ALLEGAN COUNTY COMMISSION ON AGING

3255 122nd Avenue, Suite 200
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www.allegancounty.org/seniors

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Vice Chair: Sally Heavener

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616-318-9612
Dorr

SENIOR MEMBERS
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Jo VerBeek
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DIRECTOR
Jen Garcia
269-686-5144

COMMISSION ON AGING MEETING - AGENDA

Wednesday, May 21, 2025 | 9:00 am – 11:00 am
Attendance Options Attached

CALL TO ORDER:
ROLL CALL:
PLEDGE OF ALLEGIANCE:
COMMUNICATIONS:
CONSENT AGENDA: (Approve)

- Meeting Minutes – 4/16/25
- Directors Report
- Marketing Report – April
- Finance & Service Delivery Metrics Report – March
- COA Planning Calendar
- Subcommittee Reports *(Reports received AAAWM Advisory Council & Additional Committees – J. VerBeek; Policy & Procedure Committee – S. Heavener)*

PRESENTATIONS:
PUBLIC PARTICIPATION:

ACTION ITEMS:

DISCUSSION ITEMS:
-Review of COA Bylaws & Member Expectations
-Senior Workgroup Goals

FUTURE AGENDA ITEMS:
-Susan Evans, Program Manager, Alzheimer's Association Michigan Chapter; Presenting virtually at June 18 COA meeting
-Allegan County Senior Expo, June 26: COA Roles & Responsibilities
-2026 Budget Review

ROUND TABLE:

ADJOURNMENT:
Next meeting: Wednesday, June 18, 2025 at 9:00AM, Human Services Building, Zimmerman Room

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Commission on Aging Meeting

Attendance Options & Joining Instructions:

1) **In Person: Allegan County Human Services Building – Zimmerman Room, 3255 122nd Ave., Allegan**

2) **Online: Connect via Zoom (see connection instructions below)**
   - **OPTION 1: Zoom over Web browser**
     - Open Internet Explorer or Chrome
     - Click the link to join the meeting direct: https://us02web.zoom.us/j/82375478232?pwd=NnNsUEhwZnhWVlFPNjAyNkRZNjkzZz09
     - Or navigate to Zoom: https://app.zoom.us/wc/home
       - Click Join+
       - Type in Meeting ID: 823 7547 8232
       - Type in Meeting Password: 622040
   - **OPTION 2: Zoom over Telephone**
     - Call 1-312-626-6799
     - Type in Meeting ID: 823 7547 8232, then #, then # again
     - Type in Meeting Password: 622040, then #
     - To raise your hand to speak, press *9
     - To Mute and Unmute, press 6*

Allegan County Commission on Aging

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http://www.allegancounty.org

Chairperson: Rich Butler
Vice Chairperson: Sally Heavener

COMMISSION ON AGING - MINUTES

Chair Rich Butler called the meeting to order at 9:01 am on, April 16, 2025 - Pledge of Allegiance, Roll call.
The Commission of Aging met in the Zimmerman Room of the Human Services Building.

ROLL CALL:
PRESENT: Commissioner Mark DeYoung, Chairperson Rich Butler, Vice-Chairperson Sally Heavener, Larry Ladenburger, Pat Petersen, Jo VerBeek, Jim Storey
ZOOM: Mary Campbell
EXCUTED ABSENT: Lue Phelps
OTHERS: Staff - Director Jen Garcia and Teresa Galloway; Laura Hosler (GreenStreet Marketing)

COMMUNICATIONS:
Director Jen Garcia made mention of two items; Community Action of Allegan County is hosting a celebration for their organization's 60th year birthday on May 16th. Tickets and table sponsorships are available. Wings of Hope Hospice is hosting their annual Night of Hope dinner and auction on May 17. Information will be shared with COA via email if members are interested in purchasing tickets to attend.

APPROVAL OF CONSENT AGENDA- ADOPTED
There was discussion regarding the Finance & Service Delivery Metrics Report – January & February. A recommendation was made by members to change how the waitlist information is presented. Correction noted to update the expenditure status reports to 2025 versus 2024 as reported.

Motion made by Vice Chairperson Sally Heavener, supported by Larry Ladenburger to accept the Consent Agenda with the answer to the discussion questions noted, with the exception of the Subcommittee reports being moved to discussion portion of agenda. Motion moved by Vice Chairperson Sally Heavener, supported by Larry Ladenburger. All in favor, motion carried.

PRESENTATIONS: NONE

PUBLIC PARTICIPATION: Sally Prins, Holland PHO listened in via Zoom. Laura Hosler, GreenStreet was present.

ACTION ITEMS:
-Adult Day Service Contracts:
• Motion made by Vice Chairperson Sally Heavener, supported by Jim Storey to recommend the approval of contracting with Evergreen Commons/The Day Center for Adult Day Services beginning on or before 5/1/25 thru 12/31/27 as stated in the proposal.
All in favor, motion carried.

DRAFT

• Motion made by Jo VerBeek, supported by Larry Ladenburger to recommend the approval of contracting with Generations Adult Day Services beginning on or before 5/1/25 thru 12/31/27 as stated in the proposal. All in favor, motion carried.
• Motion made by Jo VerBeek, supported by Vice Chairperson Sally Heavener to recommend to approve the revised Adult Day Service Scope of Service & Appendix L of the Policy & Procedure Manual. All in favor, motion carried.

