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# ALLEGAN COUNTY COMMISSION ON AGING

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3255 122nd Avenue, Suite 200  
Allegan, MI 49010  
269.673.3333 - Office  
269.673.0569 - Fax  
[www.allegancounty.org/seniors](http://www.allegancounty.org/seniors)

**Chair:** Larry Ladenburger  
**Vice Chair:** Richard Butler

## **COUNTY COMMISSIONER**

Mark DeYoung  
616-318-9612  
Dorr

## **SENIOR MEMBERS**

Mary Campbell  
269-655-8000  
Pullman

Larry Ladenburger  
269-673-6200  
Allegan

Luesettie Phelps  
269-870-3710  
Plainwell

Jim Storey  
616-848-9767  
344 W 35th St.  
Holland

## **MEMBERS AT LARGE**

Richard Butler  
616 902-0046  
Plainwell

Sally Heavener  
616-355-3494  
Holland

Patricia Petersen  
616-644-8059  
Allegan

Jo VerBeek  
616-403-9319  
Hamilton

## **DIRECTOR**

Jen Garcia  
269-686-5144

## **COMMISSION ON AGING MEETING - AGENDA**

Wednesday, January 15, 2025 | 9:00 am – 11:00 am  
Attendance Options Attached

### **CALL TO ORDER:**

### **ROLL CALL:**

### **PLEDGE OF ALLEGIANCE:**

### **COMMUNICATIONS:**

### **APPROVAL OF MINUTES:**

### **ADDITIONAL AGENDA ITEMS:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

Western Michigan University Homer Stryker M.D. School of Medicine

**PUBLIC INPUT:** Community Discussion on Senior Needs

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### **ACTION ITEMS:**

-Election of Officers (Chair, Vice Chair)

### **ADMINISTRATIVE REPORTS:**

-Director's Report  
-Finance Report  
-2025 COA Planning Calendar

### **DISCUSSION ITEMS:**

-2025 COA Strategic Goals  
-Quarterly E-Newsletter  
-COA/ACSS Marketing for 2025

### **SUBCOMMITTEE REPORTS:**

-Policy & Procedure Committee: S. Heavener/J. VerBeek  
-Senior Services Workgroup: P. Petersen/M. Campbell/R. Butler  
-AAAWM Board of Directors: M. Campbell  
-AAAWM Advisory Council: J. VerBeek

### **FUTURE AGENDA ITEMS:**

-Adult Day Service (ADS) Contract Recommendation  
-In Home Support (IHS) Contract Recommendation  
-Holland Senior Community Day: May 30, 8:30a-2:00p  
-Boomer Bash 2025

### **PUBLIC PARTICIPATION:**

### **ROUND TABLE:**

**ADJOURNMENT:** Next meeting: February 19, 2025 at 9:00AM-11:00AM

**Commission on Aging Meeting & Senior Needs Discussion**  
**Wednesday, January 15, 2025 | 9:00 – 11:00AM**

**Meeting Attendance Options:**

- 1) In Person: Allegan County Human Services Building – Zimmerman Room, 3255 122<sup>nd</sup> Ave., Allegan**
  
- 2) In Person with Online Discussion Participation: Community Action of Allegan County, 323 Water Street, Allegan**
  
- 3) Online: Connect via Zoom (see connection instructions below)**
  - **OPTION 1: Zoom over Web browser**
    - Open Internet Explorer or Chrome
    - Click the link to join the meeting direct:  
<https://us02web.zoom.us/j/82375478232?pwd=NnNsUEhwZnhWVIFPNjAyNkRZNjkzZz09>
    - Or navigate to Zoom: <https://app.zoom.us/wc/home>
      - Click Join+
      - Type in Meeting ID: 823 7547 8232
      - Type in Meeting Password: 622040
  
  - **OPTION 2: Zoom over Telephone**
    - Call 1-312-626-6799
    - Type in Meeting ID: 823 7547 8232, then #, then # again
    - Type in Meeting Password: 622040, then #
    - To raise your hand to speak, press \*9
    - To Mute and Unmute, press 6\*

# Allegan County Commission on Aging



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**Chairperson: Larry Ladenburger**  
**Vice Chairperson: Rich Butler**

## **COMMISSION ON AGING - MINUTES**

Vice Chairperson Rick Butler called the meeting to order at 9:00 am on December 4, 2024 - Pledge of Allegiance, Roll call

The Commission of Aging met in the Spartan Room at the Human Services Building.

