Allegan County Materials Management Planning Committee (MMPC)

Human Services Building
3255 – 122nd Avenue Suite 200
Allegan, MI 49010
269-673-5411 Main Office
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http://www.allegancounty.org

Garth Llewellyn, Chairman
Heather Bausick, Resource Recovery Coordinator

Jack Brown
Hauler Managed Material Representative

Gale Dugan
Elected County Government Representative

Daniel Fritsch
Materials Recovery Facility Operator

Russell Lewis
Business Representative from Surrounding County

Garth Llewellyn
Business Generating Managed Material Representative

Randy Rapp
Regional Planning Agency Representative

Matt Rosser
Solid Waste Disposal Facility Representative

William Walker
Waste Diversion, Reuse, or Reduction Facility Operator

Vacant
Compost Facility or Anaerobic Digestor Operator

Vacant
Elected City Government Representative

Vacant
Elected Township Government Representative

Vacant
Environmental Interest Group Representative

MATERIALS MANAGEMENT PLANNING COMMITTEE (MMPC) – MINUTES

Tuesday, February 25, 2025 – 6:00 PM
Zimmerman Room, Human Services Building, 3255 122nd Avenue, Allegan

CALL TO ORDER: Called to order by Llewellyn at 6:01pm
ROLL CALL: Present: Fritsch, Lewis, Llewellyn, Rapp, Rosser, Walker, Brown (arrived 6:07), Dugan (arrived 6:50), Bausick, Jacqueline Billette
COMMUNICATIONS: Resource Coordinator Report (attachment a)
APPROVAL OF MINUTES: Walker moved, seconded by Rosser. All in favor
PUBLIC PARTICIPATION: None
APPROVAL OF AGENDA: Walker moved, seconded by Rosser. All in favor
PRESENTATIONS: None

ACTION ITEMS:

1. Work Program and corresponding budget (attachment b)
   - Discussed switching positions of Brown and Fritsch if needed – both could fit in either role but identify more with the other. Tabled discussed for later date if needed
   - Added Becky Volker to contact information for MMP Grant Manager
   - Section 2.2 – change statement to "bylaws reviewed and approved at a meeting on February 25, 2025"
   - Section 5.2 – change "parties" to "stakeholders"
   - Section 6 – change "consultant" to "DPA; consultant"
   - Add page numbers
   - Public participation section – change "all constituents involved" to "consensus"
   - Public participation section – change "May 27" to "June 3" due to changing date of next meeting due to conflicts
   - Budget sheet – change indirect expenditures from "10%" to "20%" as directed by EGLE

A motion to approve the work program and corresponding budget with revisions was made by Rosser and seconded by Walker. Yes: 8; No: 0. Motion carried.

2. Change May 27, 2025 meeting date
   - Due to several member conflicts the meeting date was discussed

A motion to formally move the meeting date from May 27, 2025 to June 3, 2025 was made by Rapp. Motion was seconded by Llewellyn and Brown. Motion carried.

DRAFT

DISCUSSION ITEMS:

1. Bylaws (attachment c)
    - Section 5.10 – suggested to be removed due to redundancy. The Solid Waste and Recycling Coordinator distributes the agenda to all members and any items for future agendas are discussed during the meeting.
    - Section 7.6 – Change "the chairperson will appoint a Committee member to record" to " The Solid Waste and Recycling Coordinator or designee will record"
    - Dugan suggested reviewing committee positions for staggering. After the initial 5-year appointment, per law, the positions will need to be staggered for 2, 3, 4, or 5 year terms so the same number are appointed for each term length. Dugan suggested to members that they decide amongst themselves which positions should stagger and bring suggestions to the next meeting. If members cannot come to a consensus, the BOC will make the staggered determinations.
    - Rapp gave an assignment to members to decide what their terms should be and bring to the next meeting

A motion to approve the bylaws as amended, forward to legal for final review and upon conciliation, send to the Board of Commissioners was made by Dugan and seconded by Rapp. Yes: 8; No: 0. Motion carried.

2. Open positions on MMPC
    - Suggestions were made to reach out to city and township officials for open positions.
    - Outdoor Discovery Center, Allegan Conservation District suggested for Environmental Interest Group
    - Renewed Earth suggested for Compost Facility position

PUBLIC PARTICIPATION: None

FUTURE AGENDA ITEMS:

i. RFP and consultant expectations
ii. Staggered positions
iii. Invite Van Buren to discuss tire grants
iv. Invite Ottawa to discuss their MMP process and status
v. May meeting – invite Dar Baas from Kent County for an update on the sustainability facility
vi. Invite Renewed Earth to discuss their program

ROUND TABLE: Dugan – searching for a City and Township official for the board. Encourage elected officials to be on this board

Llewellyn – offered to reach out to Renewed Earth to invite them to a meeting

ADJOURNMENT: Motion made by Walker, seconded by Rosser to adjourn the meeting at 7:39pm. The motion carried.

NEXT MEETING: June 3, 2025 @ 6:00 PM