DISCUSSION ITEMS:
-Subcommittee Reports (Report received AAAWM Advisory Council – J. VerBeek)
Motion made by Vice Chairperson Sally Heavener, supported by Jo VerBeek to accept the Subcommittee Report as submitted with the addition of a template letter of support regarding Older Michiganian Day on May 7 and the support for Older Americans Act funding.
All in favor, motion carried.
-Review of COA Bylaws & Member Expectations (Tabled to next meeting).
-Senior Workgroup Direction & Objectives: Chairperson Rich Butler recapped for the members as to past discussions and his email of 1-14-25, relative to thoughts and next steps for Senior Workgroup direction and goal accomplishment. The discussion and comments further revolved around consideration of the Wayland Leisure Life presentation (model), and the Directors current local library engagement efforts, to further develop/enhance strategic relationships throughout Allegan County. Through this discussion it was felt, further development of ongoing key community contact points with COA, will also enhance our local opportunities for senior communication and programs. After good discussion by the members, it was agreed this would be a better plan of action. Board members also felt, further concept development would also be in order by the Sub Committee and the Director. This concept can be brought back to the board for final approval.

-ACCF Volunteer Fair: March 19, 12:00-2:00p, The Silo, Allegan. Chairperson Rich Butler provided an update on attendees and community-based organizations present.

SUBCOMMITTEE REPORTS: As Presented

FUTURE AGENDA ITEMS:
Review of COA Bylaws & Member Expectations

ROUND TABLE (COA MEMBER TIME):
Director Jen Garcia acknowledged Commission Mark DeYoung for 25 years of service to Allegan County Board of Commissioners, Congratulations!
Larry Ladenburger mentioned that The Library signed up with United Way's VITA (Volunteer Income Tax Assistance), and Allegan Rotary has some members getting involved and training for the 2025 tax season. Allegan County libraries will be participating as VITA locations in 2026. Training will be available for the 2025 tax season.

ADJOURNMENT UNTIL: May 21**,** 2025
Motion to adjourn by Vice Chair Sally Heavener, supported by Pat Petersen. All in favor, motion carried.
The meeting adjourned at 11:15 am. Next Meeting May 21, 2025 from 9:00 am-11:00 am in the Zimmerman Room at the Human Services Building.

DRAFT

Commission on Aging - Director's Report
May 21, 2025

Greetings COA Members,
We are welcoming Spring with open arms and gearing up for a busy summer planning for the annual Allegan County Senior Expo (formerly Boomer Bash) on Thursday, June 26. More details provided in the update below.

If you stop by to visit the Senior & Veteran Services Office you will notice the addition of a new television in our common area. This is our Team's new Strategic Wall where goals, metrics and achievements will be shared. We plan to have this up and running by July; Strategic Walls are a County-wide leadership initiative that help drive meaningful work and create a rally-point for our teams to learn, engage, and better serve our constituents.

Service Contracts:
Adult Day Service (ADS) contracting wrapped up on May 5. Executed contracts were issued to Generations and The Day Center of Evergreen Commons. Final contractor onboarding with Evergreen Commons continues through the end of May with anticipated service initiation by June 1. In Home Support (IHS) RFP will take place in June/early July with anticipated contractor onboarding to occur July/August. Senior Services is building a robust list of area homecare agencies that service Allegan County to solicit for bidding with a goal of adding a minimum of two additional providers for IHS.

Below is the Senior Services contract schedule:

Project #	Service	Contract Began	Contract Expires	Notes
1431	**Adult Day Services**			
	Generations	5/1/2025	12/31/2027	2-year contract thru 12/31/27
	Evergreen Commons	5/1/2025	12/31/2027	2-year contract thru 12/31/27
1432	**Home Delivered Meals**			3-year contract thru 12/31/25
	Community Action	1/1/2023	12/31/2025	
	Milestones	1/1/2023	12/31/2025	
*Start discussions around HDM service and contracts expiring; Evaluate need for potential RFP by June/July				
1430	**In-Home Supports**			Three current providers
	Atrio Help at Home	1/1/2019	12/31/2024	2-year contract thru 12/31/26
	Help at Home LLC	1/1/2019	12/31/2024	2-year contract thru 12/31/26
	HomeJoy	9/30/2022	12/31/2024	2-year contract thru 12/31/26
*RFP to add additional In-Home Support providers Q2 2025				
14047	**PERS**			Sole source provider
	Connect America	4/1/2016	12/31/2027	3-year contract thru 12/31/27
14033	**Senior Transportation**			Sole source provider
	Allegan County Transportation	Direct Service - No Contract		
	Case Worthy/SERV Tracker	7/1/2024	6/30/2027	3-year contract thru 6/30/27
	Internal Client Database			

Staffing Updates: Senior Services is faced with a team transition occurring June-September as Ashley Dever, Senior Service Counselor, moves out of state. Ashley has been with Allegan County and our team since 2017 and helped shape the Personal Emergency Response Service and Home Delivered

Meals program into what it is today. We are sad to see Ashley go, but excited for the journey ahead for her! Ashley will transition to full-remote status June 4 through September 30 and the Senior Service Counselor position will be posted and filled prior to her departure. In planning for the 2026 budget process, I will be requesting a FTE to split time between Senior & Veteran Services; this position is intended to be a resource coordinator to assist both Veteran Service Officers and Senior Service Counselors, more to come as this is explored.