**CHAIRMAN REMARKS:** Chairperson Larry Ladenburger noted the Board of Commissioners moved to re-appoint COA members Rich Butler, Lue Phelps, and Jo VerBeek to a three-year term ending December 31, 2027. Open position for Senior Representative remains. Board of Commissioners will review and appoint at the December 12, 2024 meeting.

### **ROLL CALL:**

**PRESENT:** Chairperson Larry Ladenburger, Rich Butler Vice-Chairperson, Mary Campbell, Pat Petersen, Sally Heavener, Jo VerBeek

**OTHERS:** Director Jen Garcia

**Excused Absent:** Commission Jim Storey and Lue Phelps

**COMMUNICATION:** None

### **APPROVAL OF MINUTES- ADOPTED**

Approval of minutes moved by Sally Heavener, supported by Mary Campbell. All in favor, motion carried.

**PUBLIC PARTICIPATION:** None

### **APPROVAL OF AGENDA- ADOPTED AS PRESENTED**

Approval of the agenda moved by Jo Verbeek, supported by Sally Heavener. All in favor, motion carried.

**PRESENTATIONS:** None

### **ADMINISTRATIVE REPORTS-**

**DIRECTOR'S REPORT** – Verbal update provided by Director Jen Garcia; Highlights included the contractor year-end quality audits taking place November through December. ServTracker client database migration will continue through first quarter 2025; In Home Support and Adult Day Service remain to transition to the web-based ServTracker CXM platform.

**FINANCIAL REPORTS** – None

**2024 COA MARKETING PLAN** – As presented

### **Mission Statement**

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

**SUBCOMMITTEE REPORTS:**

- Policy & Procedure Committee – S Heaver/J.VerBeek
- Senior Services Workgroup – P. Petersen/M. Campbell/R. Butler
- AAAWM Board of Directors – Campbell
- AAAWM Advisory Council – Jo VerBeek

**ROUND TABLE (COA MEMBER TIME):**

**ADJOURNMENT UNTIL JANUARY 15, 2025**

Motion to adjourn by Sally Heavener, supported by Rich Butler. All favor, motion carried. Meeting went into closed session for 2025 Strategic Planning.

The meeting adjourned at 10:42 a.m. Next Meeting will be January 15, 2025 from 9:00 a.m. to 11:00 a.m. in the Zimmerman Room at the Human Services Building.

DRAFT

## **Commission on Aging - Director's Report**

### **January 15, 2025**

#### **Provider Updates:**

Personal Emergency Response Devices (PERS) 3-year contract expiring 12/31/27 with Connect America was executed in December. Unit rate increased by \$1.00 to \$21.00 per unit. Beginning January 2025 ACSS will roll out a new mobile device called the On the Go Mini (OTG Mini). New ACSS millage referrals with Connect America will receive the OTG Mini, a mobile device worn around the neck on a lanyard or in a wrist band. The unit has two-way communication with Connect America and customer as well as GPS location services that works across the United States. This device is much smaller than previous devices and will be a customer satisfier.

In-Home Support (IHS) provider contracts have been renewed (1/1/2025-12/31/2026) for the three IHS senior millage providers. RFP work is in process for provider recruitment to expand the contracted provider pool in an effort to decrease waitlist times (currently 2-3 months) for seniors. RFP anticipated to be completed Q1 2025 and the list of interested contractors is growing. Annual audits were completed November/December and follow up continues with providers to ensure compliance and customer services standards are met.

