

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Gale Dugan, Chair**  
**Scott Beltman, Vice Chair**

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## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, May 8, 2025 – 9 AM  
County Services Building – Board Room  
Virtual Connectivity Options Attached

**DISTRICT 1**  
Craig Van Beek  
616-299-6668  
cvanbeek@  
allegancounty.org

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**DISTRICT 2**  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

9 AM

### **CALL TO ORDER:**

### **ROLL CALL:**

**OPENING PRAYER:** Commissioner Brad Lubbers

### **PLEDGE OF ALLEGIANCE:**

### **PUBLIC HEARING:**

**COMMUNICATIONS:** None

**APPROVAL OF MINUTES:** April 24, 2025

### **PUBLIC PARTICIPATION:**

### **CHANGES TO THE AGENDA:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

### **PROCLAMATIONS:**

### **INFORMATIONAL SESSION:**

Frank Baker–Sheriff's Office

### **ADMINISTRATIVE REPORTS:**

1. 2024 Annual Report & 1st Quarter 2025 Wellness Report
2. 1<sup>st</sup> Quarter 2025 Capital Report

**DISTRICT 3**  
Brad Lubbers  
616-218-5069  
blubbers@  
allegancounty.org

**DISTRICT 4**  
Scott Beltman  
616-292-1414  
sbeltman@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (5/2/25 & 5/9/25)
2. Sheriff's Department—apply/accept FY2026 Michigan Department of Corrections Comprehensive Community Corrections Grant (251-758)

**DISTRICT 5**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

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### **DISCUSSION ITEMS:**

1. None

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### **ACTION ITEMS:**

1. None

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

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**PLANNING ITEMS:**

1. Quarterly Board Strategic Plan Update
- 

**NOTICE OF APPOINTMENTS & ELECTIONS:**

**ELECTIONS:**

1. Community Mental Health Board
  - a. General Public Representative—term expires 3/31/2026
2. Economic Development Commission
  - a. Arts & Culture Representative—term expired 12/31/24
  - b. Downtown Representative—term expires 12/31/25

**APPOINTMENTS:**

1. 911 Policy & Procedure Board
  - a. Emergency Services Representative—term expires 7/31/25
2. Brownfield Redevelopment Authority
  - a. Two Representatives—terms expired 12/31/24
3. Local Emergency Planning Committee
  - a. Educational Representative—term expires 12/31/25
4. Material Management Planning Committee
  - a. One Compost Facility Representative—term expires 8/1/29
  - b. Representative of Environmental Interest—term expires 8/1/29
  - c. Elected Official of a Township Representative—term expires 8/1/29
  - d. Elected Official of a City or Village Representative—term expires 8/1/29
5. Jury Board (Circuit Judge recommends/Board appoints)
  - a. One Representative—term expired 8/31/23
  - b. One Representative—term expires 3/31/25
6. Tourist Council
  - a. Two Representatives—terms expire 12/31/26
  - b. One Representative—term expires 12/31/25

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

1. OPENING PRAYER: Commissioner Gale Dugan
2. INFORMATIONAL SESSION: Economic Development
3. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (5/16/25 & 5/23/25)
4. DISCUSSION: Public Health—Immunization Fee
5. PLANNING: Health Department 2025 Q1 Report/Annual Report

**REQUEST FOR MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**CLOSED SESSION:**

**ADJOURNMENT:** Next Meeting – Thursday, May 22, 2025, 9 AM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



# Allegan County Board of Commissioners

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press \*9

- To Mute and Unmute, press 6\*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN\_YneHxuk\_SjqfnMwchbtUEg

## Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

\* Required information

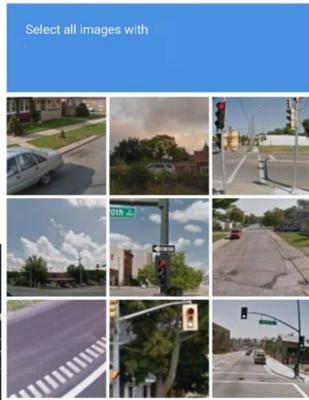
First Name \*

Last Name \*

Email Address \*

Confirm Email Address \*

I'm not a robot  reCAPTCHA Privacy - Terms

Select all images with 

reCAPTCHA VERIFY

US Dollars

Footer:

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1. Enter name and email

2. Click this box

3. Answer challenge question

4. Click when done.

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

The screenshot shows a meeting interface with a 'Settings' window open. The 'Audio' section is selected in the left sidebar. A context menu is open, showing options for speaker and microphone settings. Blue arrows labeled '1' and '2' indicate the steps to adjust audio settings.

**Settings**

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

**Speaker**

- Test Speaker
- Remote Audio

Output Level: \_\_\_\_\_

Volume:

**Microphone**

- Test Mic
- \_\_\_\_\_

Input Level: \_\_\_\_\_

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

**Audio Settings**

- Select a Speaker
- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**DISTRICT 4**  
Mark DeYoung  
818-318-9612  
mdeyoung@allegancounty.org

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Chat Raise Hand Q&A

# STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mark DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER: ROLL CALL: OPENING PRAYER: PLEDGE OF ALLEGIANCE: COMMUNICATIONS: Attached APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION: ADDITIONAL AGENDA ITEMS: APPROVAL OF AGENDA: PRESENTATIONS: PROCLAMATIONS: INFORMATIONAL SESSION: Attached ADMINISTRATIVE REPORTS:", and "CONSENT ITEMS:". The document footer shows "PAGE 1 OF 2 251 WORDS" and a zoom level of "100%". At the bottom of the Zoom window, there is a control bar with "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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## APRIL 24, 2025 SESSION

JOURNAL 73

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**APRIL 24, 2025 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on APRIL 24, 2025 at 7:00 P.M. in accordance with the motion for adjournment of April 3, 2025, 2025, and rules of this board; Chair Dugan presiding.

The invocation was offered by District #2 Commissioner DeYoung.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	CRAIG VAN BEEK
DIST #2	MARK DEYOUNG
DIST #3	BRAD LUBBERS
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

**APRIL 3, 2025 SESSION MINUTES - ADOPTED AS AMENDED**

2/ Moved by Commissioner Van Beek, seconded by Commissioner Lubbers to approve the minutes for the April 3, 2025 session as distributed except the Commissioner who seconded for the Emergency Management Plan on page 50 be changed to Beltman from DeYoung. Motion carried by roll call/voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

3/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

4/ Moved by Commissioner Lubbers, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**INFORMATIONAL SESSION: DRAIN COMMISSIONER REPORT**

5/ Chris Machiela, Drain Commissioner presented the annual report for the County Drain office.

**ADMINISTRATIVE UPDATE**

6/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included the monthly financial memorandum and that if there is interest from the cities or township in collaborating for police protection within their communities that the county has a contract system in place and is open to contracting with them if they choose to do so.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

7/ **WHEREAS**, Administration has compiled the following claims for 4/11/25, 4/18/25, and 4/25/25; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

April 11, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	156,421.80	156,421.80	
Parks/Recreation Fund - 208	6,752.37	6,752.37	
Friend of the Court - Cooperative Reimb - 215	54.05	54.05	
Friend of the Court - Other - 216	688.00	688.00	
MCOLES CPE - 217	2,391.73	2,391.73	
Health Department Fund - 221	8,535.85	8,535.85	
Solid Waste/Recycling - 226	11,851.01	11,851.01	
Animal Shelter - 254	8,781.09	8,781.09	
Indigent Defense Fund - 260	1,060.59	1,060.59	
Central Dispatch Fund - 261	7,067.23	7,067.23	
Concealed Pistol Licensing Fund - 263	115.45	115.45	
Grants - 279	12,347.18	12,347.18	
Crime Victims Rights Grant - 280	67.79	67.79	
Sheriffs Contracts - 287	330.01	330.01	
Transportation Fund - 288	182,944.65	182,944.65	
Child Care Fund - 292	7,388.12	7,388.12	
Veterans Relief Fund - 293	2,010.44	2,010.44	
Senior Services Fund - 298	29,191.20	29,191.20	
Capital Improvement Fund - 401	348,449.98	348,449.98	
Property Tax Adjustments - 516	7,421.04	7,421.04	
Revolving Drain Maintenance Fund - 639	36.01	36.01	
Fleet Management/Motor Pool - 661	52.78	52.78	
Self-Insurance Fund - 677	106,805.78	106,805.78	
Drain Fund - 801	336,736.82	336,736.82	

<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,237,500.97</b>	<b>\$1,237,500.97</b>	
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April 18, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	124,229.75	124,229.75	
Parks/Recreation Fund - 208	1,145.03	1,145.03	
MCOLES CPE - 217	193.56	193.56	
Health Department Fund - 221	5,314.31	5,314.31	
Solid Waste/Recycling - 226	81,290.83	81,290.83	
Indigent Defense Fund - 260	264,751.51	264,751.51	
Central Dispatch Fund - 261	25.20	25.20	
Local Corrections Officers Training Fund - 264	1,271.91	1,271.91	
Justice Training Fund - 266	200.00	200.00	
Grants - 279	22.40	22.40	
Sheriffs Contracts - 287	5,657.62	5,657.62	
Transportation Fund - 288	2,128.09	2,128.09	
Child Care Fund - 292	12,850.68	12,850.68	
Veterans Relief Fund - 293	3,607.74	3,607.74	
Senior Services Fund - 298	90,958.15	90,958.15	
American Rescue Plan Act - ARPA - 299	12,284.20	12,284.20	
Capital Improvement Fund - 401	19,553.53	19,553.53	
Central Dispatch CIP - 496	13,746.00	13,746.00	
Property Tax Adjustments - 516	56,186.03	56,186.03	
Revolving Drain Maintenance Fund - 639	223.21	223.21	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$695,639.75</b>	<b>\$695,639.75</b>	

April 25, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	134,662.96	134,662.96	
Parks/Recreation Fund - 208	4,865.01	4,865.01	
Friend of the Court - Cooperative Reimb. - 215	2,284.16	2,284.16	
Health Department Fund - 221	6,967.76	6,967.76	
Solid Waste/Recycling - 226	1,365.00	1,365.00	
Animal Shelter - 254	4,622.65	4,622.65	

Register of Deeds Automation Fund - 256	8,128.41	8,128.41	
Central Dispatch Fund - 261	180.98	180.98	
Justice Training Fund - 266	300.00	300.00	
Grants - 279	32,055.00	32,055.00	
Transportation Fund - 288	8,862.87	8,862.87	
Child Care Fund - 292	4,114.86	4,114.86	
Senior Services Fund - 298	74,555.65	74,555.65	
American Rescue Plan Act - ARPA - 299	95,701.70	95,701.70	
Capital Improvement Fund - 401	102,614.75	102,614.75	
CIP - Youth Home Building Fund - 492	1,857.60	1,857.60	
Property Tax Adjustments - 516	40,568.62	40,568.62	
Revolving Drain Maintenance Fund - 639	332.09	332.09	
Self-Insurance Fund - 677	55,286.50	55,286.50	
Drain Fund - 801	261,765.91	261,765.91	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$841,092.48</b>	<b>\$841,092.48</b>	

**CENTRAL DISPATCH - RENEW SURCHARGE AMOUNT**

8/ **WHEREAS**, under MCL 484.1714 (1)(g) the State 9-1-1 Committee is required to provide notice to communication providers of the 9-1-1 surcharges in Michigan; and

**WHEREAS**, this includes the counties' 9-1-1 operational surcharge, the state 9-1-1 surcharge, and the monthly prepaid surcharge; and

**WHEREAS**, surcharge guidelines set by the State of Michigan are:

- Counties may raise or lower their surcharge collection amount once annually.
- Modifications to the surcharge collection amounts go into effect on July 1st each year.
- Counties requesting to raise their current surcharge, not to exceed voter-approved cap, must do so by commissioner resolution.
- Resolutions must be submitted to the State by May 15th each year.
- 2 percent of the county's surcharge is retained by the telephone companies as a technical cost; and

**WHEREAS**, Allegan County's surcharge cap was set by vote approval in August of 2018 at \$3.00 through December 31, 2025; and

**WHEREAS**, then again Allegan County's surcharge cap was set by voter approval in August of 2024 at \$3.00 through December 31, 2035.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners hereby determines the Allegan County 911 Surcharge shall remain \$3.00 through the remainder of the voter-approved timeframe and through each subsequent renewal until such time as the Board of Commissioners directs a change; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopt the Consent Items; to include the report of claims for 4/11/25, 4/18/25, 4/25/25, and interfund transfers along with the Renewal of the Allegan County 911 Surcharge.

Moved by Commissioner Beltman, seconded by Commissioner Van Beek to approve the Consent Items as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**DISCUSSION ITEMS:**

**9/ BOARD OF COMMISSIONERS - OPPOSES THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES' (MDHHS) PLAN**

**WHEREAS**, the State of Michigan currently operates a publicly managed and community-based system for the delivery of specialty behavioral health services through 10 Prepaid Inpatient Health Plans (PIHPs), which are responsible for managing Medicaid mental health, developmental disability, and substance use disorder services; and

**WHEREAS**, the current PIHP system has consistently demonstrated value, local accountability, and community engagement, while successfully managing costs and improving health outcomes for vulnerable populations; and

**WHEREAS**, the Michigan Department of Health and Human Services (MDHHS) recently announced plans to initiate a competitive procurement process for the management of PIHP functions, which may open the door to private, non-profit health plans or managed care organizations (MCOs) assuming control over behavioral health services; and

**WHEREAS**, such privatization could disrupt longstanding relationships between local mental health authorities, providers, and the communities they serve, and jeopardize the person-centered, recovery-oriented approach that has been cultivated under the public system; and

**WHEREAS**, many stakeholders, including individuals receiving services, advocates, local officials, and providers have expressed significant concerns about the potential impact of a competitive procurement process on care quality, access, local control, and transparency; and

**WHEREAS**, counties across Michigan have historically played a vital role in the governance, funding, and oversight of the public behavioral health system, and any change to that structure without meaningful county input undermines the principle of local governance; and

**WHEREAS**, maintaining a publicly accountable and locally governed behavioral health system is essential to ensuring that individuals with mental health and substance use needs receive timely, appropriate, and high-quality care.

**THEREFORE, BE IT RESOLVED**, that the Allegan County Board of Commissioners formally opposes the Michigan Department of Health and Human Services' (MDHHS) plan to implement a competitive procurement process for Prepaid Inpatient Health Plans (PIHPs); and

**BE IT FURTHER RESOLVED**, that the Board urges Governor Whitmer, the Michigan Department of Health and Human Services (MDHHS), the Michigan Legislature to halt any plans for privatization and instead work

collaboratively with counties, PIHPs, Community Mental Health Services Programs (CMHSPs), service users, and other stakeholders to strengthen and improve the public behavioral health system, by only allowing public organizations with experience in managing Michigan’s public mental health system to be part of any bid process should one occur; and

**BE IT FINALLY RESOLVED**, that a copy of this resolution be transmitted to Governor Whitmer, MDHHS Director Elizabeth Hertel, Michigan State Senators - 18th District, Thomas Albert; 20th District, Aric Nesbitt; 31st District, Roger Victory and Michigan House of Representatives - 38th District, Joey Andrews; 39th District, Pauline Wendzel; 42nd District, Matt Hall; 43rd District, Rachelle M. Smit, 79th District, Angela Rigas; and 86th District, Nancy DeBoer, and the Michigan Association of Counties (MAC), and the County’s Legislative Advocate Midwest Strategy Group.

Moved by Commissioner DeYoung, seconded by Commissioner Van Beek to oppose the Michigan Department of Health and Human Services’ (MDHHS) Plan. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**ACTION ITEMS:**

**10/ EQUALIZATION - APPROVAL OF 2025 EQUALIZATION REPORT**

**WHEREAS**, the Allegan County Equalization Department has completed its review of the 2025 assessment rolls of the 24 townships and 9 cities of Allegan County; and

**WHEREAS**, the Director of Equalization finds one property classification, commercial real, in one government unit, Dorr Township, needing adjustment and recommends the adoption of the county equalized values of real and personal property as follows:

Real Property:	Agricultural	\$	1,246,057,900
	Commercial	\$	876,315,005
	Industrial	\$	467,286,000
	Residential	\$	8,807,897,150
	Timber Cutover	\$	0
	Developmental	\$	3,987,100
	<b>Total Real Property</b>	<b>\$</b>	<b><u>11,401,543,155</u></b>
Personal Property:	Commercial Personal	\$	75,260,433
	Industrial Personal	\$	124,237,800
	Utility Personal	\$	297,683,300
	<b>Total Personal Property:</b>	<b>\$</b>	<b><u>497,181,533</u></b>
	<b>Grand Total:</b>	<b>\$</b>	<b><u>11,898,724,688</u></b>

**THEREFORE, BE IT RESOLVED** that Allegan County Board of Commissioners (Board) respectfully reports that the totals as shown by the attached schedule (L-4024) have been verified and totaled by classification within each assessing jurisdiction; and

**BE IT FURTHER RESOLVED** the in compliance with MCLA 211.34, as amended, the Board agrees to the equalized rolls according to the following L-4024 report for the year 2025; and

**BE IT FINALLY RESOLVED** that the Board hereby appoints Matthew Woolford, Equalization Director to represent Allegan County in matters of equalization before the State Tax Commission pursuant to MCL 209.7.

Moved by Commissioner Lubbers, seconded by Commissioner DeYoung to approve the 2025 Equalization Report. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**PLANNING ITEMS: POLCO CITIZEN SURVEY RESULTS**

11/ Polco Citizen Survey Results, presented virtually by Brandon Barrett.

**PUBLIC PARTICIPATION - NO COMMENTS**

12/ Chair Dugan opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL MAY 8, 2025 AT 9:00 A.M.**

13/ Moved by Commissioner Beltman, seconded by Commissioner Lubbers to adjourn until May 8, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 8:49P.M. Yeas: 5 votes. Nays: 0 votes.



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Deputy Clerk

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Board Chair

Minutes approved during the 05/08/2025 Session



2024

# Annual Report

Prepared by

Sheriff Frank Baker

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## Message from the Sheriff

Dear Chairman Dugan:

On behalf of the deputies and staff of the Allegan County Sheriff's Office, I respectfully present the 2024 Sheriff's Office Annual Report to the Board of Commissioners and the citizens of Allegan County. The men and women of the sheriff's office are doing exceptional work. While this report cannot capture every achievement, I hope it highlights some of the key accomplishments.

Over the past year, we have focused on enhancing the efficiency of the sheriff's office in many ways. One of those projects has been to transition to a paperless reporting system. We converted paper forms into digital documents, a transformation driven by the initiative and technical expertise of staff. A lead team member, with a background in computers and software, collaborated with staff members to overcome longstanding challenges in computerizing our workflow throughout the criminal justice system. This progress has not only benefited the sheriff's office but also other departments within Allegan County.

Over the past year, we implemented a software program designed to streamline the tracking and response process for Freedom of Information Act requests. This was developed in close collaboration with the County Administration and Legal departments, ensuring efficiency and compliance throughout all county operations.

I had the honor to attend two corrections academy graduations this past year, where our deputies were selected to represent the graduates and deliver the commencement speech. Their leadership set them apart, and I am very proud of their achievements.

I am incredibly proud of our staff for their outstanding achievements over the past year, from innovative projects to community outreach initiatives. Through this report, I hope you gain insight into their unwavering dedication and passion for serving our citizens.

Sincerely,

*Frank Baker*

Frank Baker, Sheriff



## Accomplishments

We were able to achieve many of our goals and work towards the implementation of several key objectives last year. One of those objectives has been to implement strategies that increase efficiencies and reduce obligated time so that deputies have the ability to provide more proactive policing and patrols. We know this can have a significant impact on community safety and crime prevention. Increasing our patrol presence means better community engagement opportunities quicker response times, and increased crime deterrence.

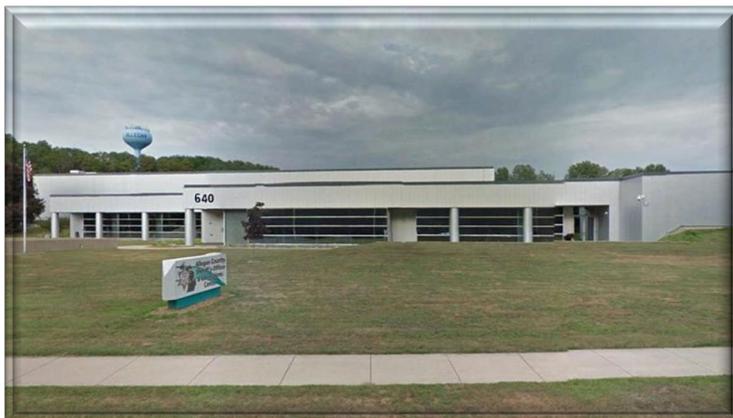
We now have in-car ticket printers in most of our patrol cars, license scanners, and have implemented a scheduling software program all aimed at reducing administrative time. We have made significant advancements in our paperless reporting system through the digitizing of regularly used paper forms and documents.

When deputies can focus more on proactive policing rather than administrative tasks, it not only improves public safety but also boosts morale and job satisfaction, which assists us in recruiting and retention of staff.



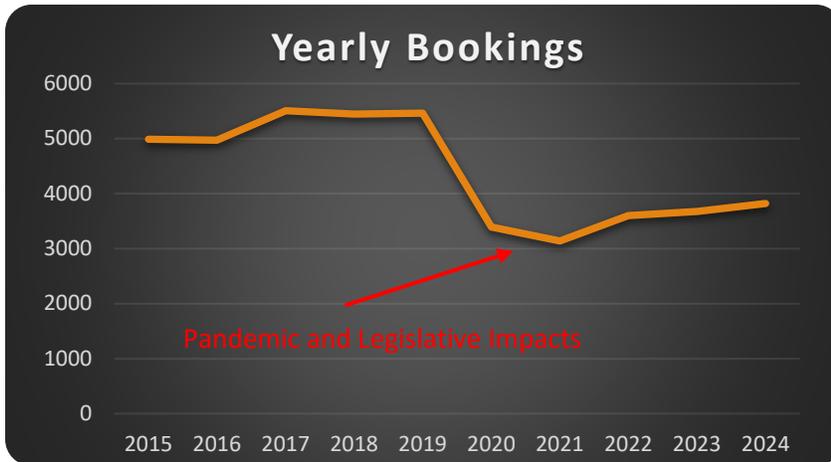
We also have acquired and installed Flock cameras at several key locations within the county. These cameras are a game-changer in proactive policing, providing real time data and helping solve crimes faster.

We have secured additional funding from the State through the CCAB (Community Corrections Advisory Board) for our Allegan County CREATES (Career Readiness, Education, And Teaching Employment Skills) program. This program provides an opportunity for inmates to receive a GED (General Education Development) certificate and career readiness training. This program will have a lasting impact on reducing recidivism and helping individuals build a more stable future.



## Corrections Center and Division

There were 3,822 individuals booked into the Corrections Center in 2024. This was a 4% increase over the number of bookings done in 2023.

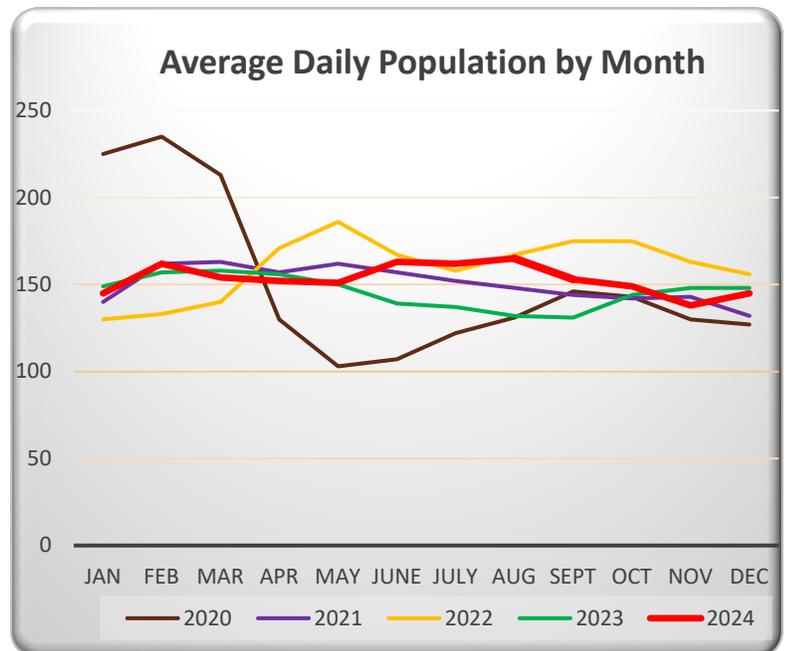
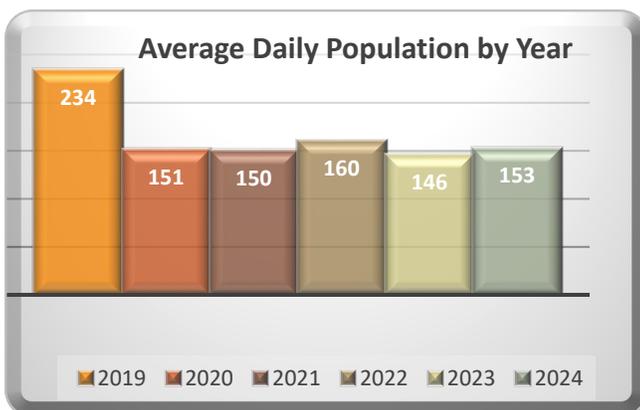


In 2024, there were 3,822 bookings at the corrections center, a 4% increase from 2023, when there were 3,673 bookings. The Yearly Bookings chart highlights the effects of both the pandemic and legislative changes that occurred around the same time.

