

IRPT Marine Officer – Non-Certified



Position Description

Status

Irregular Part-Time

Reports to

Marine Sergeant

Compensation

B21 – First Step

Supervises

none

Bargaining Unit

Non-bargaining

Position Category

Specialist

Summary

Responsible for patrolling lakes and rivers and the enforcement of marine laws, investigation of boating accidents, search and rescue, and boater safety instruction and certification.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Complete maintenance on department owned patrol boats.
2. Performs proactive patrols of lakes and rivers. This included safety checks of all vessels on the water for required safety equipment, verification of boat registrations, verification of boater safety certification, compliance with all state marine laws and local watercraft control ordinances, and enforcement of marine law violations.
3. Prepares reports and required marine documents.
4. Interviews subjects who are either cooperative or uncooperative to obtain information needed for the investigation.
5. Safely operates assigned motor vehicles and marine patrol vessels.
6. Conducts annual Boater Safety Certification classes.
7. Annually inspects and documents the complete inspection of all operating boat liveries to ensure that they are in compliance with all state and local laws.
8. Conduct search and rescue operations.

Competencies

Competencies are listed below.

- Customer Focus
- Teamwork
- Employee Engagement
- Process Focus
- Financial Resources
- Goal/Results Oriented
- Communication
- Leadership & Influence
- Decision Making & Judgement
- Analysis & Problem Solving

Supervisory Responsibility

This position does not have direct supervisory responsibilities.

Work Environment

This job operates in an outdoor setting where the employee may need to deal with individuals in various states of intoxication, emotional, and mental conditions; will be required to work outside in all types of weather; exposure to a variety of foul odors; exposure to contact with the bodily fluid of others.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee must have the ability to physically restrain assaultive persons; lift, carry, and otherwise assist injured persons; climb stairs, ladders, fences, and other obstacles; walk and run overall types of terrain; stoop, kneel, or crawl; ability to swim.

Travel

Travel is required throughout the County.

Required Education and Experience

1. High School Diploma or equivalent (G.E.D.).
2. Forty (40) hours of law enforcement training with an emphasis towards marine law.
3. Certified in the following: firearms, qualification, CPR, first aid, blood borne pathogens, LEIN certification, and boater safety certification.
4. Possess a valid Michigan Driver's License.

Other Duties

Ability to competently perform all the essential duties of the position, with or without reasonable accommodation, demonstrated commitment to effective customer service delivery, and the ability to work productively as a member of a team or work group are basic requirements of all positions at Allegan County.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signature

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____