Home Delivered Meals (HDM) continues with no waitlist. The annual audit for Community Action of Allegan County, the contracted HDM delivery provider, was completed in November with no findings. Final bi-annual meeting for 2024 with Milestones Senior Services, the contracted HDM meal provider, Community Action and ACSS took place on January 8 to review quality measures and process flow. Liquid nutrition supply shipments are still intermittent; Milestones is looking at alternative sources for purchase to build up par levels/backstock moving forward. Emergency Meal supplier

Adult Day Services (ADS) contract with Generations was extended through 4/30/25 at the current unit rate to ensure services remain as ACSS works through the RFP process to add additional providers. ADS has a short waitlist of participants waiting an average of 4-5 months for program entry. Generations has hired another program coordinator to assist with intake, assessments and programming.

Senior Transportation continues with steady service delivery. Volunteers for Senior Transportation are low at this time due to health and vacation schedules. Opportunities to increase volunteer driver pool and senior trips are being initiated and advertised. Ongoing discussions between Allegan County Transportation (ACT) and ACSS regarding best opportunities to increase senior ridership have increased awareness.

#### **CXM/ServTracker Legacy**

The ACSS team has met to review the status of CXM database transition. PERS and HDM service lines have been transitioned successfully and Ashley Dever is working within the new online CXM system. Adult Day Services has also transitioned successfully and Katie Cole has gained access to the new system to learn her way around. Training is ongoing with staff as we work to build best practices within CXM for our team and our contracted providers to utilize the system. In Home Supports service line will transition in Q1/Q2 2025. Provider conversations around the new online CXM system and user management will occur in February. ServTracker Legacy

remains open and accessible at this time. ACSS must review the number of licenses and users as we plan to add additional providers through ADS & IHS.

**Outreach & Important Meetings:**

- 11/6: E-news Subscription Demo with Allegan County Information Services (ACIS)
- 11/8: WHTC Radio Spot highlighting Veteran’s Day Ceremony & ACSS
- 11/11: Allegan County Veteran’s Day Ceremony & Union Soldier Rededication Ceremony
- 11/12: Island City Quilters Guild ACSS Presentation & Placemat Pickup
- 11/13: National Community Survey Task Force Meeting; COA Workgroup Meeting
- 11/15: Help at Home Audit
- 11/18: National Community Survey Task Force Meeting; E-news Meeting with ACIS
- 11/19: Finance Budget Review for Senior Service Funds
- 11/20: COA Meeting
- 11/22: Generations Audit
- 11/25: Community Action of Allegan County Audit
- 11/27: HomeJoy Audit
- 12/2: Atrio Audit
- 12/3: Connect America Meet & Greet with Tami McKellar, New Account Manager
- 12/4: COA Strategic Planning Meeting
- 12/5: Senior Needs Survey Discussion with CAAC/WMed; Introductory Digital Equity Task Force Meeting
- 12/13: Policy & Procedure Meeting
- 12/19: E-news Meeting with ACIS & Teresa Galloway

**Digital Literacy & Access: Representing Seniors and Veterans**

I have been asked to serve on the Allegan County Digital Equity Task Force representing senior and veteran populations as it relates to the “digital divide”, understanding that certain populations still remain without access or knowledge of internet use. This task force is being led by Jill Dunham, Contractor with Allegan County who is also responsible for overseeing the Broadband Access project for the County. Over 5,000 residents have been connected to high-speed internet through the Broadband Access project.

