actions in delivering services.

Respect, Integrity, Commitment, and Honesty will serve as the foundation for all of our words, deeds, and actions in providing services to the citizens of Allegan County.

### ***Respect***

- We are committed to maintaining the dignity of everyone at all times. We value the differences in every individual and embrace these differences to build a stronger organization and community.

### ***Integrity***

- We are committed to being trustworthy and ethically self-governing. We will perform utilizing our individual and collective knowledge, skills and competencies in a manner which elicits trust from the individuals whom we serve.
- We are committed to being responsible and making responsible decisions. We will make impartial recommendations based on facts, knowledge and collective input.

### ***Commitment***

- We are committed to professionalism. We will advocate, pursue and support professional development. We will perform at the highest level of professional standards and at the highest degree of our capabilities collectively and individually.
- We are committed to our governmental mission and will implement governmental

services, ordinances and policies essential to the general welfare of Allegan County residents.

- We are committed to serving the greater good as an effective, efficient and unified county government. We are dedicated to improving the status and conditions of the County by serving those it represents.

### *Honesty*

- We are committed to conducting all business in a truthful, transparent manner. We will learn from the truth and grow individually and collectively as an organization.

**Goals (and Goal Statement):** Goals identify the primary service or programmatic areas where the County will focus its strategic efforts. Goal Statements are broad, long-range “visions” for a significant area of the County's operations. It defines what the County must accomplish to achieve its mission. Implementation requires collaboration within and across programmatic clusters for achievement.

**Strategic Priorities:** Strategic priorities outline at a high level how the Goal will be accomplished. Strategic priorities should represent the significant direction that the County will undertake to achieve the Goal. Strategic priorities are seen as having, at least, a five-year horizon.

*The preceding components **require approval by the Board of Commissioners**, including any updates or revisions. As the components below are more business/implementation/action plans and may need to be revised on a more frequent, tactical basis based on experience or changed circumstances, they are provided for information purposes. Specific enabling actions may require Board action and will be brought forward at the appropriate time of implementation*

**Objectives:** Objectives transition the plan into action by providing general direction that will be taken and is able to be measured.

**Tasks:** Tasks outline the specific steps that will be taken to complete an objective. They are the most tactical component of the plan and provide the most significant level of detail (specific measurements, deadlines, responsible parties, etc.)

**Measurements (trends):** Measurements describe the specific results/outcomes expected by each action taken to carry out the plan. They enable evaluation to take place and are often the most overlooked and feared component of strategic plans. However, the County views every outcome as valuable, whether the expected result is achieved or not, in that it provides an opportunity to evaluate for continuous improvement. Therefore, measurements are critical to the County's success.

## Allegan County Board of Commissioners

The Board of Commissioners (Board) provides leadership, policy direction, and funding for all County activities. The Board is currently comprised of 5 members, pictured below. The Board meets on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of each month in the Board Room at 3283 122nd Avenue in Allegan.

Citizens can view the meeting schedule and details online at: [www.allegancounty.org/connect/calendar/board-calendar](http://www.allegancounty.org/connect/calendar/board-calendar). Instructions are also posted for citizens who wish to watch meetings live or participate virtually. Questions regarding the meetings can be answered at (269) 673-0239.

In lieu of speaking at a meeting, the public may contact a County Commissioner at any time via phone, email, or letter. Letters may be addressed to Allegan County Administration, 3283 122nd Avenue, Allegan, MI 49010.

District:      Area of Representation:      Commissioner:

### District 1

- Fillmore Township
- Laketown Township
- Overisel Township
- Salem Township
- City of Holland

#### Craig Van Beek

4290 Summer Creek Dr.  
Dorr, Michigan 49323  
Ph: (616) 299-6668  
Email: [cvanbeek@allegancounty.org](mailto:cvanbeek@allegancounty.org)



### District 2

- Dorr Township
- Leighton Township
- Wayland Township
- City of Wayland

#### Mark DeYoung

4169 Hickory Street  
Dorr, Michigan 49323  
**Phone:** (616) 318-9612  
**Email:** [mdeyoung@allegancounty.org](mailto:mdeyoung@allegancounty.org)