One significant change was the “Raise the Age” law, which removed 17-year-old defendants from adult correctional facilities. Since then, yearly booking numbers have grown slightly each year since 2021.



The average daily population by month and the average daily population by year has remained relatively stable since the pandemic and these legislative changes took effect. We had an average of 153 inmates housed each day in 2024. This is approximately a 5% increase over 2023.



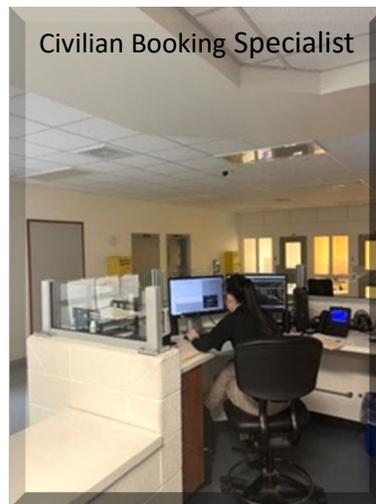
## Corrections Center and Division (continued)

### Booking

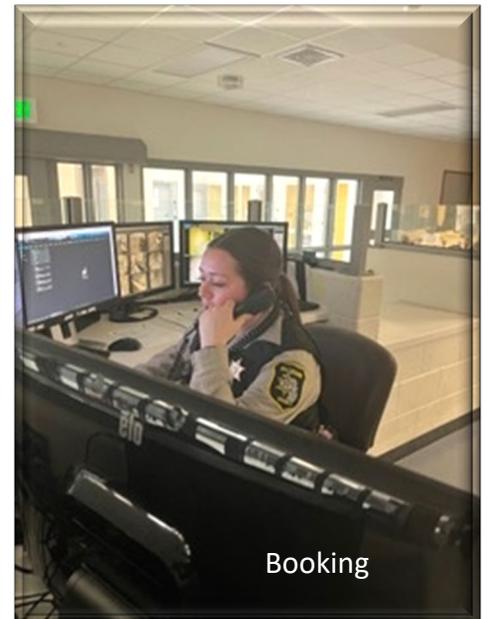
Last year, deputies and the civilian booking specialist processed 3,882 bookings and 3,774 releases. The booking process may include extensive data entry, taking mugshots, fingerprinting, canceling warrants, collecting and documenting personal belongings, and conducting body scans. The release process includes verifying posted bonds, ensuring protective orders are in place, confirming sentence completion, and returning personal property.



Body Scanner



Civilian Booking Specialist

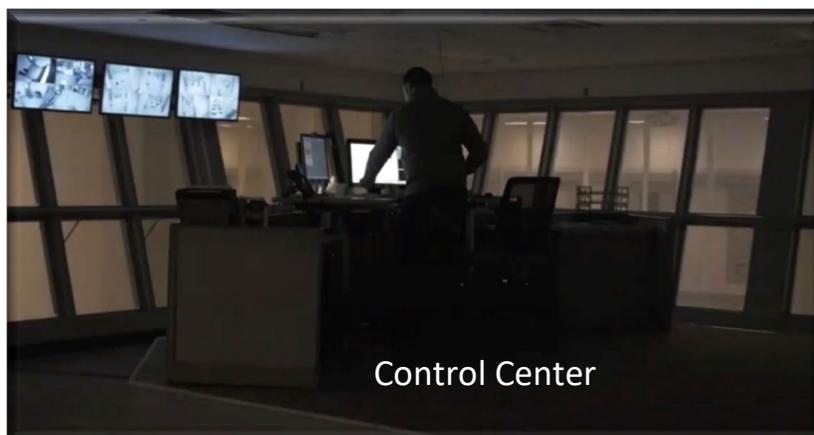


Booking



Control Center

### Control Center



Control Center

Deputies assigned to the control center are responsible for monitoring more than 200 security cameras, operating security doors, and answering phone calls. They also manage inmate movement within the facility, assist visitors in the bond lobby, and communicate with after-hours visitors in the front lobby.

## Corrections Center and Division (continued)

### Cell Extraction Teams

Each shift in the corrections division includes deputies and sergeants trained in cell extractions. This specialized team is used to safely remove non-compliant inmates while minimizing the risk of injury to both staff and inmates. They are deployed when an inmate refuses to follow commands and entry becomes necessary.



### Inmate Programs



Inmate programs play a key role in the corrections center operations. The goal is to help individuals return to the community with a better chance of success and a lower risk of reoffending. These programs focus on substance abuse treatment, education, job readiness, and strengthening family relationships.

Participation in certain programs, for those who qualify, can also lead to sentence reductions. This results in bed days saved and budget benefits, as inmates contribute labor within the facility. Examples include assignments in the kitchen, dorm porters, cleaning crews, and work at the animal shelter.

### MRT – Moral Reconciliation Therapy - CCAB Funded (Community Corrections Advisory Board)

There were 55 attendees in the Moral Reconciliation Therapy program in 2024. There were 30 successful program completions.

The Moral Reconciliation Therapy program, known as MRT, is a type of behavioral therapy with a goal of decreasing the chances that someone will return to substance or alcohol abuse. The program does not allow bed days saved as good time is not earned through participation in this program.



## Corrections Center and Division (continued)

### Allegan County Creates – CREATES

(Career Readiness Education and Training Employment Skills) – CCAB Funded



The Allegan County CREATES program is a collaborative effort between the Community Corrections Advisory Board (CCAB), the Sheriff's Office, and the Allegan Area Educational Service Agency (AAESA). The program aims to support individuals in gaining employment upon release by integrating the GED and Career Readiness programs. By restructuring these programs, we secured funding to enhance educational and career development opportunities for participants. Additionally, we work closely with Michigan Works to connect individuals with local employment opportunities upon their release.

A key component of the program is the development of participant portfolios, which document their achievements and can be shared with potential employers. The program continues to provide valuable

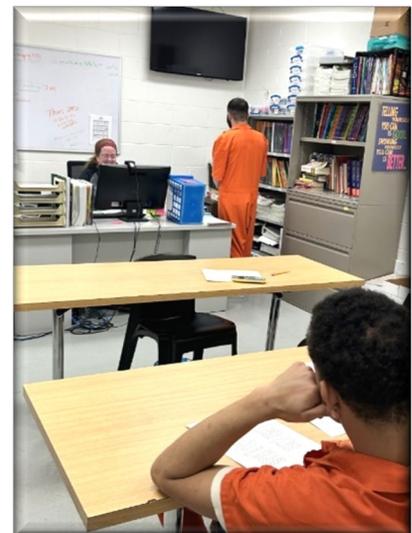
educational and career resources, supporting successful reintegration and long-term employment opportunities for participants.

#### **Career Readiness Program:**

- 50 participants enrolled with 25 successful completions
- Eligibility requires a high school diploma or active GED enrollment
- 25 total bed days saved
- 5 individuals enrolled in online college courses

#### **Allegan Achieve GED Program:**

- 55 participants enrolled with 18 successful completions
- 79 total bed days saved
- 5 individuals earned a high school diploma or GED while in custody



## Seeking Safety – CCAB Funded

Seeking Safety is a women's trauma group focusing on PTSD and substance abuse. There were 31 attendees in the Program last year and 16 successful completions. This program does not provide bed days savings for participation.

## Corrections Center and Division (continued)

### D.E.B.T.S. Crew (Detail Enabling Better Transition to Society)

There were 10 attendees in the DEBTS Crew program last year and 7 successful completions. This resulted in a bed days savings of 272.



### Inmate Workers

There was a total of 149 inmate workers last year with 113 successful completions. Inmate workers consist of individuals assigned to work at the animal shelter, kitchen, laundry room, dorm porters, and custodial crews. This resulted in a bed days savings of 3,011.



### Community Service



There were 46 individuals sentenced to Community Service last year and 37 successful completions. This resulted in a bed days savings of 696.

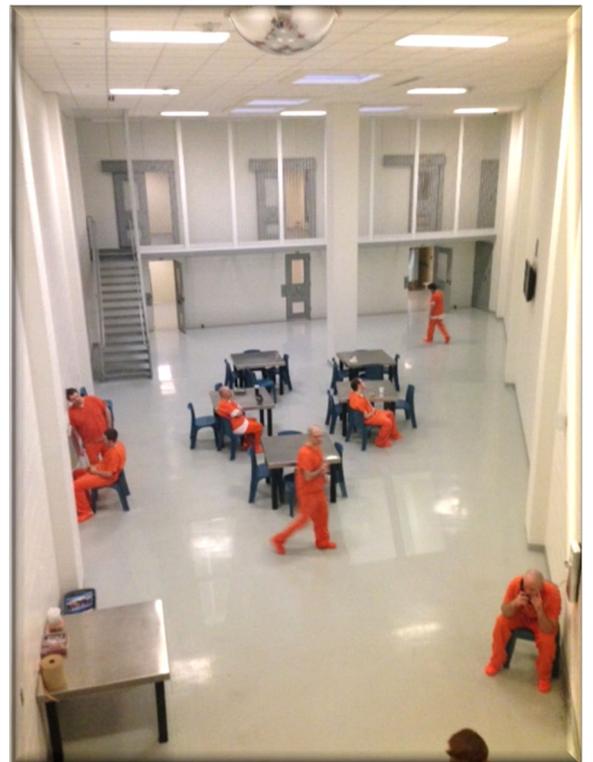


## Faith Based Programs

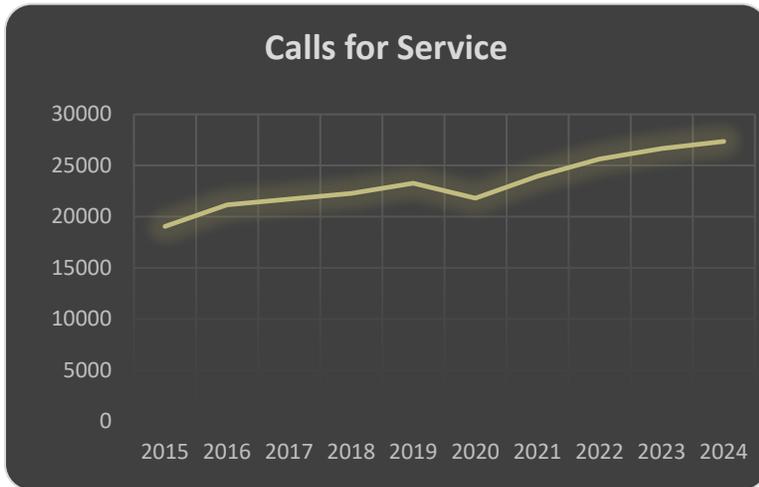
We have several faith-based programs such as the men's and women's bible study, church services, and men's and women's community re-entry programs. These are conducted by volunteers who meet with inmates at the Corrections Center and provide services. Last year we had 4 groups of individuals who graduated from the Reentry Units.



Additionally, programs such as Narcotics Anonymous (NA), Alcoholics Anonymous (AA), and Anger Management are offered.



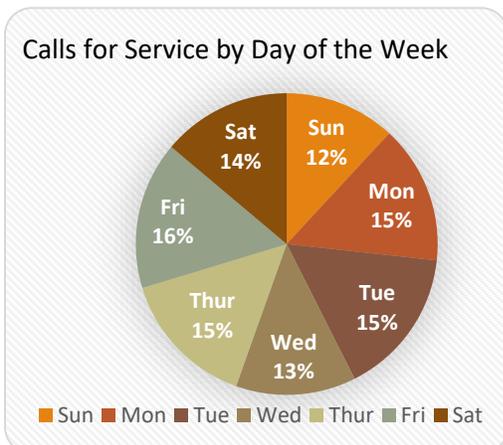
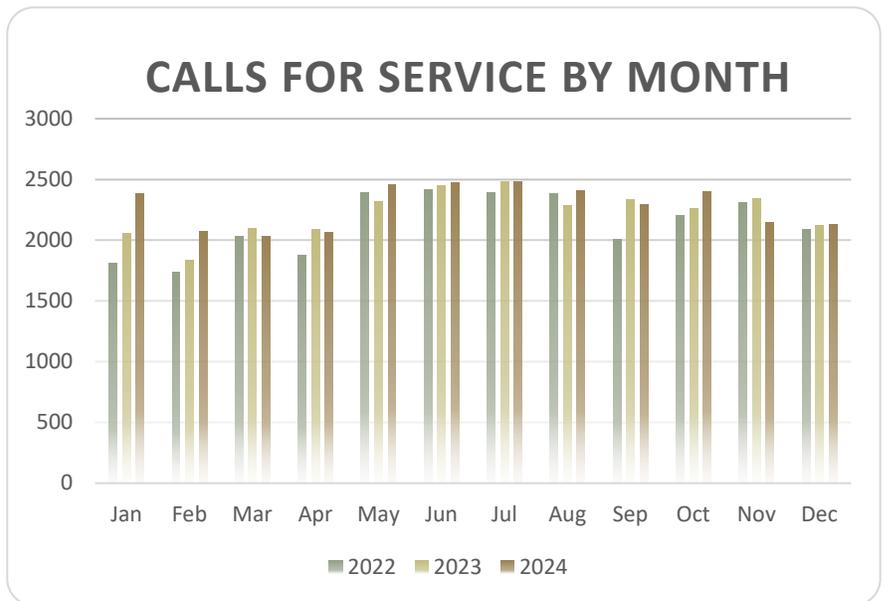
## Law Enforcement Division – Road Patrol



We again experienced a slight increase in calls for service (CFS) last year over the previous year. We finished with **27,357 calls for service**. This figure includes both dispatched and self-initiated calls for service by deputies.

It is anticipated that the CFS numbers will continue to trend higher as our population continues to grow and we experience continued economic development.

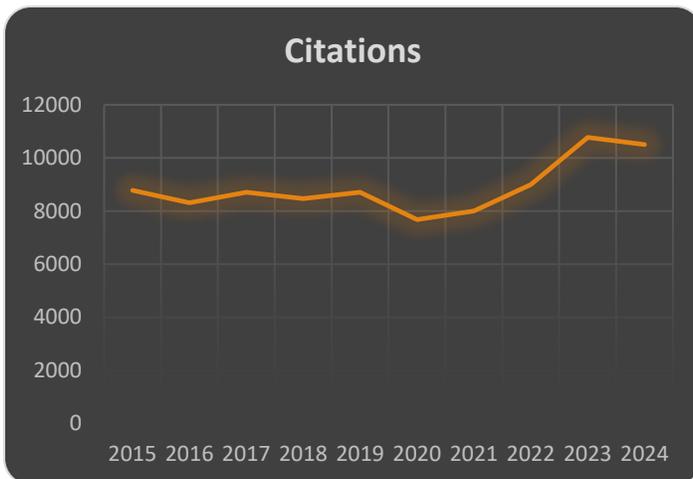
The CFS by month demonstrates that seasonal differences do not significantly impact the overall call volume. Summer is often perceived as the busiest time for deputies; However, the data indicates there is not a significant difference. In the fall, we anticipate an increase in car-deer collisions, while winter typically sees a rise in weather-related crashes. Ultimately, the seasonal variations influence the nature of the calls more than frequency.



The CFS are also fairly consistent each day; however, Friday is typically the day with the highest call volume.



## Law Enforcement Division – Road Patrol (continued)



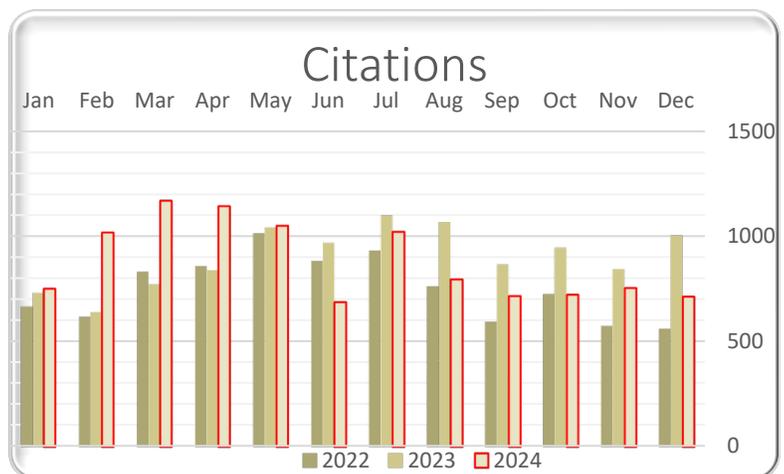
### Enforcement

Deputies conducted 17,180 traffic stops and issued a total of 10,501 citations in 2024. This was 2.5% reduction in citations compared to 2023. They also issued over 10,000 verbal warnings for violations.



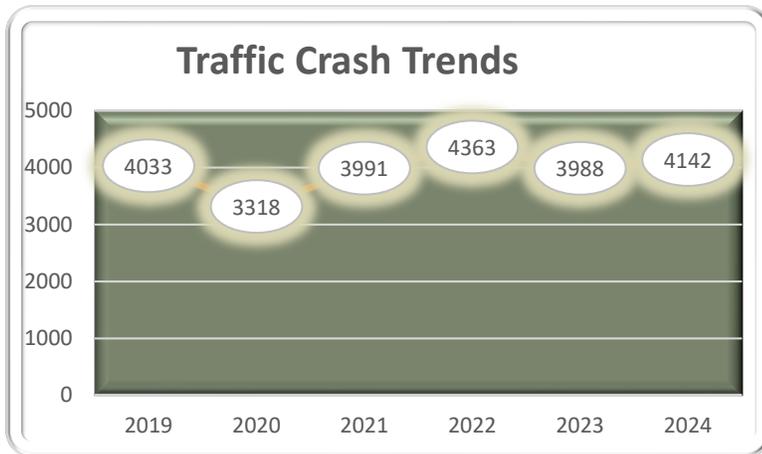
Your deputies are doing an excellent job of using discretion when deciding whether to take enforcement action. Our goal is to ensure compliance with traffic laws through a combination of enforcement, education, and deterrence. This is often achieved during federal and state wide enforcement initiatives, as well as through public awareness campaigns and educational efforts. Some programs you may be familiar with include:

- Drive Sober or Get Pulled Over -Impaired Driving
- Don't Veer for Deer – Car Deer Crashes
- You Drink You Drive You Loose – Drunk Driving
- Operation Safe Stop – School Bus Safety
- Drive Slow on Ice and Snow – Winter Driving
- Slow Your Drive and Stay Alive - Speeding



## Law Enforcement Division – Road Patrol (continued)

### Traffic Crashes

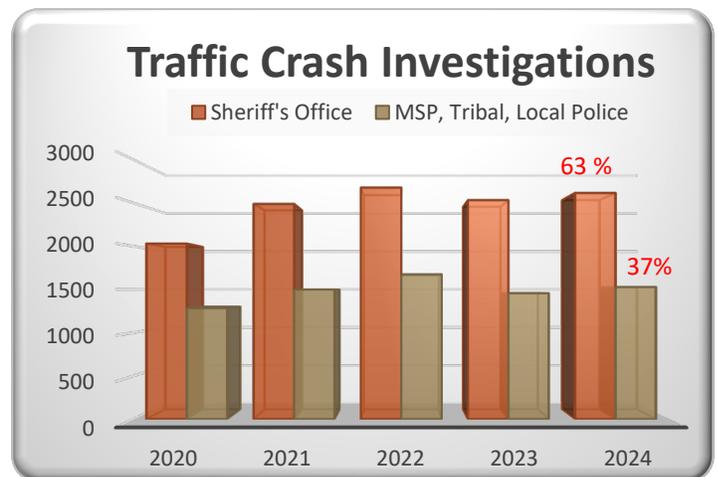


The Sheriff's Office initially expected a decrease in traffic crashes during the pandemic; however, once travel restrictions were lifted, we observed an increase in crashes, speeding, and aggressive driving. We believe this surge was partly due to drivers recognizing that law enforcement had scaled back enforcement of minor infractions during the pandemic, which influenced their driving behavior.

This trend has been addressed through directed traffic patrols and enforcement by the Sheriff's Office and our law enforcement partner agencies. The deterrent effect of seeing traffic stops influences driver behavior.

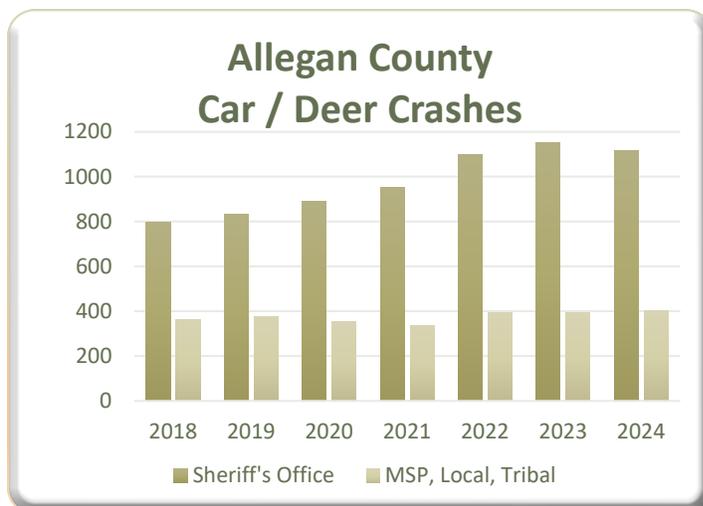
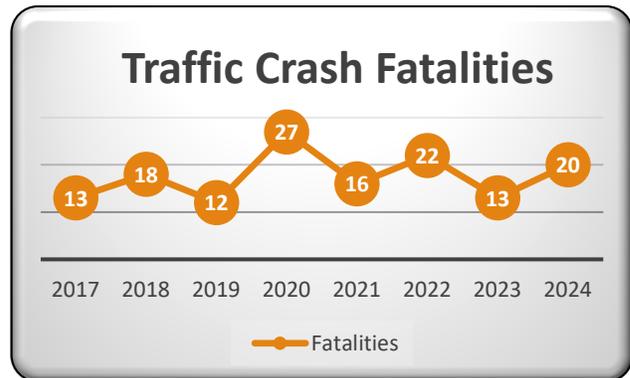
Traffic crashes continues to be a serious concern. The Sheriff's Office routinely investigates the majority of the crashes that occur in Allegan County.

The Sheriff's Office investigated 2,615 of the 4,142 crashes that occurred last year in Allegan County. The remaining 1,527 were handled by our law enforcement partners from the Michigan State Police, Tribal Police, and local Police Departments.



## Law Enforcement Division – Road Patrol (continued)

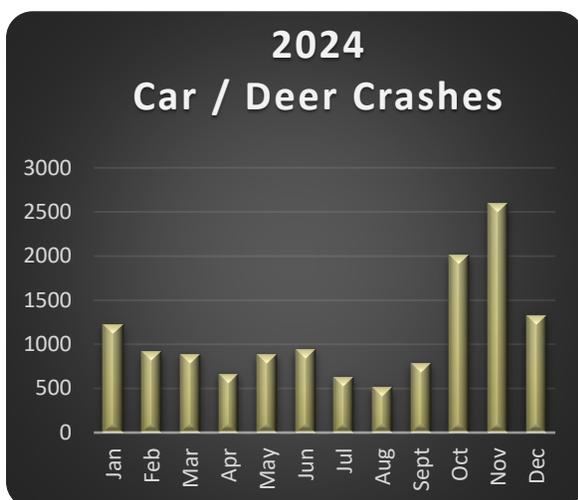
Allegan County covers approximately 1,800 miles of roadway, with a primarily rural landscape and two interstate highways running through it. Speed remains a significant concern, as high-speed crashes are particularly dangerous and often result in fatalities. The Sheriff's Office investigated 14 of the crashes involving a fatality. Last year there were 17 fatal crashes that resulted in the death of 20 individuals.



Car-deer crashes continue to be an expensive problem for motorists traveling Allegan County roadways. Last year the Sheriff's Office responded to 1,115 of the 1,518 total car-deer crashes occurring in 2024.

Allegan County ranked 4<sup>th</sup> in the entire state for the number of car-deer crashes, behind Kent, Oakland, and Genesee Counties in 2023.

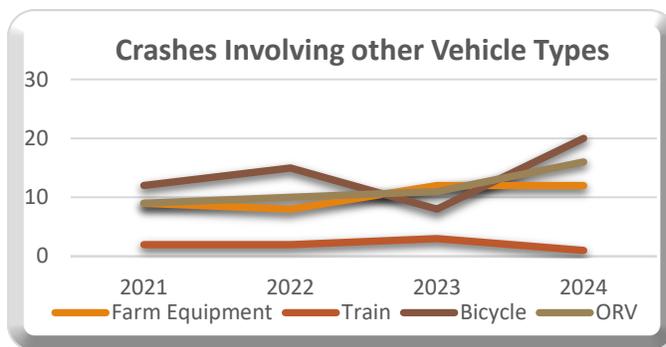
Car-deer collisions peak during the fall and winter months, and unfortunately, the Sheriff's Office is not exempt from these incidents. With our patrol vehicles covering nearly 1 million miles annually, the risk is significant. According to data from the most recent PA416 Secondary Road Patrol grant we patrolled a total of 961,664 miles.