Below is the Senior Services contract schedule:

Project #	Service	Contract Began	Contract Expires	Notes
1431	<b>Adult Day Services</b>			Sole source provider
	Generations	7/1/2020	12/31/2024	Contract ext. to 4/30/25
*RFP to add additional Adult Day Service providers ending Q1 2025				
1432	<b>Home Delivered Meals</b>			3-year contract thru 12/31/25
	Community Action	1/1/2023	12/31/2025	
	Milestones	1/1/2023	12/31/2025	
1430	<b>In-Home Supports</b>			Three current providers
	Atrio Help at Home	1/1/2019	12/31/2024	2-year contract thru 12/31/26
	Help at Home LLC	1/1/2019	12/31/2024	2-year contract thru 12/31/26
	HomeJoy	9/30/2022	12/31/2024	2-year contract thru 12/31/26
*RFP to add additional In-Home Support providers ending Q1 2025				
14047	<b>PERS</b>			Sole source provider
	Connect America	4/1/2016	12/31/2024	Propose 3-year extension

14033	<b>Senior Transportation</b>			Sole source provider
	Allegan County Transportation	Direct Service - No Contract		
	<b>Case Worthy/SERV Tracker</b>	7/1/2024	6/30/2027	3-year contract thru 6/30/27
	Internal Client Database			

**COA 2024 Identified Goals:**

Overarching goal to “Increase Awareness & Visibility of Allegan County Commission on Aging and the services provided through the Senior Millage”. Marketing efforts provided by GreenStreet Marketing have proved to be effective thus far. Phase two of marketing should be drilling down to help our target markets better understand what services ACSS can provide for our residents (what the COA/ACSS can and cannot do). Phase two can be accomplished through grassroots marketing, relationship building, community presentations and community outreach.

**1.) Continue Marketing Efforts with GreenStreet Marketing:**

- a. Execute 2024 Marketing Campaign including additional opportunities for cost-effective advertising and marketing strategies to increase awareness and visibility of COA and ACSS. **COMPLETE**
- b. Develop E-News process for gathering client and client email information to help disseminate service information and senior focused updates out in a timely manner. **COMPLETE**
- c. COA members bring forward local events/festivals/outreach opportunities for 2024 COA Calendar; discuss calendar at each COA meeting to determine engagement level and participation interest. **COMPLETE**

**2.) ACSS Operations Review & Enhancement:**

- a. Review Allegan County Senior Services Policy & Procedure Manual to ensure policy is relevant to existing service operations. COA Committee Responsible: Policy & Procedure Manual Review Committee. **WORK IN PROGRESS – CONTINUE TO 2025**
- b. Review senior referral online process; address inroads to services and service execution with contracted providers. **NOT YET STARTED – CONTINUE TO 2025**

**3.) Research Senior Services Across Allegan County**

- a. Identify senior groups (partner agencies) in existence across Allegan County and engage for information sharing. COA Committee Responsible: Senior Services Workgroup. **WORK IN PROGRESS – CONTINUE TO 2025**
- b. Identify gaps in service for senior populations. **WORK IN PROGRESS – CONTINUE TO 2025**

**4.) Complete on-going review of service contingency plans.**

- a. For 2024: Transportation, PERS, and Adult Day Care. **COMPLETE**
- b. Identify areas COA can help impact industry issues, such as direct care worker shortages or policy restrictions. **COMPLETE**

Respectfully submitted by,  
*Jen Garcia, Director*

## Allegan County Senior Services: OCT & NOV Service Delivery Report

### ADULT DAY SERVICES (ADS) - Sole provider

	CLIENTS	REFERRAL	INTAKE	DC	UNITS	WAITLIST
2023 YE	35	70	15	16	9,398	21
OCT	24	6	0	0	955	14
NOV	25	3	2	0	938	14
2024 YTD	28	39	12	7	10,598	14

Waitlist 10/31/24  
 Waitlist 11/30/24  
 Waitlist 1/1/25

### PERSONAL EMERGENCY RESPONSE SYSTEM (PERS) - Sole provider

	CLIENTS	REFERRAL	INTAKE	DC	UNITS	WAITLIST
2023 YE	1,050	351	401	309	1,050	0
OCT	745	38	32	28	745	0
NOV	688	26	32	29	688	0
2024 YTD	1,099	360	414	341	1,099	0