*County Commissioner since 2000*

*Board Chair 2011-2016  
Board Vice-Chair 2009*



### District 3

- Casco Township
- Cheshire Township
- Clyde Township
- Ganges Township
- Lee Township
- Manlius Township
- Saugatuck Township
- City of Douglas
- City of Saugatuck
- City of South Haven
- City of Fennville

#### Brad Lubbers

5683 133rd Avenue  
Hamilton, Michigan 49419  
Ph: (616) 218-5069  
Email: [blubbers@allegancounty.org](mailto:blubbers@allegancounty.org)



District 4

- Allegan Township
- Heath Township
- Hopkins Township
- Trowbridge Township
- Valley Township
- Village of Hopkins
- City of Allegan

**Scott Beltman**

Vice-Chair

3110 130<sup>th</sup> Avenue  
Hopkins, Michigan 49328

**Phone:** (616) 292-1414

**Email:** [sbeltman@allegancounty.org](mailto:sbeltman@allegancounty.org)

*Board Vice-Chair 2025  
County Commissioner since 2023*



District 5

- Gun Plain Township
- Martin Township
- Otsego Township
- Watson Township
- City of Otsego
- City of Plainwell
- Village of Martin

**Gale Dugan**

Chair

318 21st Street  
Otsego, Michigan 49078

**Phone:** (269) 694-5276

**Email:** [gdugan@allegancounty.org](mailto:gdugan@allegancounty.org)

*Board Chair 2025  
Board Vice-Chair 2019-2021  
County Commissioner since 10/27/2016*



County Administrator

- Administration
- Central Dispatch
- Equalization
- Facilities Management
- Finance
- Health Department
- Human Resources
- Information Services
- Parks and Recreation
- Public Defender's Office
- Senior and Veterans Services
- Transportation

**Robert J. Sarro**

3283 122<sup>nd</sup> Avenue  
Allegan, Michigan 49010

**Phone:** (269) 673-0239

**Email:** [rsarro@allegancounty.org](mailto:rsarro@allegancounty.org)

*Administrator since 2006*





# Allegan County Strategy Map

*To achieve our vision and ensure Allegan County continues to progress and prosper, we MUST...*

Provide valuable and necessary quality services to our

## **CUSTOMERS**

- Deliver affordable and accessible services
- Engage and educate our citizenry
- Collaborate locally and regionally

## **Vision:**

*Provide our citizens superior and innovative services, be judicious and efficient in the expenditure of resources and promote a safe, clean and healthy environment in which to live, work and play.*

## Maintain our **FINANCIAL STABILITY**

- Develop and maintain a balanced operational budget
- Maintain reserve funds
- Execute long-term financial planning

TRANSPARENCY

FEEDBACK

Respect

Integrity

Commitment

Honesty

ACCOUNTABILITY

COMMUNICATION

## Support a united and **ENGAGED WORKFORCE**

- Foster a positive, team-based work environment
- Employ and retain high-performing, quality employees
- Promote safety and wellness

Continuously improve our

## **PROCESSES**

- Be efficient and cost effective
- Measure and learn from outcomes
- Seek and implement innovative solutions

## **Mission:**

*Allegan County shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper.*

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**2024-28 BOARD PLANNING – CLOSEOUT**

**WHEREAS**, through its 2023-24 planning sessions, the Board of Commissioners identified these projects.

**THEREFORE BE IT RESOLVED** that the Board recognizes that these projects have been satisfactorily completed and may be closed:

- By December 31, 2026, ratify 12 Collective Bargaining Agreements,
- Maintain an accessible team site with full organizational access,
- Continue proactive meetings (quarterly or more as needed) to gather input from employee groups and share information,
- Conduct Engagement Survey Phase 1,
- Courthouse/County Services Building and former OnPoint Clinic's Facilities Master Plan,
- Courthouse Southeast Corner Construction Phase 1,
- County Services Building Renovation Phase 2,
- 2025 Annual Budget,
- 2023 Audit,
- Water Quality and Availability Plan,
- National Survey,
- Community Update.

