

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

MAY 22, 2025 SESSION

<u>JOURNAL 73</u> PAGE	ITEM	SUBJECT MATTER
67	1	MAY 22, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL
67	2	MAY 8, 2025, 2025 SESSION MINUTES – ADOPTED AS PRESENTED
67	3	PUBLIC PARTICIPATION – COMMENTS
67	4	AGENDA – ADOPTED AS PRESENTED
67	5	INFORMATIONAL SESSION: LAKESHORE ADVANTAGE – ECONOMIC DEVELOPMENT
67	6	ADMINISTRATIVE UPDATE
68-69	7	FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS
69	8	ECONOMIC DEVELOPMENT COMMISSION-CREATE VACANCY
69	9	SHERIFF’S OFFICE—COMPLIANCE COORDINATOR POSITION
70	10	PUBLIC HEALTH—INCREASE IMMUNIZATION FEE
70	11	HEALTH DEPARTMENT 2025 QUARTER REPORT/2024 ANNUAL REPORT
70	12	BREAK – 10:28 A.M.
70	13	BOARD OF COMMISSIONERS – REAFFIRM 2025-29 STRATEGIC PLAN COMPONENTS
70	14	PUBLIC PARTICIPATION – NO COMMENTS
70	15	HOLTEC NUCLEAR POWER PLANT EMERGENCY PREPAREDNESS AND RESPONSE FUNDING
70	16	ADJOURNMENT UNTIL JUNE 12, 2025 AT 9:00 A.M.

MAY 22, 2025 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on MAY 22, 2025 at 9:00 A.M. in accordance with the motion for adjournment of May 8, 2025, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #5 Commissioner Dugan.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	CRAIG VAN BEEK
DIST #2	MARK DEYOUNG
DIST #3	BRAD LUBBERS
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

MAY 8, 2025, 2025 SESSION MINUTES – ADOPTED AS PRESENTED

2/ Moved by Commissioner Beltman, seconded by Commissioner Van Beek to approve the minutes for the May 8, 2025, 2025 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – COMMENTS

3/ Chair Dugan opened the meeting to public participation and the following individuals offered comments:

1. David Morris – Shared concern over the amount of traffic accidents at the corner of Dumont and 118th Ave. How can that be made safer?

AGENDA – ADOPTED AS PRESENTED

4/ Moved by Commissioner Van Beek, seconded by Commissioner Lubbers to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

INFORMATIONAL SESSION:

5/ **Jennifer Owens, President, Lakeshore Advantage – Economic Development**

Jennifer presented an update on the work that has been done while being on contract with the County.

ADMINISTRATIVE UPDATE

6/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included a previous question regarding ARPA funds and the potential to reallocate them towards groundwater funding as well as an assessment on storm damage, state of emergency, and potential for State level funding to repair damage.

FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS

7/ **WHEREAS**, Administration has compiled the following claims for 5/16/25 and 5/23/25; and **WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and **WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

May 16, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	159,785.62	159,785.62	
Friend of the Court – Cooperative Reimb. – 215	2,308.71	2,308.71	
MCOLES CPE - 217	6,024.00	6,024.00	
Health Department Fund – 221	2,335.62	2,335.62	
Solid Waste/Recycling – 226	88,194.25	88,194.25	
Animal Shelter – 254	350.61	350.61	
Indigent Defense Fund – 260	4,031.45	4,031.45	
Central Dispatch Fund – 261	20,425.77	20,425.77	
Grants – 279	14,935.40	14,935.40	
Sheriffs Contracts – 287	70,627.20	70,627.20	
Transportation Fund – 288	177,010.49	177,010.49	
Child Care Fund – 292	22,097.92	22,097.92	
Veterans Relief Fund – 293	517.30	517.30	
Senior Services Fund – 298	194,173.43	194,173.43	
American Rescue Plan Act – ARPA – 299	21,258.44	21,258.44	
Capital Improvement Fund – 401	9,557.42	9,557.42	
Property Tax Adjustments – 516	70,221.10	70,221.10	
Revolving Drain Maintenance Fund – 639	193.07	193.07	
Fleet Management/Motor Pool - 661	143.10	143.10	
Self-Insurance Fund – 677	392,077.43	392,077.43	
Drain Fund – 801	28,759.68	28,759.68	
TOTAL AMOUNT OF CLAIMS	\$1,285,028.01	\$1,285,028.01	

May 23, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	73,114.42	73,114.42	
Parks/Recreation Fund – 208	1,049.96	1,049.96	
MCOLES CPE - 217	1,780.53	1,780.53	
Health Department Fund – 221	2,126.69	2,126.69	
Solid Waste/Recycling – 226	7,901.17	7,901.17	
Animal Shelter – 254	2,411.84	2,411.84	
Indigent Defense – 256	242.88	242.88	

Indigent Defense Fund – 260	83,534.80	83,534.80	
Justice Training Fund – 266	225.00	225.00	
Grants – 279	6,032.63	6,032.63	
Sheriffs Contracts – 287	54,243.00	54,243.00	
Transportation Fund – 288	33,436.60	33,436.60	
Child Care Fund – 292	4,053.26	4,053.26	
Veterans Relief Fund – 293	13.94	13.94	
Senior Services Fund – 298	10,616.49	10,616.49	
American Rescue Plan Act – ARPA – 299	230.00	230.00	
Capital Improvement Fund – 401	74,332.46	74,332.46	
Property Tax Adjustments – 516	18.68	18.68	
Tax Reversion – 629	272.00	272.00	
Self-Insurance Fund – 677	450,319.15	450,319.15	
Drain Fund – 801	324,986.49	324,986.49	
TOTAL AMOUNT OF CLAIMS	\$1,130,941.99	\$1,130,941.99	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 5/16/25, 5/23/25, and interfund transfers.

ECONOMIC DEVELOPMENT COMMISSION-CREATE VACANCY

8/ WHEREAS, on December 14, 2023, the Allegan County Board of Commissioners (Board) elected Randall Smith to the Economic Development Commission At Large Representative; term set to expire December 31, 2026; and

WHEREAS, after several attempts to contact the member, on April 15, 2025, per [Bylaws](#) Article II, Section 3, the Economic Development Commission recommended to the Board that Randall Smith be removed for lack of attendance and that a new At-Large sector representative be sought.

BE IT RESOLVED that the Board approves the removal of Randall Smith and the creation of an at-large representative vacancy to the Economic Development Commission, effective immediately.

Moved by Commissioner DeYoung, seconded by Commissioner Beltman to adopt the report of claims for May 16, 2025 and May 23, 2025 as well as creating a vacancy in the Economic Development Commission. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS:

9/ SHERIFF'S OFFICE—COMPLIANCE COORDINATOR POSITION

BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the request to re-classify one full-time Compliance Specialist Position (B22) to an Audio/Visual Compliance Coordinator Position (B23), effective the next full payroll cycle.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to adopt the re-classification of the full-time Compliance Specialist Position (B22) to an Audio/Visual Compliance Coordinator Position (B23). Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

10/ PUBLIC HEALTH—INCREASE IMMUNIZATION FEE

WHEREAS, the current fee for immunization and tuberculosis skin test administration is \$15.00; and **WHEREAS**, the County’s cost relative to the administrative fee is approximately \$50.00; and **WHEREAS**, the Medicaid allowable reimbursement is \$23.03.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners adopts a revised immunization and tuberculosis skin test administration fee of \$23.00, effective July 1, 2025.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to adopt a revised immunization and tuberculosis skin test administration fee of \$23.00, effective July 1, 2025. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

PLANNING ITEMS:

11/ HEALTH DEPARTMENT 2025 QUARTER REPORT/2024 ANNUAL REPORT

Jacqueline Billette from the Health Department presented the reports.

BREAK – 10:28 A.M.

12/ Upon reconvening at 10:38 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman and Dugan. Absent: None.

13/ BOARD STRATEGIC PLANNING

The Board discussed reaffirming the strategic plan components, closeout, carry over, and new project additions.

PUBLIC PARTICIPATION – NO COMMENTS

14/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

15/ HOLTEC NUCLEAR POWER PLANT EMERGENCY PREPAREDNESS AND RESPONSE FUNDING

Motion to authorize the Administrator to accept Holtec funding and make all necessary budget adjustments to implement the County’s agreement with Holtec.

Moved by Commissioner Lubbers, seconded by Commissioner Beltman to authorize the Administrator to accept Holtec funding and make all necessary budget adjustments to implement the County’s agreement with Holtec. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ADJOURNMENT UNTIL JUNE 12, 2025 AT 9:00 A.M.

16/ Moved by Commissioner DeYoung, seconded by Commissioner Lubbers to adjourn until June 12, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 1:05 P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk



Board Chair

Minutes approved during the 06/12/2025 Session