### HOME DELIVERED MEALS (HDM) - Sole provider

	CLIENTS	REFERRAL	INTAKE	DC	UNITS	DONATIONS	WAITLIST
2023 YE	647	326	293	330	90,560	\$1,083.00	0
OCT	314	30	26	19	7,082	\$120.00	0
NOV	322	25	23	18	7,234	\$0.00	0
2024 YTD	526	278	189	241	76,501	\$940.00	0

### IN HOME SUPPORTS (IHS) - Three providers

	CLIENTS	REFERRAL	INTAKE	DC	UNITS #1	UNITS #2	UNITS #3	WAITLIST
2023 YE	474	387	115	69	23,629	6,782	2,727	28
OCT	307	48	14	16	1,786	500	661	34
NOV	310	23	8	20	1,687	399	623	17
2024 YTD	448	335	146	120	18,878	5,932	4,863	18

### SENIOR SERVICE METRICS KEY

CLIENTS: # of clients being served  
 WAITLIST: # of clients waiting for service  
 REFERRAL: # of clients requesting service  
 INTAKE: # of clients being connected to service  
 DC: Discharged - # of clients being discharged from service  
 VT: Volunteer Driver  
 UNITS: Unit of measurement varies per service (see below)  
 ADS - # of ADS hours provided to clients  
 PERS - # of PERS units in service  
 HDM - # of HDM meals delivered  
 IHS - # of IHS hours provided to clients  
 VT - # of VT miles driven

### SENIOR/VOLUNTEER TRANSPORTATION (VT) - Sole provider

	# RIDERS	# NEW	UNMET	BUS TRIPS	VT TRIPS	BUS COST	VT UNITS	VT COST	ADDL COSTS*	DONATIONS
2023 YE	914	81	5	1,759	2,111	\$82,563.00	92,729	\$60,274.00	\$11,707.00	\$648.00
OCT	79	9	0	187	169	\$8,948	9,433	\$6,320.11	\$179.00	\$30.00
NOV	78	/	0	167	142	/	7,253	\$4,859.51	\$179.00	/
2024 YTD	850	71	7	2,058	1,771	\$96,986.00	77,631	\$52,012.77	\$2,045.40	\$179.00