Provider Updates:
The Senior Service team hosted Spring Provider Training on April 23 in the Zimmerman Room at Human Services with great representation from our contracted providers. Presentations from Liz Barnett with Area Agency on Aging Western Michigan and Michelle Boutain with Community Links, Allegan County Health Department were among the highlights. This training day allows for contracted senior service providers to come onsite to engage with other providers and Senior Services to discuss industry trends, Allegan County customer service standards, and provide necessary training.

Home Delivered Meals (HDM): The Bi-Annual HDM Provider meeting is scheduled for May 13 to address recent trends in service delivery, address any ongoing issues, and plan for future service delivery and growth. Quality visits occurred in April at Community Action of Allegan County to monitor meal delivery and transfer from Milestone's Senior Services to Community Action meal delivery drivers. Community Action has invested in new meal delivery bags to help lessen the broken seals and maintain meal temps throughout delivery. Milestone's has invested in a new Oliver sealing machine which has made a positive impact on recent seals. Community Action of Allegan County is celebrating 60 years in service. They are hosting a luncheon on Friday, May 16 at Perrigo, 11:30a-1:30p.

Personal Emergency Response Devices (PERS): A process improvement strategy has been implemented with Connect America to help alleviate the backlog of clients who have not tested their device properly. As a requirement of millage service and PERS, clients with a device must test their device monthly to ensure proper emergency functionality; client pushes the button and informed operator with Connect America that they are "testing"; ACSS receives a test report monthly along with a signal report if signal is disconnected. Clients who do not test are sent reminder letters from ACSS and will eventually be disconnected from service if not tested. Connect America is on track with sending monthly reminder postcards to PERS clients reminding to test by the 20th of each month. Senior Services saw a drop in suspensions from 170 "no-test" to 73 "no-test" from January to February 2025 from these changes. We have received mostly overall positive feedback regarding the new On the Go Mini devices and the rollout starting January 2025; some Mini On the Go clients nationwide are reporting units 'heating up' while charging; units are being promptly replaced. Connect America product design continues to work on the wristband functionality; current model is difficult to latch according to client feedback. Lanyard devices are the optimal choice at this time. Connect America has recently committed to sponsoring Senior & Veteran Service events in 2025; Senior Expo & Stand Down.

In Home Supports (IHS): Most contracted providers are doing their best to take on new clients as quickly as possible. ***On April 30, 2025 we hit a first ever in my ACSS tenure – a waitlist of Zero (0) for In Home Support Services!*** Providers are doing good with caregiver retention and attraction. Average wait time could be 1-2 months, however in some circumstances a client could get picked up in a few days to a few weeks depending on caregiver availability across the County. Following the closing of the ADS RFP process, my team will look to move into IHS provider expansion with intended timeline for contract execution by July 2025.

Adult Day Services (ADS): Service contracts for ADS were executed May 5, 2025 for Generations at the Allegan County Medical Care Community as well as the addition of a new contractor, The Day Center of Evergreen Commons. Onboarding efforts are underway to bring Evergreen onto service and ready to accept enrollment for ADS participants. With two providers, one being on the northern end of Allegan County and the other being centrally located, we anticipate immediate reduction in the current waitlist for this service. The review committee has done site visits and are in the final review stages of a third contractor for consideration located on the southern end of Allegan County.

Senior Transportation: Volunteer driver recruitment continues through Senior Transportation. Of the eight drivers currently six are able to make trips, however the team is doing a good job of scheduling rides with ACT busses when needed.

CXM/ServTracker Legacy

Training scheduled for April 14 with Community Action has been postponed due to reporting unavailability within CXM. Senior Services received notification on May 6 that ServTracker will begin limiting Legacy access beginning May 30, 2025. Plans are underway to transition providers to the new web-based CXMM platform over the new few months.

Outreach & Important Meetings:

Through my service on the Heart of West Michigan United Way Board of Directors, I am pleased to share that the Board approved the implementation of a County-wide emergency disaster relief fund. United Way has allocated $30,000 to each Allegan, Kent and Ottawa communities to aid in the event of a natural disaster. Allegan County Community Foundation has embraced this effort and also initiated a fund: Allegan County Disaster Response Fund. With recent local emergencies such as the natural gas leak and outage in Fennville in April, these funds will be crucial to help our community in times of great need, especially the most vulnerable senior populations.

- 4/17: Connect America (PERS) Process/Progress/Issues Discussion
- 4/22: Heart of West Michigan United Way Board of Director's Meeting
- 4/22: Allegan County Medical Control Authority (MCA) Advisory Board Meeting
- 4/23: ACSS Spring Provider Training (Inservice with contracted ACSS providers)
- 4/25: Senior & Veteran Services Team Meeting
- 4/25: Michigan Director's of Services to the Aging (MDSA) Board Meeting
- 4/29: HDM Delivery & Transfer Quality Monitoring at CAAC
- 4/30: Senior Service Process Review & CXM Transition
- 5/2: Allegan County Senior Expo Planning Meeting
- 5/6: Holland PHO Virtual Touchbase Meeting with Sallie Prins, Population Health Nurse Manager
- 5/8: Allegan County Senior Expo Planning Meeting
- 5/13: Adult Day Service Contract Onboarding with The Day Center of Evergreen Commons

Allegan County Senior Expo:

Registration opened for participants on May 9, 2025. Attendees are encouraged to register online at www.allegancounty.org/SeniorExpo to reserve their lunch and workshop preferences. As of May14 there are 30 vendors registered with catering for lunch secured along with a new emcee and magic act for entertainment from John Dudley. The theme for this year's Senior Expo is "Carnival". COA members will be requested to help with Registration & Check-In this year along with breakfast & lunch service. Additional flyers will be shared with COA members at our meeting for distribution around the County.