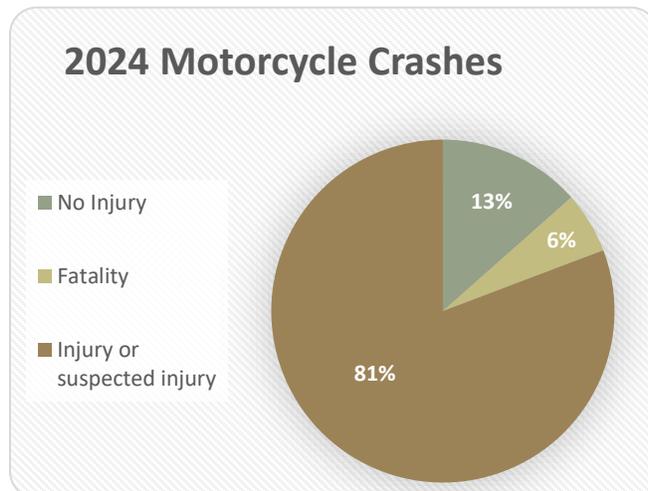
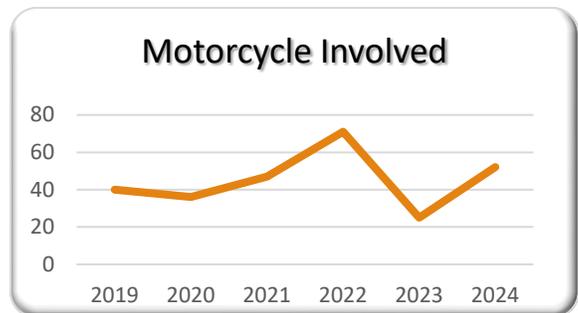
## Law Enforcement Division – Road Patrol (continued)



Our patrol cars are involved in several car-deer crashes every year. This was one of the driving factors in our decision to install push bumpers several years ago. The push bumpers reduce front end damage during car-deer crashes.



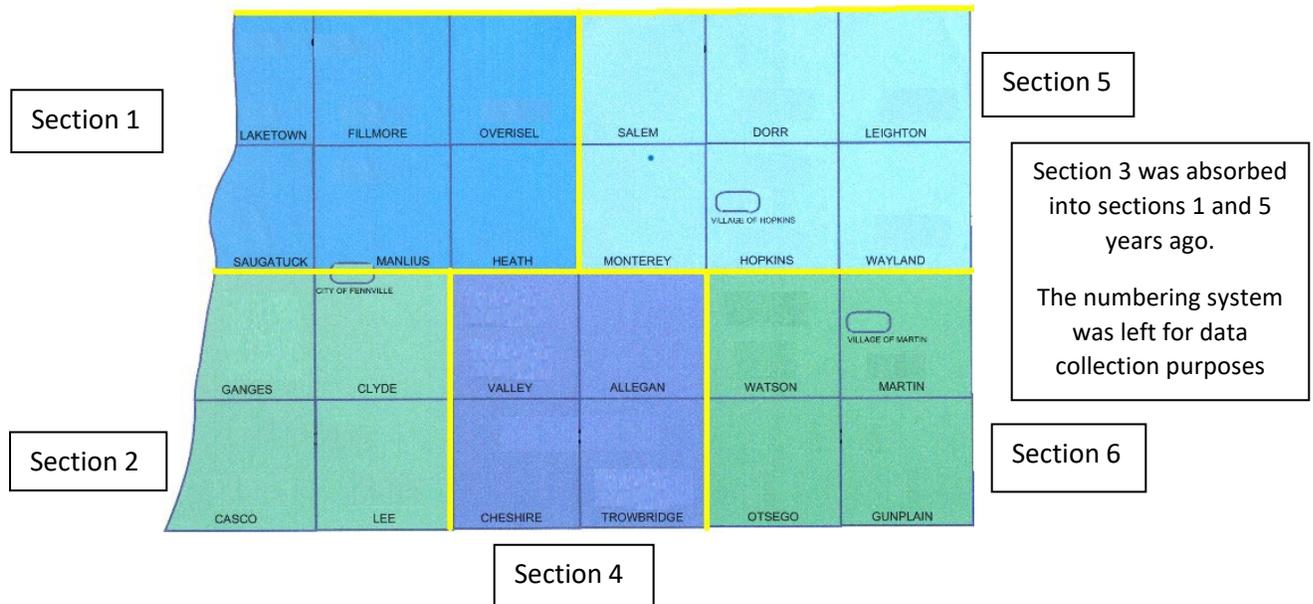
Last year there were 20 crashes involving a bicycle, 16 involving an ORV, 12 involving farm equipment, and 1 involving a train. There were 52 crashes involving a motorcycle.



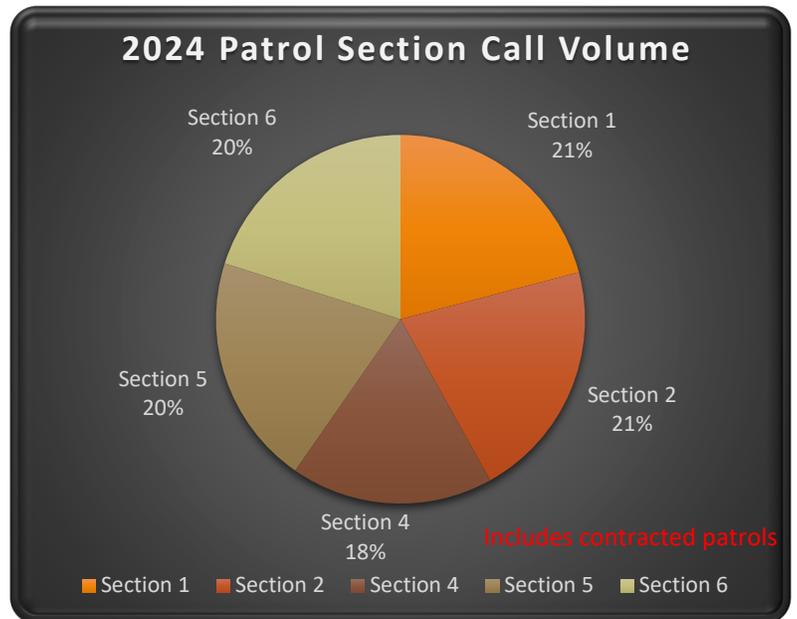
A helmet was not worn in 31% of the 52 crashes involving a motorcycle. Of those crashes, in which a helmet was not worn, only 2 resulted in no injury.



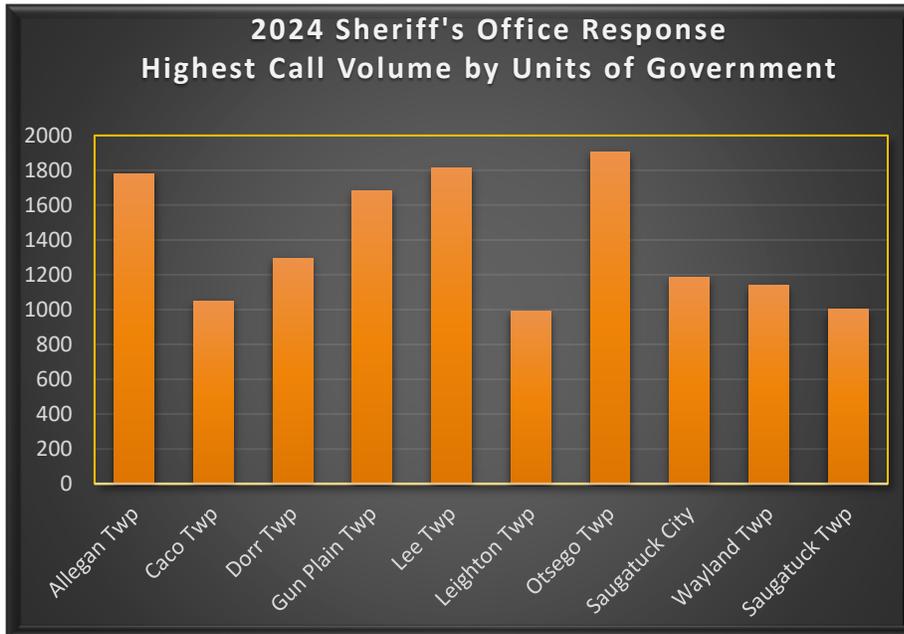
## Law Enforcement Division – Road Patrol (continued)



We divide the county into 5 patrol areas utilizing township borders. This design goes back many years and is based on several factors that we periodically review. Two of the primary considerations in designing our patrol areas are call volume and geography. The pie chart illustrates that call volume is evenly balanced between the patrol areas. Additionally, as there are limited opportunities to cross the Kalamazoo River, our patrol areas minimize that need.



## Law Enforcement Division – Road Patrol (continued)



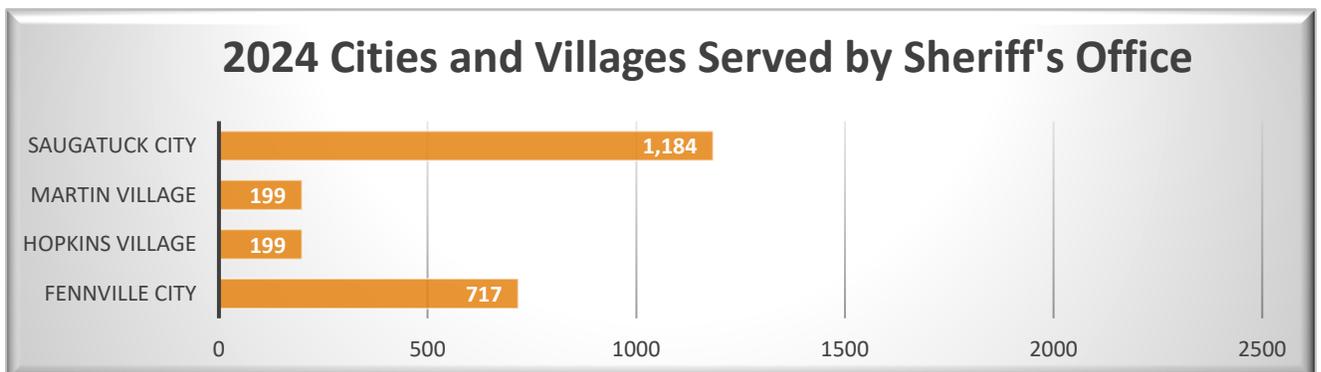
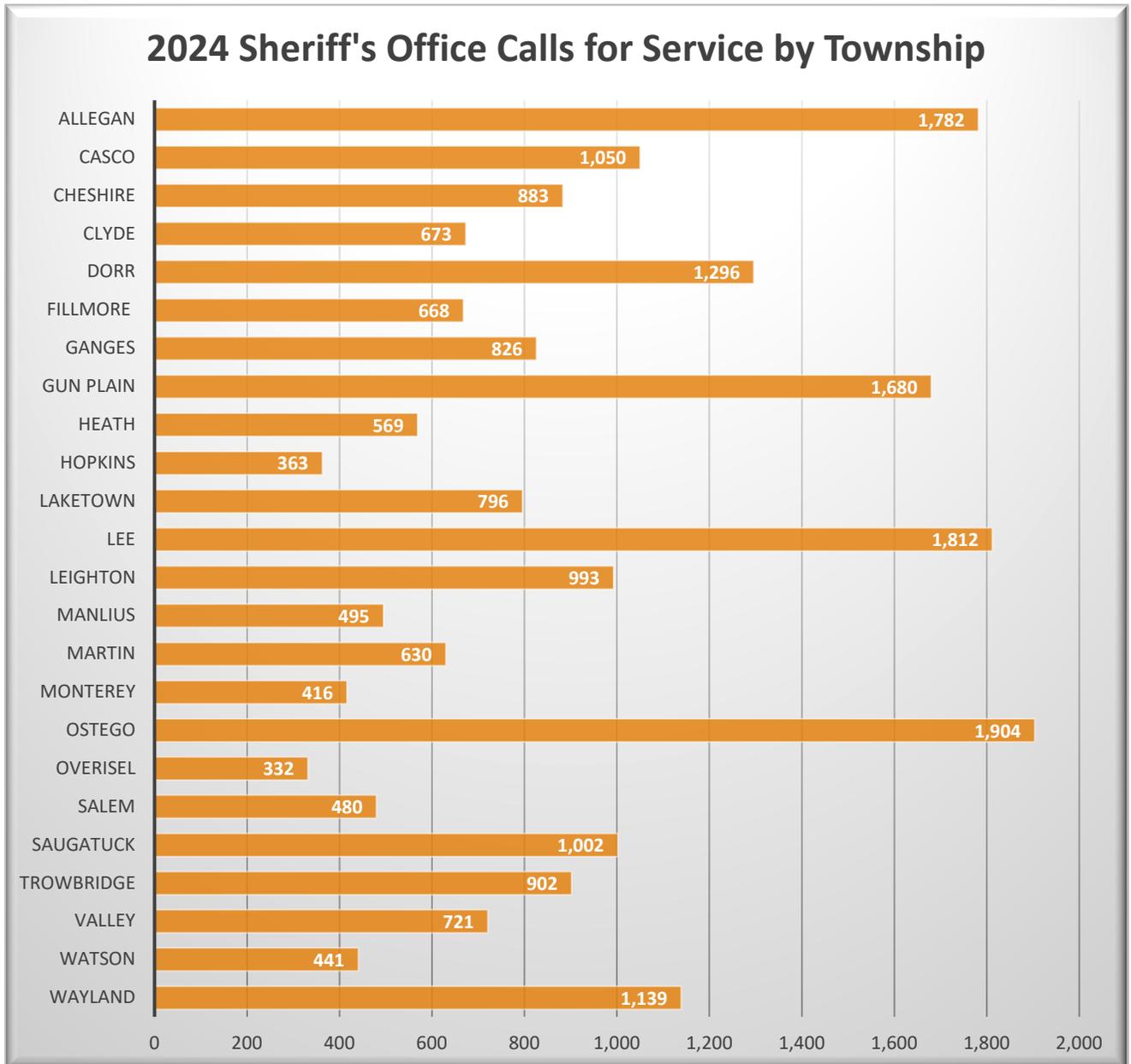
Otsego Township had the highest call volume handled by the Sheriff's Office last year with 1,904 calls for service. Lee Township followed with 1,812 calls, and Allegan Township was close behind with 1,782. Saugatuck City, which contracts with the Sheriff's Office for police services recorded 1,184.

## Patrol enforcement highlights

Offense	Citations Issued	Offense	Citations Issued
Driving While License Suspended	524	Careless or Reckless Driving	78
Operating Under Influence of Liquor	310	Distracted Driving (texting)	388
Violations of Seat Belt law	204	Open Intoxicants in Vehicle	72
Too Fast for Conditions	406	No Driver's License/Never Applied	465
Speeding	4,138	No Proof of Insurance	969



Law Enforcement Division – Road Patrol (continued)



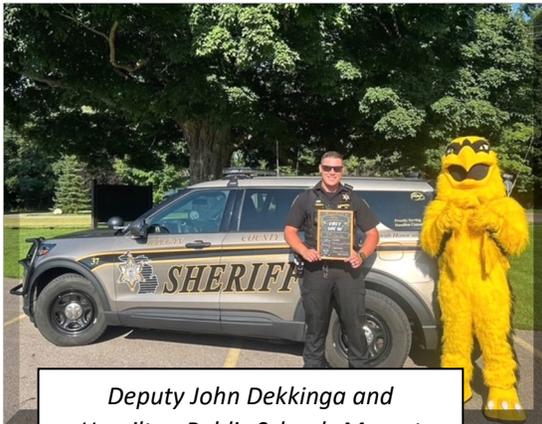
## Law Enforcement – School Resource Officers

The Allegan County Sheriff's Office has a total of four school resource officers. These are sworn law enforcement deputies who receive on-going and specialized training to perform their duties as an SRO. They focus on maintaining safety and order, while also acting as a mentor. They are responsible for addressing any criminal activity, responding to any emergencies, and collaborating with school staff to assist in creating a positive and secure learning environment.

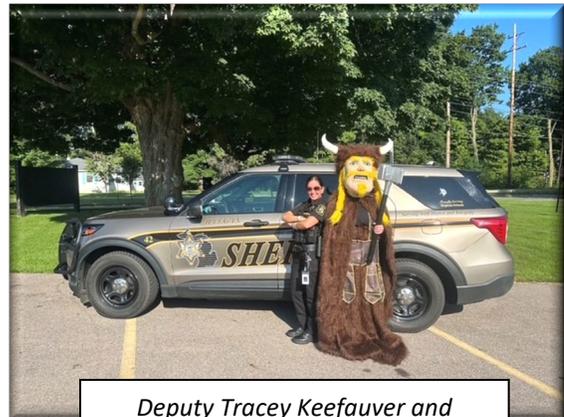
We are partnered with the Hamilton Public Schools, Hopkins Public Schools, Fennville Public Schools, and Martin Public Schools to provide this service.



*Pictured L-to-R: Deputy Jason Kruthoff, Deputy Tracey Keefauver, Deputy Alan Klein, Deputy John Dekkinga, and Sgt. Ben Haas who supervises the SRO deputies.*



*Deputy John Dekkinga and Hamilton Public Schools Mascot*



*Deputy Tracey Keefauver and Hopkins Public Schools Mascot*



*Deputy Jason Kruthoff and Fennville Public Schools Mascot*



*Deputy Alan Klein, Martin Public Schools*

## Law Enforcement – Investigative Services

When a request for service comes into Central Dispatch it is dispatched to the closest available patrol officer. Many of these calls for service are resolved by the responding officer; however, incidents which require additional or specialized investigations are referred to the Investigative Services Division.

The Investigative Services Division, also known as the Detective Bureau, typically consists of four general case detectives, one digital forensics detective, one detective who specializes in domestic violence, and one detective who is assigned to a multi-jurisdictional drug investigation task force.

Beginning in 2024, two of these general case detective positions were reclassified as temporary assignments with a three-year term of service. The purpose was to create additional opportunities for road patrol officers to gain investigative experience and raise the overall level of training and expertise within the road patrol upon their return to a patrol position.

The Detective Bureau experienced an 18% increase in assigned cases in 2024 compared to the previous year. This rise is attributed to the addition of newly contracted positions in schools and patrol. As a result, cases that would have remained with more experienced patrol deputies for follow-up investigations are now being assigned to detectives.

One homicide was reported in Allegan County in 2024 resulting in one death. The Suspect is in custody and has been charged with open murder in that case. Additionally, the Allegan County Sheriff's Office Detectives were requested to assist the Otsego Police Department with a homicide investigation which occurred within their jurisdiction. One person is in custody for open murder as a result of that investigation.



*Front Row: Detective Janel Hagerty, Detective Matt Vanderploeg, Lt Mike Brown  
Back Row: Sheriff Frank Baker, Detective Eric Speese, Detective Dave Ashton, Detective Joe Borgic, Evidence Custodian Mike Simonds.  
Not Pictured: Detective Rob Flokstra*



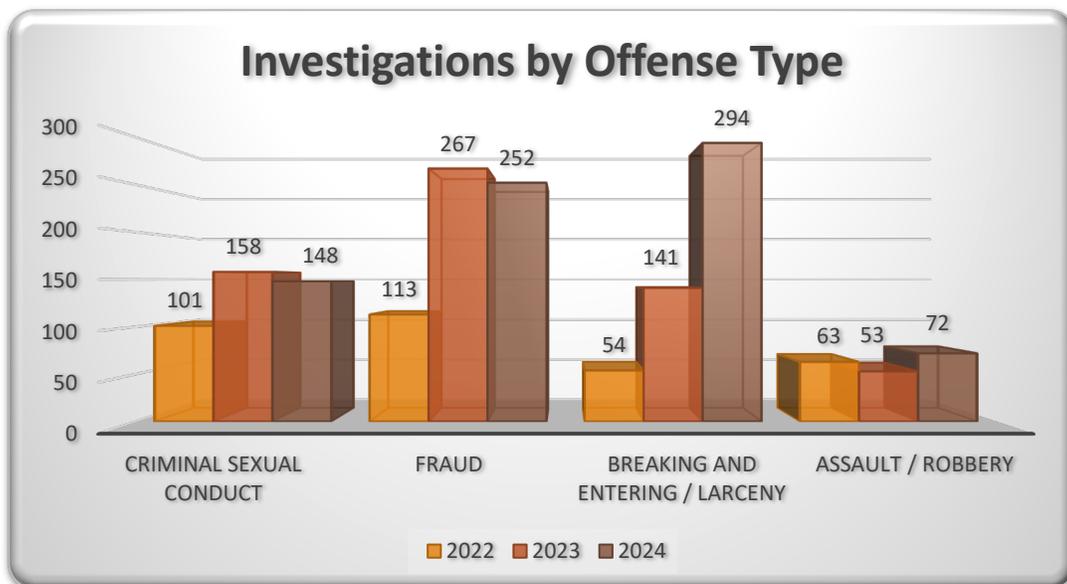
## Law Enforcement – Investigative Services (continued)

### Additional Highlights:

- Road Patrol officers were sent to an address in Allegan Twp. in regards to a report of domestic assault. Upon their arrival they spoke with the victim who described the incident as a verbal argument. While on scene deputies observed a small child with an unusual amount of bruising to his face and body. The Detective Bureau was called to assist and based upon victim / witness statements a search warrant was obtained for evidence within the house. During the later interview with the child, he disclosed that he had been punched several times and thrown around the house by his father. The father later admitted to abusing the child while intoxicated. He pled to child abuse in circuit court and was sentenced to prison.

### Additional Highlights:

- Road Patrol deputies were dispatched to a body that was found on the Lake Michigan Shoreline. The condition of the body made identification difficult and no legal identification was found with the body. The Detective Bureau was called to assist and by searching missing persons reports from surrounding states they were able to locate a possible match of a missing person from the Chicago area in November of 2023. Detectives were able to coordinate with the family of the missing person and the Chicago Police Dept. to obtain DNA samples from the family. The DNA from the found body along with DNA from the possible match was sent to the MSP crime lab for comparison. The DNA confirmed the subject was in fact the missing person from Chicago and his remains were turned over to his family.



*The sharp increase in B&E / Larceny statistics represents the increased assignment of these types of cases to detectives as mentioned previously*

## Law Enforcement - Investigative Services (continued)

### Addressing Domestic Violence



Detective Janel Hagerty is in her fourth year assigned as the department's domestic violence investigator.

Along with conducting follow up interviews and taking additional photographs of any newly visible injuries, Detective Hagerty remains in contact with victims, makes sure they are aware of their rights as a victim of crime, services that are available to them, and provides emotional support throughout the long court process. Detective Hagerty acts as a liaison between the victim and the prosecutor's office and often has transported victims to court when they've encountered transportation issues.

In 2024, 287 cases were referred to Detective Hagerty for additional investigation, an increase from 184 in 2023. A couple examples of cases Detective Hagerty was involved in are listed below:

- Detective Hagerty conducted a follow up interview with a victim of domestic violence. The victim disclosed to Detective Hagerty several sexual assaults committed upon her by the suspect as well as the names of additional females who had been victimized by the same perpetrator. One of the victims disclosed being sexually assaulted and urinated upon by the suspect, as well as being locked inside of a dog cage when he became upset with her. Detective Hagerty remained these victims' lifeline, transporting them to court to testify against their abuser. This case led to the conviction of the suspect and a 10-15yr prison term in the case involving the first victim. Court proceedings are on-going for the remaining victims.
- In another investigation by Detective Hagerty, the victim, who is blind, disclosed that her boyfriend had assaulted her over a period of several days. Some of the assaults were captured audibly on the victim's phone. She was reluctant to talk with law enforcement initially but Detective Hagerty was able to convince her to speak of the abuse she had suffered. The victim disclosed that she was sexually assaulted with a broom handle and beaten with several objects inside the house. Detective Ashton assisted in the search of the house and was able to find hidden cameras which had captured the sexual and physical abuse. This investigation led to the conviction of the suspect by jury. The suspect was sentenced to over 25 years in prison.

## Law Enforcement – Investigative Services (continued)

### Addressing Domestic Violence

Detective Hagerty is currently working with women’s advocacy groups, domestic violence shelters, the courts, and local law enforcement partners to establish additional protocols, training, and resources to ensure successful outcomes for victims of domestic violence here in Allegan County.



Last October the Lakeshore Alliance Against Domestic and Sexual Violence (LAADSV) in Ottawa County and the Allegan County Coordinating Council on Domestic Violence (ACCCDV) in Allegan County held their annual *Together We Can Appreciation Awards* event. These awards recognize community members and businesses for their work in creating a supportive environment for victims.

Our own Detective Janel Hagerty and Sgt. Steven Damveld were award recipients from the law enforcement field.

### Digital Forensics

Digital forensics is a branch of forensic science encompassing the recovery, investigation, examination and analysis of material found in digital devices, such as cellular phones, computers, and tablets. The Allegan County Sheriff’s Office maintains the only digital forensics lab within Allegan County. This position was approved by the Allegan County Board of Commissioners in 2020 and has had a significant impact on our ability to investigate and solve crime. We examine devices for all law enforcement agencies in Allegan County as well as the Michigan State Police. The digital forensics lab is operated by Detective Dave Ashton. Just a couple of investigative highlights are listed below:

- In 2024 Detective Ashton was provided information by a telecommunications provider that child pornography had been observed in one of their customers cloud backup servers. Detective Ashton began his investigation and was able to obtain search warrants for the subject’s phone. A later examination of this device led to the discovery of additional child pornography as well as videos of the subject committing sexual assaults upon two separate females with whom he was acquainted. That case is still pending in circuit court.

## Law Enforcement – Investigative Services (continued)

### Digital Forensics

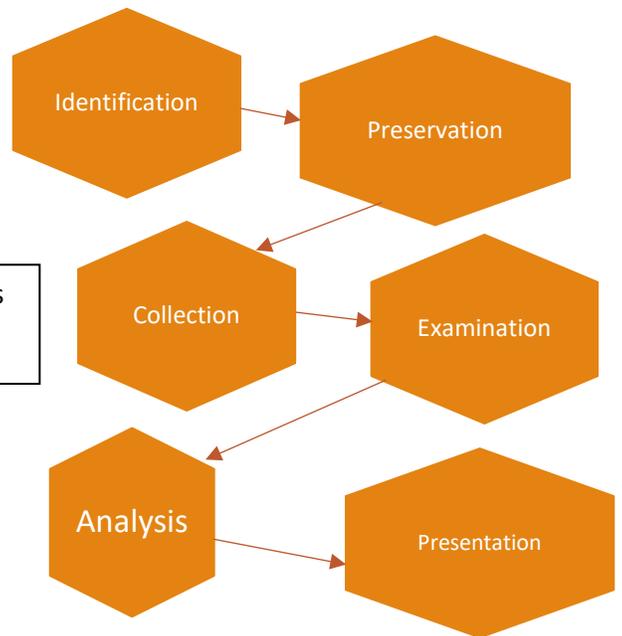
- In another case, the detective bureau was investigating a report of a criminal sexual assault between a 20yr old male suspect and a 15yr old female victim. The male suspect denied having any type of sexual activity with the female; however, a search warrant was obtained for his cellular device and the evidence found proved otherwise.

Metadata from photographs on the suspects phone showed they were taken inside the victim’s residence. Photos from the phone confirmed that he was at the victim’s house on the night of the assault. The phone also showed that it had been connected to the Wi-Fi router at the victim’s residence. Additional photographs were found depicting the physical and sexual assault of the victim inside the suspect’s vehicle. Metadata from those photographs showed the assaults to have occurred in Ottawa and Muskegon Counties. Information recovered from the suspects device was crucial in his successful prosecution without the victim having to testify in court.



In 2024 Detective Ashton examined 268 devices and reviewed 90.07 TB of data

Digital Forensics Process Flow



Specialized evidence lockers with charging capabilities

## Law Enforcement – Investigative Services (continued)

### Narcotics Investigation



To combat the use and sale of illegal narcotics in Allegan County the Allegan County Sheriff's Office assigns one detective to the Southwest Enforcement Team (SWET). SWET is a multijurisdictional task force assigned to illegal narcotics investigations. Methamphetamine accounts for the majority of illegal drugs seized in Allegan County while fentanyl mixtures account for the majority of accidental deaths.

A couple cases from 2024 are highlighted below:

- SWET detectives conducted an investigation involving a male subject out of the Grand Rapids area that was supplying large quantities of methamphetamine to Allegan and Barry Counties. SWET detectives were able to arrest and get federal indictments for the subject. SWET seized \$28,000 dollars in currency along with 3 pounds of methamphetamine. The investigation also revealed that the suspect was involved in over one million dollars' worth of stolen vehicles and had ties to a supplier based in the Detroit area.
- SWET detectives were investigating a male suspect from the Grand Rapids area that was suspected of supplying large quantities of methamphetamine to Allegan County. The suspect and his sister were later indicted on federal drug charges after being stopped by law enforcement while transporting 10 pounds of methamphetamine.

### Human Trafficking and Child Exploitation

The Investigative Services Bureau investigates incidents involving the online exploitation of children which includes crimes such as sextortion and the manufacture, distribution, and sale of child sexually abusive material also known as child pornography.

In 2024 Sheriff's Office detectives investigated 27 incidents related to child sexually abusive material. To help combat these heinous crimes, Detective Dave Ashton is the departments affiliate on the Michigan State Police Internet Crimes Against Children Task Force (ICAC). Lt Mike Brown is also a task force officer with the FBI's West Michigan Based Child Exploitation Task Force (WEBCHEx).

## Law Enforcement – Investigative Services (continued)

### Human Trafficking and Child Exploitation

ICAC and WEBCHEX are multijurisdictional task forces which investigate human trafficking and the online exploitation of children.



A few case highlights are shown below:

- A Former captain with an Allegan County fire department was arrested on child pornography charges. The suspect communicated with an online undercover FBI agent on an incest forum and later on a social media platform. The suspect claimed to be attracted to his 13-year-old daughter. The suspect sent images of his daughter to prove the relationship as well as other child pornography. The WEBCHEX Task Force confirmed the suspects identity and conducted a search due to the nature of the circumstances. As a result of the quick actions of the Task Force, the suspect admitted trading child sexually abusive material to others, including images of his daughter.
- The WEBCHEX Task Force received a Guardian Tip from the FBI Sacramento Field Office regarding a juvenile female who had been sextorted in Sacramento, CA. Agents in Sacramento tracked the subject to an address in Allegan County under an alias name; however, the suspect's true identity was uncovered by the Task Force as 25-year-old male.

A search warrant was conducted at the suspects residence and several electronic devices were seized. The suspect admitted to obtaining child sexually abusive material from dozens of juvenile females over a couple year period, including the juvenile from Sacramento. He also admitted to purchasing child sexually abusive material from multiple sources online. A later search of his electronic devices resulted in the discovery of child sexually abusive material and bestiality. The suspect was **arrested and charged with 26 felony counts** including Aggravated Child Sexually Abusive Activity, accosting a child for immoral purposes, stalking a minor and using a computer to commit a crime. He remains incarcerated in the Allegan County Jail pending judicial proceedings.

## Law Enforcement – Investigative Services (continued)

### Human Trafficking and Child Exploitation

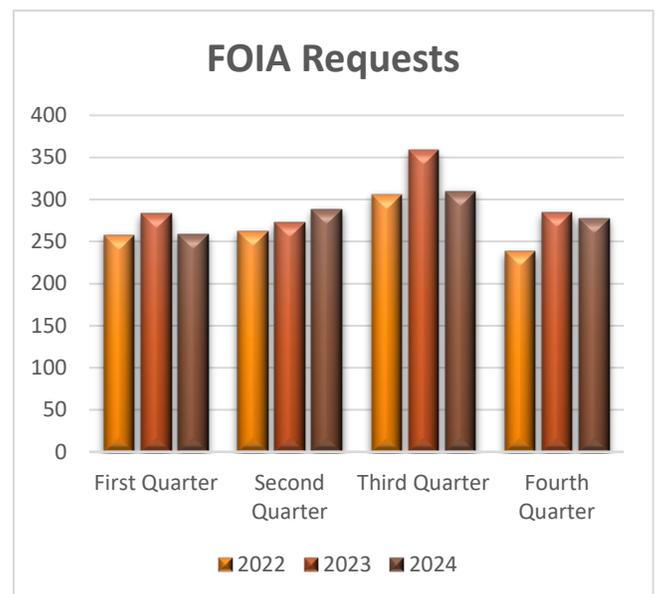
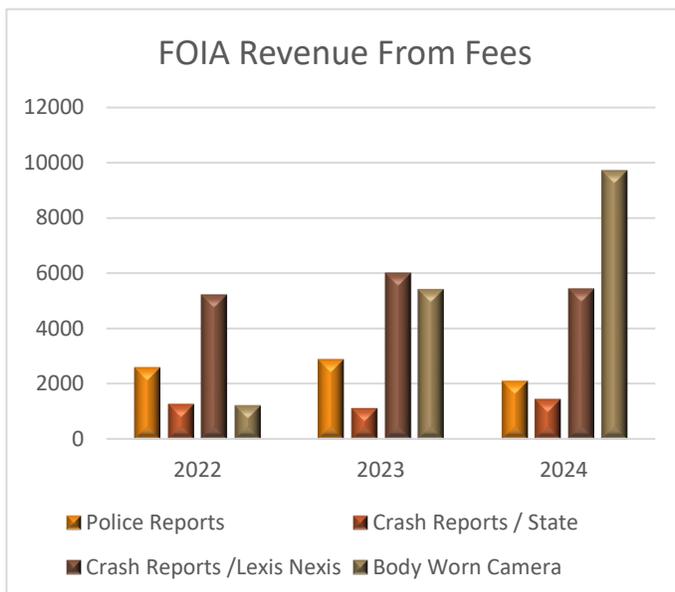
- **WEBCHEX UNDERCOVER STING NETS SIX:**

The Kent County Sheriff’s Office Human Trafficking Task Force in collaboration with the WEBCHEX Task Force conducted **“OPERATION FISH HOOK,”** an undercover operation in which undercover agents and detectives placed ads on social media platforms and applications posing as minors, which resulted in contact with multiple men. These men communicated electronically, sending and requesting sexually explicit photos and videos, along with two of the men driving to meet up for sex. The WEBCHEX Task Force **arrested six suspects** who were charged with the following charges: Child Sexually Abusive Activity (20-Year Felony) Accosting a Minor (4-Year Felony) Using a computer to Communicate with Another to Commit a Crime (15 years to life).

These cases represent just a few highlights of the fine work being done by our Investigative Team members. Many of these cases can be found in local news media outlets if you are looking for additional details.

### Administrative Services Division

Administrative staff responded to 1,132 Freedom of Information Act requests in 2024. The fees collected for FOIA requests has steadily risen over the last three years reflecting the additional costs associated with FOIA requests for video from our body worn cameras.



UD-10 crash reports are done electronically and submitted to the state. The state shares a portion of the fees from on-line requests for copies. We also provide crash reports to Lexis Nexis who shares a portion of fees from requests they receive for crash reports. The final category is fees collected from requests for body worn camera video.

## Administrative Services Division (continued)

Our administrative staff transcribes reports and processes documents for the sheriff's office, the courts, the prosecutor's office, and the public. They continue to do an amazing job, as they prepared the records of 27,357 calls for service in 2024.

Over six thousand people came into the Sheriff's Office for service last year. 236 individuals came in for a UD-Crash report. 1,049 sex offenders came to the Sheriff's Office to verify and update their information which is a 7% increase over 2023. Many more utilized on-line services.



Livescan Fingerprints	
Concealed Pistol License Applicant	775
School Employment	162
Criminal Justice	98
Liquor License Applicant	9
Driver Education Certification	3
Salvage Dealer License Applicant	4
State Bar License Applicant	2
Health Care Professional License	1
<b>Total</b>	<b>1,054</b>

Month	Lobby
Jan	446
Feb	538
Mar	744
Apr	649
May	609
Jun	491
Jul	514
Aug	616
Sep	606
Oct	637
Nov	512
Dec	496
<b>Total</b>	<b>6,397</b>



Pistol Sales Records	
Entry from Permit to Purchase	660
Entry from Pistol Sales Record	3,958
Entry from concealed pistol license - 473	
Entry from MCOLES - 13	
FFL as seller – 2,286	
FFL as purchaser – 1,186	
<b>Total</b>	<b>4,618</b>

Firearm Permit to Purchase Stats	
Approved Applicants	752
Denied Applicants / Reason	17
Felony Conviction - 2	
Probable Cause- 2	
Subject of Protective Order - 1	
Controlled Substance Use - 12	
Number of Permits Issued	1,049
Number of Permits Unused	336

There was a change to the firearm purchase laws in February of 2024 requiring additional steps to purchase firearms.



## Administrative Services Division (continued)

Additional Report / Information Requests	
Background Checks for Police Agencies	405
MDOC Probation Parole in-house lookup / background check	170
Military background checks	70
Department of Health and Human Services background check / reports	509
Adoption Services in-house lookup and background check letter	18
Allegan County Human Resources background for employment	79
Other	142
Outside agencies	45
Total	1,438

## Marine Patrol Division



The Marine Patrol conducted 9 boating safety classes in 2024. The 2024 Marine Patrol consisted of 1 full time deputy and 20 part time deputies operating 10 boats in the fleet. They investigated 4 boating accidents and were involved in 16 rescue operations.

They inspected 15 boat liveries and a total of 265 boats were inspected. Many of these operations are boat, canoe, and kayak rentals.

They also participated in Operation Dry Water, which focuses on impaired boating enforcement.



## Marine Patrol Division (continued)

Safety Equipment	Citation	Warnings
Wearable Personal Floatation Device (PFD)	19	36
Type IV / Throwable PFD	6	27
Fire Extinguisher	1	58
Visual Distress Signals	0	1
Sound Producing Device	1	18



The Marine Patrol trained nearly 350 students in boating safety. They certified 241 of those students.

## Reserve Deputy Division



*Pictured L-to-R: Sheriff Baker, Reserve Deputies: Snell, Jahnke, Hestera, Marsh, Elkins, and Sgt. Haas*

The Reserve Division consists of trained, but non-certified law enforcement deputies, who work part-time to assist the Sheriff's Office and our communities. We run reserve deputy training academies periodically to maintain staffing.

These academies provide our Reserve deputies with extensive training before they assume their duties working alongside our deputies.

The reserve deputies worked a total of 3,094 hours last year. They provide essential services including inmate security for hospital visits, courthouse security, traffic control at events, traffic control for house moves, foot patrols in

Saugatuck, and security at the county fair. They also conduct property inspections, act as a second officer on patrol with our deputies, and attend monthly meetings and trainings. Anyone interested in being a part of the Sheriff's Office Reserve Division is encouraged to contact us and we would be happy to discuss opportunities to be involved.

## Emergency Management Division



Sarah Clark,  
Emergency Management  
Coordinator

Emergency Management is extensively involved in the planning of large events that occur within Allegan County. They develop the incident action plans communities use for events such as the Allegan County Fair, 4<sup>th</sup> of July celebrations, the Luke Bryan Farm Tour concert, the Allegan County Fair, the Wayland Balloon Festival, the Saugatuck Venetian Festival and many others.

The Emergency Management Division coordinates and collaborates with the Allegan County Search and Rescue (ACSR), Radio Amateur Civil Emergency Radio Service (RACES), the Red Cross, and several other volunteer organizations.

They also respond to other hazards such as chemical or fuel spills, fires, and weather-related events.



Justin Johnson,  
Deputy Emergency Management  
Coordinator



## Animal Control Division



*Deputy Rachel Bywater and Deputy Jim Kimber*

The Sheriff's Office has two animal control deputies who are trained in the Michigan Department of Agriculture and Rural Development (MDARD) standards to be an animal control officer in the state of Michigan.

They were dispatched to a total of 1,174 calls for service last year. The total included 224 animal bites, 665 dogs running loose, and 250 animal welfare checks. They are responsible for the enforcement of the Michigan dog laws, the Allegan County Animal Control Ordinance, as well as

investigations of domestic animal care, dog attacks on livestock, and animal cruelty related issues.

## Court Security Division



Deputies assigned to Court Security provide screening at the entrance to the Court and County Building. They also act as bailiffs in the Courtrooms, conduct transports of inmates and juveniles to and from the Courts, the Corrections Center, and the Youth Home. They provide overall security for the building and provide inmate court services within the Corrections Center.



## Victim Services Unit



The VSU is a group of dedicated volunteers who are trained by the Michigan Sheriff's Association to provide comfort and direction after there has been the tragic loss of a loved one. An example would be when they respond to assist families after fatal traffic crashes. They are trained in subjects such as the stages of grief, effective communication, law enforcement protocols, and the rights of victims in the criminal justice system. Sgt. Ross Mysliwiec is assigned as a liaison to the unit.

## Specialty Teams and Training

The Sheriff's Office has several specialty teams, as well as deputies trained in specific skills, in addition to their normal patrol or investigative responsibilities.

### K9 Teams

Each of our four patrol shifts have a K9 Team assigned to it. The K9 dogs are multi-purpose and our trained in narcotics searches, article searches, tracking, and apprehension.



## SWAT Team

The Allegan County SWAT Team is a multi-jurisdictional Team made up of deputies and police officers from the Sheriff's Office and local police agencies. Officers on the team are selected through an application and background process, along with a physical fitness test. Team members are required to maintain a standard for physical fitness, firearms proficiency, and are routinely evaluated during their training sessions. The SWAT Team conducts high risk search warrants, responds to armed barricaded individuals, hostage situations, and other appropriate call outs.



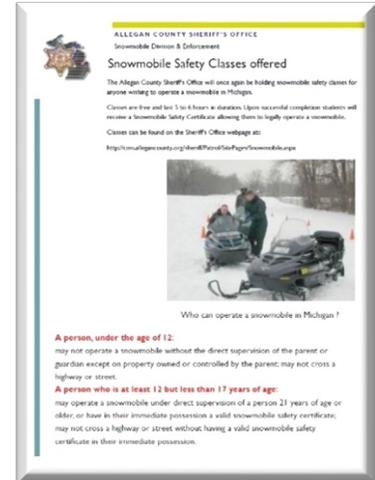
## Cell Extraction Teams

Each of the shifts in the Corrections Division has deputies and a sergeant trained in cell extractions. This is a specialty team utilized to minimize the chances of injury to the inmate and staff when dealing with an inmate who is non-compliant.



## Snowmobile Patrol

Utilized and funded through a DNR grant to patrol the snowmobile trails and teach snowmobile safety classes.



## Drone Operators

Several deputies are trained and authorized to utilize our drones for purposes such as locating lost or missing persons, evidence collection, and close observation of high-risk situations.

We are now implementing the use of drones and specialty software for crash and crime scene photography, measurements, and mapping. This technology will allow roads to be opened sooner after a serious crash, which is safer for our deputies and the vehicles on the road, as secondary crashes are always a concern. Additionally, this software coupled with new digital photography technology will allow us to provide better evidence to the Prosecutor's Office in our criminal prosecutions.



## Dive Rescue Team

Team members are trained as divers and surface personnel. This team performs water rescues, underwater evidence collection, and meets our statutory obligation to attempt to recover the bodies of drowning victims in our county.



## Evidence Technicians

Deputies trained to collect, package, and preserve crime scene evidence for purposes of solving crime and successfully prosecuting suspects.



## Crash Reconstruction Team

Deputies specially trained to investigate crashes utilizing specialized equipment and software for measuring and determining the facts surrounding fatal and very serious injury crashes for purposes of prosecution.

The deputies trained as reconstruction team members are also available to assist the officers of other agencies within the County who may have serious crashes within their jurisdictions.



## Honor Guard

Specially trained and uniformed to provide ceremonial duties, pay tribute, and provide honors at certain events such as funerals and public ceremonies.

Our honor guard provides funeral honors for current and retired members of the Sheriff's Office upon the request of the family.



## In Conclusion



The Sheriff's Office would like to extend our sincere thanks to the Board of Commissioners for your trust and support over the past year. I am incredibly proud of the work we have accomplished together to enhance public safety throughout Allegheny County.

Over the past few years, we have undertaken several key initiatives, and we are now seeing meaningful, positive impacts in the communities we serve. These accomplishments would not have been possible without our partnership and commitment.

If you have any questions, need additional information, or are looking for details not included in this report, please do not hesitate to reach out.

On behalf of the deputies and staff at the Allegheny County Sheriff's Office, I also want to thank the communities, businesses, and citizens of Allegheny County for your continued support.

It is an honor to serve you as your Sheriff, and all of us at the Allegheny County Sheriff's Office look forward to continuing to serve you in 2025.

Frank Baker, Sheriff  
Allegheny County Sheriff's Office

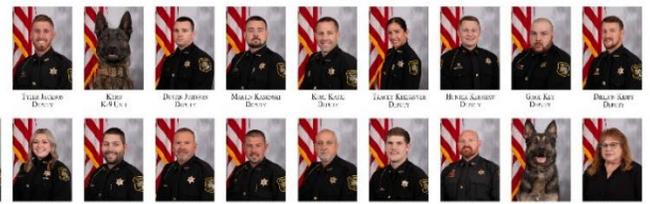


# ALLEGAN COUNTY

# SHERIFF'S OFFICE



2024



# ALLEGAN COUNTY



# SHERIFF'S OFFICE



THOMAS ACHTERLOF DEPUTY    JOSHUA ALDAY RESERVE DEPUTY    LUKE AURNER DEPUTY    GREGG BERENS DEPUTY



AUSTIN BODFISH RESERVE DEPUTY    MARK BOOTH DEPUTY    CHARLES BURSK MARINE DEPUTY    JOHN BYRNE MARINE DEPUTY



CIRSTEN COBURN CADET    TRAVIS DAVIE MARINE DEPUTY    DERRICK EIKENS RESERVE DEPUTY



FRANK BAKER SHERIFF



MICHAEL LARSEN UNDERSHERIFF



TIMOTHY FONGER MARINE DEPUTY    LESTER GREGGENSEN MARINE DEPUTY    ANNA HESTERA RESERVE DEPUTY



BRIAN JANISKE RESERVE DEPUTY    MICHAEL KEELER RESERVE DEPUTY    CHRISTOPHER KETTLER MARINE DEPUTY



JAMES KOOSTRA RESERVE DEPUTY    KYLE KOSTER MARINE DEPUTY    CARRIE KRUG DEPUTY

## AUXILIARY SERVICES



KATHLEEN KUENZLI DEPUTY    FREDERICK LANGELAND RESERVE DEPUTY    REKY LEVERETT RESERVE DEPUTY    LEO MAAS DEPUTY    RANDALL MACNEIL EM    CHRISTOPHER MANTELL MARINE DEPUTY    ANDREW MARSH RESERVE DEPUTY    ROBERT MARTIN MARINE DEPUTY    SETH MCPHERSON EM



ANDRIANA MISSLER DEPUTY    BRADLEY NICIOLS CADET    RONALDO REJAMAL DEPUTY    MICHAEL RUMMELI RESERVE DEPUTY    JUSTIN RUSSELL RESERVE DEPUTY    JAY SALAZAR RESERVE DEPUTY    RANDAL SALE DEPUTY    ANDREA TACKETT DEPUTY    ROGER THURSTON MARINE DEPUTY    WILLIAM TOWNES RESERVE DEPUTY    JASON VUENSTRA EM    MADISON WAGNER ADMIN ASSISTANT    TODD WAGNER SERGEANT



## 2025 Command Staff

In 2024, Captain Brett Ensfield retired, creating a vacancy in the captain position. Lieutenant J.P. Damveld was subsequently promoted to captain, and Sergeant Brandon Berens was promoted to lieutenant to fill the vacancy created by Captain Damveld's promotion.



Sheriff Frank Baker



Undersheriff Michael Larsen



Captain John Paul Damveld

### Criminal Investigations



Lieutenant Michael Brown

### Corrections Inmate Programs



Lieutenant Charity Cummins

### Corrections Division



Lieutenant Nate Suszek

### Patrol Division



Lieutenant Brandon Berens



**Wellness  
2024 Annual Report  
Board of Commissioners—May 8, 2025**

**Summary**

- Report packet includes the *2024 Annual Report* and *First Quarter 2025 Report*.
- *Annual Report* consists of:
  - Holtyn & Associates *Annual Wellness Report* presentation slides—2024 results.
  - *Wellness Key Performance Indicators*—comprehensive view of key metrics from all health-related employee benefits from 2013 through 2024.
- *First Quarter Report* includes data through March 31, 2025.
  - Outlines 6 Primary Objectives established for the wellness initiative by Allegan County and the Board of Commissioners, pg. 1. Metrics on the *Key Performance Indicators* report and the *First Quarter* report align with these objectives.
  - Employee *participation-enrolled* rate is currently 81%, and employee *participation-core* (assessment & coaching) rate is currently 80%, pg. 2.
  - Group program participation, pg. 2.
  - Health risk assessment data is trending in positive direction—we've reached an all-time high percentage of employees in the low-risk category, and all-time low at high-risk, pg. 2.
  - Medical expenditures, pg. 3.
  - Wellness expenditures, pg. 3.