#### 2023 YE:

Clients = January 2023 Starting # + Total 2023 Intake

Riders = Total # Riders at YE

#### 2024 YTD:

Clients = January 2024 Starting # + Total 2024 Intake

Riders = Total Monthly 2024 Riders

**Expenditure Status Report**

Allegan County  
 1/1/2024 through 11/30/2024

**298 SENIOR SERVICES FUND**

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
298-672.000 SENIOR SERVICES						
298-672.000 SENIOR SERVICES						
298-672.000-701.000 TOTAL COMP	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-703.000 SALARIES & WAGES - FULL TIME	168,156.00	153,420.42	153,420.42	0.00	14,735.58	91.24
298-672.000-705.010 SALARIES & WAGES - Comp Time Payout	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-706.000 SALARIES & WAGES - PER DIEM	3,691.00	4,386.75	4,386.75	0.00	-695.75	118.85
298-672.000-708.000 SALARIES & WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-710.000 OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-710.010 STIPEND	0.00	210.00	210.00	0.00	-210.00	0.00
298-672.000-710.030 OPT OUT	1,495.00	0.00	0.00	0.00	1,495.00	0.00
298-672.000-715.010 FICA TAXES	12,995.00	11,901.77	11,901.77	0.00	1,093.23	91.59
298-672.000-716.000 HEALTH INSURANCE	68,152.00	48,093.04	48,093.04	0.00	20,058.96	70.57
298-672.000-717.000 DENTAL INSURANCE - EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-718.000 RETIREMENT DEFINED CONTRIBUTION	11,860.00	10,739.51	10,739.51	0.00	1,120.49	90.55
298-672.000-718.045 457 RETIREMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-721.000 LONGEVITY	1,269.00	0.00	0.00	0.00	1,269.00	0.00
298-672.000-722.000 LIFE INSURANCE	179.00	148.69	148.69	0.00	30.31	83.07
298-672.000-724.000 WORKERS COMPENSATION INS.	135.00	123.36	123.36	0.00	11.64	91.38
298-672.000-725.000 DISABILITY INSURANCE	1,192.00	880.81	880.81	0.00	311.19	73.89
298-672.000-727.000 OFFICE SUPPLIES	1,000.00	431.31	431.31	0.00	568.69	43.13
298-672.000-730.000 POSTAGE	700.00	601.72	601.72	0.00	98.28	85.96
298-672.000-818.000 CONTRACTUAL SERVICES	20,000.00	17,024.96	17,024.96	0.00	2,975.04	85.12
298-672.000-818.010 CONTRACTUAL SERVICES	0.00	3,244.50	3,244.50	0.00	-3,244.50	0.00
298-672.000-818.020 CONTRACTUAL - Adult Daycare	125,000.00	98,392.33	98,392.33	0.00	26,607.67	78.71
298-672.000-818.030 CONTRACTUAL - Home Del Meals	760,000.00	800,596.10	800,596.10	0.00	-40,596.10	105.34
298-672.000-818.040 CONTRACTUAL - In Home Support	1,535,000.00	1,027,258.75	1,027,258.75	0.00	507,741.25	66.92
298-672.000-818.050 CONTRACTUAL - Pers Emerg Response System	210,000.00	147,860.00	147,860.00	0.00	62,140.00	70.41
298-672.000-818.060 CONTRACTUAL - Transportation	228,000.00	157,931.51	157,931.51	0.00	70,068.49	69.27
298-672.000-861.000 TRAVEL EXPENSES	2,660.00	0.00	0.00	0.00	2,660.00	0.00
298-672.000-861.010 TRAVEL - ROOM/BOARD	3,580.00	0.00	0.00	0.00	3,580.00	0.00
298-672.000-861.020 TRAVEL - MILEAGE/FUEL	3,370.00	0.00	0.00	0.00	3,370.00	0.00

**Expenditure Status Report**

Allegan County  
 1/1/2024 through 11/30/2024

**298 SENIOR SERVICES FUND**

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
298-672.000-861.030 TRAVEL - CONF/REGISTRATION/TRAINING	2,870.00	0.00	0.00	0.00	2,870.00	0.00
298-672.000-900.000 PRINTING & BINDING	1,000.00	848.30	848.30	0.00	151.70	84.83
298-672.000-901.000 ADVERTISING	100,000.00	32,251.99	32,251.99	0.00	67,748.01	32.25
298-672.000-920.000 PUBLIC UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-934.000 OFFICE EQUIP. REPAIRS & MAINT.	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-955.000 LOW VALUE EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00	0.00
298-672.000-956.000 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-956.010 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-958.000 MEMBERSHIPS & SUBSCRIPTIONS	500.00	150.00	150.00	0.00	350.00	30.00
298-672.000-960.000 INDIRECT EXP	66,510.00	91,525.50	91,525.50	0.00	-25,015.50	137.61
298-672.000-961.000 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-964.000 REFUNDS AND REBATES	0.00	30.03	30.03	0.00	-30.03	0.00
298-672.000-986.000 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total SENIOR SERVICES FUND</b>	<b>3,330,814.00</b>	<b>2,608,051.35</b>	<b>2,608,051.35</b>	<b>0.00</b>	<b>722,762.65</b>	<b>78.30</b>
<b>Grand Total</b>	<b>3,330,814.00</b>	<b>2,608,051.35</b>	<b>2,608,051.35</b>	<b>0.00</b>	<b>722,762.65</b>	<b>78.30</b>