ALLEGAN COUNTY Senior Expo

formerly Boomer Bash

- **FREE SENIOR EVENT!**
- Grab n' Go Breakfast & Served Lunch
- Senior Vendor Fair & Giveaways
- Fun-Filled Workshops
- Health Screenings
- Entertainment

ALLEGAN COUNTY
Senior Services

Join Us!

Thursday, June 26, 2025
8:00AM – 1:00PM

First Baptist Church
1290 32nd Street (M-40), Allegan

Schedule of Events

8:00AM	**DOORS OPEN!**
8:00–8:30	Registration Check-In & Breakfast
8:30–8:45	Welcome! **John Dudley, Emcee**
8:00–11:30	Vendor Fair
8:30–11:30	Health Screenings
9:30–10:30	Workshops (Session One)
10:40–11:40	Workshops (Session Two)
12:00–12:30	Lunch & Entertainment with **John Dudley, Magician**
12:30–1:00	Giveaways & Closing Remarks

Register Today!

Registration will be online
www.allegancounty.org/SeniorExpo
or by phone if assistance is needed
269-673-3333

Questions?
Call **269-673-3333**

Hosted by
Allegan County Commission on Aging

FREE Transportation to

Senior Expo

for Allegan County Residents age 60+

Call Allegan County Transportation (ACT) & Reserve your spot by **June 18**!

269-673-4229

Thank You

to Our 2025 Sponsors!

Help at Home
Care to Live Your Life.

Connect America

Allegan County Community Foundation

ACCLAIMED CATERING

KF
KINARD FINANCIAL, LLC
Medicare • Life • Retirement • Health

Senior Expo Workshop Options

Session One 9:30AM–10:30AM	Session Two 10:40AM–11:40AM
Let's Eat! Creative Cooking with What's in Your Pantry *Food samples provided* Abbey Stroop, Community Nutrition Instructor – MSU Extension	**Let's Eat! Creative Cooking with What's in Your Pantry** *Food samples provided* Abbey Stroop, Community Nutrition Instructor – MSU Extension
Community Links Program **"Making Connections that Help Our Community Thrive"** Michelle Boutain, CHW – Allegan County Health Department	**Community Links Program** **"Making Connections that Help Our Community Thrive"** Michelle Boutain, CHW – Allegan County Health Department
Zumba Moves *Low Impact fitness class* Jodi Langlois	**Zumba Moves** *Low Impact fitness class* Jodi Langlois
Lakeshore Sunset Paint-Along with Artist *8"x10" canvas takeaway* Chloe Schans, Adult Programmer – Allegan District Library	**Lakeshore Sunset Paint-Along with Artist** *8"x10" canvas takeaway* Chloe Schans, Adult Programmer – Allegan District Library
Explore Allegan: Life & Leisure for All Brandy Gildea, Parks Manager Allegan County Parks, Recreations & Tourism	**Safe Banking for Seniors** Robert Pawloski, Assistant Vice President & Regional Branch Manager – Highpoint Community Bank

DEADLINE TO REGISTER: June 18, 2025

Workshops must be registered for in advance and will fill up fast.
Subject to availability the day of the event if participant is not pre-registered.

ALLEGAN COUNTY
Senior Services

Registration will be online
www.allegancounty.org/SeniorExpo
or by phone if assistance is needed
269-673-3333

COA 2025 Identified Goals:

1.) **ACSS Operations Review, Enhancement & Service Integration:**
   a. Review Allegan County Senior Services Policy & Procedure Manual to ensure policy is relevant to existing service operations. ACSS Team Responsible; Final review by Policy & Procedure Manual Review Committee.
   b. Scope of Service/Standards/Policy & Procedure Manual Review. ACSS Team Responsible; Final review by Policy & Procedure Manual Review Committee.
   c. Review senior referral online process; address inroads to services and service execution with contracted providers. ACSS Team Responsible
   d. Continue service integration with Area Agency of Western Michigan (AAAWM) raising awareness of services available for Allegan County seniors. ACSS Team Responsible; AAAWM Board & Advisory Council COA Representatives.

2.) **Continue Engagement & Outreach Efforts:**
   a. Identify senior groups (partner agencies) in existence across Allegan County and engage for resource sharing. COA Committee Responsible: Senior Services Workgroup.
   b. Continue Marketing Efforts with GreenStreet Marketing - E-News launching Q1 ACSS Team Responsible
   c. Seek purposeful engagement opportunities for ACSS and COA including, but not limited to:
      i. Ongoing Events: Allegan County Senior Expo (formerly Boomer Bash), Senior Day at the Fair
      ii. Hosting learning opportunities for topics such as Alzheimer's & Dementia Training, Parkinson's & ALS Training, Caregiver Training, Elder Law & MMAP
      iii. Look at school community model for senior engagement, learn for ways to replicate in other school districts (example: Wayland Leisure Life, Lifelong Learners in Plainwell/Otsego).