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**2024-28 BOARD PLANNING – CARRY OVER TO 2025-29 PLAN**

**WHEREAS**, through its 2023-24 planning sessions, the Board of Commissioners identified these projects. **THEREFORE BE IT RESOLVED** that the Board recognizes that these projects may be multi-year in nature; and

**BE IT FINALLY RESOLVED** that these projects will carry over with priority of completion into the 2025-29 Board Strategic Plan:

- Proactively maintain employee labor relations
  - 2022-23 County Recruitment and Retention Plan
  - Comprehensively analyze and evaluate the significance of turnover rates among new employees within the organization, distinguishing between those with 0 to 12 months of tenure and those with 1 year and above
    - Comparable county turnover
- Maintain employee engagement level similar to benchmark
  - Engagement Survey Phase 2 thru 4
- Eden Replacement Plan,
- Update County Energy Management Policy,
- Facilities Master Plan (Phase 3 thru 8),
- Courthouse Renovation Phase 3,
- 2026-30 Annual Budgets,
- 2024-29 Annual Audits,
- Debt Elimination,
- Parks & Recreation Plan,
- Modernization of Parks,
- Broadband Wired Infrastructure Expansion Project implementation,
- DNR State Game Area,
  - Address concerns to Natural Resources Commission and Legislature,
  - Community Meetings,
- Monitoring Wells,
- Material Management Plan,
- Corridor Development
  - Independent study to outline the Growth/Needs relative to these areas (county perspective may impact transportation plans, support for federal/state funding, safety plans, economic development),
  - Organize presentations to the Board through district commissioner for planning sessions or special meetings or consider special board of commissioners meetings held in these particular districts to gain input,
  - Increase the involvement of the Regional Planning Commission and, to the extent applicable, Lakeshore Advantage of the expansion of the 131 Corridor,
- Calkins Dam Project,
- Housing (Partnerships with community efforts, such as Hom Flats at River Street and the Housing Stock Workgroup, to encourage housing expansion),
- Childcare
  - schedule BOC presentation to inform on all existing efforts and plans on this topic, and have Board identify any gaps,
  - participate in the Regional Childcare Coalition and explore a partnership with Community Action of Allegan County for expanded opportunity,
- PACE Program

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**2025-29 BOARD PLANNING – NEW PROJECT ADDITIONS**

**WHEREAS**, the Board of Commissioners identified new projects through its 2025 planning year.

**THEREFORE BE IT RESOLVED** that the Board recognizes that these projects shall be included in the 2025-29 Board Strategic Plan:

- Proactively maintain employee labor relations
  - By December 31, 2027, have 12 Collective Bargaining Agreements ratified.
  - Update Employee Handbook
- Maintain a compensation system representing at least the comparable market's midpoint.
  - Market Study Phase 1 to 3,
- Perform a worker space analysis, Phase 1 to 8,
- FY2029-33 Budget,
- FY2030-34 Budget,
- FY2029 Audit,
- Research Potential Tax Limitation Renewal (2025),
  - Gauge ISD and Township Support (Commissioner Dugan/Beltman)
- Parks and Recreation Funding (Outline various funding options for the Board, review parks plan and categorize the service level options)
- Board appointed committee changes,
  - Economic Development Commission (Remove Sector positions)
- National Community Survey (Priorities),
  - The Economy in Allegan County (deeper research into the concerns of the citizens and evaluate possible tactics to aim towards improvement or education)
  - Health and Wellness in Allegan County (continue the Community Health Needs Assessment for more specific data, and participate in the development of the Community Health Improvement Plan)
  - Safety in Allegan County (Update on current service and safety related gaps if they exist)
- Sale of the county-owned overflow parking lot, (broker led process, if the City desires to have an interest or control of the property, the City would be eligible to submit an offer through the broker)
- Using Brownfield Redevelopment for Housing,
- Maintain Quality and Availability of Water
  - Well & Sewer Assistance Program
  - Community Education Programs
- Evaluate options for increasing accessibility to service (in-person and digitally, balancing win/win strategies for customers and employees e.g. 4/10 scheduling)