

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

DECEMBER 12, 2024 SESSION

JOURNAL 72

| <u>PAGE</u> | <u>ITEM</u> | <u>SUBJECT MATTER</u> |
|-------------|-------------|---|
| 280 | 1 | DECEMBER 12, 2024 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL |
| 280 | 2 | OATH OF OFFICE |
| 280 | 3 | PUBLIC PARTICIPATION - NO COMMENTS |
| 280 | 4 | AGENDA- ADOPTED AS PRESENTED |
| 280 | 5 | PRESENTATION- BEST IN CLASS EMPLOYER AWARD GALLAGHER & CO |
| 280 | 6 | 123NET BROADBAND UPDATE |
| 281 | 7 | BOARD OF COMMISSIONERS-SET FIRST BOARD MEETING OF 2025 |
| 281 | 8 | MAINTAIN CURRENT BOARD VICE CHAIR UNTIL ORGANIZATIONAL MEETING |
| 281 | 9 | ADMINISTRATIVE UPDATE |
| 281 | 10 | PUBLIC PARTICIPATION - NO COMMENTS |
| 281 | 11 | ADJOURNMENT UNTIL JANUARY 9, 2025 AT 9:00 A.M. |
| 281-282 | 12 | DECEMBER 12, 2024 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL |
| 282 | 13 | COMMUNICATIONS -IOSCO COUNTY RESOLUTION 2024-195 |
| 282 | 14 | NOVEMBER 21, 2024 SESSION MINUTES - ADOPTED |
| 282 | 15 | PUBLIC PARTICIPATION - COMMENTS |
| 282 | 16 | AGENDA - ADOPTED AS PRESENTED |
| 282 | 17 | PRESENTATIONS/RECOGNITIONS JUDGE MIKE BUCK, JIM STOREY, CHAIRMAN OF THE BOARD OF COMMISSINERS |
| 283-285 | 18 | FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS |

| | | |
|---------|----|--|
| 285-290 | 19 | MACATAWA AREA COORDINATING COUNCIL-APPROVE AMENDED BY LAWS |
| 291 | 20 | FINANCE -APPOINT 2025 SURVEY AND REMONUMENTATION PEER REVIEW GROUP |
| 291-292 | 21 | NATIONAL COMMUNMITY SURVEY -RELEASE |
| 292 | 22 | FACILITIES MANAGEMENT -HUMAN SERVICES BUILDING DECK REMEDIATION PROJECT |
| 292 | 23 | APPOINTMENTS -COMMISSION ON AGING |
| 293 | 24 | ELECTION -LEPC & LAKESHORE REGIONAL ENTITY |
| 293 | 25 | PUBLIC PARTICIPATION - COMMENTS |
| 294 | 26 | <u>ADJOURNMENT</u> UNTIL JANUARY 9, 2025 AT 1:00 P.M. |

MORNING SESSION**DECEMBER 12, 2024 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on December 12, 2024 at 9:00 A.M. in accordance with the motion for adjournment of November 21, 2024, and rules of this board; Chair Storey presiding.

The Chief Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
DIST #2 MARK DEYOUNG
DIST #3 TOM JESSUP
DIST #4 SCOTT BELTMAN
DIST #5 GALE DUGAN

OATH OF OFFICE

2/ Honorable Matthew Antkoviak, Chief Circuit Court Judge administrated the Oath of Office to the Board of Commissioners taking office on January 1, 2025.

PUBLIC PARTICIPATION - NO COMMENTS

3/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

4/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PRESENTATION

5/ Mike Hagerty of Gallagher & Co. presented the Allegan County with Best in Class Employer award.

DISCUSSION ITEMS:**123NET BROADBAND UPDATE**

6/ Jill Dunham, Broadband Project Manager along with representatives from 123Net updated the board with the progress of the high-speed internet project being done with the ARPA funds. Indicated that 40% of the project being completed by the end of this year, along with the project being completed on time. Suggestions for updating the county web site as to the progress of the project to be available for the public.

BOARD OF COMMISSIONERS—SET FIRST BOARD MEETING OF 2025

7/ **BE IT RESOLVED** that the Board of Commissioners will hold its first meetings of the 2025 year on Thursday, January 9, at 9 AM and 1 PM.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the January 9, 2025 as the first meeting date for 2025.

Motion carried by voice call vote. Yeas: 5 votes. Nays: votes.

MAINTAIN CURRENT BOARD VICE CHAIR UNTIL ORGANIZATIONAL MEETING

8/ **BE IT RESOLVED** that the Allegan County Board of Commissioners approve maintaining the current Board Vice Chair until the January 9, 2025 Organizational Board Meeting.

Moved by Commissioner DeYoung, seconded by Commissioner Jessup to approve the resolution as presented.

Motion carried by voice call vote. Yeas: 5 votes. Nays: votes.

ADMINISTRATIVE UPDATE

9/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included; a request for received regarding compensation for the Board of Canvassers. Administrator Sarro informed the board that the equipment for the countywide sirens have been installed and tested and there are still issues with three of the sirens in the southeast section of the county, vendors are working on getting these activated. The county hosted an onsite countywide update and training session on the mapping system.

PUBLIC PARTICIPATION - NO COMMENTS

10/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL JANUARY 9, 2025 AT 9:00 A.M.

11/ Moved by Commissioner Beltman, seconded by Commissioner Jessup to adjourn until January 9, 2025 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 11:32 A.M. Yeas: 5 votes. Nays: 0 votes.

AFTERNOON SESSION**DECEMBER 12, 2024 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on December 12, 2024 at 1:00 P.M. in accordance with the motion for adjournment of November 21, 2024, and rules of this Board; Chair Storey presiding.

The invocation was offered by District #2 Commissioner DeYoung.

The Chief Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
 DIST #2 MARK DEYOUNG
 DIST #3 TOM JESSUP
 DIST #4 SCOTT BELTMAN
 DIST #5 GALE DUGAN

COMMUNICATIONS

13/ Chief Deputy Clerk Porter noted to the board that they received the following communications:

1. Iosco County Resolution 2024-195

NOVEMBER 21, 2024 SESSION MINUTES - ADOPTED

14/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the minutes for the November 21, 2024 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - COMMENTS

15/ Chair Storey opened the meeting to public participation and the following individuals offered comments:

1. Keven Yonkers of Valley Township, addressed the commissioners to ask them to take a hard look at the Calkin Dam proposal. Also, informed the board to of the DNR PA 2.88 regarding state forest roads in the county.
2. Jared Flick, Monterey Township, asked the board what timeline is in place to fix road signs.

AGENDA - ADOPTED AS PRESENTED

16/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PRESENTATIONS;

17/

County Administrator Sarro along with Chairman Storey presented a certificate of recognition to Honorable Michael Buck, Allegan County Probate Judge for his 45 years of dedicated service to Allegan County

County Administrator Sarro along with Vice-Chair Beltman presented a certificate of recognition to Jim Storey, Allegan County Board of Commissioner for his 11 years of dedicated service to Allegan County

County Administrator Sarro along with Chairman Storey presented Commissioner Tom Jessup with a certificate of recognition for his service as interim commissioner.

CONSENT ITEMS :

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

18/ WHEREAS, Administration has compiled the following claims for November 29, 2024, December 6, 2024 and December 13, 2024 ; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

November 29, 2024

| | TOTAL AMOUNT CLAIMED | AMOUNT ALLOWED | AMOUNT DISALLOWED |
|--|-----------------------|-----------------------|-------------------|
| General Fund – 101 | 297,254.16 | 297,254.16 | |
| Parks/Recreation Fund - 208 | 1,988.35 | 1,988.35 | |
| Friend of the Court – Cooperative Reimb. – 215 | 1,708.37 | 1,708.37 | |
| Health Department Fund – 221 | 2,966.00 | 2,966.00 | |
| Solid Waste/Recycling – 226 | 10,143.24 | 10,143.24 | |
| Animal Shelter – 254 | 1,161.29 | 1,161.29 | |
| Register of Deeds Automation Fund – 256 | 256.20 | 256.20 | |
| Indigent Defense Fund – 260 | 1,013.96 | 1,013.96 | |
| Central Dispatch Fund – 261 | 1,315.17 | 1,315.17 | |
| Concealed Pistol Licensing Fund – 263 | 74.00 | 74.00 | |
| Local Corrections Officers Training Fund – 264 | 84.39 | 84.39 | |
| Law Library Fund – 269 | 2,013.25 | 2,013.25 | |
| Grants – 279 | 4,322.65 | 4,322.65 | |
| Sheriffs Contracts – 287 | 702.13 | 702.13 | |
| Transportation Fund – 288 | 297,475.73 | 297,475.73 | |
| Child Care Fund – 292 | 3,679.67 | 3,679.67 | |
| Senior Services Fund – 298 | 25,858.82 | 25,858.82 | |
| American Rescue Plan Act – ARPA – 299 | 906.55 | 906.55 | |
| Capital Improvement Fund – 401 | 1,107,213.55 | 1,107,213.55 | |
| Central Dispatch CIP – 496 | 1,576.52 | 1,576.52 | |
| Property Tax Adjustments – 516 | 18,307.47 | 18,307.47 | |
| Tax Reversion 2019 – 619 | 9,105.04 | 9,105.04 | |
| Revolving Drain Maintenance Fund – 639 | 199.99 | 199.99 | |
| Fleet Management/Motor Pool – 661 | 5,267.32 | 5,267.32 | |
| Self-Insurance Fund – 677 | 2,375.84 | 2,375.84 | |
| Drain Fund – 801 | 204,926.25 | 204,926.25 | |
| TOTAL AMOUNT OF CLAIMS | \$2,001,895.91 | \$2,001,895.91 | |

December 6, 2024

| | TOTAL AMOUNT CLAIMED | AMOUNT ALLOWED | AMOUNT DISALLOWED |
|---|----------------------|---------------------|-------------------|
| General Fund – 101 | 44,948.67 | 44,948.67 | |
| Parks/Recreation Fund - 208 | 824.12 | 824.12 | |
| Health Department Fund – 221 | 9,223.04 | 9,223.04 | |
| Solid Waste/Recycling – 226 | 17,409.54 | 17,409.54 | |
| Animal Shelter – 254 | 4,068.96 | 4,068.96 | |
| Register of Deeds Automation Fund – 256 | 243.10 | 243.10 | |
| Indigent Defense Fund – 260 | 31,376.90 | 31,376.90 | |
| Central Dispatch Fund – 261 | 1,748.79 | 1,748.79 | |
| Sheriffs Contracts – 287 | 155.80 | 155.80 | |
| Transportation Fund – 288 | 11,363.05 | 11,363.05 | |
| Child Care Fund – 292 | 9,096.48 | 9,096.48 | |
| Capital Improvement Fund – 401 | 6,627.23 | 6,627.23 | |
| CIP – Youth Home Building Fund – 492 | 26,101.74 | 26,101.74 | |
| Fleet Management/Motor Pool – 661 | 5.39 | 5.39 | |
| TOTAL AMOUNT OF CLAIMS: | \$163,192.81 | \$163,192.81 | |

December 13, 2024

| | TOTAL AMOUNT CLAIMED | AMOUNT ALLOWED | AMOUNT DISALLOWED |
|--|----------------------|----------------|-------------------|
| General Fund – 101 | 121,921.99 | 121,921.99 | |
| Parks/Recreation Fund - 208 | 1,681.85 | 1,681.85 | |
| Friend of the Court – Cooperative Reimb. – 215 | 1,457.87 | 1,457.87 | |
| Health Department Fund – 221 | 3,293.43 | 3,293.43 | |
| Solid Waste/Recycling – 226 | 4,533.61 | 4,533.61 | |
| Register of Deeds Automation Fund – 256 | 702.50 | 702.50 | |
| Indigent Defense Fund – 260 | 2,364.43 | 2,364.43 | |
| Central Dispatch Fund – 261 | 5,370.28 | 5,370.28 | |
| Local Corrections Officers Training Fund – 264 | 1,200.00 | 1,200.00 | |
| Grants – 279 | 13,773.61 | 13,773.61 | |
| Crime Victims Rights Grant – 280 | 841.80 | 841.80 | |
| Transportation Fund – 288 | 149,574.82 | 149,574.82 | |
| Child Care Fund – 292 | 36,380.89 | 36,380.89 | |
| Veterans Relief Fund – 293 | 3,102.81 | 3,102.81 | |
| Senior Services Fund – 298 | 1,250.22 | 1,250.22 | |
| Property Tax Adjustments – 516 | 418.26 | 418.26 | |
| Tax Reversion 2019 – 619 | 9,105.04 | 9,105.04 | |
| Tax Reversion 2018 – 629 | 642.50 | 642.50 | |
| Revolving Drain Maintenance Fund - 639 | 230.84 | 230.84 | |
| Self-Insurance Fund - 677 | 396,743.38 | 396,743.38 | |
| Drain Fund – 801 | 26,614.24 | 26,614.24 | |

December 12, 2024 Session

| | | | |
|-------------------------|--------------|--------------|--|
| TOTAL AMOUNT OF CLAIMS: | \$781,204.37 | \$781,204.37 | |
|-------------------------|--------------|--------------|--|

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for November 29, 2024, December 6, 2024 and December 13, 2024.

MACATAWA AREA COORDINATING COUNCIL-APPROVE AMENDED BY LAWS

19/ BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the amended by-laws of the Macatawa Area Coordinating Council, as attached; and

BE IT FURTHER RESOLVED, that these attached by-laws supersede any previously established by-laws.

RESTATED BY-LAWS

OF THE

MACATAWA AREA COORDINATING COUNCIL

, 2024

* * * * *

I. ESTABLISHMENT

There shall be established and continued the Macatawa Area Coordinating Council (“MACC”) under the terms and conditions and having the characteristics set forth herein. The MACC is designated and established as an Inter-Municipality Study Committee pursuant to Michigan Public Act 200 of the Public Acts of 1957, as amended, and pursuant to an Agreement dated the 1st day of April, 1993 (“Agreement”). Any prior bylaws or rules of the MACC are superseded and revoked by the adoption of these Bylaws.

II. PURPOSE

The purpose of the MACC is to encourage cooperation among neighboring governmental units on all matters which have community impact.

The exact subject matter over which the MACC would study and provide recommendations shall be determined by the MACC Policy Board. Such subject matter could include: land use, traffic, recreation, parks, transportation, public safety, zoning, environment, housing, social concerns, and historical and cultural activities. The MACC shall also perform the purposes as set forth and delineated

in an Agreement approved and executed by the Participants (as defined below) as an Inter-Municipality Study Committee and all purposes permitted under Act 200 of the Public Acts of 1957, as amended.

III. COMPOSITION

The MACC shall be administered by a Policy Board (“Board”) which shall consist of the following members: one publicly elected official from each of the following nine units of government (the “City/Township Participants”): City of Holland, City of Zeeland, Holland Charter Township, Park Township, Laketown Township, Fillmore Township, Zeeland Charter Township, Olive Township, and Port Sheldon Township; one publicly elected official each from the Ottawa and Allegan Board of Commissioners (the “County Participants”); one appointed official each from the Ottawa and Allegan County Road Commissions; one appointed official from the Michigan Department of Transportation; one appointed official from the Macatawa Area Express Transportation Authority; and one to four at-large representatives elected to the Board by the other members of the Board (as provided in Article VI, below). The representatives of the Ottawa and Allegan County Road Commissions, the Michigan Department of Transportation, and the Macatawa Area Express Transportation Authority shall be designated the “Transportation Participants.”

Non-at-large members of the Board shall serve at the will of the governing body which appointed them, and each governing body may appoint and designate alternate representatives to attend meetings of the Board in the absence of the duly appointed representative.

IV. VOTING

No representative to the Board shall be permitted to vote by proxy vote. Board representatives shall be permitted one vote each on all matters presented to the Board with the following exception: representatives of the Transportation Participants shall be permitted one vote each on matters relating to the transportation issues of the Board, and shall not vote on any issues unrelated to the transportation purposes of the MACC. For purposes of administering these Bylaws, transportation issues shall be defined to include all those issues which require approval by the Board and the Michigan Department of Transportation, including by way of illustration but not limited to the following: Unified Work Program ("UWP"); Transportation Improvement Program ("TIP"), Long Range Transportation Plan ("LRTP"), Air Quality issues and plans; all issues and projects which are funded by either the Federal Highway Administration ("FHWA") and/or the Federal Transit Administration ("FTA"); and the Federal Aid Urban Area Boundaries and Street Functional Classifications. The Michigan Department of Transportation shall have a vote on all issues that involve project specific funds, (i.e., planning funds) that are provided by MDOT and FHWA, other than the general overhead burden of operations of the MACC.

V. QUORUM; DECISIONS

No decision of the Board shall be made unless there is a quorum at a meeting. A quorum for Board action shall consist of eleven members for transportation issues, and nine members for non transportation issues.

VI. OFFICERS

The Board, at its ~~first~~ **second** organizational meeting ~~and in October of each year thereafter~~ **of the calendar year**, shall elect an Executive Committee. The Executive Committee shall consist of seven members with at least one City/Twp. Participant, at least one County Participant, at least one Transportation Participant, and at least one at-large representative. No Executive Committee member shall serve more than eight successive one-year terms. The Board, as part of such election process, shall elect from the Executive Committee a Chairperson and three Vice Chairpersons for the MACC's fiscal year. A member of the Executive Committee may hold more than one office. The Secretary and Treasurer, who shall also be elected by the Board, shall not be required to be members of the Board and may be staff or contracted employees of the MACC.

6.1 Duties of Chairperson. The Chairperson shall act as the principal executive officer of the Board and shall preside at all meetings of the Board. In addition, the Chairperson shall have such other powers and duties as may be prescribed by the Agreement, these Bylaws, and such additional powers and duties as may be designated by the Board.

6.2 Duties of the Vice Chairpersons. The three Vice Chairpersons shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson, as directed by the Board.

6.3 Duties of Secretary. The Secretary shall be responsible for preparing and maintaining minutes of each Board meeting and for other record-keeping duties as prescribed by the Board.

6.4 Duties of Treasurer. The Treasurer shall generally supervise the collection, investment, and disbursement of funds as directed by the Board.

Officers shall serve for the fiscal year for which the officer was elected and thereafter until a successor is elected. An officer may be removed at any time without cause upon the affirmative vote of two-thirds of the Board. Removal of a person as an officer shall constitute removal from the Board if the officer was a member of the Board.

VII. STANDING SUBCOMMITTEES

The Board may establish and dissolve subcommittees as it deems necessary from time to time. There shall be one standing subcommittee of the Board, which shall be the Technical Transportation subcommittee. The Technical Transportation subcommittee shall consist of the engineering, technical, and/or planning staffs of the units of government appointing members to the Board and others appointed from time to time by the Board. The Technical Transportation subcommittee shall not have more than one representative from each member unit of government.

7.1 Subcommittee Quorum/Voting Requirements

A majority of the members of a subcommittee shall constitute a quorum for the transaction of business before the subcommittee. Except as otherwise provided, the procedures of subcommittees shall be governed by the most recent edition of Roberts Rules of Order. All subcommittees shall meet at the call of the Chairperson of the subcommittee; upon the request of a majority of the members of the subcommittee; or upon the request of the Board. Any matter before a subcommittee shall be decided by a majority of the quorum present at the meeting of the subcommittee. Each member of a subcommittee shall be entitled to one vote on any issue before the subcommittee.

7.2 Functions of the Subcommittees.

The functions of subcommittees are to:

- A. Make studies of and inquiries into areas of concern and interest as designated by the Board;
- B. Report information to the Board; and
- C. Prepare and submit recommendations of administrative action and proposed resolutions to the Board.

7.3 Removal of a Member of a Subcommittee.

By affirmative vote of 2/3rds of the members of the Board a committee member may be removed without cause from a designated subcommittee assignment.

VIII. EFFECT OF DECISION

Decisions of the Board shall be communicated in writing to the governing bodies of the members of the Board by distribution of the Board's minutes. If the decision of the Board recommends action by one or more of the units of government appointing members to the Board, the minutes of the Board shall so state.

IX. PROCEDURAL DECISIONS

Procedural decisions, such as rules of order, agendas, and the like, shall be determined by the Board and shall be adopted by the Board subsequent to the adoption of these Bylaws. In the absence of such action by the Board or the application of a specific rule or procedure, the Board shall be governed by the most recent edition of Robert's Rules of Order.

X. MEETINGS

The Board shall meet at least quarterly, and more frequently as determined by a majority of the members of the Board. Meetings may be rotated among the various offices of the member units of government, as determined by

FINANCE -APPOINT 2025 SURVEY AND REMONUMENTATION PEER REVIEW GROUP

20/ **WHEREAS**, the County will apply for the 2025 Survey and Remonumentation grant in accordance with MCL 54.269; and

WHEREAS, in accordance with MCL 54.269(b) the Board of Commissioners (Board) shall appoint members to the Peer Review Group annually; and

WHEREAS, in accordance with MCL 54.269(a) the Board shall appoint a grant administrator.

THEREFORE BE IT RESOLVED, that the Board approves the recommendation of the County Surveyor to appoint the following individuals to the Peer Review Group for the 2025 Survey and Remonumentation grant term:

- Steve Koerber of Arrow Land Surveys
- Cindy Koster of Pathfinder Engineering
- Ken Vierzen from Exxel Engineering, Inc
- Greg Vaughn of Wightman & Associates, Inc
- Randy Jonker of Jonker Land Surveys, PC
- Kevin Miedema of 42 North Surveying - County Surveyor as Remonumentation Grant Representative
- Luke Hansen of Allegan County Road Commission; and

BE IT FURTHER RESOLVED, that the Board hereby appoints the Finance Manager as the Grant Administrator for the Survey and Remonumentation Grant; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the Consent Agenda Items.

Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEMS:**NATIONAL COMMUNITY SURVEY -RELEASE**

21/ **WHEREAS**, as part of the Board's 2024 strategic planning process, a new survey was accepted; and

WHEREAS, as part of the 2024 Budget process, the Board authorized a Survey and Community Update Capital Project; and

WHEREAS, the County Administrator negotiated a contract extension with Polco National Research Center, Inc., 1241 John Q Hammons Dr. Suite 203, Madison, WI 53717, to release another National Community Survey; and

WHEREAS, a workgroup consisting of the individuals listed below developed the final draft:

Frank Baker, Sheriff
 Dan Wedge, Executive Director of Services
 Jacque Billette, Health Officer
 Jen Garcia, Director of Senior and Veterans
 Brandy Gildea, Parks Manager
 Whitney Ehresman, Transportation Director
 Mark Witte, Director OnPoint

Lisa Evans, Executive Director, Allegan County Community Action
 Becki Postma, Chief Administrative Officer, United Way
 William Brown, Superintendent, Allegan Area Educational Service Agency
 Stephanie Calhoun, President/CEO, Allegan County Community Foundation
 Michael Kiella, PhD, Community Representative.

THEREFORE, BE IT RESOLVED that the Board authorizes the survey's release in January 2025; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to incur the necessary expenditures under the Board-approved capital project.

Moved by Commissioner Storey, seconded by Commissioner Beltman to adopt the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS:

FACILITIES MANAGEMENT -HUMAN SERVICES BUILDING DECK REMEDIATION PROJECT

22/ WHEREAS, the Allegan County Board of Commissioners (Board) approved a \$120,000.00 capital appropriation within the 2024 Budget (#401 Capital Improvement Fund) to remediate the failed deck at the Human Services Building (HSB); and

WHEREAS, a design-build contract was awarded to Mugen Construction for \$32,928, whose initial scope was to complete the necessary design and engineering work for this remediation with an alternate to construct a new patio at ground level; and

WHEREAS, the design phase has been completed at a cost of \$28,429, leaving \$91,572 in the budgeted 2024 project appropriation; and

WHEREAS, upon completion of the design phase, Mugen Construction has proposed a construction cost of \$128,990 to complete the project.

THEREFORE, BE IT RESOLVED that the Board authorizes Mugen Construction to proceed with the build phase of the project to include the removal of the existing deck and patio, restoration of the building façade, and construction of a new patio and walkway with some landscaping for an additional \$128,990, for a total contract of \$157,419 plus contingency; and

BE IT FURTHER RESOLVED that the Board authorizes a reallocation of appropriated 2024 funds within the #401 Capital Improvement Fund of \$43,500 to provide a total HSB Deck Remediation project budget of \$163,500; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Beltman, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes

ELECTIONS

23/

COMMISSION ON AGING

Vice Chair Beltman opened nominations to fill an existing the 3-year Senior Representative term on the Commission on Aging board term to expire 12/31/2026

Commissioner Jessup nominated Jim Storey 344 W. 35th Holland, MI 49423

Moved by Dugan, seconded by Jessup to close the nominations and cast a unanimous ballot for Jim Storey as nominated. Motion carried unanimously. (Absent Storey)

APPOINTMENTS

24/

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Vice Chair Beltman announced the appointment of the following individual to the Local Emergency Planning Committee, Media Representative to fill a 2-year term; term to expire 12/31/2026

Jim Storey 344 W. 35th Holland, MI 49423

Moved by Commissioner Jessup, seconded by Commissioner Dugan to approve the appointment as made. Motion carried by voice vote. 4 Yeas: 0 votes 1 Absent (Storey).

LAKESHORE REGIONAL ENTITY

Vice Chair Beltman announced the appointment of the following individual to the Lakeshore Regional Entity- oversight Policy Board Appointment, to fill a 3-year term; term to expire 12/31/2027.

Mark DeYoung 4169 Hickory Street Dorr MI 49323
Jim Storey 344 W. 35th Holland, MI 49423

Moved by Commissioner Dugan, seconded by Commissioner Jessup to approve the appointments as made. Motion carried by voice vote. 4 Yeas: 0 votes 1 Absent (Storey).

PUBLIC PARTICIPATION - COMMENTS

25/ Chair Storey opened the meeting to public participation and the following individuals offered comments:

1. Carl Avery, Monterey Township, wished the commission a Merry Christmas and a Happy New Year.

ADJOURNMENT UNTIL JANUARY 9, 2025 AT 1:00 P.M.

26/ Moved by Commissioner Jessup, seconded by Commissioner Beltman to adjourn until January 9, 2025, at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:56 P.M. Yeas: 5 votes. 0 Nays: votes.

Jackie Porter

Chief Deputy Clerk

Board Chair

Minutes approved during the 00/00/2024 Session

DRAFT