

# Allegan County Commission on Aging



3255 122<sup>nd</sup> Avenue, Suite 200  
Allegan, MI 49010  
269.673.3333 - Office  
877.673.5333 – Toll Free  
269.673.0569 - Fax  
<http://www.allegancounty.org>

**Chairperson: Rich Butler**  
**Vice Chairperson: Sally Heavener**

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## **COMMISSION ON AGING - MINUTES**

Chair Rich Butler called the meeting to order at 9:01 am on, April 16, 2025 - Pledge of Allegiance, Roll call.

The Commission of Aging met in the Zimmerman Room of the Human Services Building.

### **ROLL CALL:**

**PRESENT:** Commissioner Mark DeYoung, Chairperson Rich Butler, Vice-Chairperson Sally Heavener, Larry Ladenburger, Pat Petersen, Jo VerBeek, Jim Storey

**ZOOM:** Mary Campbell

**EXCUTED ABSENT:** Lue Phelps

**OTHERS:** Staff - Director Jen Garcia and Teresa Galloway; Laura Hosler (GreenStreet Marketing)

### **COMMUNICATIONS:**

Director Jen Garcia made mention of two items; Community Action of Allegan County is hosting a celebration for their organization's 60<sup>th</sup> year birthday on May 16<sup>th</sup>. Tickets and table sponsorships are available. Wings of Hope Hospice is hosting their annual Night of Hope dinner and auction on May 17. Information will be shared with COA via email if members are interested in purchasing tickets to attend.

### **APPROVAL OF CONSENT AGENDA- ADOPTED**

There was discussion regarding the Finance & Service Delivery Metrics Report – January & February. A recommendation was made by members to change how the waitlist information is presented. Correction noted to update the expenditure status reports to 2025 versus 2024 as reported.

Motion made by Vice Chairperson Sally Heavener, supported by Larry Ladenburger to accept the Consent Agenda with the answer to the discussion questions noted, with the exception of the Subcommittee reports being moved to discussion portion of agenda. Motion moved by Vice Chairperson Sally Heavener, supported by Larry Ladenburger. All in favor, motion carried.

### **PRESENTATIONS: NONE**

**PUBLIC PARTICIPATION:** Sally Prins, Holland PHO listened in via Zoom. Laura Hosler, GreenStreet was present.

### **ACTION ITEMS:**

-Adult Day Service Contracts:

- Motion made by Vice Chairperson Sally Heavener, supported by Jim Storey to recommend the approval of contracting with Evergreen Commons/The Day Center for Adult Day Services beginning on or before 5/1/25 thru 12/31/27 as stated in the proposal.

All in favor, motion carried.

### **Mission Statement**

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

- Motion made by Jo VerBeek, supported by Larry Ladenburger to recommend the approval of contracting with Generations Adult Day Services beginning on or before 5/1/25 thru 12/31/27 as stated in the proposal. All in favor, motion carried.
- Motion made by Jo VerBeek, supported by Vice Chairperson Sally Heavener to recommend to approve the revised Adult Day Service Scope of Service & Appendix L of the Policy & Procedure Manual. All in favor, motion carried.

### **DISCUSSION ITEMS:**

-Subcommittee Reports (Report received AAAWM Advisory Council – J. VerBeek)

Motion made by Vice Chairperson Sally Heavener, supported by Jo VerBeek to accept the Subcommittee Report as submitted with the addition of a template letter of support regarding Older Michiganian Day on May 7 and the support for Older Americans Act funding. All in favor, motion carried.

-Review of COA Bylaws & Member Expectations (Tabled to next meeting).

-Senior Workgroup Direction & Objectives: Chairperson Rich Butler recapped for the members as to past discussions and his email of 1-14-25, relative to thoughts and next steps for Senior Workgroup direction and goal accomplishment. The discussion and comments further revolved around consideration of the Wayland Leisure Life presentation (model), and the Directors current local library engagement efforts, to further develop/enhance strategic relationships throughout Allegan County. Through this discussion it was felt, further development of ongoing key community contact points with COA, will also enhance our local opportunities for senior communication and programs. After good discussion by the members, it was agreed this would be a better plan of action. Board members also felt, further concept development would also be in order by the Sub Committee and the Director. This concept can be brought back to the board for final approval.

-ACCF Volunteer Fair: March 19, 12:00-2:00p, The Silo, Allegan. Chairperson Rich Butler provided an update on attendees and community-based organizations present.

**SUBCOMMITTEE REPORTS:** As Presented

### **FUTURE AGENDA ITEMS:**

Review of COA Bylaws & Member Expectations

### **ROUND TABLE (COA MEMBER TIME):**

Director Jen Garcia acknowledged Commission Mark DeYoung for 25 years of service to Allegan County Board of Commissioners, Congratulations!

Larry Ladenburger mentioned that The Library signed up with United Way's VITA (Volunteer Income Tax Assistance), and Allegan Rotary has some members getting involved and training for the 2025 tax season. Allegan County libraries will be participating as VITA locations in 2026. Training will be available for the 2025 tax season.

### **ADJOURNMENT UNTIL:** May 21, 2025

Motion to adjourn by Vice Chair Sally Heavener, supported by Pat Petersen. All in favor, motion carried.

The meeting adjourned at 11:15 am. Next Meeting May 21, 2025 from 9:00 am-11:00 am in the Zimmerman Room at the Human Services Building.