# Allegan County Annual Wellness Report

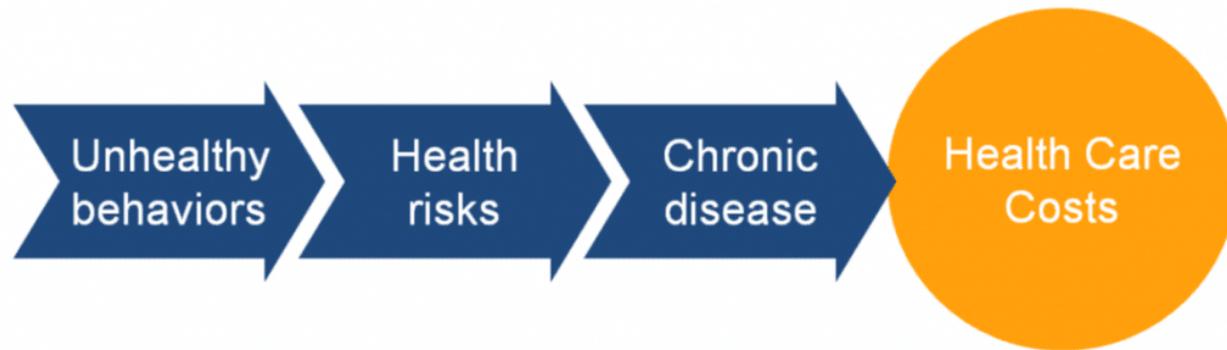
May 8, 2025

Presented by Holtyn & Associates



# The Health Continuum

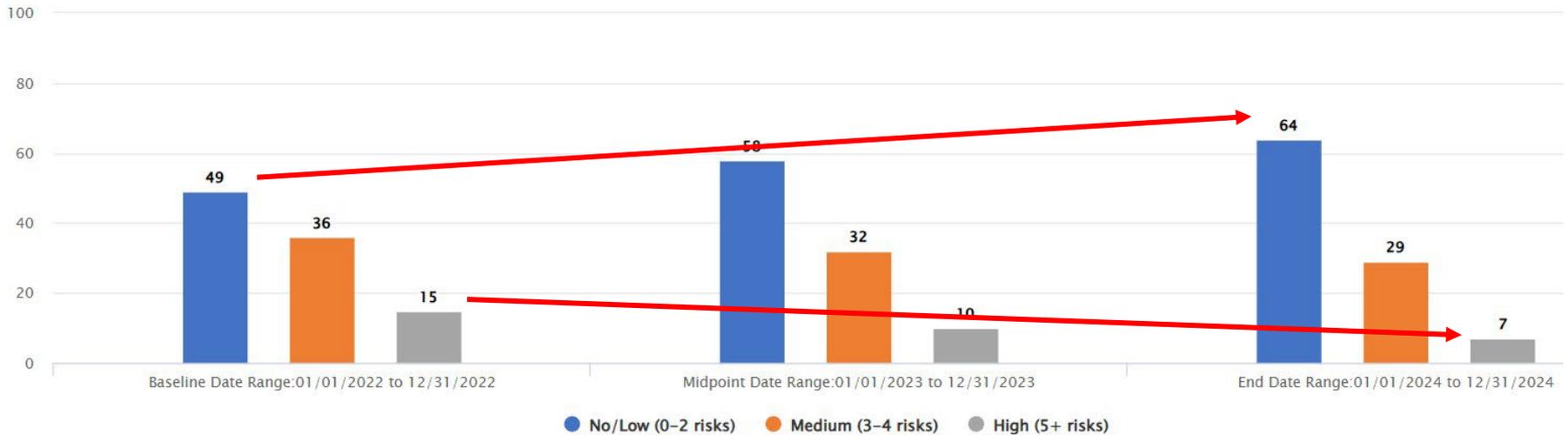
- Unhealthy behaviors
- Lead to high health risks
- Lead to chronic disease
- Lead to higher healthcare costs



# Key Program Outcomes

- High participation rates.
- Gains in emotional health and stress management.
- Decrease in blood pressure, cholesterol, and alcohol consumption.
- Employees are more physically active and making better food choices.

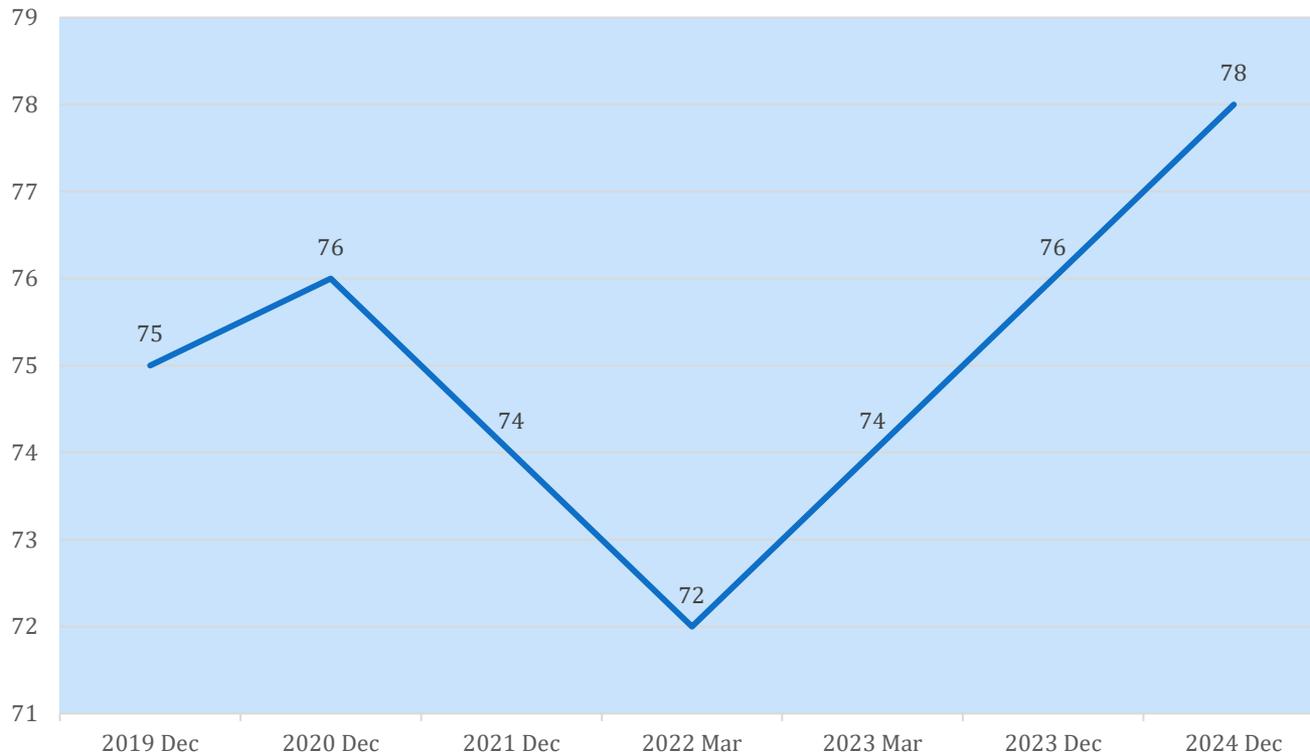
# Trend in Lifestyle Health Risk



Date	01/01/2022 to 12/31/2022	01/01/2023 to 12/31/2023	01/01/2024 to 12/31/2024
No of Employee:	327	340	370

# Wellness Score Trend

359 participants



Other local clients = 79 (n=307), 77 (n=100)

# Allegan County Cultural Support

Cultural Touch Point Questions: % Reporting Strong Agreement or Agreement N=370

Survey Item	January 2014	December 2024
My company leaders are models for a healthy lifestyle.	36%	70%
This company demonstrates its commitment to supporting healthy lifestyles through its use of resources such as time, space and money.	43%	76%
People at this company are taught skills needed to achieve a healthy lifestyle.	25%	87%
New employees at our company are made aware of the organization's support for healthy lifestyles.	25%	84%
People are rewarded and recognized for efforts to live a healthy lifestyle.	15%	90%

# Allegheny County Cultural Support

Peer Support Questions: % Reporting Agreement or Strong Agreement N=370

Survey Item	January 2014	December 2024
My immediate supervisor supports my efforts to adopt healthier lifestyle practices.	66%	93%
Coworkers support one another in efforts to adopt healthier lifestyle practices.	63%	95%
My friends support one another in efforts to adopt healthier lifestyle practices.	75%	97%
My family members and/or housemates support one another in efforts to adopt healthier lifestyle practices.	78%	99%

# Quality of Life Indicators

Survey Item	January 2014	December 2024
In general, how satisfied are you with your life?	17% partly or not	3% partly or not
How stressful is your life?	47% Stressed	19% Stressed
How often have you found that you could not cope with all the things that you had to do?	6% fairly or very often	3% fairly or very often
Over the past 2 weeks, have you felt down, depressed, or hopeless?	22% Yes	3% Yes
Over the past 2 weeks, have you felt little interest or pleasure in doing things?	17% Yes	1% Yes

# Programming 2024

## FITNESS/ACTIVITY

- 2 x Coachman Fitness
- Onsite Challenges
  - Farm Fresh
  - Maintain Don't Gain
  - Create New Habits

## EDUCATION WORKSHOP

- Farm Fresh
- Dimensions of Wellbeing
- EQ Creating New Habits
- EQ 8 Competencies 2-day
- EQ Transforming the Way We Gather

# Participant Satisfaction Surveys

(Assessments and Coaching/strongly agree or agree. 200 responses)

- Participation rate in wellness program. **81%**
- The wellness coach was able to answer my questions to my satisfaction. **99%**
- The wellness coach helped me see things I can do to improve my health. **98%**
- Overall, I was satisfied with the total wellness screening/coaching program. **99%**
- I would recommend the wellness program to others. **99%**

# Participant Comments

*I love to have Becky Argue in my corner. She is a true blessing in my life. she is very knowledgeable, and I know she cares for me and everyone else she meets.*

*I love my sessions with Becky. She really does go out of her way to suggest things that I may need help with. She is very encouraging and very relatable*

*Linda is the best! She makes you feel strong and empowered and never makes you feel bad about your health. She always has good suggestions and ideas to improve health.*

*I love Linda! I make sure to see her every year at every appointment!*

*Meagan was great to talk with-I felt comfortable and not judged. Great job!!!!!!!!!!!!!!*

*Meredith was very personable and genuinely concerned about my well being. No improvement necessary*



**Holtyn & Associates**

[www.holtynwellness.com](http://www.holtynwellness.com)

Improving wellness one employee at a time.

## Allegan County Comprehensive Worksite Wellness Program - Key Performance Indicators

Report Date 5/8/25

Objective	Metric	2013	2014	2015	2016	2017	2018	2019*	2020*	2021*	2022*	2023*	2024*
<b>1. Maintain sustainable healthcare costs and expenditures</b>													
<b>1.1. Total Program Benefit</b>													
	1.4. Medical Claims <sup>1</sup>	\$2,473,498	\$1,998,642	\$2,707,325	\$3,354,773	\$2,941,887	\$3,134,439	\$1,983,582	\$2,820,132	\$3,241,454	\$2,021,796	\$2,499,948	\$3,217,142
	1.5. Pharmacy Claims <sup>1</sup>	\$429,267	\$594,253	\$673,774	\$828,302	\$773,655	\$766,795	\$726,350	\$844,421	\$806,316	\$1,113,354	\$1,246,663	\$974,020
	1.6. Dental, Vision and Hearing Costs <sup>2</sup>	\$308,621	\$325,864	\$335,693	\$329,094	\$303,255	\$326,524	\$297,570	\$274,479	\$293,092	\$316,000	\$400,775	\$403,125
	1.7. Medical Insurance Fixed Fees/Premiums	\$638,541	\$665,667	\$719,848	\$719,928	\$785,818	\$874,552	\$3,941,852	\$3,901,015	\$4,085,225	\$4,113,326	\$4,402,511	\$4,705,605
	1.8. Benefit Broker Fees	\$23,818	\$33,128	\$34,021	\$32,720	\$42,646	\$35,788	\$24,050	\$53,960	\$59,535	\$50,495	\$51,703	\$43,750
	1.9. HSA Contributions by Employer	\$266,630	\$232,345	\$225,066	\$376,280	\$481,516	\$479,777	\$393,516	\$491,237	\$451,329	\$465,238	\$499,263	\$548,725
	1.10. Less Medical Stop Loss Reimbursements	\$0	(\$54,233)	\$0	(\$274,587)	(\$236,281)	(\$623,622)	n/a	n/a	n/a	n/a	n/a	n/a
	1.11. Medical Insurance Opt Out Payments	\$153,625	\$141,125	\$127,375	\$124,125	\$130,875	\$150,125	\$169,875	\$191,375	\$181,875	\$164,875	\$238,324	\$247,838
	1.12. Disability Insurance Fees	\$118,943	\$125,353	\$127,304	\$125,049	\$116,596	\$122,989	\$127,968	\$133,957	\$124,532	\$132,597	\$144,400	\$144,400
	1.13. Worker's Compensation	\$115,838	\$319,207	\$149,871	\$207,851	\$93,064	\$111,006	\$92,897	\$38,219	\$71,864	\$57,978	\$84,403	\$115,670
	1.14. Employee Assistance Program Fees	\$8,867	\$9,617	\$9,606	\$8,867	\$8,867	\$8,561	\$8,561	\$9,886	\$10,175	\$12,210	\$12,420	\$10,175
	1.16. Wellness Vendor Fees	\$10,000	\$29,236	\$75,355	\$82,320	\$83,317	\$81,069	\$88,392	\$70,072	\$89,192	\$85,777	\$99,693	\$104,994
	1.17. Wellness Administration - Internal	\$37,302	\$35,329	\$38,322	\$35,524	\$38,624	\$39,568	\$41,156	\$41,356	\$46,481	\$65,104	\$38,664	\$74,041
	1.18. Wellness Incentive Payments <sup>3</sup>	\$0	\$0	\$71,700	\$81,300	\$87,000	\$83,145	\$87,210	\$91,110	\$88,410	\$85,290	\$90,390	\$104,700
	<b>1.1. Total Program Benefit</b>	<b>\$4,584,950</b>	<b>\$4,455,532</b>	<b>\$5,295,260</b>	<b>\$6,031,546</b>	<b>\$5,650,839</b>	<b>\$5,590,715</b>	<b>\$5,273,047</b>	<b>\$5,296,666</b>	<b>\$5,501,710</b>	<b>\$5,548,890</b>	<b>\$6,062,546</b>	<b>\$6,503,023</b>
	# of Employees <sup>4</sup>	457	466	471	459	476	552	545	536	505	527	573	583
	<b>Total Program Benefit per Employee per Year</b>	<b>\$10,033</b>	<b>\$9,561</b>	<b>\$11,243</b>	<b>\$13,141</b>	<b>\$11,872</b>	<b>\$10,128</b>	<b>\$9,675</b>	<b>\$9,882</b>	<b>\$10,894.48</b>	<b>\$10,529.20</b>	<b>\$10,580.36</b>	<b>\$11,154.41</b>
<b>1.2. Healthcare Costs - Employer</b>													
	1.4. Medical Claims <sup>1</sup>	\$2,473,498	\$1,998,642	\$2,707,325	\$3,354,773	\$2,941,887	\$3,134,439	\$1,983,582	\$2,820,132	\$3,241,454	\$2,021,796	\$2,499,948	\$3,217,142
	1.5. Pharmacy Claims <sup>1</sup>	\$429,267	\$594,253	\$673,774	\$828,302	\$773,655	\$766,795	\$726,350	\$844,421	\$806,316	\$1,113,354	\$1,246,663	\$974,020
	1.7. Medical Insurance Fixed Fees/Premiums	\$665,667	\$638,541	\$719,848	\$719,928	\$785,818	\$874,552	\$3,941,852	\$3,901,015	\$4,085,225	\$4,113,326	\$4,402,511	\$4,705,605
	1.8. Benefit Broker Fees	\$23,818	\$33,128	\$34,021	\$32,720	\$42,646	\$35,788	\$24,050	\$53,960	\$59,535	\$50,495	\$51,703	\$43,750
	1.9. HSA Contributions by Employer	\$266,630	\$232,345	\$225,066	\$376,280	\$481,516	\$479,777	\$393,516	\$491,237	\$451,329	\$465,238	\$499,263	\$548,725
	1.10. Less Medical Stop Loss Reimbursements	0	(\$54,233)	\$0	(\$274,587)	(\$236,281)	(\$623,622)	n/a	n/a	n/a	n/a	n/a	n/a
	1.11. Medical Insurance Opt Out Payments	\$153,625	\$141,125	\$127,375	\$124,125	\$130,875	\$150,125	\$169,875	\$191,375	\$181,875	\$164,875	\$238,324	\$247,838
	1.16. Wellness Vendor Fees	\$10,000	\$29,236	\$75,355	\$82,320	\$83,317	\$81,069	\$88,392	\$70,072	\$89,192	\$85,777	\$99,693	\$104,994
	1.17. Wellness Administration - Internal	\$37,302	\$35,329	\$38,322	\$35,524	\$38,624	\$39,568	\$41,156	\$41,356	\$46,481	\$65,104	\$38,664	\$74,041
	1.18. Wellness Incentive Payments <sup>3</sup>	\$0	\$0	\$71,700	\$81,300	\$87,000	\$83,145	\$87,210	\$95,700	\$88,410	\$85,290	\$90,390	\$104,700
	1.19. Less Medical Insurance Premiums - Employee Cost	(\$446,385)	(\$543,066)	(\$126,959)	(\$72,486)	(\$121,279)	(\$170,607)	(\$144,301)	(\$148,622)	(\$165,381)	(\$154,210)	(\$173,804)	(\$188,701)
	<b>1.2. Healthcare Costs - Employer</b>	<b>\$3,613,422</b>	<b>\$3,105,300</b>	<b>\$4,545,827</b>	<b>\$5,288,199</b>	<b>\$5,007,778</b>	<b>\$4,851,029</b>	<b>\$4,601,750</b>	<b>\$4,696,093</b>	<b>\$4,836,666</b>	<b>\$4,875,895</b>	<b>\$5,246,744</b>	<b>\$5,640,952</b>
	# of Employees <sup>4</sup>	457	466	471	459	476	552	545	536	505	527	573	583
	<b>Healthcare Costs per Employee per Year - Employer</b>	<b>\$7,907</b>	<b>\$6,664</b>	<b>\$9,651</b>	<b>\$11,521</b>	<b>\$10,521</b>	<b>\$8,788</b>	<b>\$8,444</b>	<b>\$8,761</b>	<b>\$9,578</b>	<b>\$9,252</b>	<b>\$9,157</b>	<b>\$9,676</b>

Objective	Metric	2013	2014	2015	2016	2017	2018	2019*	2020*	2021*	2022*	2023*	2024*
<b>1. Maintain sustainable healthcare costs and expenditures</b>													
	<b>1.3. Employee Medical Costs</b>												
	1.19. Medical Insurance Premiums - Employee	\$446,385	\$543,066	\$126,959	\$72,486	\$121,279	\$170,607	\$144,301	\$148,622	\$165,381	\$154,210	\$173,804	\$188,701
	1.20. Healthcare Costs - Employee	\$411,364	\$516,841	\$593,077	\$667,621	\$873,593	\$972,527	\$974,678	\$1,009,250	\$1,137,192	\$1,209,570	\$1,241,929	\$1,136,801
	1.9. Less HSA Contributions - Employer	(\$266,630)	(\$232,345)	(\$225,066)	(\$376,280)	(\$481,516)	(\$479,777)	(\$393,516)	(\$491,237)	(\$451,329)	(\$465,238)	(\$499,263)	(\$548,725)
	<b>1.3. Employee Medical Costs</b>	<b>\$591,119</b>	<b>\$827,562</b>	<b>\$494,970</b>	<b>\$363,827</b>	<b>\$513,356</b>	<b>\$663,357</b>	<b>\$725,463</b>	<b>\$666,635</b>	<b>\$851,244</b>	<b>\$898,542</b>	<b>\$916,470</b>	<b>\$776,777</b>
<b>2. Increase health and wellness</b>													
	<b>2.1. Reduce lifestyle health risk factors</b>												
	2.1.1. % Low Risk Lifestyle - Employees <sup>5</sup>	62%	60%	61%	64%	63%	61%	60%	60%	48%	49%	64%	65%
<b>3. Increase productivity</b>													
	<b>3.1. Reduce absenteeism</b>												
	3.1.1. Short Term Disability Days Paid	664	1,338	1,769	1,606	1,234	557	1,353	874	1,049	947	1,963	967
	3.1.2. Short Term Disability Payments	\$49,043	\$93,480	\$122,822	\$99,595	\$109,806	\$51,539	\$115,066	\$89,385	\$74,605	\$80,502	\$172,622	\$87,981
<b>4. Increase healthy workplace culture</b>													
	4.1. % Wellness participants who agree or strongly agree that the organization demonstrates its commitment to supporting healthy lifestyles through its use of resources	43%	58%	75%	81%	81%	82%	79%	74%	73%	74%	76%	76%
	4.2. % Wellness participants who agree or strongly agree that people in the organization are taught skills needed to achieve a healthy lifestyle	25%	54%	66%	76%	81%	81%	81%	76%	68%	76%	74%	87%
	4.3. % Wellness participants who agree or strongly agree that people in the organization are rewarded and recognized for efforts to live a healthy lifestyle	15%	47%	63%	76%	75%	75%	79%	71%	62%	71%	78%	90%
<b>5. Increase engagement</b>													
	<b>5.1. Increase Wellness participation</b>												
	<b>5.1.1 % Employee Participation in Core Wellness (Assessment and Coaching)<sup>5</sup></b>												
	# Employees Participation Core Wellness	80	133	275	289	308	304	326	312	301	313	327	357
	# Employees Eligible Core Wellness	329	346	351	345	361	368	382	384	395	409	439	449
	<b>5.1.1. % Employee Participation Core Wellness</b>	<b>24%</b>	<b>39%</b>	<b>78%</b>	<b>84%</b>	<b>85%</b>	<b>83%</b>	<b>85%</b>	<b>81%</b>	<b>76%</b>	<b>77%</b>	<b>74%</b>	<b>80%</b>

\*AC fully insured in 2019. 2020 and later part of West Michigan Health Ins. Pool for Medical.

<sup>1</sup>2018 includes BCBS runout Jan.- Feb. 2019. 2019 and later, Claims not direct cost, direct cost in Premiums 1.7.

<sup>2</sup>Prior to 2019: Claims; 2019 and later: Premiums.

<sup>3</sup>2018 decrease due to adjust./state funding FOC salary & wages.

<sup>4</sup>Data from Wellness Quarterly Report, 4th Quarter. Includes Comprehensive and Select Eligible.

<sup>5</sup>2019: Data from 4th Quarter due to COVID-19 interruption. Other years: Data from subsequent year 1st Quarter.

## PRIMARY OBJECTIVES

See *Allegan County Comprehensive Worksite Wellness—Objectives and Metrics* for detailed objectives and metrics.

### **1. Maintain sustainable healthcare costs and expenditures**

A fundamental principle is that preventing costly diseases and keeping healthy employees healthy may result in healthcare cost savings. See page 3 of this report for related data. Additional data will be provided in annual Wellness Key Performance Indicators report.

### **2. Increase health and wellness**

Reducing and eliminating risk factors is a process that occurs over time and we expect to see positive health trends after 3 to 5 years of wellness programming. Programming began in November 2013 and benchmark participation first occurred in September 2015. See page 2 of this report for related data. Annual wellness report will better indicate health trends.

### **3. Increase productivity**

Increased productivity results from reduced absenteeism and reduced presenteeism. Presenteeism occurs when health problems affect productivity of at-work employees. Data on self-reported absenteeism and self-reported presenteeism is currently available.

### **4. Increase healthy workplace culture**

A healthy workplace culture is essential to successful wellness program outcomes as it provides support for individuals beginning or maintaining healthy lifestyle behaviors. Related data can be found on the annual Wellness Key Performance Indicators report.

### **5. Increase engagement**

See page 2 of this report for related data. Plan is to continue our efforts to raise awareness of the wellness benefit and to make wellness activities accessible to increase wellness engagement.

### **6. Increase integration across County programs**

Quarterly Health Strategy meetings with all health-related vendors occur to ensure optimum program utilization, data-sharing and cooperation, and support for organizational wellness objectives. Vendors include: insurance broker, medical insurance, wellness, worker's compensation, disability and employee assistance program. Additional examples of integration are occurring:

- Wellness coaches make medical referrals for routine preventive care and follow-up care for at-risk individuals.
- Wellness coaches make employee assistance program referrals for employees with behavioral/mental/emotional health and/or addiction concerns.
- Wellness and Employee Engagement Teams collaborate to plan and conduct events to meet joint objectives.
- Fitness Center 2016, 2017, 2018 & 2019 fee was waived for wellness-eligible Allegan County employees (all Allegan County employees). Fitness Center Policy update on October 1, 2019 established zero fees for all AC employees and their spouse/adult dependents with AC medical insurance coverage.
- New Fitness Center members receive a welcome email promoting exercise and physical fitness-related wellness benefits.
- See Allegan County Comprehensive Worksite Wellness — Objectives and Metrics for a complete list on integrations solutions implemented.

**COMPREHENSIVE WORKSITE WELLNESS—PARTICIPATION**

**Objective 5. Increase engagement**

**5.1. Increase Wellness participation**

Employees—Comprehensive <sup>1</sup>	Mar '21 <sup>2</sup>	Mar '22	Mar '23	Mar '24	Mar '25	Bnchmrk <sup>3</sup>
5.1.1. # Enrolled	322	329	334	358	363	
5.1.1. % Enrolled	84%	83%	82%	82%	81%	
5.1.1. # Core Participation <sup>4</sup>	312	301	313	327	357	
5.1.1. % Core Participation <sup>4</sup>	81%	76%	77%	74%	80%	75%

**Spouses—Comprehensive**

5.1.2. # Enrolled	25	12	11	6	6
5.1.2. # Core Participation	2	1	0	1	1

**Employees—Select<sup>5</sup>**

5.1.3. # Enrolled	14	15	16	4	3
5.1.3. % Enrolled	9%	14%	13%	3%	2%

**Spouses—Select**

5.1.4. # Enrolled	3	3	3	1	0
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**Group Programs**

	Date	# Participation
5.1.5 <i>Maintain, Don't Gain</i> Challenge	10/14/24—1/8/25	12/8
5.1.5 <i>Cooked: Art of Cooking</i> Webinar	1/21/25	9/6
5.1.5 <i>Cooked: Art of Cooking</i> Challenge	1/22/25—2/4/25	12/5
5.1.5 <i>Overcoming Limiting Thoughts</i> Webinar	1/29/25	11/5

Participation Incentive implemented January, '15. Benchmark participation initially met Sept., '15.

<sup>1</sup>Comprehensive Program # of employees eligible (Full-time, Regular Part-time, Elected Salaried, Job Share): Mar. '21=385, Mar. '22=395 Mar. '23=409, Mar. '24=439, Mar. '25=449, .

<sup>2</sup>Mar '20: Data skewed due to service interruption w/COVID-19 (partial telephonic assessments/missing biometrics; 3rd Qtr. '20, 1st Qtr. '21: telephonic assessments/missing biometrics.

<sup>3</sup>Holtyn & Associate best practice benchmark participation indicator at 12 to 24 months. AC Wellness and Holtyn services implemented November, 2013.

<sup>4</sup>Core components: Biometric Screening, Health Survey and Coaching.

<sup>5</sup>Select Program # of employees eligible (Irregular Part-time, Seasonal, Temporary, Per Diem):

Mar. '21=156, Mar. '22=109, Mar. '23=128, Mar. '24=145, Mar. '25=136. Per Diem eligible as of 1/1/18.

Key: EE=employee, L&L=Lunch and Learn, G&G=Grab and Go, BP=blood pressure.

**COMPREHENSIVE WORKSITE WELLNESS—HEALTH METRICS**

Comprehensive Employee data from Assessment (biometric screening), Health Survey & Coaching

**Objective 2: Increase health and wellness**

	Mar '21 <sup>2</sup>	Mar '22	Mar '23	Mar '24	Mar '25	Bnchmrk <sup>6</sup>
<b>2.1 Reduce lifestyle health risk factors</b>						
2.1.1. Lifestyle Health Risk Factors <sup>7</sup>						
Low risk (0-2 risks)	60%	48%	49%	64%	65%	70%
Medium risk (3-4 risks)	30%	35%	37%	28%	30%	—
High risk (5+ risks)	10%	17%	14%	8%	5%	—

*Measured Health Risk Factors (low % desired):*

2.1.2. Body Mass Index Overweight/Obese <sup>8</sup>	82%	82%	82%	81%	82%	66%
2.1.3. Waist at risk <sup>7,8</sup>	51%	61%	60%	55%	57%	42%
2.1.4. High Blood Pressure Stage 1 <sup>7,8,9</sup>	53%	52%	50%	52%	50%	—
High Blood Pressure Stage 2 (140+/90+) <sup>7,8,9</sup>	6%	16%	16%	13%	16%	13%
2.1.5. High Cholesterol (≥200) <sup>7,8</sup>	33%	44%	32%	36%	32%	32%
2.1.6. Glucose at risk <sup>7,8,9</sup>	5%	5%	4%	4%	6%	1%
2.1.7. Poor Fitness <sup>7,8,9</sup>	—	26%	27%	23%	22%	13%

*Self-reported Health Risk Factors (low % desired):*

2.1.8. No Exercise/Leisure-time Activity	13%	18%	14%	20%	21%	12%
2.1.9. Smoking <sup>7,8</sup>	6%	6%	7%	7%	6%	12%
2.1.10. High Stress <sup>7</sup>	30%	31%	31%	20%	14%	32%
2.1.11. Low Coping <sup>7</sup>	5%	7%	8%	3%	<1%	5%
2.1.12. Depression <sup>7</sup>	13%	16%	15%	3%	6%	12%
2.1.13. Alcohol at risk <sup>7</sup>	12%	13%	14%	3%	2%	4%
2.1.14. High Fat Consumption <sup>7</sup>	25%	35%	22%	24%	19%	20%
2.1.15. Low Fiber Consumption <sup>7</sup>	34%	34%	35%	21%	19%	30%
2.1.16. Sleep (<7 hours per night) <sup>7,10</sup>	39%	44%	41%	40%	37%	—

<sup>6</sup>Holtyn & Associates benchmark best practice goals for AC at 5 yrs. Blue font indicates that benchmark goal was met.

<sup>7</sup>Lifestyle Health Risk Factors include 2.1.3.—2.1.16, except 2.1.8.

<sup>8</sup>Cardiovascular Disease Risk Factors include 2.1.2.—2.1.7. & 2.1.9

<sup>9</sup>Updated national norms for Blood Pressure, Glucose & Fitness as of 1/1/19.

<sup>10</sup>New health risk factor as of 1/1/19.



**HEALTH CARE EXPENDITURES**

*Objective 1: Maintain sustainable health care costs and expenditures*

**1.4. Medical (paid claims) - Actives and Retirees**

Period	Amount	Period	Amount	Period	Amount	Period	Amount	Period	Amount	Period	Amount
1/2025—3/2025	613,712	1/2024—3/2024	672,712	1/2023—3/2023	476,536	1/2022—3/2022	422,759	1/2021—3/2021	529,663	1/2020—3/2020	356,467
		4/2024—6/2024	746,023	4/2023—6/2023	527,965	4/2022—6/2022	543,086	4/2021—6/2021	632,477	4/2020—6/2020	266,258
		7/2024—9/2024	940,529	7/2023—9/2023	542,820	7/2022—9/2022	522,925	7/2021—9/2021	736,754	7/2020—9/2020	1,346,893
		10/2024—12/2024	857,878	10/2023—12/2023	952,627	10/2022—12/2022	532,954	10/2021—12/2021	1,342,560	10/2020—12/2020	850,514

**1.5. Prescription Drugs (paid claims) - Actives and Retirees**

Period	Amount	Period	Amount	Period	Amount	Period	Amount	Period	Amount	Period	Amount
1/2025—3/2025	167,608	1/2024—3/2024	172,239	1/2023—3/2023	232,586	1/2022—3/2022	235,180	1/2021—3/2021	165,349	1/2020—3/2020	183,100
		4/2024—6/2024	277,805	4/2023—6/2023	348,798	4/2022—6/2022	263,234	4/2021—6/2021	193,960	4/2020—6/2020	202,950
		7/2024—9/2024	271,018	7/2023—9/2023	295,487	7/2022—9/2022	295,683	7/2021—9/2021	227,108	7/2020—9/2020	225,924
		10/2024—12/2024	252,958	10/2023—12/2023	369,792	10/2022—12/2022	319,257	10/2021—12/2021	219,899	10/2020—12/2020	232,447

**1.15. Comprehensive Worksite Wellness**

<u>Jan—Mar 2025</u>		<u>Oct—Dec 2024</u>		<u>July—Sep 2024</u>		<u>Apr—Jun 2024</u>	
1.16. Wellness Vendor	5,149.50	1.16. Wellness Vendor	51,047.40	1.16. Wellness Vendor	3,225.30	1.16. Wellness Vendor	47,290.32
1.17. Wellness Administration	19,753.61	1.17. Wellness Administration	19,813.02	1.17. Wellness Administration	18,984.41	1.17. Wellness Administration	19,017.26
1.18. Incentive	0	1.18. Incentive	97,620.00	1.18. Incentive	1,500.00	1.18. Incentive	300.00
1.15. Total	24,903.11	1.15. Total	168,480.42	1.15. Total	23,709.71	1.15. Total	66,607.58

Period	Vendor	Administration	Miscellaneous	Incentive <sup>12</sup>	Total	Period	Vendor	Administration	Miscellaneous	Incentive	Total
<b>2013—To Date</b>	904,567.43	547,720.90	3,549.42	864,975.00	<b>2,320,812.75</b>	<b>2020</b>	70,072.30	41,355.98	0	91,110.00	<b>202,538.28</b>
<b>2024</b>	104,994.07	74,041.24	0	99,420.00	<b>278,455.31</b>	<b>2019</b>	88,391.93	41,155.77	0	87,210.00	<b>216,757.70</b>
<b>2023</b>	99,693.25	38,664.48	0	90,390.00	<b>228,747.73</b>	<b>2018</b>	81,069.48	39,567.97	45.39	83,145.00	<b>203,827.84</b>
<b>2022</b>	85,776.55	65,103.52	0	85,290.00	<b>236,170.07</b>	<b>2017</b>	83,316.85	38,624.33	0	87,000.00	<b>208,941.18</b>
<b>2021</b>	89,192.40	46,780.70	0	88,110.00	<b>224,083.10</b>	<b>2016</b>	82,319.91	35,524.10	0	81,300.00	<b>199,144.01</b>
						<b>2015</b>	75,355.19	38,322.35	0	71,700.00	<b>185,377.54</b>
						<b>2014</b>	29,236.00	35,278.76	49.99	NA	<b>64,564.75</b>
						<b>2013</b>	10,000.00	33,848.09	3,454.04	NA	<b>47,302.13</b>



# 2025 Capital Project Report - 1st Quarter

Status of Approved 2025 Capital Projects and Projects Remaining to be Completed from Previous Years								
	Projects	Unscheduled	Queued	Development	Contracting	Execution	Closure	Completed
Status at end of 1st Quarter	74	1	14	15	5	24	8	7
Status at start of 2025	71	2	15	11	13	28	2	0
Status at end of 2024	70	1	0	7	2	24	3	33
Status at end of 2023	68	2	2	8	2	14	3	37
Status at end of 2022	69	3	1	6	2	13	5	39
Status at end of 2021	60	0	0	1	5	19	5	30
Status at end of 2020	69	0	1	2	2	14	0	50
Status at end of 2019	59	0	0	1	6	10	2	40
Status at end of 2018	79	3	5	13	9	10	4	35
Status at end of 2017	65	8	2	6	5	9	0	35
Status at end of 2016	81	11	6	13	9	5	5	32
Status at end of 2015	65	12	0	5	4	16	4	24

Multi-Year CIP Project Data	Capital Project Funding Approved In:							TOTAL
	2013-2019	2020	2021	2022	2023	2024	2025	
<b>Capital Projects:</b>	<b>219</b>	<b>48</b>	<b>41</b>	<b>39</b>	<b>39</b>	<b>38</b>	<b>38</b>	<b>462</b>
Completed in 2013	10							10
Completed in 2014	23							23
Completed in 2015	24							24
Completed in 2016	32							32
Completed in 2017	35							35
Completed in 2018	35							35
Completed in 2019	40							40
Completed in 2020	15	35						50
Completed in 2021	2	6	22					30
Completed in 2022	3	3	13	20				39
Completed in 2023	0	3	4	12	18			37
Completed in 2024	0	0	1	1	10	21		33
Completed in 2025	0	0	0	0	0	3	4	7
<b>Total Completed</b>	<b>219</b>	<b>47</b>	<b>40</b>	<b>33</b>	<b>28</b>	<b>24</b>	<b>4</b>	<b>395</b>
<b>Remaining to be Completed</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>11</b>	<b>14</b>	<b>34</b>	<b>67</b>

Cumulative Project Metrics	Actual	# On Schedule	# On Budget	# In Scope	% On Schedule	% On Budget	% In Scope
1st Quarter Completed	7	5	7	6	71%	100%	86%
2nd Quarter Completed							
3rd Quarter Completed							
4th Quarter Completed							

Carryover Projects	Projected	Actual
Planned Projects	3	TBD
Unplanned Projects	0	TBD

Unplanned Projects (YTD)	3
Total Contracts Complete (YTD)	29
Unplanned Contracts (YTD)	7

Procurement Methods	
RFP	18
Coop Agreemt.	6
Extension	4
Other	4
Quotes	1
Sole Source	3

On Schedule - Project execution was completed in the month that was projected when the project schedule was established.  
 On Budget - Project was completed within the approved project budget appropriations.  
 In Scope - Major project outcomes were clearly defined and met upon project completion.

# Status of Projects with Budgets over 100K

## Projects Sorted by Status, then Total Approved Funding

#	Project Site ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025
1	<a href="#">1129-25</a>							<b>Emergency Fire Dispatch</b>	2025	\$ 110,000	D	C	Done									
	Scope:	Implement a standardized emergency response protocol module to assist telecommunicators in managing Fire incident dispatch.																				
	Update:	Completed - solution implemented																				
2	<a href="#">1021-23</a>							<b>Groundwater Strategic Plan Development</b>	2023	\$ 200,000	E	E	M									
	Scope:	Contract with professional services to facilitate and promote the development of a strategic plan for groundwater monitoring and management within the County in collaboration with Local Units.																				
	Update:	The consultant and Groundwater Work Group have completed their work and presented their recommendations to the County. Can likely close this project in the next Quarter.																				
3	<a href="#">1509-23</a>							<b>Generator Replacement - Human Services Building</b>	2023	\$ 144,000	E	E	M									
	Scope:	Replace Generator which has passed the end of its expected service life (20 years).																				
	Update:	Replacement generator installed and working. Building automation contractor is installing controls for remote monitoring to wrap-up project.																				
4	<a href="#">1509-22A</a>							<b>Generator Replacement - Dispatch</b>	2022	\$ 110,000	E	E	M									
	Scope:	Replace Generator which is at the end of its expected service life (20 years).																				
	Update:	Replacement generator installed and working. Building automation contractor is installing controls for remote monitoring to wrap-up project.																				
5	<a href="#">1062-22</a>							<b>Broadband Internet Expansion</b>	2022	\$ 18,618,063	E	E	E									
	Scope:	Expand broadband internet access to unserved and underserved addresses within Allegan County																				
	Update:	Build-out is progressing steadily as reported to the Board every two months with 55% of the planned infrastructure laid and 5,414 residents with access as of 3/28/2025.																				
6	<a href="#">1025-23</a>							<b>CH and CSB Construction and Renovation Project</b>	2023	\$ 10,500,000	E	E	E									
	Scope:	Project to design and build an addition to the Courthouse (Phase I), renovate the County Services Building (Phase II) and renovate the existing portion of the Courthouse (Phase III).																				
	Update:	County Services Building renovation is functionally complete. CH addition is also functionally complete. CH renovation is about half-way done and on track to be completed in 2025.																				
7	<a href="#">1099-24</a>							<b>Well and Septic Grant Assistance Program</b>	2024	\$ 700,000	E	E	E									
	Scope:	County has designated ARPA funds for grant assistance so eligible property owners can make repairs and improvements to their septic and water systems where there is an existing or imminent health risk.																				
	Update:	Contract was finalized with Community Action for Allegan County in October, 2024 to administer the grant assistance program on behalf of the County. Grant promotion is currently underway.																				
8	<a href="#">1042-23</a>							<b>Storage Area Construction - Transportation</b>	2023	\$ 498,205	E	E	E									
	Scope:	Project to construct an addition to the Transportation building to create needed storage space for parts and equipment needed for vehicle repair and maintenance.																				
	Update:	Designs, specifications and costs should be finalized by the end of May with construction estimated for completion by November.																				
9	<a href="#">1130-24</a>							<b>HSB Replace Chiller</b>	2024	\$ 260,000	E	E	E									
	Scope:	The chiller that provides cooling to the Human Services Building has passed the end of its expected service life and is starting to exhibit issues.																				
	Update:	Shipping of the new unit was slightly delayed but is now being installed. The old chiller system was removed in April.																				
10	<a href="#">1124-25</a>							<b>ACSO - Replace Roof Section 6</b>	2025	\$ 210,000	D	C	C									
	Scope:	As part of the County's roof replacement plan, Section 6 of the Sheriff's Office (south-west corner) is scheduled for replacement in 2025.																				
	Update:	Bid has been awarded. Replacement is expected in late summer / early fall.																				
11	<a href="#">1130-24A</a>							<b>AC System 8 Replacement - ACSO</b>	2024	\$ 170,000	E	E	E									
	Scope:	This air conditioning system at the Sheriff's office was not replaced when the building was acquired and is near the end of its expected service life.																				
	Update:	Air handling unit has been removed and new equipment is currently being installed.																				
12	<a href="#">1071-23</a>							<b>Groundwater Monitoring Wells</b>	2023	\$ 166,000	E	E	E									
	Scope:	Collaborate with the Michigan Geological Survey to Install approximately 20 long-term groundwater monitoring wells across the County using funding provided through ARPA.																				
	Update:	Fifteen wells have been installed and three more are pending if agreements can be reached. Monitoring equipment has been installed and groundwater pressure, temperature and water level data can be viewed.																				
13	<a href="#">1080-24</a>							<b>Remove HSB Deck - Design + Construction</b>	2024	\$ 163,500	E	E	E									
	Scope:	The deck off the 1st Floor Human Services Building break room has structurally failed, poses a safety risk in its current state and has caused localized damage to the building façade.																				
	Update:	Demolition is underway with restoration and patio installation to be completed in the next few months.																				
14	<a href="#">1175-20</a>							<b>Emergency Siren Activation / Mass Notification Solution</b>	2020	\$ 100,000	C	E	E									
	Scope:	Research and implement an alternate method to for siren activation that does not rely on maintaining any VHF infrastructure.																				
	Update:	VHF siren activation capability restored. Contract for public mass notification solution finalized. Configuration and training ongoing for full implementation with a progressing roll-out underway.																				

## Status of Projects with Budgets over 100K

### Projects Sorted by Status, then Total Approved Funding

#	Project Site ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025		
15	<a href="#">1130-25B</a>							YH - Replace HVAC System #6	2025	\$ 100,000	D	D	C											
	Scope:	As part of the County's replacement plan Youth Home HVAC System 6 is scheduled to be replaced as it is passed its expected service life.																						
	Update:	Three bids received and being evaluated for award.																						
16	<a href="#">1124-25A</a>							YH - Replace roof Sections 1,3 and 4	2025	\$ 175,000	D	D	D											
	Scope:	As part of the County's replacement plan, Sections 1,3, and 4 will be replaced in 2025.																						
	Update:	Request for proposals to be released in April.																						
17	<a href="#">1170-25</a>							Replace CSB Complex Outdoor Signage	2025	\$ 100,000	D	D	D											
	Scope:	Replace and update text on all existing outdoor building and directional signs on the County Services Complex grounds.																						
	Update:	Request for proposals to be released in April.																						
18	<a href="#">1008-25</a>							Replace Park Entrance Signs - All Parks	2025	\$ 100,000	D	D	D											
	Scope:	Contract for services to design, manufacture and install new entrance signs for all County Parks.																						
	Update:	Request for proposals to be released in April.																						
19	<a href="#">1379-25</a>							Upgrade CISCO Phone System and Servers	2025	\$ 250,000	D	D	D											
	Scope:	Certain hardware and licensing components of the County Phone System are due for replacement / upgrade.																						
	Update:	Information Services is wrapping up an evaluation of options and developing a long-term plan for maintaining phone services before committing funds to a specific solution.																						

**Project Budget Status**

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	<b>#401</b>	<b>PUBLIC IMPROVEMENT FUND</b>									
1	<a href="#">1440-25A</a>	Vehicles - 2025 - Replace and Equip - Priority and Additional	2025	\$ 650,000	\$ -	\$ 650,000	\$ -	\$ -	\$ 650,000	\$ -	No
2	<a href="#">1440-24A</a>	2024 Vehicles - ACSO and Health Dept	2024	\$ 350,000	\$ -	\$ 350,000	\$ 209,744	\$ -	\$ 140,256	\$ -	No
3	<a href="#">1130-24</a>	HSB Replace Chiller	2024	\$ 80,000	\$ 180,000	\$ 260,000	\$ 160,823	\$ 90,202	\$ 8,975	\$ -	No
4	<a href="#">1124-25</a>	ACSO - Replace Roof Section 6	2025	\$ 250,000	\$ (40,000)	\$ 210,000	\$ -	\$ 186,558	\$ 23,442	\$ -	No
5	<a href="#">1379-25</a>	Upgrade County Phone System	2025	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	No
6	<a href="#">1130-24A</a>	AC System 8 Replacement - ACSO	2024	\$ 50,000	\$ 120,000	\$ 170,000	\$ 96,401	\$ 64,611	\$ 8,987	\$ -	No
7	<a href="#">1080-24</a>	Remove HSB Deck - Design + Construction	2024	\$ 120,000	\$ 43,500	\$ 163,500	\$ 28,429	\$ 128,990	\$ 6,081	\$ -	No
8	<a href="#">1509-23A</a>	Generator Replacement - Human Services Bldg	2023	\$ 160,000	\$ (16,000)	\$ 144,000	\$ 133,386	\$ 7,229	\$ 3,385	\$ -	No
9	<a href="#">1440-24B</a>	Vehicle Equipment and Upfitting - 2024	2024	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ 72,324	\$ 42,676	\$ -	No
10	<a href="#">1440-23C</a>	2023 Vehicles - Sheriff - Replace 2 Vehicles - Detectives	2023	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ 72,324	\$ 42,676	\$ -	No
11	<a href="#">1170-25</a>	Replace CSB Complex Outdoor Signage	2025	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
12	<a href="#">1514-25A</a>	Firewall Replacement	2025	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ -	No
13	<a href="#">1509-23</a>	Generator Replacement - County Services Bldg	2023	\$ 70,000	\$ 16,000	\$ 86,000	\$ 75,414	\$ 7,229	\$ 3,357	\$ -	No
14	<a href="#">1126-23</a>	Scan Marriage, Death and Discharge Records	2023	\$ 85,000	\$ -	\$ 85,000	\$ -	\$ -	\$ 85,000	\$ -	No
15	<a href="#">1025-22</a>	Facilities Master Plan	2022	\$ -	\$ 80,000	\$ 80,000	\$ 39,527	\$ 3,435	\$ 37,038	\$ -	No
16	<a href="#">1130-25</a>	HSB - Air Handling System 1 Replacement	2025	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	No
17	<a href="#">1621-25</a>	Jail Security System Server Replacement	2025	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	No
18	<a href="#">1440-22I</a>	2022 Vehicles - Court Vans - Replace 2	2022	\$ 62,775	\$ -	\$ 62,775	\$ -	\$ -	\$ 62,775	\$ -	No
19	<a href="#">Various</a>	Small Value Equipment Replacement - ACSO	2024	\$ 35,000	\$ 25,183	\$ 60,183	\$ 46,417	\$ -	\$ 13,767	\$ -	No
20	<a href="#">1137-25</a>	Corrections RFID System	2025	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
21	<a href="#">1144-24</a>	Citizens Survey & Community Update	2024	\$ 60,000	\$ -	\$ 60,000	\$ 12,240	\$ 28,959	\$ 18,801	\$ -	No
22	<a href="#">1387-25</a>	Human Resources Wage Survey	2025	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 48,950	\$ 1,050	\$ -	No
23	<a href="#">1082-25</a>	ACSO Small Value Equipment - 2025	2025	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
24	<a href="#">1130-25A</a>	CSB - HVAC System Replacement	2025	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
25	<a href="#">1126-25</a>	Civil and Criminal File Scanning - 2025	2025	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	No
26	<a href="#">1374-24</a>	Portable Radio Battery Replacement - County	2024	\$ 50,000	\$ (15,000)	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	Yes
27	<a href="#">1440-22G</a>	2022 Vehicles - Sheriff Transport - Replace 1	2022	\$ 47,875	\$ -	\$ 47,875	\$ -	\$ -	\$ 47,875	\$ -	No
28	<a href="#">1001-25</a>	Jury Management System Upgrade	2025	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	No
29	<a href="#">1130-24B</a>	AC System 1 Replacement - HSB	2024	\$ 16,000	\$ 16,000	\$ 32,000	\$ 24,159	\$ 6,843	\$ 998	\$ -	No
30	<a href="#">1404-25</a>	Pavement Maintenance - County	2025	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	No
31	<a href="#">1119-25</a>	Furniture Replacement	2025	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	No
32	<a href="#">1317-25</a>	Copier Replacements	2025	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ 28,000	\$ -	No
33	<a href="#">1314-24</a>	Livescan Unit Replacement - ACSO (2 Units)	2024	\$ 26,000	\$ -	\$ 26,000	\$ 19,420	\$ -	\$ -	\$ 6,580	Yes
34	<a href="#">1126-21A</a>	District Court Microfilm	2021	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 21,798	\$ 3,202	\$ -	No
35	<a href="#">1125-25</a>	Corrections - Washer and Dryer Replacement	2025	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
36	<a href="#">1621-25A</a>	Corrections - Booking Audio	2025	\$ 22,000	\$ -	\$ 22,000	\$ 19,372	\$ -	\$ -	\$ 2,628	Yes
37	<a href="#">1357-23</a>	Cost Allocation Plan for Vehicles	2023	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 5,000	\$ 15,000	\$ -	No
38	<a href="#">1514-25</a>	Replace County-wide Network Storage Array Server	2025	\$ 20,000	\$ -	\$ 20,000	\$ 8,563	\$ 9,557	\$ 1,879	\$ -	No
39	<a href="#">1179-25</a>	Fencing for Indoor Evidence Area	2025	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No

**Project Budget Status**

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
40	<a href="#">1143-25</a>	Dive Team Trailer Replacement	2025	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	No
41	<a href="#">1082-25A</a>	Driver's License Scanners for MCTs	2025	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ -	\$ 12,000	\$ -	No
42	<a href="#">1082-25B</a>	Replace ACSO Visitation Room Technology	2025	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	No
43	<a href="#">1107-25</a>	CH - UPS Battery Replacement	2025	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	No
		<b>TOTALS FOR #401 - PUBLIC IMPROVEMENT FUND</b>		<b>\$ 3,507,650</b>	<b>\$ 409,683</b>	<b>\$ 3,917,333</b>	<b>\$ 873,895</b>	<b>\$ 804,009</b>	<b>\$ 2,195,221</b>	<b>\$ 44,208</b>	
	<b>#254</b>	<b>ANIMAL SHELTER FUND</b>									
44	<a href="#">1133-25</a>	Architectural Design Services for Shelter Addition	2025	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ 55,000	\$ -	No
		<b>TOTALS FOR #254 - ANIMAL SHELTER FUND</b>		<b>\$ 55,000</b>	<b>\$ -</b>	<b>\$ 55,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,000</b>	<b>\$ -</b>	
	<b>#497</b>	<b>PARKS FUND</b>									
45	<a href="#">1041-23</a>	Heritage Trail Sign Replacement	2023	\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ -	No
46	<a href="#">1008-25</a>	Replace Park Entrance Signs - All Parks	2025	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
		<b>TOTALS FOR #497 - PARKS FUND BALANCE</b>		<b>\$ 126,000</b>	<b>\$ -</b>	<b>\$ 126,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 126,000</b>	<b>\$ -</b>	
	<b>#287</b>	<b>VEHICLES FOR LAW ENFORCEMENT CONTRACTS</b>									
47	<a href="#">1440-25D</a>	2025 Vehicles - Sheriff - 3 Local Contract Patrol	2025	\$ 295,000	\$ -	\$ 295,000	\$ -	\$ -	\$ 295,000	\$ -	No
48	<a href="#">1440-24C</a>	2024 Vehicles - Sheriff - 3 Local Contract Patrol	2024	\$ 210,000	\$ 72,068	\$ 282,068	\$ 209,744	\$ 72,324	\$ -	\$ -	No
49	<a href="#">1440-23D</a>	2023 Vehicles - Sheriff - 3 Local Contract Patrol	2023	\$ 165,750	\$ 51,780	\$ 217,530	\$ 110,851	\$ 106,679	\$ -	\$ -	No
		<b>TOTALS FOR #287 - VEHICLES FOR LE CONTRACTS</b>	2024	<b>\$ 670,750</b>	<b>\$ 123,848</b>	<b>\$ 794,598</b>	<b>\$ 320,595</b>	<b>\$ 179,003</b>	<b>\$ 295,000</b>	<b>\$ -</b>	
	<b>#288</b>	<b>TRANSPORTATION GRANT</b>									
50	<a href="#">1042-23</a>	Storage Area Construction - Transportation	2023	\$ 498,205	\$ -	\$ 498,205	\$ -	\$ 53,506	\$ 444,699	\$ -	No
51	<a href="#">1509-22B</a>	ACT Generator Replacement	2025	\$ 55,000	\$ (2,753)	\$ 52,247	\$ -	\$ 49,445	\$ 2,802	\$ -	No
52	<a href="#">1404-25</a>	Pavement Maintenance - Transportation	2025	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		<b>TOTALS FOR #288 - TRANSPORTATION GRANT</b>		<b>\$ 555,205</b>	<b>\$ (2,753)</b>	<b>\$ 552,452</b>	<b>\$ -</b>	<b>\$ 102,951</b>	<b>\$ 449,501</b>	<b>\$ -</b>	
	<b>#492</b>	<b>CHILD CARE CAPITAL</b>									
53	<a href="#">1124-25A</a>	YH - Replace roof Sections 1,3 and 4	2025	\$ 175,000	\$ -	\$ 175,000	\$ -	\$ -	\$ 175,000	\$ -	No
54	<a href="#">1130-25B</a>	YH - Replace HVAC System #6	2025	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 50,272	\$ 49,728	\$ -	No
55	<a href="#">1102-24</a>	Boiler Replacment - YH North	2024	\$ 95,000	\$ -	\$ 95,000	\$ 1,238	\$ 92,636	\$ 1,126	\$ -	No
56	<a href="#">1117-24</a>	Carpet Replacement - YH Cheever	2024	\$ 60,000	\$ -	\$ 60,000	\$ 29,149	\$ -	\$ -	\$ 30,851	Yes
57	<a href="#">1335-25</a>	YH - Replace Cooling Systems for Fridge and Freezer	2025	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 23,930	\$ 36,070	\$ -	No
58	<a href="#">1404-25</a>	Pavement Maintenance - Youth Home	2025	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	No
59	<a href="#">1107-25A</a>	YH - UPS Battery Replacement	2025	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ -	\$ 4,000	\$ -	No
		<b>TOTALS FOR #492 - CHILD CARE CAPITAL</b>		<b>\$ 499,000</b>	<b>\$ -</b>	<b>\$ 499,000</b>	<b>\$ 30,387</b>	<b>\$ 166,838</b>	<b>\$ 270,924</b>	<b>\$ 30,851</b>	

**Project Budget Status**

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	<b>#496</b>	<b>CENTRAL DISPATCH CIP</b>									
60	<a href="#">1129-25</a>	Emergency Fire Dispatch	2025	\$ 110,000	\$ -	\$ 110,000	\$ 99,263	\$ -	\$ -	\$ 10,737	Yes
61	<a href="#">1175-20</a>	Emergency Siren Activation / Mass Notification Solution	2022	\$ 100,000	\$ -	\$ 100,000	\$ 13,746	\$ 28,568	\$ 57,686	\$ -	No
62	<a href="#">1124-25B</a>	Dispatch Building Roof Replacement	2025	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	Yes
63	<a href="#">1374-24</a>	Portable Radio Battery Replacement - Dispatch	2024	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000	Yes
64	<a href="#">1337-25</a>	Replace Dispatch Admin Laptops/Workstations	2025	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No
65	<a href="#">1018-25</a>	Dispatch-Replace Network Switches	2025	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ -	\$ 12,000	\$ -	No
66	<a href="#">1404-25</a>	Pavement Maintenance - Dispatch	2025	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		<b>TOTALS FOR #496 - CENTRAL DISPATCH CIP</b>		<b>\$ 308,000</b>	<b>\$ -</b>	<b>\$ 308,000</b>	<b>\$ 113,009</b>	<b>\$ 28,568</b>	<b>\$ 91,686</b>	<b>\$ 74,737</b>	
	<b>#VARIOUS</b>	<b>OTHER CAPITAL PROJECTS</b>									
67	<a href="#">1062-22</a>	Broadband Internet Expansion	2022	\$ 18,600,975	\$ 17,088	\$ 18,618,063	\$ 8,780,391	\$ 9,837,672	\$ 0	\$ -	No
68	<a href="#">1233-23</a>	CH and CSB Construction and Renovation Project	2023	\$ 10,500,000	\$ -	\$ 10,500,000	\$ 7,611,999	\$ 1,992,510	\$ 895,491	\$ -	No
69	<a href="#">1099-24</a>	Well and Septic Grant Assistance Program	2024	\$ 700,000	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	No
70	<a href="#">1071-22</a>	Groundwater Monitoring Wells	2023	\$ 166,000	\$ -	\$ 166,000	\$ 52,905	\$ 50,320	\$ 62,775	\$ -	No
71	<a href="#">1171-24</a>	Groundwater Education - Outdoor Discovery Center	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	No
72	<a href="#">1082-25C</a>	OSCR360 Evidence Camera	2025	\$ 13,606	\$ -	\$ 13,606	\$ 13,606	\$ -	\$ -	\$ -	Yes

Notes: Total number of projects may not match the summary as some projects are counted once in the summary but may be represented here by several rows to account for multiple funding sources.

## Project Schedule and Status

#	Project Site	S	D	C	E	M	F	Project Name	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	On Time	In Budget	In Scope
<b>PROJECTS COMPLETED</b>																							
1	<a href="#">1374-24</a>							Portable Radio Battery Replacement - County	M	Cancelled											No	Yes	No
2	<a href="#">1374-24</a>							Portable Radio Battery Replacement - Dispatch	M	Cancelled											No	Yes	No
4	<a href="#">1175-20</a>							Emergency Alerts - Part I - Siren Activation	M	Done											No	Yes	Yes
3	<a href="#">1117-24</a>							Carpet Replacement - YH Cheever	M	Done											Yes	Yes	Yes
4	<a href="#">1314-24</a>							Livescan Unit Replacement - ACSO (2 Units)	E	E	Done										No	Yes	Yes
5	<a href="#">1082-25C</a>	X						OSCR360 Evidence Camera	E	M	Done										Yes	Yes	Yes
6	<a href="#">1129-25</a>							Emergency Fire Dispatch	D	C	Done										Yes	Yes	Yes
7	<a href="#">1621-25A</a>							Corrections - Booking Audio	E	E	Done										Yes	Yes	Yes
8	<a href="#">1124-25B</a>							Dispatch Building Roof Replacement	X	X	Cancelled - Revisit in 2027										Yes	Yes	No
<b>PROJECTS IN MONITORING / CLOSURE</b>																							
9	<a href="#">1130-24B</a>							AC System 11A Replacement - HSB (Server Room)	E	E	M										No		
10	<a href="#">1509-23</a>							Generator Replacement - County Services Bldg	E	E	M										No		
11	<a href="#">1509-22A</a>							Generator Replacement - Dispatch	E	E	M										No		
12	<a href="#">1509-23A</a>							Generator Replacement - Human Services Bldg	E	E	M										No		
13	Various							Small Value Equipment Replacement - ACSO 2024	E	E	M												
14	<a href="#">1514-25</a>							Replace County-wide Network Storage Array Server	C	E	M												
15	<a href="#">1337-25</a>							Replace Dispatch Admin Laptops/Workstations	D	C	M												
16	<a href="#">1021-23</a>							Groundwater Strategic Plan Phase I and II	E	E	M										No		
<b>PROJECTS IN EXECUTION</b>																							
17	<a href="#">1102-24</a>							YH Boiler Replacement - North	E	E	E												
18	<a href="#">1175-20</a>							Emergency Alerts - Part II - Mass Notification Solution	C	E	E										No		
19	<a href="#">1074-24</a>							Case Management Software Solution - Karpel	E	E	E										No		
20	<a href="#">1440-24B</a>							Vehicle Equipment and Upfitting - 2024	E	E	E												
21	<a href="#">1080-24</a>							Remove HSB Deck - Design + Construction	E	E	E												
22	<a href="#">1387-25</a>							Human Resources Wage Survey	C	C	E												
23	<a href="#">1357-23</a>							Cost Allocation Plan for Vehicles	E	E	E										No		
24	<a href="#">1144-24</a>							Citizens Survey and Community Update	E	E	E												
25	<a href="#">1130-24</a>							HSB Replace Chiller	E	E	E										No		
26	<a href="#">1130-24A</a>							AC System 8 Replacement - ACSO	E	E	E										No		
27	<a href="#">1233-23</a>							CH and CSB Construction and Renovation Project	E	E	E												
28	<a href="#">1095-24</a>							MCC Building Renovation / Expansion Project	E	E	E												
29	<a href="#">1335-25</a>							YH - Replace Cooling Systems for Fridge and Freezer	D	D	C												
30	<a href="#">1042-23</a>							Storage Area Construction - Transportation	E	E	E										No		
31	<a href="#">1025-22</a>							Facilities Master Plan	E	E	E												
32	<a href="#">1071-23</a>							Groundwater Monitoring Wells	E	E	E										No		
33	<a href="#">1509-22B</a>							ACT Generator Replacement	E	E	E												
34	<a href="#">1082-25</a>							ACSO Small Value Equipment - 2025	E	E	E												
35	<a href="#">1440-23D</a>							Vehicles - 2023 - Local Sheriff Contract Patrol	D	D	D										No		
36	<a href="#">1440-24C</a>							Vehicles - 2024 - Local Sheriff Contract Patrol	D	D	D										No		
37	<a href="#">1124-25</a>							ACSO - Replace Roof Section 6	D	C	C												
38	<a href="#">1130-25B</a>							YH - Replace HVAC System #6	D	D	C												
39	<a href="#">1171-24</a>							Groundwater Education - Outdoor Discovery Center	E	E	E										Oct. 2026		
40	<a href="#">1099-24</a>							Well and Septic Grant Assistance Program	E	E	E										Dec. 2026		
41	<a href="#">1062-22</a>							Broadband Internet Expansion	E	E	E										Dec. 2026		

X = Unplanned Project

## Project Schedule and Status

#	Project Site	S	D	C	E	M	F	Project Name	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	On Time	In Budget	In Scope
<b>PROJECTS IN CONTRACTING</b>																							
42	<a href="#">1514-25A</a>							Firewall Replacement	D	C	C												
43	<a href="#">1001-25</a>							Jury Management System Upgrade	C	C	C												
44	<a href="#">1126-21A</a>							District Court Microfilm	D	D	D										No		
45	<a href="#">1126-25</a>	X						Civil and Criminal File Scanning - 2025	X	D	C												
46	<a href="#">1124-25A</a>							YH - Replace roof Sections 1,3 and 4	D	D	D												
<b>PROJECTS IN DEVELOPMENT</b>																							
47	<a href="#">1082-25B</a>							Replace ACSO Visitation Room Technology	D	D	D												
48	<a href="#">1143-25</a>							Dive Team Trailer Replacement	D	D	D												
49	<a href="#">1126-23</a>							Scan Marriage, Death and Discharge Records	X	X	X										No		
50	<a href="#">1041-23</a>							Heritage Trail Sign Replacement	X	X	X										No		
51	<a href="#">1170-25</a>							Replace CSB Complex Outdoor Signage	D	D	D												
52	<a href="#">1008-25</a>							Replace Park Entrance Signs - All Parks	D	D	D												
53	<a href="#">1137-25</a>							Corrections RFID System	X	D	D												
54	<a href="#">1440-22I</a>							Vehicles - 2022 - Replace 2 Court Vans	D	D	D										No		
55	<a href="#">1440-24A</a>							Vehicles - 2024 - Sheriff's Office and Health Dept	D	D	D										No		
56	<a href="#">1440-22G</a>							Vehicles - 2022 - Replace Sheriff Transport	D	D	D										No		
57	<a href="#">1440-23C</a>							Vehicles - 2023 - Sheriff - Replace 2 Detective Vehicles	D	D	D										No		
58	<a href="#">1130-25</a>							HSB - Air Handling System 1 Replacement	D	D	D												
59	<a href="#">1130-25A</a>							CSB - HVAC System Replacement	D	D	D												
60	<a href="#">TBD</a>	X						DHHS Renovation	TBD	TBD	D												
<b>PROJECTS SCOPED AND QUEUED</b>																							
61	<a href="#">1440-25D</a>							Vehicles - 2025 - Local Sheriff Contract Patrol	D	D	D												
62	<a href="#">1440-25A</a>							Vehicles - 2025 - Replace and Equip - Priority and Additional	D	D	D												
63	<a href="#">1133-25</a>							Architectural Design Services for Shelter Addition	D	D	D												
64	<a href="#">1379-25</a>							Upgrade County Phone System	D	D	D												
65	<a href="#">1621-25</a>							Jail Security System Server Replacement	X	X	X												
66	<a href="#">1082-25A</a>							Driver's License Scanners for MCTs	X	X	X												
67	<a href="#">1018-25</a>							Dispatch-Replace Network Switches	X	X	X												
68	<a href="#">1179-25</a>							Fencing for Indoor Evidence Area	X	X	X												
69	<a href="#">1404-25</a>							Pavement Maintenance - County	X	X	X												
70	<a href="#">1404-25</a>							Pavement Maintenance - Dispatch	X	X	X												
71	<a href="#">1404-25</a>							Pavement Maintenance - Youth Home	X	X	X												
72	<a href="#">1404-25</a>							Pavement Maintenance - Transportation	X	X	X												
73	<a href="#">1119-25</a>							Furniture Replacement	X	X	X												
74	<a href="#">1317-25</a>							Copier Replacements	X	X	X												
75	<a href="#">1125-25</a>							Corrections - Washer and Dryer Replacement	X	X	X												
76	<a href="#">1107-25</a>							CH - UPS Battery Replacement	X	X	X												
77	<a href="#">1107-25A</a>							YH - UPS Battery Replacement	X	X	X												
<b>UNSCHEДУED, UNFUNDED AND/OR UNSCOPED MID-YEAR PROJECTS</b>																							
78	<a href="#">1133-22</a>							Shelter Outdoor Dog Kennels	TBD	Re-evaluating priorities following transfer of Shelter to County Mgmt										No			

X = Unplanned Project

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE - CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 5/2/25 and 5/9/25; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2025 Claims folder of the Commissioners' Record of Claims.

May 2, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	211,475.19	211,475.19	
Parks/Recreation Fund - 208	2,050.15	2,050.15	
Friend of the Court - Cooperative Reimb. - 215	19.71	19.71	
Health Department Fund - 221	25,613.46	25,613.46	
Solid Waste/Recycling - 226	1,450.98	1,450.98	
Animal Shelter - 254	874.83	874.83	
Indigent Defense Fund - 260	854.08	854.08	
Justice Training Fund - 266	3,338.03	3,338.03	
Grants - 279	4,621.75	4,621.75	
Crime Victims Rights Grant - 280	60.40	60.40	
Sheriffs Contracts - 287	190.44	190.44	
Transportation Fund - 288	3,273.43	3,273.43	
Child Care Fund - 292	4,471.59	4,471.59	
Veterans Relief Fund - 293	930.00	930.00	
Senior Services Fund - 298	17,884.65	17,884.65	
American Rescue Plan Act - ARPA - 299	27,335.89	27,335.89	
Public Works Project Debt Fund - 365	125.00	125.00	
Jail Building Debt Fund - 366	125.00	125.00	
Fillmore: Re-Funding 2013 Bond Debt - 379	125.00	125.00	
Capital Improvement Fund - 401	72,239.08	72,239.08	
Property Tax Adjustments - 516	5,290.90	5,290.90	
Tax Reversion 2018 - 629	374.00	374.00	
Revolving Drain Maintenance Fund - 639	190.00	190.00	
Fleet Management/Motor Pool - 661	4,697.43	4,697.43	

Self-Insurance Fund - 677	37,851.58	37,851.58	
Drain Fund - 801	46,023.00	46,023.00	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$471,485.57</b>	<b>\$471,485.57</b>	

May 9, 2025

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	172,550.35	172,550.35	
Parks/Recreation Fund - 208	7,547.17	7,547.17	
Friend of the Court - Cooperative Reimb. - 215	50.00	50.00	
Health Department Fund - 221	9,264.49	9,264.49	
Solid Waste/Recycling - 226	3,785.74	3,785.74	
Animal Shelter - 254	9,083.46	9,083.46	
Indigent Defense Fund - 260	5,384.32	5,384.32	
Central Dispatch Fund - 261	3,466.96	3,466.96	
Concealed Pistol Licensing Fund - 263	494.18	494.18	
Local Corrections Officers Training Fund - 264	170.13	170.13	
Justice Training Fund - 266	1,813.28	1,813.28	
Law Library Fund - 269	2,048.44	2,048.44	
Grants - 279	11,360.00	11,360.00	
Sheriffs Contracts - 287	6,879.82	6,879.82	
Transportation Fund - 288	22,787.18	22,787.18	
Child Care Fund - 292	3,457.64	3,457.64	
Veterans Relief Fund - 293	1,774.86	1,774.86	
Senior Services Fund - 298	13,889.00	13,889.00	
American Rescue Plan Act - ARPA - 299	11,939.20	11,939.20	
Capital Improvement Fund - 401	275,941.42	275,941.42	
Property Tax Adjustments - 516	27.48	27.48	
Revolving Drain Maintenance Fund - 639	462.57	462.57	
Self-Insurance Fund - 677	18,958.92	18,958.92	
Drain Fund - 801	43,108.70	43,108.70	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$626,245.31</b>	<b>\$626,245.31</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 5/2/25, 5/9/25, and interfund transfers.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**SHERIFF'S DEPARTMENT-APPLY/ACCEPT FY2026 MDOC COMPREHENSIVE COMMUNITY CORRECTIONS GRANT**

**BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves to apply and accept when awarded the Michigan Department of Corrections, Office of Community Correction Grant for FY2026 (October 1, 2025 through September 30, 2026), to continue programs: Career Readiness, Moral Reconation Therapy, Seeking Safety, the GED Program, the Opiates/Methamphetamine Specific Program and Administration; and

**BE IT FURTHER RESOLVED** any personnel and/or program services are coterminous with receipt of adequate funds through this grant; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

# Allegan County Grants

## Request for Action (RFA) Form - Application

### Section I - General Information

<b>Name of Grant</b>	<b>Grant Period / Term</b>
<b>Community Corrections Advisory Board (CCAB) Grant</b>	10/01/2025-09/30/2026
<b>Source of Grant Funding - Agency Name</b>	<b>Federal, State, Local</b>
Michigan Dept of Corrections	State
<b>Submitted by and/or Program Manager</b>	<b>Service Area Requesting</b>
Lt. Charity Cummins	Sheriffs
<b>Brief summary of Grant program</b>	This grant provides funding to communities to assist in goals to decrease prison admissions and increase utilization of community-based sanctions and services for non-violent offenders. There are a variety of programs that are run through the CCAB Grant, in the past we have participated in inmate work crews: D.E.B.T.S. (Detail Enabling Better Transition to Society), the Community Service Work Crew, The GED Program (General Education Development) and the Meth Diversion Program counseling services. No local match is required.

### Section II - Application

<b>Request Type</b>	Renewal Grant	<b>Work Order No.</b>	251490
<b>Specific Action Requested</b>	BOC Approval	<b>Request Date</b>	4/15/2025
<b>Request Submission Deadline (Date)</b>	6/1/2025	<b>Approval Date</b>	
<b>Grant request approved by BOC with Budget</b>	Yes		
<b>Signatures Needed</b>	NA, Resolution needed		
<b>Funding Sources</b>	<b>Estimated amounts approved with Grant Renewal list</b>	<b>Application Amount</b>	
Grant Funding	\$ 100,000.00	\$	137,183.73
Required Local Match	\$ -	\$	-
County Funding	\$ -	\$	-
<b>TOTAL</b>	<b>\$ 100,000.00</b>	<b>\$</b>	<b>137,183.73</b>

# Part One

## Contact Sheet

**Name of CCAB:** *Allegan County CCAB*

**Federal I.D. Number:** *38-1914307*

A: General Contact Information:

	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person
<b>Name:</b>	<i>Charity Cummins</i>	<i>John Paul Damveld</i>	<i>Jonathon Blair</i>	<i>Rob Sarro</i>
<b>Title:</b>	<i>Administrative Lieutenant</i>	<i>Operations Captain</i>	<i>Senior Assistant Prosecutor</i>	<i>County Administrator</i>
<b>Address:</b>	<i>640 River Street</i>	<i>640 River Street</i>	<i>113 Chestnut Street</i>	<i>3282 122nd Avenue</i>
<b>City:</b>	<i>Allegan</i>	<i>Allegan</i>	<i>Allegan</i>	<i>Allegan</i>
<b>State:</b>	<i>Michigan</i>	<i>Michigan</i>	<i>Michigan</i>	<i>Michigan</i>
<b>Phone:</b>	<i>(269) 686-5392</i>	<i>(269) 673-0500 ext. 4208</i>	<i>(269) 673-0280 ext. 3252</i>	<i>(269) 673-0239</i>
<b>Email:</b>	<i>ccummins@allegancounty.org</i>	<i>jdaveld@allegancounty.org</i>	<i>jblair@allegancounty.org</i>	<i>rsarro@allegancounty.org</i>

**Type of Community Corrections Board:** *County Advisory Board*

**Date application was approved by the local CCAB:** *04/17/2025*

Participating County

**Counties/Cities Participating in the CCAB:** *Allegan*

**Date application was approved by county board(s) of commissioners and/or city council:**

*04/24/2025*

*[[Tentative Date*

B: CCAB Membership

Representing:	Name	Email	Vacant
<b>County Sheriff:</b>	<i>Frank Baker</i>	<i>fbaker@allegancounty.org</i>	<i>[[</i>
<b>Chief of Police:</b>	<i>Jay Gibson</i>	<i>jgibson@cityofallegan.org</i>	<i>[[</i>
<b>Circuit Court Judge:</b>	<i>Matt Antkoviak</i>	<i>mantkoviak@allegancounty.org</i>	<i>[[</i>
<b>District Court Judge:</b>	<i>William Bailargeon</i>	<i>wbailargeon@allegancounty.org</i>	<i>[[</i>
<b>Probate Court Judge:</b>	<i>Jolene Clearwater</i>	<i>jclearwater@allegancounty.org</i>	<i>[[</i>
<b>County Commissioner(s):</b>  <i>(One Required for each member of County)</i>	<i>Gale Dugan</i>	<i>gdugan@allegancounty.org</i>	<i>[[</i>
<b>Service Area (Up to 3):</b>	<i>Lauren Todaro</i>	<i>ltodaro@onpointallegan.org</i>	<i>[[</i>
<b>County Prosecutor:</b>	<i>Jonathon Blair</i>	<i>jblair@allegancounty.org</i>	<i>[[</i>
<b>Criminal Defense Attorney:</b>	<i>Chad Catalino</i>	<i>ccatalino@allegancounty.org</i>	<i>[[</i>
<b>Business Community:</b>	<i>Zachary Osborne</i>	<i>Zach@rocksideranch.org</i>	<i>[[</i>
<b>Communications Media:</b>	<i>Gari Voss</i>	<i>gari749@gmail.com</i>	<i>[[</i>
<b>Circuit/District Probation:</b>	<i>Lindsey Meyer</i>	<i>meyerL@michigan.gov</i>	<i>[[</i>
<b>City Councilperson</b> (Applies to City or City/County Regional CCABs only - one from each member City/County required):	<i>none</i>	<i>none</i>	<i>[[</i>
<b>Workforce Development:</b>	<i>Emily Gary</i>	<i>egary@westmiworks.org</i>	<i>[[</i>

A: PCR Table FY 2024

	CCAB PCR	State PCR
Overall	11%	18.8%
Group 2	5%	12.8%
Straddle Cell	6%	21.6%
Group 2 Straddle	6%	21.1%
Pretrial Appearance Rate	0%	91.0%
Pretrial Public Safety Rate	0%	96.0%

Does this data exclude those dispositions with prisoner status? **Yes**

B: Recidivism

County	# of Probation Violations - New Sentence to Prison	# of Probation Violations - Technical to Prison

C: COMPAS Criminogenic Needs Profile

Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for all probationers provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions:

- First: *Substance Abuse*
- Second: *Criminal Personality*
- Third: *Cognitive Behavioral*

List non-OCC funded programs in support of the top three criminogenic needs.

- Swift and Sure*
- Veteran's Court*
- Mental Health Court*
- Anger Management*
- Re-entry Unit Programs*
- Family Victorious*
- Mom's in Prayer*
- A.A.*
- Sobriety Court*
- Inmate Workers-Case Management*
- D.E.B.T.S.Program*
- Parenting Classes*
- RockSide Ranch*

Check the Program codes in support of the top three criminogenic needs. B00: Education, B15: Employment, C01: Cognitive, G18: Outpatient Services

## State Board Impact

A: Key Objectives

Does your plan intend to impact sentenced felons? **Yes**

Please state the objective:

Overall PCR from **11 %** in FY **2024**, to **10 %** in FY **2026**.

List OCC Programs in support of Objective:

**B00: Education**

Local Program Name:

**Allegan Achieve**

Local Program Name:

List OCC Programs in support of Objective:

**B15: Employment**

**C.R.E.A.T.E.S.**

Local Program Name:

List OCC Programs in support of Objective:

**C01: Cognitive**

**Moral Recognition Therapy (MRT)**

Local Program Name:

List OCC Programs in support of Objective:

**C01: Cognitive**

**Seeking Safety**

Local Program Name:

List OCC Programs in support of Objective:

**G18: Outpatient Services**

**Opioid Methamphetamine Specific Program (OMSP)**

List Non-OCC Programs in support of Objective:

*Re-entry Unit*

*Anger Management*

*Mental Health Court*

*Veteran's Court*

*Swift and Sure*

*Family Vidtorious*

A.A.

Were key objectives met the prior year for the sentenced felon population? **Yes**

If no, please provide reasoning.

Does your plan intend to impact pretrial defendants? **No**

Please state the objective:

**Appearance Rate** % in FY , to % in FY  
from:

**Public Safety Rate** % in FY , to % in FY  
from:

Local Program Name:

List OCC Programs in support of Objective:

List Non-OCC Programs in support of Objective:

Were key objectives met the prior year for the pretrial population?  
If no, please provide reasoning.

## Additional Information

Please provide any additional information that supports your requests:

*None*

## Administrative Duties & Expenses Agreement

Per P.A. 511, Administration funds cannot exceed 30% of the award amount. Staff time billed for Administration duties must be for actual hours worked. Contracted provider time billed for Administration duties must comply with your local provider contract. All expenses must be approved by MOCC.

By applying for Administration funding, I acknowledge and accept the MOCC's Administration Duties & Expenses Agreement.

## Evidence Based Plan

The County certifies that the Comprehensive Plan submitted to the Office of Community Corrections adheres to the 8 Evidence-based Principles for Effective Interventions: Assess Actuarial Risk/Needs, Enhance Intrinsic Motivation, Target Interventions, Skill Train with Direct Practice, Increase Positive Reinforcement, Engage Ongoing Support in Natural Communities, Measure Relevant Processes/Practices, and Provide Measurement Feedback.

# Employability Skills

## Employability Skills

CCIS Code: *B15*      Local Program Name: *C.R.E.A.T.E.S.*      New Initiative: Yes No  
Provider Name: *Outlook Academy*      Program Location: Jail Community  
For Regional CCABs only, list all member counties that will use this program:

## Input

### Curriculum

- 1) Curriculum Name: *Career Readiness*
  - 2) Number of required curriculum sessions: *15*  
Staff
- certify that staff members are certified and have been trained.

### Participants

- 3) Projected Number of new Enrollments: *40*
- 4) What is the target population?

Sentenced Felons

Delayed/Deferred Felons

- 5) **Eligibility criteria:** Enrollees must score moderate to high in Vocational/Educational COMPAS Criminogenic Needs Scale or are unemployed or under-employed.  
Funding

## Activities

### Approved Activities:

- 1) *Group facilitation*
- 2) *Group check-in*
- 3) *Assignment of Homework*
- 4) *Review of homework*
- 5) *Reporting group attendance*

## Outputs

- 1) Number of Groups Conducted
- 2) Number of Progress Reports
- 3) Number of Terminations

- a) Successful
- b) Unsuccessful

4) Number of groups attended per participant

- a) ALOS to Complete

I acknowledge that I have read the above information and will comply.

### Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

- Of those who successfully completed this program, % will obtain employment.
- Of those who successfully completed this program, % will not be convicted of a crime 3, 6, 12 months post completion.
- Of those who successfully completed this program, % will increase parenting time.
- Of those who successfully completed this program, % will increase their post-test score.
- Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

Other: *85% of enrolled offenders who successfully completed the program will obtain employment within the first 6 months, upon release from jail.*

### Logic Model

Click [here](#) to generate logic model

# Education

## Education

CCIS Code: *B00*      Local Program Name: *Allegan Achieve*      New Initiative: Yes No  
Provider Name: *Zeeland Public Schools*      Program Location: Jail Community  
For Regional CCABs only, list all member counties that will use this program:

## Input

### Curriculum

1) Curriculum Name: *Aztec, Caplin, Essential ED, GED Test Prep, Steck-Vaughn*

2) Number of required curriculum sessions: *24*

### Staff

certify that staff members are certified and have been trained.

### Participants

3) Projected Number of new Enrollments: *40*

4) What is the target population?

Sentenced Felons

Delayed/Deferred Felons

5) **Eligibility criteria:** Enrollees must score moderate to high in Vocational/Educational COMPAS Criminogenic Needs Scale or are in need of a high school diploma/GED.

### Funding

## Activities

### Approved Activities:

- 1) *Group facilitation*
- 2) *Group check-in*
- 3) *Assignment of Homework*
- 4) *Review of homework*
- 5) *Reporting group attendance*

## Outputs

- 1) Number of Groups Conducted
- 2) Number of Progress Reports
- 3) Number of Terminations

a) Successful

b) Unsuccessful

- 4) Number of groups attended per participant

a) ALOS to Complete

acknowledge that I have read the above information and will comply.

## Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

Of those who successfully completed this program, % will obtain employment.

Of those who successfully completed this program, % will not be convicted of a crime 3, 6, 12 months post completion.

Of those who successfully completed this program, % will increase parenting time.

Of those who successfully completed this program, % will increase their post-test score.

Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

Other:

*85% of participants will receive their GED or High School Diploma within 6 months of successfully completing the program.*

## Logic Model

Click [here](#) to generate logic model

# Outpatient Group Treatment

## Outpatient Group Treatment

CCIS Code: *G18*      Local Program Name: *Opioid Methamphetamine Specific Program (OMSP)*      New Initiative: Yes No  
 Provider Name: *TriCap*      Program Location: Jail Community  
 For Regional CCABs only, list all member counties that will use this program:

## Input

### Curriculum

- 1) Curriculum Name: *"Living in Balance"; "What you Need to Know Methamphetamine"; "What you Need to Know Opioids"*
- 2) Number of required curriculum sessions: *336*
- 3) What is the max number of individual sessions when deemed clinically appropriate? *16*

### Staff

### Credentials of Provider:

*Relevant MCBAP Certification, Licensed or Limited License Social Worker, Licensed or Limited License Counselor, Licensed or Limited License Psychologist*

### Participants

- 4) Projected Number of new Enrollments: *10*
- 5) What is the target population?

- Sentenced Felons      Delayed/Deferred Felons      Pretrial Defendants
- 6) Eligibility Criteria: Enrollees must have a completed clinical assessment that identifies need for the service.

### Funding

## Activities

### Approved Activities:

- 1) *Group facilitation*
- 2) *Group check-in*
- 3) *Assignment of Homework*
- 4) *Review of homework*
- 5) *Reporting group attendance*

### Assessment Completion

- 5) What assessment is used?

Biopsychosocial

SUD Assessment

## Outputs

- 1) Number of Groups Conducted
- 2) Number of Progress Reports
- 3) Number of Terminations

- a) Successful
- b) Unsuccessful

- 4) Number of groups attended per participant

- a) ALOS to Complete

I acknowledge that I have read the above information and will comply.

## Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

Of those who successfully completed this program, % will obtain employment.

Of those who successfully completed this program, % will not be convicted of a crime 3, 6, 12 months post completion.

Of those who successfully completed this program, % will increase parenting time.

Of those who successfully completed this program, % will increase their post-test score.

Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

Other: *70% of defendants placed in the treatment program will demonstrate knowledge gained using pre and post test scores.*

## Logic Model

Click [here](#) to generate logic model

# Cognitive Group

## Cognitive Group

CCIS Code: *C01* Local Program Name: *Moral Recognition Therapy (MRT)* New Initiative: Yes No  
 Provider Name: *MaryTheresa Spohn, Michael Holland* Program Location: Jail Community  
 For Regional CCABs only, list all member counties that will use this program:

## Input

### Curriculum

1) Curriculum Name: *Moral Recognition Therapy "How to Escape Your Prison"*

2) Total number of sessions to complete the curriculum: *8*

### Staff

certify that staff members are certified and have been trained.

### Participants

3) Projected Number of new Enrollments: *4*

4) What is the target population?

Sentenced Felons

Delayed/Deferred Felons

5) Eligibility criteria: Enrollees must score probable to highly probable in at least *1* of the following: (Choose all that apply)

a) COMPAS Criminogenic Needs Scales: *Substance*

*Abuse, Cognitive Behavioral, Criminal*

*Personality, Residential Instability, Family*

*Criminality, Criminal Opportunity, Criminal Association*

c)  Felony Probation Violator, regardless of COMPAS Score

*Funding*

b) Gender Responsive Scales:

## Activities

### Approved Activities:

1) *Group facilitation*

2) *Group check-in*

3) *Assignment of Homework*

4) *Review of homework*

5) *Reporting group attendance*

## Outputs

- 1) Number of Groups Conducted
- 2) Number of Progress Reports
- 3) Number of Terminations

a) Successful

b) Unsuccessful

- 4) Number of groups attended per participant

a) ALOS to Complete

I acknowledge that I have read the above information and will comply.

## Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

Of those who successfully completed this program, % will obtain employment.

Of those who successfully completed this program, % will not be convicted of a crime 3, 6, 12 months post completion.

Of those who successfully completed this program, % will increase parenting time.

Of those who successfully completed this program, % will increase their post-test score.

Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

Other:

*85% of participants who successfully complete the program will not receive a new conviction in Allegan County within 12 months.*

## Logic Model

Click [here](#) to generate logic model

# Cognitive Group

## Cognitive Group

CCIS Code: *C01* Local Program Name: *Seeking Safety* New Initiative: Yes No  
 Provider Name: *MaryTheresa Spohn* Program Location: Jail Community  
 For Regional CCABs only, list all member counties that will use this program:

## Input

### Curriculum

- 1) Curriculum Name: *Seeking Safety by Lisa Najavits*  
 2) Total number of sessions to complete the curriculum: *12*

### Staff

certify that staff members are certified and have been trained.

### Participants

- 3) Projected Number of new Enrollments: *4*  
 4) What is the target population?

### Sentenced Felons

### Delayed/Deferred Felons

- 5) Eligibility criteria: Enrollees must score probable to highly probable in at least *1* of the following: (Choose all that apply)
- |  |   |
|--|---|
| a) COMPAS Criminogenic Needs Scales: <i>Substance Abuse, Cognitive Behavioral, Criminal Personality, Residential Instability, Family Criminality, Criminal Opportunity, Criminal Association</i> | b) Gender Responsive Scales: <i>Experiences of Abuse as Adult, Experiences of Abuse as a Child, Relationship Dysfunction, Parental Stress</i> |
| c) <input checked="" type="checkbox"/> Felony Probation Violator, regardless of COMPAS Score   |   |
- Funding

## Activities

### Approved Activities:

- 1) *Group facilitation*
- 2) *Group check-in*
- 3) *Assignment of Homework*
- 4) *Review of homework*
- 5) *Reporting group attendance*

## Outputs

- 1) Number of Groups Conducted
- 2) Number of Progress Reports
- 3) Number of Terminations

- a) Successful
- b) Unsuccessful

- 4) Number of groups attended per participant

- a) ALOS to Complete

I acknowledge that I have read the above information and will comply.

## Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

Of those who successfully completed this program, % will obtain employment.

Of those who successfully completed this program, % will not be convicted of a crime 3, 6, 12 months post completion.

Of those who successfully completed this program, % will increase parenting time.

Of those who successfully completed this program, % will increase their post-test score.

Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

Other: *85% of participants who successfully complete the program will not receive a Probation Violation within 12 months.*

## Logic Model

Click [here](#) to generate logic model

# Program Cost Descriptions

## Program Cost Descriptions

### CCAB Name

Allegan County CCAB  
Position

Title	Name	Hourly or Hourly Salaried? Wage	Salary	% of salary charged to grant	Fringe Total	% of fringe charged to grant	Total hours charged to grant	Total
CCAB Manager	Charity Cummins	Hourly \$44.64	\$	%	\$38,178.64	100.0%	416	\$56,748.88
MRT Facilitator	MaryTheresa Spohn	Hourly \$37.80		%	\$31,169.84	100.0%	270	\$41,375.84
MRT Facilitator	Michael Holland	Hourly \$29.19		%	\$13,615.64	100.0%	104	\$16,651.40

### Total Position

\$114,776.12

## Position Description

Program Code	% of Time	Total CPS	Local/Other	Fee Revenue
Administration Program Code	20.0%	\$22,955.22	\$0.00	\$0.00
C01 Program Code	13.0%	\$14,920.90	\$0.00	\$0.00
C01 Program Code	5.0%	\$5,738.81	\$0.00	\$0.00
C01 Program Code	5.0%	\$5,738.81	\$0.00	\$0.00
<b>Totals</b>	<b>43.0%</b>	<b>\$49,353.74</b>	<b>\$0.00</b>	<b>\$0.00</b>

Contractual Services  
Contract

Name of Provider	Services Provided	Terms of Reimbursement
Zeeland Public Schools	Allegan Achieve	Invoiced monthly for services, at a group rate of \$83 per group.

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Revenue	Total
B00	\$23,830.00	\$0.00	\$0.00	\$23,830.00

**Totals**      \$0.00                      \$0.00                      \$0.00                      \$0.00

Contract

**Services Provided**

**Name of Provider**

Outlook Academy

Career Readiness Material, Career Coaching, (0\* Net Program), college applications, financial aid applications, Work Keys

**Terms of Reimbursement**

Invoiced monthly for services, at a group rate of \$83 per group, and yearly cost of Essential ED software.

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Revenue	Total
B15	\$17,200.00	\$0.00	\$0.00	\$17,200.00
<b>Totals</b>	\$17,200.00	\$0.00	\$0.00	\$17,200.00

**All Contract Totals**

**Total CPS                      Local/Other                      Fee Revenue                      Total**

Equipment

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
<b>Totals</b>					

Supplies

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
<b>Totals</b>					

Travel

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
<b>Totals</b>					

Training

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
<b>Totals</b>					

Board Expenses

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
<b>Totals</b>					

**Totals**

Other  
**Program Code CPS**                      **Local/Other**                      **Fee Revenue**                      **Total**                      **Description**

**Totals**

Contract

**Services Provided**

**Name of Provider**

*Residential treatment for  
 Opiod/Methamphetamine  
 substance use, Cognitive  
 treatment, anger management  
 treatment and daily excercise*

**Terms of Reimbursement**

*Inovice monthly for services to include \$125 for assessments ,  
 \$35 for each group and \$35 for each individual session.*

*TriCap*

**Founding Sources & Cost Allocation**

<b>Program Code</b>	<b>CPS</b>	<b>Local/Other</b>	<b>Fee Revenue</b>	<b>Total</b>
G18	\$40,000.00	\$0.00	\$0.00	\$40,000.00
<b>Totals</b>	\$40,000.00	\$0.00	\$0.00	\$40,000.00

**Total CPS**

**Local/Other**

**Fee Revenue**

**Total**

**All Contract Totals**

Equipment  
**Program Code CPS**                      **Local/Other**                      **Fee Revenue**                      **Total**                      **Description**

**Totals**

Supplies  
**Program Code CPS**                      **Local/Other**                      **Fee Revenue**                      **Total**                      **Description**

**Totals**

Travel  
**Program Code CPS**                      **Local/Other**                      **Fee Revenue**                      **Total**                      **Description**

**Totals**

Training  
**Program Code CPS**                      **Local/Other**                      **Fee Revenue**                      **Total**                      **Description**

<b>Totals</b>	\$23,830.00	\$0.00	\$0.00	\$23,830.00
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<b>All Contract Totals</b>	<b>Total CPS</b>	<b>Local/Other</b>	<b>Fee Revenue</b>	<b>Total</b>
\$81,030.00	\$0.00	\$0.00	\$0.00	\$243,090.00

Equipment

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
B00	\$2,800.00	\$0.00	\$0.00	\$2,800.00	4 Desktops
<b>Program Code</b>	<b>CPS</b>	<b>Local/Other</b>	<b>Fee Revenue</b>	<b>Total</b>	<b>Description</b>
B15	\$500.00	\$0.00	\$0.00	\$500.00	4 Chrome Books
<b>Totals</b>	\$3,300.00	\$0.00	\$0.00	\$3,300.00	

Supplies

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
C01	\$3,000.00	\$0.00	\$0.00	\$3,000.00	MRT Books
<b>Totals</b>	\$3,000.00	\$0.00	\$0.00	\$3,000.00	

Travel

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
	\$	\$	\$	\$0.00	
<b>Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	

Training

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
	\$	\$	\$	\$0.00	
<b>Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	

Board Expenses

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
Administration	\$500.00	\$0.00	\$0.00	\$500.00	Lunch for CCAB meetings
<b>Totals</b>	\$500.00	\$0.00	\$0.00	\$500.00	

Other

Program Code	CPS	Local/Other	Fee Revenue	Total	Description
	\$	\$	\$	\$0.00	

# Proposal

## Proposal

### CCAB Name

*Allegan County CCAB*

Program	Program Code	Originally Requested	Funding Request	
<b>Group-Based Programs</b>				
Education	B00	\$	\$26,630.00	
Employment	B15	\$	\$17,700.00	
Cognitive	C01	\$	\$29,398.51	
Domestic Violence	C05	\$	\$0.00	
Sex Offender	C06	\$	\$0.00	
Outpatient Services	G18	\$	\$40,000.00	
<b>Sub-Total</b>		\$0.00	\$113,728.51	
<b>Supervision Programs</b>				
Pretrial Supervision	F23	\$	\$0.00	
<b>Sub-Total</b>		\$0.00	\$0.00	
<b>Assessment Services</b>				
Actuarial Assessment	I22	\$	\$0.00	
Pretrial Assessment	F22	\$	\$0.00	
<b>Sub-Total</b>		\$0.00	\$0.00	
<b>Case Management</b>	I24	\$	\$0.00	
<b>Susbtance Abuse Testing</b>	G17	\$	\$0.00	
<b>Other</b>	Z00	\$	\$0.00	
<b>5 Day Housing</b>	Z02	\$	\$0.00	
<b>Program Total</b>		\$0.00	\$113,728.51	
<b>Administration</b>				
Salary & Wages		\$	\$22,955.22	
Contractual Services		\$	\$0.00	
Equipment		\$	\$0.00	
Supplies		\$	\$0.00	
Travel		\$	\$0.00	
Training		\$	\$0.00	
Board Expenses		\$	\$500.00	
Other		\$	\$0.00	
<b>Administration Total</b>		\$0.00	\$23,455.22	
<b>Total Funding Request</b>		\$0.00	\$137,183.73	
	<b>Reserved Funding</b>	<b>Approved Funding</b>	<b>Applied Admin %</b>	<b>Approved Admin %</b>
	\$	\$	17.10	17.10

Personnel Costs

	<u>Hourly Wages</u>	<u>Hours Charged to Grant</u>	<u>Total Fringe</u>	<u>Total</u>
Cummins, Charity	\$ 44.64	416	\$ 38,178.64	\$ 56,748.88
Spohn, MaryTheresa	\$ 37.80	270	\$ 31,169.84	\$ 41,375.84
Holland, Michael	\$ 29.19	104	\$ 13,615.64	\$ 16,651.40
				<b>\$ 114,776.12</b>

Administration Duties	20% of Total Personnel	\$ 22,955.22
Program - Seeking Safety	13% of Total Personnel	\$ 14,920.90
Program - MRT (M. Spohn)	5% of Total Personnel	\$ 5,738.81
Program - MRT (M. Holland)	5% of Total Personnel	\$ 5,738.81
		<b>\$ 49,353.74</b>

Contractual Services

<u>Program</u>	<u>Program Code</u>	<u>Provider</u>	<u>Program Cost</u>	<u>Supplies</u>	<u>Totals</u>
Allegan Achieve	B00	Zeeland Public School	\$ 23,830.00	\$ 2,800.00	\$ 26,630.00
CREATES	B15	Outlook Academy	\$ 17,200.00	\$ 500.00	\$ 17,700.00
Opioid Meth Specific Program	G18	TriCap	\$ 40,000.00	\$ -	\$ 40,000.00
Moral Reconciliation Therapy (MRT)	C01	M. Spohn, M. Holland	\$ 11,477.61	\$ 3,000.00	\$ 14,477.61
Seeking Safety	C01	M. Spohn, M. Holland	\$ 14,920.90	\$ -	\$ 14,920.90
Administration	-	C. Cummins	\$ 22,955.22	\$ 500.00	\$ 23,455.22
					<b>\$ 137,183.73</b>

## Programs offered

### **OMSP-**

- Addresses Opioid and Meth Addictions.
- Located in an unlocked residential treatment program.
- Duration of program is between 150 to 200 days.
- Completely funded under the OCC grant.
- Transportation is provided.

### **MRT-**

- Is a cognitive therapy group teaching: Commitment to change, trust, honesty, and goal settings.
- Offered via zoom or in person.
- In person is funded by the grant.
- Zoom is self-pay at \$10 per group.
- 8-10 weeks to complete.

### **SEEKING SAFETY-**

- A Women's Trauma Group that addresses the correlation between PTSD and Substance Use. Skills taught are: Self-talk; Stop and Think; Red and Green Flags; Rational vs. Irrational, Creating Safety plans.
- Offered in person or via zoom.
- In person is funded by the grant.
- Zoom is self-pay at \$10 per group.
- 12- weeks to successfully complete.

### **C.R.E.A.T.E.S-**

- This is a Career Readiness program teaching:
  - Resume building
  - Work Keys
  - Interview Skills
  - Financial Aid applications
  - College applications
  - College courses.
- Program only for incarcerated individuals.

### **Allegan Achieve-**

- Our GED program that teaches:
  - mathematical reasoning
  - reasoning through language arts,
  - social studies and science.
- Program only for incarcerated individuals.