**Expenditure Status Report**

Allegan County  
 1/1/2024 through 12/31/2024

**298 SENIOR SERVICES FUND**

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
298-672.000 SENIOR SERVICES						
298-672.000 SENIOR SERVICES						
298-672.000-701.000 TOTAL COMP	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-703.000 SALARIES & WAGES - FULL TIME	168,156.00	173,392.59	173,392.59	0.00	-5,236.59	103.11
298-672.000-705.010 SALARIES & WAGES - Comp Time Payout	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-706.000 SALARIES & WAGES - PER DIEM	3,691.00	4,386.75	4,386.75	0.00	-695.75	118.85
298-672.000-708.000 SALARIES & WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-710.000 OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-710.010 STIPEND	0.00	252.00	252.00	0.00	-252.00	0.00
298-672.000-710.030 OPT OUT	1,495.00	0.00	0.00	0.00	1,495.00	0.00
298-672.000-715.010 FICA TAXES	12,995.00	13,441.35	13,441.35	0.00	-446.35	103.43
298-672.000-716.000 HEALTH INSURANCE	68,152.00	57,438.29	57,438.29	0.00	10,713.71	84.28
298-672.000-717.000 DENTAL INSURANCE - EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-718.000 RETIREMENT DEFINED CONTRIBUTION	11,860.00	12,177.62	12,177.62	0.00	-317.62	102.68
298-672.000-718.045 457 RETIREMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-721.000 LONGEVITY	1,269.00	572.00	572.00	0.00	697.00	45.07
298-672.000-722.000 LIFE INSURANCE	179.00	178.53	178.53	0.00	0.47	99.74
298-672.000-724.000 WORKERS COMPENSATION INS.	135.00	137.82	137.82	0.00	-2.82	102.09
298-672.000-725.000 DISABILITY INSURANCE	1,192.00	1,057.45	1,057.45	0.00	134.55	88.71
298-672.000-727.000 OFFICE SUPPLIES	1,000.00	431.31	431.31	0.00	568.69	43.13
298-672.000-730.000 POSTAGE	700.00	601.72	601.72	0.00	98.28	85.96
298-672.000-818.000 CONTRACTUAL SERVICES	20,000.00	17,024.96	17,024.96	0.00	2,975.04	85.12
298-672.000-818.010 CONTRACTUAL SERVICES	0.00	3,244.50	3,244.50	0.00	-3,244.50	0.00
298-672.000-818.020 CONTRACTUAL - Adult Daycare	125,000.00	98,392.33	98,392.33	0.00	26,607.67	78.71
298-672.000-818.030 CONTRACTUAL - Home Del Meals	760,000.00	800,596.10	800,596.10	0.00	-40,596.10	105.34
298-672.000-818.040 CONTRACTUAL - In Home Support	1,535,000.00	1,027,468.75	1,027,468.75	0.00	507,531.25	66.94
298-672.000-818.050 CONTRACTUAL - Pers Emerg Response System	210,000.00	147,860.00	147,860.00	0.00	62,140.00	70.41
298-672.000-818.060 CONTRACTUAL - Transportation	228,000.00	173,655.33	173,655.33	0.00	54,344.67	76.16
298-672.000-861.000 TRAVEL EXPENSES	2,660.00	0.00	0.00	0.00	2,660.00	0.00
298-672.000-861.010 TRAVEL - ROOM/BOARD	3,580.00	0.00	0.00	0.00	3,580.00	0.00
298-672.000-861.020 TRAVEL - MILEAGE/FUEL	3,370.00	0.00	0.00	0.00	3,370.00	0.00