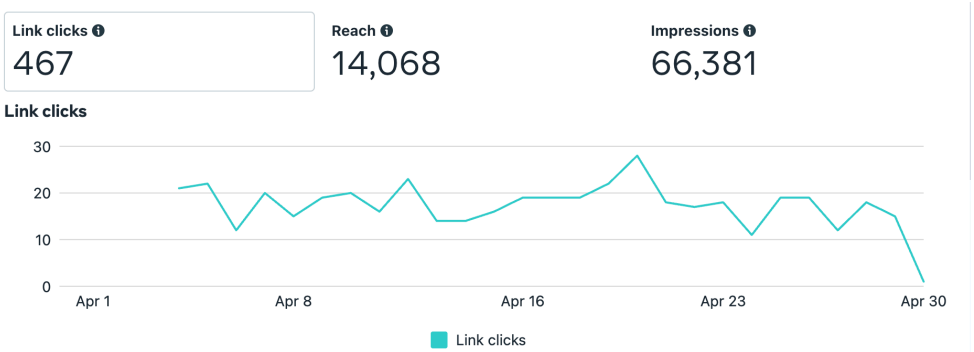
Respectfully submitted by,
Jen Garcia, Director

MEDIA RESULTS: 4/1-4/28

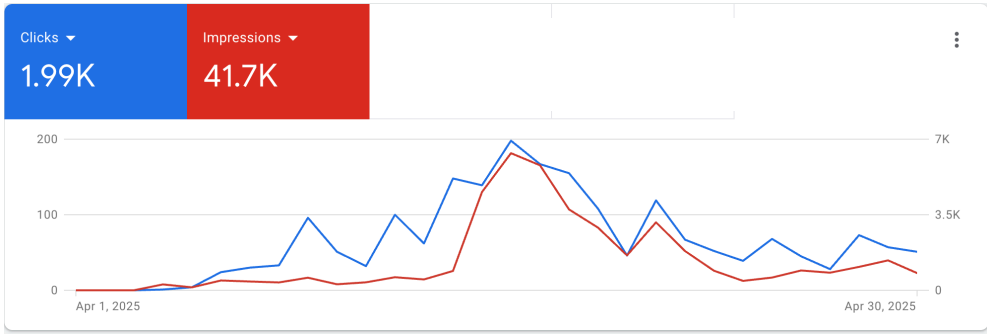
YouTube Results

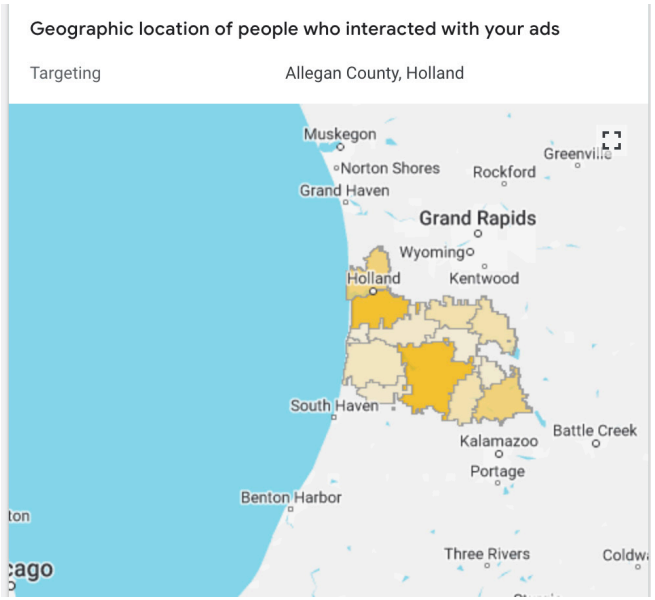
Views	Watch time (hours)	Subscribers
2.1K	15.8	–

Facebook Results



Google Ad Results





Location Name	Clicks
49010	316
49070	29
49078	83
49080	184
49323	90
49328	20
49348	93
49406	17
49408	55
49419	39
49423	312
49424	183
49450	36
49453	14

Allegan County Senior Services: MARCH Service Delivery Report

ADULT DAY SERVICES (ADS) - Sole provider							
	CLIENTS	REFERRAL	INTAKE	DC	UNITS	WAITLIST*	
2024 YE	33	40	12	8	11,488	17	
JANUARY	23	3	0	2	832	18	
FEBRUARY	21	8	0	0	760	19	Current
MARCH	22	2	1	0	797	19	waitlist:
2025 YTD	24	13	1	2	2,389	21	5/7/2025

PERSONAL EMERGENCY RESPONSE SYSTEM (PERS) - Sole provider						
	CLIENTS	REFERRAL	INTAKE	DC	UNITS	NO TEST
2024 YE	1,115	378	430	356	1,115	-
JANUARY	650	40	38	41	650	170
FEBRUARY	733	37	61	44	733	73
MARCH	772	38	65	40	772	83
2025 YTD	814	115	164	125	2,155	-

HOME DELIVERED MEALS (HDM) - Sole provider							
	CLIENTS	REFERRAL	INTAKE	DC	UNITS	DONATIONS	WAITLIST*
2024 YE	535	293	198	260	84,399	$976.00	0
JANUARY	316	32	19	22	7,150	$125.00	0
FEBRUARY	315	16	16	24	6,997	$78.80	0
MARCH	313	22	11	16	7,174	$0.00	0
2025 YTD	362	70	46	62	21,321	$203.80	0

IN HOME SUPPORTS (IHS) - Three providers									
	CLIENTS	REFERRAL	INTAKE	DC	UNITS #1	UNITS #2	UNITS #3	WAITLIST*	
2024 YE	466	363	164	134	20,583	6,386	5,417	34	
JANUARY	320	35	11	10	1,808	427	730	24	
FEBRUARY	319	31	15	12	1,617	362	737	19	Current
MARCH	317	33	12	11	1,796	414	761	9	waitlist:
2025 YTD	358	99	38	33	5,221	1,203	2,228	0	5/7/2025

SENIOR/VOLUNTEER TRANSPORTATION (VT) - Sole provider										
	# RIDERS	# NEW	UNMET	BUS TRIPS	VT TRIPS	BUS COST	VT UNITS	VT COST	ADDL COSTS	DONATIONS
2024 YE	923	85	9	2,198	3,895	$115,163.00	84,707	$98,753.69	$2,224.40	$189.00
JANUARY	80	8	2	226	145	$12,907.00	6,406	$4,484.20	$179.00	$10.00
FEBRUARY	68	6	1	189	131	$10,032.00	6,403	$4,482.10	$179.00	$35.00
MARCH	71	6	0	199	142	$11,322.00	7,193	$5,035.10	$179.00	$70.00
2025 YTD	219	20	3	614	418	$34,261.00	20,002	$14,001.40	$537.00	$115.00

SENIOR SERVICE METRICS KEY

CLIENTS: # of clients being served
WAITLIST: # of clients waiting for service
REFERRAL: # of clients requesting service
INTAKE: # of clients being connected to service
DC: Discharged - # of clients being discharged from service
VT: Volunteer Driver
UNITS: Unit of measurement varies per service (see below)
ADS - # of ADS hours provided to clients
PERS - # of PERS units in service
HDM - # of HDM meals delivered
IHS - # of IHS hours provided to clients
VT - # of VT miles driven

*Waitlist numbers reported end of every month

2025 YTD

Clients = January 2024 Starting # + Total 2025 Intake
Riders = Total Monthly 2025 Riders

Expenditure Status Report

Allegan County
3/1/2025 through 3/31/2025

298 SENIOR SERVICES FUND

Account Number		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
298-672.000	SENIOR SERVICES						
298-672.000	SENIOR SERVICES						
298-672.000-701.000	TOTAL COMP	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-703.000	SALARIES & WAGES - FULL TIME	185,763.00	12,292.36	39,198.82	0.00	146,564.18	21.10
298-672.000-705.010	SALARIES & WAGES - Comp Time Payout	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-706.000	SALARIES & WAGES - PER DIEM	3,816.00	0.00	1,204.85	0.00	2,611.15	31.57
298-672.000-708.000	SALARIES & WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-710.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-710.010	STIPEND	252.00	21.00	42.00	0.00	210.00	16.67
298-672.000-710.030	OPT OUT	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-715.010	FICA TAXES	14,287.00	918.26	3,026.81	0.00	11,260.19	21.19
298-672.000-716.000	HEALTH INSURANCE	58,162.00	4,845.84	10,148.22	0.00	48,013.78	17.45
298-672.000-717.000	DENTAL INSURANCE - EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-718.000	RETIREMENT DEFINED CONTRIBUTION	13,108.00	860.46	2,743.87	0.00	10,364.13	20.93
298-672.000-718.045	457 RETIREMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-721.000	LONGEVITY	1,490.00	0.00	0.00	0.00	1,490.00	0.00
298-672.000-722.000	LIFE INSURANCE	179.00	14.92	29.83	0.00	149.17	16.66
298-672.000-724.000	WORKERS COMPENSATION INS.	150.00	6.13	20.30	0.00	129.70	13.53
298-672.000-725.000	DISABILITY INSURANCE	1,108.00	94.18	188.37	0.00	919.63	17.00
298-672.000-727.000	OFFICE SUPPLIES	1,060.00	11.50	77.22	0.00	982.78	7.28
298-672.000-730.000	POSTAGE	750.00	216.53	216.53	0.00	533.47	28.87
298-672.000-818.000	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	0.00	10,000.00	0.00
298-672.000-818.010	CONTRACTUAL SERVICES	0.00	0.00	3,193.51	0.00	-3,193.51	0.00
298-672.000-818.020	CONTRACTUAL - Adult Daycare	225,000.00	8,169.25	24,479.57	0.00	200,520.43	10.88
298-672.000-818.030	CONTRACTUAL - Home Del Meals	820,800.00	75,304.65	223,858.59	0.00	596,941.41	27.27
298-672.000-818.040	CONTRACTUAL - In Home Support	1,657,800.00	106,920.00	311,724.00	0.00	1,346,076.00	18.80
298-672.000-818.050	CONTRACTUAL - Pers Emerg Response System	218,400.00	16,212.00	45,255.00	0.00	173,145.00	20.72
298-672.000-818.060	CONTRACTUAL - Transportation	246,240.00	4,799.80	36,271.40	0.00	209,968.60	14.73
298-672.000-861.000	TRAVEL EXPENSES	2,820.00	0.00	0.00	0.00	2,820.00	0.00
298-672.000-861.010	TRAVEL - ROOM/BOARD	3,795.00	0.00	0.00	0.00	3,795.00	0.00
298-672.000-861.020	TRAVEL - MILEAGE/FUEL	3,572.00	0.00	0.00	0.00	3,572.00	0.00

298 SENIOR SERVICES FUND

Account Number		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
298-672.000-861.030	TRAVEL - CONF/REGISTRATION/TRAINING	3,042.00	0.00	0.00	0.00	3,042.00	0.00
298-672.000-900.000	PRINTING & BINDING	1,060.00	0.00	0.00	0.00	1,060.00	0.00
298-672.000-901.000	ADVERTISING	50,000.00	2,475.00	4,200.00	0.00	45,800.00	8.40
298-672.000-920.000	PUBLIC UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-934.000	OFFICE EQUIP. REPAIRS & MAINT.	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-955.000	LOW VALUE EQUIPMENT	1,590.00	0.00	0.00	0.00	1,590.00	0.00
298-672.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-956.010	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-958.000	MEMBERSHIPS & SUBSCRIPTIONS	530.00	0.00	0.00	0.00	530.00	0.00
298-672.000-960.000	INDIRECT EXP	99,846.00	6,498.42	19,495.26	0.00	80,350.74	19.53
298-672.000-961.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-964.000	REFUNDS AND REBATES	0.00	0.00	529.25	0.00	-529.25	0.00
298-672.000-986.000	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
Total SENIOR SERVICES FUND		3,624,620.00	239,660.30	725,903.40	0.00	2,898,716.60	20.03
Grand Total		3,624,620.00	239,660.30	725,903.40	0.00	2,898,716.60	20.03

COA CALENDAR OF 2025 COMMITMENTS AS OF: 5/12/2025

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
COA MEETING 1/15/2025	**COA MEETING 2/19/2025**	**MEETING CANCELED**	**COA MEETING 4/16/2025**	**COA MEETING 5/21/2025**	**COA MEETING 6/18/2025**
COA Election of Officers	**ACSS & AAAWM Presentation 2/6** Thursday, February 6 4p | Saugatuck Douglas Library	**ACCF VOLUNTEER FAIR 3/19** Wednesday, March 19 12-2p | The Silo		**HOLLAND SENIOR COMMUNITY DAY 5/30** Friday, May 30 | 8:30a-2p Central Wesleyan Church $250 Fee	**ALLEGAN COUNTY SENIOR EXPO 6/26** Thursday, June 26 | 8a-1p First Baptist Church *(formerly Boomer Bash)*
COA Election of Officers	*Boomer Bash Planning Begins*		*Spring ACSS Provider Training*	**Gun Lake Tribe Health Fair 5/31 | Camp Jijak**	*AAAWM FY25 Annual Implementation Plan Review*
COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:

JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
COA MEETING 7/16/2025	**COA MEETING 8/20/2025**	**COA MEETING 9/17/2025**	**COA MEETING 10/15/2025**	**COA MEETING 11/19/2025**	**COA STRATEGIC PLANNING 12/3/25 - TBD -**
		SENIOR DAY @ FAIR 9/9 6:30AM COA SETUP Breakfast 8-10AM **VETERAN DAY @ FAIR 9/11** **Presentation to Allegan County Library Assoc. 9/17 @ 2p | Camp Jijak**	**ALLEGAN COUNTY VETERAN STAND DOWN 10/23** 10:00 AM - 1:00 PM First Baptist Church	THANKSGIVING 11/27-28 COUNTY CLOSED	CHRISTMAS 12/24-25 COUNTY CLOSED
	MMAP Senor Seminar		*COA Board Member Term Renewal*	*ACSS Provider Audits* *AAAWM Invoice Approval* *MMAP Open Enroll. 11/1*	*HDM Contracts Expire 12/31/25*
COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:	COMMITTEE MEETINGS:

Jo Ver Beek's Notes on Committees

Commission on Services to the Aging (CSA) and State Advisory Council on Aging (SAC) Joint Meeting April 18, 2025

1. **Bureau of Aging, Community Living, and Supports Director Report; Scott Wamsley**
   - Questioning what is the impact of all the changes at the Federal level with HHS to the Michigan ACLS Bureau? Was told business as usual without interruptions of funding.
   - OAA Reauthorization is a high need. Get the word out to the congressional members.
   - Medicaid Spenddown in the Governor's budget doesn't apply to Mi Choice Waiver.
2. **Financial Updates: Scot Werner, Director , Operations & Aging Network Support Division**
   - State appropriation ARPA HCBS funding — this funding has already been approved by the Feds, but still awaits appropriation by the state Legislature — funding has been earned and is technically considered state restricted funds; funds expire on 9/30/2026
3. **Michigan Senior Demographic Overview and Trends: Jaclyn Butler, State Demographer, Michigan Center for Data and Analytics**
   Multiple pages of information, the following is what Jo found interesting:
   - Michigan's median age of 40.1 ranked 13th highest in the nation in 2020
   - Although millennials are now the largest birth cohort nationwide, baby boomers remain the largest birth cohort in Michigan as of 2023
   - Baby boomers will continue aging into their 70s and 80s through the 2040
   - The oldest baby boomers will turn age 85 in 2031
   - In 2025, MCDA projected about 218,00 people 85+ in Michigan
   - By 2040 that number could exceed 445,000 people
   - The median age is projected to increase in almost every Michigan County (81 out of 83 Michigan counties) from 2025 t0 2050 (Allegan's presently is 31.7 – 40.4)
   - Based on historical and current population dynamics, there will be a flat or declining share of working-age adults to support the baby boomer birth cohort as they age.
   - Although almost every single county is projected to continue aging, many southern counties that are currently "younger" are projected to age at a faster rate.
4. **Advocacy Tools: Commissioner Nancy Duncan**
   - Power Point see Jo for details from her copy
5. **Senior Project Fresh e-Solution Implementation Update**
   - See handout
6. **MI Choice Conversation:** Multiple people spoke including Region 4 and Detroit AAA
   - Supplemental Appropriation Request: This supplemental appropriation will authorize one-time State Restricted Funds earmarked to expand home and community-based services in five categories.
     a) Support for community organizations providing HCBS
     b) Support a pilot project addressing the needs of high-cost participants in the MI Choice program
     c) Assist Mi Choice managers in implementing Electronic Visit Verfication
     d) Support for AAA & MI Choice operations
     e) Emergency preparedness

Advocacy Committee Meeting April 24, 2025

Attendance: Commissioners Duncan, Lopez, Schlueter, Tuggle and Zamora; Jo VerBeek (SAC); Tammy Lemmer (DHHS)

Discussion:

1. **Federal Advocacy**
   - Committee recommends that we focus on educating the MI Congressional delegation about senior issues and programs, and remain flexible to respond to funding reductions as they may arise
   - Nancy will draft a letter to the delegation transmitting the CSA brochure and highlighting our priorities
   - Committee recommends that we stay quiet on Older Americans Act Reauthorization for now
   - we plan to seek information about state-level commissions on aging in other states with which we might partner; Tammy will followup to try to identify other states with statewide commissions
   - we would also like to support/strengthen any plans that DHHS and/or the Governor may have to protect federal senior programs; Nancy will reach out to Governor's Office (or Lt. Governor); Tammy to help locate appropriate contact information
   - Bob/Nancy will raise this issue at the May Senior Collaborative meeting
   - potential partnerships with other states: ADVancing States (state agencies on aging) and USAging (national version of 4AM
2. **Budget letters to state Legislature**
   - Nancy will draft letter(s) aim for distribution during Senior Action Week
3. **Update on website work with 4AM**
   - Kristi updated the committee her work with Jenn Dubey and Kelly Cooper to finalize the CSA brochure for posting on the 4AM website and distribution at Older Michiganians Day
   - Kristi also shared draft information sheets (flyers) she has developed for dementia services and direct care workers; these information sheets can be used as an advocacy tool in many venues; the committee approved the format and recommended that a sheet be developed for each CSA priority area, with the goal of posting the sheets on both the DHHS and 4AM websites
4. **State appropriation ARPA HCBS funding**
   - this funding has already been approved by the Feds, but still awaits appropriation by the state Legislature
   - funding has been earned and is technically considered state restricted funds; funds expire on 9/30/2026
   - the Committee would like to support efforts to get the funding appropriated by the Legislature; Tammy will get background information on the pending supplemental and Nancy will check with the state Budget Office on barriers to appropriation
5. **Older Michiganians Day (May 7, 2025)**
   - Joy will deliver remarks on behalf of the Commission; Nancy will draft the talking points

AAAWM Advisory Council Meeting, May 5, 2025

Jo's notes as she interpreted the reports from the meeting

Guest Speakers – Representative Joseph Fox (Newaygo, Lake, Mason, Oceana)

"Don't call individuals seniors – call them older adults"

1) Goals: Represent the Lord, Represent the Newago, Lake, Mason and Oceana residents, provide integrity on committees he is on – Agricultural, Education, Family & Veterans
2) Older Adults age in place

- Remain @ home most cost effective
- Remove "red tape" for registering for programs
- Pay competitive wages for Direct Care Workers
- Prioritize Meals on Wheels and transportation
- Tax credit for caregivers
- Simplify Nursing Home funding

3) Cuts for Medicaid
   President Trump is wanting to trim off the fat
   Wait and see what happens and don't panic
4) LTC Ombudsman
   Believe I'll support maintaining not increase – want more data about the results of the increase last year
5) Older American Act Reauthorization
   Representative Fox stated, I would advocate for it, however, cut funding related to DEI

Older Michiganian's Day

State Issues:

- Direct Care Workers – no new info
- Elder Abuse & Guardianship Draft Bills – no new movement
- MI Choice Waiver – Overall State Budget 81.5 billion Medicaid 26.9 billion (70% Federal)

Federal Issues:

- OAA Reauthorization not in the proposed budget
- FY26 Budget – proposes to split OAA programs into two different HHS agencies, the Centers for Medicare & Medicaid Services (CMS) and the Administration for Children And Families.
- zero outed DP/HP, Elder Abuse & Ombudsman

Policy & Procedure Committee Update – 5/7/2025
Jo VerBeek, Jen Garcia, & Sally Heavener

The recommendation regarding contracts for Adult Day Services with various agencies was presented to the COA at their meeting on 4/16. Recommendation was approved.

Our committee has been sitting back to give Jen and team the time they need to implement the new contracts with ADS providers. Work continues on adding a third provider.

We will be requesting the RFP for In Home Care be issued to the additional agencies that have expressed interest. Goal would be to have those agencies added by end of May. Jen will have update in her report.

The contract for home delivered meals is up 12/31/25. This item will be on the June agenda to review criteria for eligibility for home delivered meals, and what the RFP should be requiring.

Submitted by: Sally Heavener