**Expenditure Status Report**

Allegan County  
 1/1/2024 through 12/31/2024

**298 SENIOR SERVICES FUND**

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
298-672.000-861.030 TRAVEL - CONF/REGISTRATION/TRAINING	2,870.00	0.00	0.00	0.00	2,870.00	0.00
298-672.000-900.000 PRINTING & BINDING	1,000.00	848.30	848.30	0.00	151.70	84.83
298-672.000-901.000 ADVERTISING	100,000.00	37,656.39	37,656.39	0.00	62,343.61	37.66
298-672.000-920.000 PUBLIC UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-934.000 OFFICE EQUIP. REPAIRS & MAINT.	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-955.000 LOW VALUE EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00	0.00
298-672.000-956.000 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-956.010 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-958.000 MEMBERSHIPS & SUBSCRIPTIONS	500.00	150.00	150.00	0.00	350.00	30.00
298-672.000-960.000 INDIRECT EXP	66,510.00	99,846.00	99,846.00	0.00	-33,336.00	150.12
298-672.000-961.000 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
298-672.000-964.000 REFUNDS AND REBATES	0.00	30.03	30.03	0.00	-30.03	0.00
298-672.000-986.000 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total SENIOR SERVICES FUND</b>	<b>3,330,814.00</b>	<b>2,670,840.12</b>	<b>2,670,840.12</b>	<b>0.00</b>	<b>659,973.88</b>	<b>80.19</b>
<b>Grand Total</b>	<b>3,330,814.00</b>	<b>2,670,840.12</b>	<b>2,670,840.12</b>	<b>0.00</b>	<b>659,973.88</b>	<b>80.19</b>

# COA CALENDAR OF 2025 COMMITMENTS AS OF: 1/15/2025

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
COA MEETING 1/15/2025	COA MEETING 1/19/2025	COA MEETING 3/19/2025	COA MEETING 4/16/2025	COA MEETING 5/21/2025	COA MEETING 6/18/2025
		BOOMER BASH PLANNING BEGINS		<b>HOLLAND SENIOR COMMUNITY DAY</b> Friday 5/30   8:30a-2p Central Wesleyan Church \$250 Fee	<b>BOOMER BASH</b> Thursday 6/26 First Baptist Church  AAAWM FY25 Annual Implementation Plan Review
<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>
			<i>Spring ACSS Provider Training</i>		
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
COA MEETING 7/16/2025	COA MEETING 8/20/2025	COA MEETING 9/19/2025	COA MEETING 10/15/2025	COA MEETING 11/19/2025	COA STRATEGIC PLANNING 12/3/25 - TBD -
		<b>SENIOR DAY @ FAIR 9/9</b> 6:30AM COA SETUP Breakfast 8-10AM  <b>VETERAN DAY @ FAIR 9/11</b>	<b>ALLEGAN COUNTY VETERAN STAND DOWN -TBD-</b> 10:00 AM - 1:00 PM First Baptist Church	THANKSGIVING 11/27-28 COUNTY CLOSED  ACSS PROVIDER AUDITS INVOICE FOR AAAWM	CHRISTMAS 12/24-25 COUNTY CLOSED
<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>	<u>COMMITTEE MEETINGS:</u>

# DECEMBER 3<sup>RD</sup> – 11<sup>TH</sup>, 2024 CAMPAIGN PERFORMANCE

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## CREATIVE MESSAGE:



ALLEGAN COUNTY  
Senior Services  
Giving independence, dignity and  
quality of life through millage support

**GET THE SUPPORT YOU NEED TO STAY  
INDEPENDENT IN YOUR HOME.**

FOR INFORMATION ON ADULT DAYCARE, HOME  
DELIVERED MEALS, SENIOR TRANSPORTATION,  
SIGN UP FOR OUR E-NEWSLETTER **TODAY.**

**SIGN UP NOW**

# DECEMBER 3<sup>RD</sup> – 11<sup>TH</sup>, 2024 CAMPAIGN PERFORMANCE

## PRE-ROLL ON WOODTV.COM:



## CREATIVE MESSAGE:



# DECEMBER 5<sup>TH</sup> – 11<sup>TH</sup>, 2024 CAMPAIGN PERFORMANCE

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## PRE-ROLL:



# DECEMBER 5<sup>TH</sup> – 11<sup>TH</sup>, 2024 CAMPAIGN PERFORMANCE

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## DISPLAY:

