

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chair*  
*Scott Beltman, Vice Chair*

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## **BOARD OF COMMISSIONERS MEETING – AGENDA** \*REVISION #1 – 12/10/24

Thursday, December 12, 2024 – 1 PM  
County Services Building – Board Room  
Virtual Connectivity Options Attached

**DISTRICT 1**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

1 PM

### **CALL TO ORDER:**

### **ROLL CALL:**

**OPENING PRAYER:** Commissioner Mark DeYoung

### **PLEDGE OF ALLEGIANCE:**

**PUBLIC HEARING:** None

**COMMUNICATIONS:** Attached

### **APPROVAL OF MINUTES:**

### **PUBLIC PARTICIPATION:**

### **ADDITIONAL AGENDA ITEMS:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

Recognitions—

1. Judge Mike Buck
2. Jim Storey, Chair of the Board of Commissioners

### **PROCLAMATIONS:**

**INFORMATIONAL SESSION:** None

### **ADMINISTRATIVE REPORTS:**

**DISTRICT 2**  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

**DISTRICT 3**  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

**DISTRICT 4**  
Scott Beltman  
616-292-1414  
sbeltman@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (11/29/24 & 12/6/24 & 12/13/24)
2. Macatawa Area Coordinating Council—approve amended By-Laws (246-398)
3. \*Finance—appoint 2025 Survey and Remonumentation Peer Review Group (246-554)

**DISTRICT 5**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

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### **ACTION ITEMS:**

1. National Community Survey—Release

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### **DISCUSSION ITEMS:**

1. Facilities Management—Human Services Building Deck Remediation Project (246-288)

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

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**NOTICE OF APPOINTMENTS & ELECTIONS:** Attached  
**ELECTIONS:** Attached  
**APPOINTMENTS:** Attached  
**PUBLIC PARTICIPATION:**  
**FUTURE AGENDA ITEMS:**  
**REQUEST FOR MILEAGE:**  
**BOARDS AND COMMISSIONS REPORTS:**  
**ROUND TABLE:**  
**CLOSED SESSION:**  
**ADJOURNMENT:** Next Meeting – TBD @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

*Please note that Regular and Special Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings Policy, which can be viewed on the County's website.*

*Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.*



# Allegan County Board of Commissioners

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press \*9

- To Mute and Unmute, press 6\*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN\_YneHxuk\_SjqfnMwchbtUEg

## Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

\* Required information

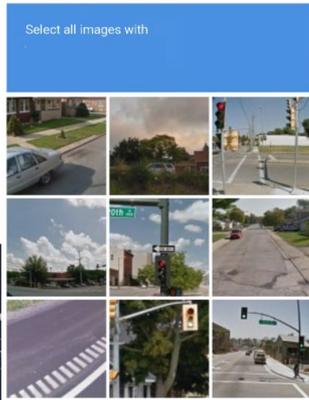
First Name \*

Last Name \*

Email Address \*

Confirm Email Address \*

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Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content. The meeting content includes a meeting ID (269-673-4514), contact information for Mark DeYoung (mdeyoung@allegancounty.org), and a meeting agenda. The agenda includes a section for 'Economic Development' with Greg King as the Director, and a 'CONSENT ITEMS' section with one item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The Zoom meeting controls at the bottom show 'Chat', 'Raise Hand', and 'Q&A' buttons.

**Settings - Audio**

- Speaker: Test Speaker, Remote Audio
- Output Level: [Slider]
- Volume: [Slider]
- Microphone: Test Mic
- Input Level: [Slider]
- Volume: [Slider]
- Automatically adjust volume
- Use separate audio device to play ringtone simultaneously
- Automatically join audio by computer when joining a meeting
- Mute my microphone when joining a meeting
- Press and hold SPACE key to temporarily unmute yourself
- Sync buttons on headset

**Meeting Content:**

269-673-4514  
mdeyoung@allegancounty.org

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
mdeyoung@allegancounty.org

# STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Matt DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER:", "ROLL CALL:", "OPENING PRAYER:", "PLEDGE OF ALLEGIANCE:", "COMMUNICATIONS: Attached", "APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION:", "ADDITIONAL AGENDA ITEMS:", "APPROVAL OF AGENDA:", "PRESENTATIONS:", "PROCLAMATIONS:", "INFORMATIONAL SESSION: Attached", and "ADMINISTRATIVE REPORTS:". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". Below the document viewer is a Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar. A large blue arrow points to this "Leave Meeting" button.

# Iosco County Board of Commissioners

COURT HOUSE  
Tawas City, Michigan 48763  
989-362-4212

## RESOLUTION 2024-195

**DATE: November 20, 2024**

**THE HONORABLE BOARD OF COMMISSIONERS:**

**WHEREAS, The Region 9 Area Agency on Aging has served the twelve-county region of Northeast Michigan as the primary provider of options counseling, State Health Insurance Program (SHIP) and Medicare Improvements for Patients and Providers Program for this community, serving a twelve- county region of Northeast Michigan, including Iosco County.**

**WHEREAS, every year, the Region 9 Area Agency on Aging and their partners in each county help Senior Citizens make some of the most important decisions of their lives. These decisions have a profound impact on their health and financial well-being.**

**WHEREAS, Iosco County opposes bidding out these important services and keeping them within the appropriate Area Agencies on Aging.**

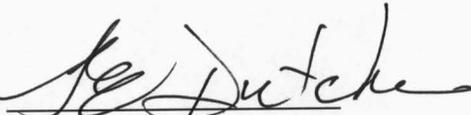
**WHEREAS, recently the Michigan Department of Health and Human Services, ACLS Bureau bid out these services. This change will harm those served by the system. The Iosco County Board of Commissioners opposes these proposals because:**

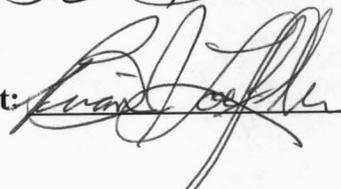
- **The Area Agencies on Aging have spent years building an infrastructure of trained counselors and building relationships in their communities and in the SHIP and MIPPA programs;**
- **This infrastructure would be lost if the bids were in favor of other entities,**
- **Beneficiaries could lose access to local counselors that they are familiar with and trust;**
- **SHIP and MIPPA programs are currently serving our Medicare and Medicaid participants without a profit motive or bias towards a particular insurance product, that impartiality could be lost in this scenario; and**

**WHEREAS, having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the trusted Counselors and institutions some of our most vulnerable populations depend on; and**

**NOW THEREFORE BE IT RESOLVED, the Commissioners of the County of Iosco, request that our policy makers continue to utilize the already built and existing infrastructure found in our Area Agencies on Aging. These trusted resources have served our communities well. Bidding out these services would destroy years of work, investment, and relationship building.**

**BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Gretchen Whitmer, State Senator Michele Hoytenga, State Representative Mike Hoadley, the Michigan Association of Counties (MAC), and the other 82 Michigan counties.**

Move: 

Support: 

Roll Call: Ayes: 4

Nays: 0

Absent: 1

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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**NOVEMBER 21, 2024 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on November 21, 2024, at 9:02 A.M. in accordance with the motion for adjournment of October 24, 2024, and rules of this board; Chair Storey presiding.

The Deputy Clerk Blaine led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	TOM JESSUP
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chair Storey opened the meeting to public participation, and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

3/ Moved by Commissioner DeYoung, seconded by Commissioner Dugan, to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC HEALTH QUARTERLY REPORT**

4/ Public Health Officer Billette presented the 3<sup>rd</sup> Quarter Public Health Report.

**BUDGET POLICY**

5/ County Administrator Sarro reviewed suggested changes to the Budget Policy.

**BREAK - 10:20 A.M.**

6/ Upon reconvening at 10:34 A.M., the following Commissioners were present by roll call: Commissioner Storey, DeYoung, Jessup, Beltman, and Dugan. Absent: None.

**BUDGET POLICY**

7/ County Administrator Sarro finished reviewing suggested Budget Policy changes.

**BOARD RULES OF ORGANIZATION**

8/ County Administrator Sarro reviewed suggested changes to the Board Rules of Organization.

**BOARD OF COMMISSIONERS—SET ORGANIZATIONAL MEETING DATE**

9/ The Board will review its 2025 Meeting Schedule in the future.

**NATIONAL COMMUNITY SURVEY**

10/ County Administrator Sarro and Executive Director of Services Wedge presented the community survey.

**COMMUNITY UPDATE**

11/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to move discussion #6 Community Update to the afternoon session discussion item #4. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

12/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL DECEMBER 12, 2024 AT 9:00 A.M.**

13/ Moved by Commissioner Beltman, seconded by Commissioner Jessup to adjourn until December 12, 2024, at 9:00 A.M. The motion was carried by voice vote, and the meeting was adjourned at 11:36 A.M. Yeas: 5 votes. Nays: 0 votes.

**AFTERNOON SESSION****NOVEMBER 21, 2024 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

14/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on November 21, 2024 at 1:00 P.M. in accordance with the motion for adjournment of October 24, 2024, and rules of this Board; Chair Storey presiding.

The invocation was offered by District #3 Commissioner Jessup.

The Chief Deputy County Clerk Porter led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	TOM JESSUP
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

**PUBLIC PARTICIPATION - COMMENTS**

15/ Chair Storey opened the meeting to public participation and the following individuals offered comments:

1. Mare` Weston-Otsego Township; requested that the commissioners consider refraining from running as Precinct Delegates, pass a conflict-of-interest policy.

2. Marla Weber-Heath Township (via zoom); requested that the board continue public participation at the beginning of the agenda along with the end of the board meetings.

**OCTOBER 24, 2024 SESSION MINUTES - ADOPTED**

16/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the minutes for the October 24, 2024 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: votes.

**AGENDA - ADDITIONS**

17/ Chair Storey asked if there were any additions or changes to the agenda. Commissioner Beltman asked to include the Community Update that was moved from the morning session to number four of the discussion items.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the changes to the meeting agenda as requested

**AGENDA - ADOPTED AMENDED**

18/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PRESENTATION**

19/ County Administrator Sarro presented a certificate of recognition to Myrene Koch, Allegan County Prosecuting Attorney for her 22 years of dedicated service to Allegan County.

**ADMINISTRATIVE REPORTS**

20/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included; thoughts regarding the monitory staffing legislation and parks funding.

**CONSENT ITEMS:**

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

21/ **WHEREAS**, Administration has compiled the following claims for November 1, 2024, November 8, 2024, November 15, 2024 and November 22, 2024; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

**November 1, 2024**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	188,536.24	188,536.24	
Parks/Recreation Fund - 208	14,167.98	14,167.98	
Health Department Fund – 221	2,282.00	2,282.00	

Solid Waste/Recycling – 226	1,285.50	1,285.50	
Animal Shelter – 254	668.05	668.05	
Register of Deeds Automation Fund – 256	129.28	129.28	
Indigent Defense Fund – 260	3,071.60	3,071.60	
Central Dispatch Fund – 261	9.10	9.10	
CDBG Program Income Fund - 277	30.00	30.00	
Grants – 279	4,236.90	4,236.90	
Sheriffs Contracts – 287	120.95	120.95	
Transportation Fund – 288	2,495.09	2,495.09	
Child Care Fund – 292	64,623.52	64,623.52	
Veterans Relief Fund – 293	4,521.25	4,521.25	
Senior Services Fund – 298	4,909.35	4,909.35	
Capital Improvement Fund – 401	545.47	545.47	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$291,632.28</b>	<b>\$291,632.28</b>	

**November 8, 2024**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	117,970.24	117,970.24	
Parks/Recreation Fund - 208	23,199.43	23,199.43	
Health Department Fund – 221	7,772.06	7,772.06	
Solid Waste/Recycling – 226	11,012.55	11,012.55	
Animal Shelter – 254	7,799.64	7,799.64	
Indigent Defense Fund – 260	9,604.96	9,604.96	
Central Dispatch Fund – 261	2,836.26	2,836.26	
Law Library Fund – 269	2,013.25	2,013.25	
Grants – 279	7,570.00	7,570.00	
Crime Victims Rights Grant – 280	1,584.81	1,584.81	
Sheriffs Contracts – 287	149.54	149.54	
Transportation Fund – 288	21,690.23	21,690.23	
Child Care Fund – 292	3,205.32	3,205.32	
Veterans Relief Fund – 293	2,119.66	2,119.66	
Senior Services Fund – 298	1,340.94	1,340.94	
American Rescue Plan Act – ARPA – 299	36,571.68	36,571.68	
Capital Improvement Fund – 401	2,297.19	2,297.19	
Property Tax Adjustments – 516	390.53	390.53	
Fleet Management/Motor Pool – 661	523.32	523.32	
Self-Insurance Fund – 677	445,404.80	445,404.80	
Drain Fund – 801	16,754.42	16,754.42	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$721,810.83</b>	<b>\$721,810.83</b>	

**November 15, 2024**

November 21, 2024 Session

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	97,648.81	97,648.81	
Parks/Recreation Fund - 208	255.80	255.80	
Friend of the Court – Cooperative Reimb. – 215	52.14	52.14	
Health Department Fund – 221	4,168.49	4,168.49	
Solid Waste/Recycling – 226	75,280.45	75,280.45	
Animal Shelter – 254	1,754.99	1,754.99	
Indigent Defense Fund – 260	32,238.74	32,238.74	
Central Dispatch Fund – 261	2,299.43	2,299.43	
Grants – 279	8,204.36	8,204.36	
Sheriffs Contracts – 287	7,071.07	7,071.07	
Transportation Fund – 288	148,015.68	148,015.68	
Child Care Fund – 292	22,833.70	22,833.70	
Veterans Relief Fund – 293	1,348.64	1,348.64	
Senior Services Fund – 298	64,410.44	64,410.44	
Capital Improvement Fund – 401	4,743.90	4,743.90	
Property Tax Adjustments – 516	669.03	669.03	
Tax Reversion 2021 – 622	9.70	9.70	
Tax Reversion 2018 – 629	5,248.48	5,248.48	
Revolving Drain Maintenance Fund – 639	220.40	220.40	
Fleet Management/Motor Pool – 661	447.92	447.92	
Self-Insurance Fund – 677	4,296.16	4,296.16	
Drain Fund – 801	597,480.87	597,480.87	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,078,699.20</b>	<b>\$1,078,699.20</b>	

**November 22, 2024**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	113,711.46	113,711.46	
Parks/Recreation Fund - 208	22,704.00	22,704.00	
Friend of the Court – Cooperative Reimb. – 215	191.29	191.29	
Friend of the Court – Other – 216	235.00	235.00	
Health Department Fund – 221	3,851.11	3,851.11	
Solid Waste/Recycling – 226	21,816.82	21,816.82	
Animal Shelter – 254	744.20	744.20	
Central Dispatch Fund – 261	10,440.48	10,440.48	
Grants – 279	2,764.10	2,764.10	
Sheriffs Contracts – 287	1,830.32	1,830.32	
Transportation Fund – 288	4,535.38	4,535.38	
Child Care Fund – 292	2,235.70	2,235.70	
Veterans Relief Fund – 293	73.42	73.42	

November 21, 2024 Session

Fitness Center Fund – 296	915.00	915.00	
Senior Services Fund – 298	127,050.33	127,050.33	
American Rescue Plan Act – ARPA – 299	8,972.14	8,972.14	
Capital Improvement Fund – 401	152,165.23	152,165.23	
CIP – Youth Home Building Fund – 492	1,684.06	1,684.06	
Central Dispatch CIP – 496	6,658.62	6,658.62	
Parks/Recreation Capital – 497	14,931.89	14,931.89	
Property Tax Adjustments – 516	12,894.71	12,894.71	
Revolving Drain Maintenance Fund – 639	36.01	36.01	
Fleet Management/Motor Pool – 661	279.23	279.23	
Drain Fund – 801	63,248.10	63,248.10	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$573,968.60</b>	<b>\$573,968.60</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for November 1, 2024, November 8, 2024, November 15, 2024 and November 22, 2024.

**ALLEGAN COUNTY-2024 TAX LEVIES - AMENDED**

**22/ WHEREAS**, the Board of Commissioners has examined the various Government Units Statements of Money to be Raised by Tax for the year 2024 as submitted by Township and City Clerks of Allegan County and as compiled by the Equalization Department; and

**WHEREAS**, said Board of Commissioners has examined the various millages and amounts requested by said local units and the County of Allegan and incorporated the results from the November 5<sup>th</sup> millage votes to be levied in the respective units for the year 2024; and

**WHEREAS**, the Board of Commissioners has directed the preparation of the Michigan Department of Treasury L-4402 Apportionment Report for the County of Allegan for the year 2024.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners approves the levy of the various millage's and amounts requested by the local units of this County be spread on their respective tax rolls for the year 2024, subject to necessary correction, and

**BE IT FURTHER RESOLVED**, that the County Board approves the levy of the following County Drain Tax for the year 2024, Subject to necessary correction

COUNTY DRAIN TAX (to be levied as **\$1,632,302.81**  
per specific Drainage Districts)

**FURTHERMORE, BE IT RESOLVED** that the Chair and the Clerk of the Board have, through the County Equalization Department, examined all certificates, statements, papers, and records submitted to it, showing the money to be raised in the several townships. All such documents were found to properly certified and no deficiencies were found in the proceedings to authorize the raising of the money.

**COMMUNITY CORRECTIONS ADVISORY BOARD—APPROVE AMENDED BY-LAWS**

**23/ BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the amended by-laws of the Allegan County Corrections Advisory Board, as attached; and

**BE IT FURTHER RESOLVED**, that these attached by-laws supersede any previously established by-laws.

Moved by Commissioner Dugan, seconded by Commissioner Dugan to adopt the Consent Agenda Items to include; report of claims for November 1, 2024, November 8, 2024, November 15, 2024 and November 22, 2024 and Allegan County 2024 Tax Levies -Amended and Community Corrections Advisory Board-Approve Amended By-Laws. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**BOARD OF COMMISSIONERS—APPOINT ENVIRONMENTAL HEALTH BOARD OF APPEALS**

**24/ WHEREAS**, on October 28, 2024, a resident appealed a decision by Environmental Health to deny a site in Laketown Township an on-site sewage disposal system based on the interpretation of the Allegan County Water and Sewage Regulations; and

**WHEREAS**, per the Allegan County Water and Sewage Regulations Section 701.00, a Board of Appeals shall be created, consisting of three members appointed by the Board of Commissioners (Board) to furnish the appellant with a written report of its findings and decision.

**THEREFORE, BE IT RESOLVED** that the Board appoints the following individuals to the Environmental Health Board of Appeals

- Todd Jensen
- Rod Carroll
- Chad Warner
- Rick Klingenberg (Alternate); and

**BE IT FURTHER RESOLVED** that said members shall receive per diem at \$50 per meeting and be eligible to receive mileage reimbursement at 60% of the current IRS rate; and

**BE IT FINALLY RESOLVED** compensation applies to members not already receiving compensation as part of their regular work duties or paid for by another source when attending meetings.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**INSULIN LITIGATION RESOLUTION**

**25/ WHEREAS**, entities nationwide have recently started joining a nationwide lawsuit against various insulin manufacturers, pharmacy benefit managers, and other defendants accused of artificially inflating insulin prices at the expense of employers and health plan entities, specifically Case No. 2:23-

md-03080 in the United States District Court for the District of New Jersey ("Lawsuit"); and

**WHEREAS**, Entities in the Lawsuit are being represented by Frantz Law Group, APLC, a California professional law corporation ("Frantz");

**WHEREAS**, Thrun Law Firm, P.C. referred the County to Frantz for the Lawsuit; and

**WHEREAS**, the Board believes it is in the County's best interests to join the Lawsuit on the terms specified in an Attorney-Client Fee Contract; and

**WHEREAS**, the Board believes it is in the County's best interests to authorize and direct the County Administrator or designee to sign an Attorney-Client Fee Contract on behalf of the County and to take such other action as necessary to obtain monetary damages for the County in the Lawsuit, subject to review by the County's legal counsel.

**THEREFORE, BE IT RESOLVED** that the Board decides to join the Lawsuit on the terms specified in the Attorney-Client Fee Contract; and

**BE IT FURTHER RESOLVED** that the Board authorizes and directs the County Administrator or designee to sign an Attorney-Client Fee Contract on behalf of the County and to take such other action as necessary to obtain monetary damages and injunctive relief for the County in the Lawsuit, subject to review by the County's legal counsel.

(STATE OF MICHIGAN)

)ss

(COUNTY OF ALLEGAN)

I, Bob Genetski, Clerk of the Allegan County Board of Commissioners and Clerk of the County of Allegan, do hereby Certify that the above Resolution was duly adopted by said Board on November 21, 2024.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County and Court in Allegan, Michigan, this 21<sup>st</sup> day of November, 2024.

\_\_\_\_\_  
Bob Genetski, Clerk-Register

Moved by Commissioner DeYoung, seconded by Commissioner Jessup to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**PROPOSED AMENDMENT TO COUNTY-WIDE ELECTED OFFICIALS RESOLUTION (TABLED 10/24/24)**

**26/** Moved by Commissioner Dugan, seconded by Commissioner Beltman to remove the resolution tabled 10/24/2024 and postpone indefinitely. Motion carried by roll call vote. Yeas: 3 votes (DeYoung, Beltman, Dugan). Nays: 2 votes (Storey, Jessup).

Commissioner Dugan, motion to call the question. Motion failed by roll call vote. Yeas: 3 votes (DeYoung, Beltman, Dugan). Nays: 2 votes (Storey, Jessup).

**COMMUNITY UPDATE**

27/ Administrator Sarro presented the board the Community Update that included removal of completed items along with the additional topics for this year's countywide survey. Commissioners requested to consider including Material Management under Recycling along with the calendar of events.

**APPOINTMENTS**

28/

**AREA COMMUNITY SERVICES EMPLOYMENT & TRAINING COUNCIL (Governing Board)**

Chairman Storey announced the appointment to the Area Community Services Employment & Training Council to fill a 1-year term; term to expire 12/31/2025.

Mark DeYoung, 4169 Hickory St, Dorr, MI 49323

Moved by Commissioner Dugan, seconded by Commissioner Jessup to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**BOARD OF PUBLIC WORKS**

Chairman Storey announced the appointment of the following individuals to the Board of Public Works to fill a 3-year term; term to expire 12/31/2027.

Steve Jurczuk, 2114 Hilltop View Dr, Dorr, MI 49323  
Larry Brown, 1308 Lincoln Road, Allegan, MI 49010

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the appointments as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**BROWNFIELD REDEVELOPMENT AUTHORITY**

Chairman Storey announced the appointment of the following individuals to the Brownfield Redevelopment Authority for a 3-year term; term to expire 12/31/2027.

Jaclyn Hulst, 4659 36<sup>th</sup> Zeeland, MI 49464

Moved by Commissioner Jessup, seconded by Commissioner DeYoung to approve the appointments as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**COMMUNITY ECONOMIC DEVELOPMENT STRATEGIES COMMITTEE**

Chairman Storey announced the appointment of the following individual to the Community Economic Development Strategies to fill a 1-year term; term to expire 12/31/2025.

Nora Balgoyen-Williams, 2188 36th St, Allegan MI

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

Chairman Storey announced the appointment of the following individual to the Local Emergency Planning Committee-Health Representative to fill an existing 2-year term; term to expire 12/31/2025.

Grant Ruppert, 3255 122<sup>nd</sup> Ave Allegan, MI 49010

Moved by Commissioner Beltman, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

Chairman Storey announced the appointment of the following individual to the Local Emergency Planning Committee-Facilities Representative to fill an existing 2-year term; term to expire 12/31/2025.

Ronald Posthauer, 2025 Lincoln Rd, Allegan, MI 49010

Moved by Commissioner DeYoung, seconded by Commissioner Beltman to approve the appointments as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PARKS ADVISORY BOARD**

Chairman Storey announced the appointment of the following individual to the Parks Advisory Board to fill a 3-year term; term to expire 12/31/2027.

Jaclyn Hulst, 4659 36<sup>th</sup> Street, Zeeland, MI 49464

Josiah Lampen, 3593 Babylon Road, Allegan, MI 49010  
(to fill an existing 3-year term; to expire 12/31/2025)

Moved by Commissioner Beltman, seconded by Commissioner Jessup to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**TOURIST COUNCIL**

Chairman Storey announced the appointment of the following individual to the Tourist Council to fill a 3-year term; term to expire 12/31/2027.

Tamar Mach-Vispi, 2592 114<sup>th</sup> Ave, Allegan, MI 49010

Elizabeth Morse 2171 26<sup>th</sup> Street, Allegan, MI 49010

Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

#### **WEST MICHIGAN REGIONAL PLANNING COMMISSION**

Chairman Storey announced the appointment of the following individuals to the West Michigan Regional Planning Commission to fill a 1-year term; term to expire 12/31/2025.

Scott Beltman, 3110 130<sup>th</sup> Ave, Hopkins, MI 49328  
 Tom Jessup, 6717 108th Ave, South Haven MI 49090  
 Lindsay Maunz, 65 E 7<sup>th</sup> Street, Holland MI 49423

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

#### **ELECTIONS**

29/

#### **CASINO LOCAL REVENUE SHARING BOARD**

Chairman Storey opened nominations to fill the 2-year term on the Casino Local Revenue Sharing Board; term to expire 12/31/2026. Commissioner Storey nominated:

Mark DeYoung, 4169 Hickory Drive, Dorr MI 49323

Moved by Commissioner Dugan, seconded by Commissioner Beltman to close the nominations and cast a unanimous ballot for Mark DeYoung as nominated. Motion carried unanimously.

#### **COMMISSION ON AGING**

Chairman Storey opened nominations to fill the 3-year term on the Commission on Aging Board; term to expire 12/31/2027. Commissioner Storey nominated:

Luesettie Phelps, 1064 Wedgewood Dr, Plainwell MI 49080  
 Jo Verbeek, 4488 Meadow Pond Way, Hamilton MI 49419  
 Richard Butler 55 M-89, Plainwell MI 49080

Moved by Commissioner Dugan, seconded by Commissioner Beltman to close the nominations and cast a unanimous ballot as nominated. Motion carried unanimously.

#### **ECONOMIC DEVELOPMENT COMMISSION**

Chairman Storey opened nominations to fill the 3-year term on the Economic Development Commission; term to expire 12/31/2027. Commissioner Storey nominated:

Michael Kiella, 600 Delano St, Allegan MI 49010  
 Nora Balgoyen-Williams 2188 36<sup>th</sup> Street, Allegan MI 49010

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to close the nominations and cast a unanimous ballot as nominated. Motion carried unanimously.

#### **ROAD COMMISSION**

Chairman Storey opened nominations to fill the 6-year term on the Road Commission; term to expire 12/31/2030.  
 Commissioner Storey nominated:

Larry Brown 2484 122<sup>nd</sup> Avenue, Allegan MI 49010

Moved by Commissioner DeYoung, seconded by Commissioner Beltman to close the nominations and cast a unanimous ballot as nominated. Motion carried unanimously.

#### **PUBLIC PARTICIPATION - COMMENTS**

**30/** Chair Storey opened the meeting to public participation and the following individuals offered comments:

1. Michelle Harris, Watson Township, suggested that the sales from marijuana be used as revenue for the parks and recreation budget, that the board calendar be on the landing page of the web site. Also, made the suggestion that the documents presented at the board meeting be more visible to the participates at the meetings along with recommending leaving two public participations opportunities at the board meetings.

#### **ADJOURNMENT UNTIL DECEMBER 12, 2024 AT 1:00 P.M.**

**31/** Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adjourn until December 12, 2024 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 3:26 P.M. Yeas: 5 votes. Nays: 0 votes.

*Jackie Porter*

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Chief Deputy Clerk

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Board Chair

Minutes approved during the 00/00/2024 Session

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE – CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 11/29/24, 12/6/24 and 12/13/24; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2024 Claims folder of the Commissioners’ Record of Claims.

November 29, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	297,254.16	297,254.16	
Parks/Recreation Fund - 208	1,988.35	1,988.35	
Friend of the Court - Cooperative Reimb. - 215	1,708.37	1,708.37	
Health Department Fund - 221	2,966.00	2,966.00	
Solid Waste/Recycling - 226	10,143.24	10,143.24	
Animal Shelter - 254	1,161.29	1,161.29	
Register of Deeds Automation Fund - 256	256.20	256.20	
Indigent Defense Fund - 260	1,013.96	1,013.96	
Central Dispatch Fund - 261	1,315.17	1,315.17	
Concealed Pistol Licensing Fund - 263	74.00	74.00	
Local Corrections Officers Training Fund - 264	84.39	84.39	
Law Library Fund - 269	2,013.25	2,013.25	
Grants - 279	4,322.65	4,322.65	
Sheriffs Contracts - 287	702.13	702.13	
Transportation Fund - 288	297,475.73	297,475.73	
Child Care Fund - 292	3,679.67	3,679.67	
Senior Services Fund - 298	25,858.82	25,858.82	
American Rescue Plan Act - ARPA - 299	906.55	906.55	
Capital Improvement Fund - 401	1,107,213.55	1,107,213.55	
Central Dispatch CIP - 496	1,576.52	1,576.52	
Property Tax Adjustments - 516	18,307.47	18,307.47	
Tax Reversion 2019 - 619	9,105.04	9,105.04	
Revolving Drain Maintenance Fund - 639	199.99	199.99	
Fleet Management/Motor Pool - 661	5,267.32	5,267.32	
Self-Insurance Fund - 677	2,375.84	2,375.84	
Drain Fund - 801	204,926.25	204,926.25	

<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$2,001,895.91</b>	<b>\$2,001,895.91</b>	
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December 6, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	44,948.67	44,948.67	
Parks/Recreation Fund - 208	824.12	824.12	
Health Department Fund - 221	9,223.04	9,223.04	
Solid Waste/Recycling - 226	17,409.54	17,409.54	
Animal Shelter - 254	4,068.96	4,068.96	
Register of Deeds Automation Fund - 256	243.10	243.10	
Indigent Defense Fund - 260	31,376.90	31,376.90	
Central Dispatch Fund - 261	1,748.79	1,748.79	
Sheriffs Contracts - 287	155.80	155.80	
Transportation Fund - 288	11,363.05	11,363.05	
Child Care Fund - 292	9,096.48	9,096.48	
Capital Improvement Fund - 401	6,627.23	6,627.23	
CIP - Youth Home Building Fund - 492	26,101.74	26,101.74	
Fleet Management/Motor Pool - 661	5.39	5.39	
<b>TOTAL AMOUNT OF CLAIMS:</b>	<b>\$163,192.81</b>	<b>\$163,192.81</b>	

December 13, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	121,921.99	121,921.99	
Parks/Recreation Fund - 208	1,681.85	1,681.85	
Friend of the Court - Cooperative Reimb. - 215	1,457.87	1,457.87	
Health Department Fund - 221	3,293.43	3,293.43	
Solid Waste/Recycling - 226	4,533.61	4,533.61	
Register of Deeds Automation Fund - 256	702.50	702.50	
Indigent Defense Fund - 260	2,364.43	2,364.43	
Central Dispatch Fund - 261	5,370.28	5,370.28	
Local Corrections Officers Training Fund - 264	1,200.00	1,200.00	
Grants - 279	13,773.61	13,773.61	
Crime Victims Rights Grant - 280	841.80	841.80	
Transportation Fund - 288	149,574.82	149,574.82	
Child Care Fund - 292	36,380.89	36,380.89	
Veterans Relief Fund - 293	3,102.81	3,102.81	
Senior Services Fund - 298	1,250.22	1,250.22	

Property Tax Adjustments - 516	418.26	418.26	
Tax Reversion 2019 - 619	9,105.04	9,105.04	
Tax Reversion 2018 - 629	642.50	642.50	
Revolving Drain Maintenance Fund - 639	230.84	230.84	
Self-Insurance Fund - 677	396,743.38	396,743.38	
Drain Fund - 801	26,614.24	26,614.24	
<b>TOTAL AMOUNT OF CLAIMS:</b>	<b>\$781,204.37</b>	<b>\$781,204.37</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 11/29/24, 12/6/24, 12/13/24, and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**MACATAWA AREA COORDINATING COUNCIL—APPROVE AMENDED BY-LAWS**

**BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the amended by-laws of the Macatawa Area Coordinating Council, as attached; and

**BE IT FURTHER RESOLVED**, that these attached by-laws supersede any previously established by-laws.

**RESTATED BY-LAWS**

**OF THE**

**MACATAWA AREA COORDINATING COUNCIL**

**, 2024**

\* \* \* \* \*

**I. ESTABLISHMENT**

There shall be established and continued the Macatawa Area Coordinating Council (“MACC”) under the terms and conditions and having the characteristics set forth herein. The MACC is designated and established as an Inter-Municipality Study Committee pursuant to Michigan Public Act 200 of the Public Acts of 1957, as amended, and pursuant to an Agreement dated the 1st day of April, 1993 (“Agreement”). Any prior bylaws or rules of the MACC are superseded and revoked by the adoption of these Bylaws.

**II. PURPOSE**

The purpose of the MACC is to encourage cooperation among neighboring governmental units on all matters which have community impact. The exact subject matter over which the MACC would study and provide recommendations shall be determined by the MACC Policy Board. Such subject matter could include: land use, traffic, recreation, parks, transportation, public safety, zoning, environment, housing, social concerns, and historical and cultural activities. The MACC shall also perform the purposes as set forth and delineated

in an Agreement approved and executed by the Participants (as defined below) as an Inter-Municipality Study Committee and all purposes permitted under Act 200 of the Public Acts of 1957, as amended.

### **III. COMPOSITION**

The MACC shall be administered by a Policy Board (“Board”) which shall consist of the following members: one publicly elected official from each of the following nine units of government (the “City/Township Participants”): City of Holland, City of Zeeland, Holland Charter Township, Park Township, Laketown Township, Fillmore Township, Zeeland Charter Township, Olive Township, and Port Sheldon Township; one publicly elected official each from the Ottawa and Allegan Board of Commissioners (the “County Participants”); one appointed official each from the Ottawa and Allegan County Road Commissions; one appointed official from the Michigan Department of Transportation; one appointed official from the Macatawa Area Express Transportation Authority; and one to four at-large representatives elected to the Board by the other members of the Board (as provided in Article VI, below). The representatives of the Ottawa and Allegan County Road Commissions, the Michigan Department of Transportation, and the Macatawa Area Express Transportation Authority shall be designated the “Transportation Participants.”

Non-at-large members of the Board shall serve at the will of the governing body which appointed them, and each governing body may appoint and designate alternate representatives to attend meetings of the Board in the absence of the duly appointed representative.

#### **IV. VOTING**

No representative to the Board shall be permitted to vote by proxy vote. Board representatives shall be permitted one vote each on all matters presented to the Board with the following exception: representatives of the Transportation Participants shall be permitted one vote each on matters relating to the transportation issues of the Board, and shall not vote on any issues unrelated to the transportation purposes of the MACC. For purposes of administering these Bylaws, transportation issues shall be defined to include all those issues which require approval by the Board and the Michigan Department of Transportation, including by way of illustration but not limited to the following: Unified Work Program (“UWP”); Transportation Improvement Program (“TIP”), Long Range Transportation Plan (“LRTP”), Air Quality issues and plans; all issues and projects which are funded by either the Federal Highway Administration (“FHWA”) and/or the Federal Transit Administration (“FTA”); and the Federal Aid Urban Area Boundaries and Street Functional Classifications. The Michigan Department of Transportation shall have a vote on all issues that involve project specific funds, (i.e., planning funds) that are provided by MDOT and FHWA, other than the general overhead burden of operations of the MACC.

#### **V. QUORUM; DECISIONS**

No decision of the Board shall be made unless there is a quorum at a meeting. A quorum for Board action shall consist of eleven members for transportation issues, and nine members for non transportation issues.

## VI. OFFICERS

The Board, at its ~~first~~ **second** organizational meeting ~~and in October of each year thereafter~~ **of the calendar year**, shall elect an Executive Committee. The Executive Committee shall consist of seven members with at least one City/Twp. Participant, at least one County Participant, at least one Transportation Participant, and at least one at-large representative. No Executive Committee member shall serve more than eight successive one-year terms. The Board, as part of such election process, shall elect from the Executive Committee a Chairperson and three Vice Chairpersons for the MACC's fiscal year. A member of the Executive Committee may hold more than one office. The Secretary and Treasurer, who shall also be elected by the Board, shall not be required to be members of the Board and may be staff or contracted employees of the MACC.

**6.1 Duties of Chairperson.** The Chairperson shall act as the principal executive officer of the Board and shall preside at all meetings of the Board. In addition, the Chairperson shall have such other powers and duties as may be prescribed by the Agreement, these Bylaws, and such additional powers and duties as may be designated by the Board.

**6.2 Duties of the Vice Chairpersons.** The three Vice Chairpersons shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson, as directed by the Board.

**6.3 Duties of Secretary.** The Secretary shall be responsible for preparing and maintaining minutes of each Board meeting and for other record-keeping duties as prescribed by the Board.

**6.4 Duties of Treasurer.** The Treasurer shall generally supervise the collection, investment, and disbursement of funds as directed by the Board.

Officers shall serve for the fiscal year for which the officer was elected and thereafter until a successor is elected. An officer may be removed at any time without cause upon the affirmative vote of two-thirds of the Board. Removal of a person as an officer shall constitute removal from the Board if the officer was a member of the Board.

## **VII. STANDING SUBCOMMITTEES**

The Board may establish and dissolve subcommittees as it deems necessary from time to time. There shall be one standing subcommittee of the Board, which shall be the Technical Transportation subcommittee. The Technical Transportation subcommittee shall consist of the engineering, technical, and/or planning staffs of the units of government appointing members to the Board and others appointed from time to time by the Board. The Technical Transportation subcommittee shall not have more than one representative from each member unit of government.

### **7.1 Subcommittee Quorum/Voting Requirements**

A majority of the members of a subcommittee shall constitute a quorum for the transaction of business before the subcommittee. Except as otherwise provided, the procedures of subcommittees shall be governed by the most recent edition of Roberts Rules of Order. All subcommittees shall meet at the call of the Chairperson of the subcommittee; upon the request of a majority of the members of the subcommittee; or upon the request of the Board. Any matter before a subcommittee shall be decided by a majority of the quorum present at the meeting of the subcommittee. Each member of a subcommittee shall be entitled to one vote on any issue before the subcommittee.

### **7.2 Functions of the Subcommittees.**

The functions of subcommittees are to:

- A. Make studies of and inquiries into areas of concern and interest as designated by the Board;
- B. Report information to the Board; and
- C. Prepare and submit recommendations of administrative action and proposed resolutions to the Board.

**7.3 Removal of a Member of a Subcommittee.**

By affirmative vote of 2/3rds of the members of the Board a committee member may be removed without cause from a designated subcommittee assignment.

**VIII. EFFECT OF DECISION**

Decisions of the Board shall be communicated in writing to the governing bodies of the members of the Board by distribution of the Board's minutes. If the decision of the Board recommends action by one or more of the units of government appointing members to the Board, the minutes of the Board shall so state.

**IX. PROCEDURAL DECISIONS**

Procedural decisions, such as rules of order, agendas, and the like, shall be determined by the Board and shall be adopted by the Board subsequent to the adoption of these Bylaws. In the absence of such action by the Board or the application of a specific rule or procedure, the Board shall be governed by the most recent edition of Robert's Rules of Order.

**X. MEETINGS**

The Board shall meet at least quarterly, and more frequently as determined by a majority of the members of the Board. Meetings may be rotated among the various offices of the member units of government, as determined by

the Board. All meetings of the Board shall be subject to the Michigan Open Meetings Act and documents of the MACC shall be subject to disclosure under the Michigan Freedom of Information Act.

## **XI. EXPENSES**

Costs incurred by the MACC shall be allocated among the units of government appointing members to the Board based upon the funding formula established by the Agreement or otherwise agreed upon from time to time by the MACC and the governmental unit. A budget for the MACC shall be adopted and the per capita contributions or other payments shall be paid by units of government in accordance with the Agreement or as otherwise agreed from time to time.

## **XII. AMENDMENTS OF BYLAWS**

To the extent not otherwise prohibited by law, amendments to the Bylaws shall be approved by not less than a two-thirds vote of the entire Board and a two-thirds vote of the governing bodies of the nine member units of government listed first in Article III, above. All amendments to the Bylaws must be in writing and submitted to such units of government at least fifteen days prior to any vote on such amendment.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE—APPOINT 2025 SURVEY AND REMONUMENTATION PEER REVIEW GROUP**

**WHEREAS**, the County will apply for the 2025 Survey and Remonumentation grant in accordance with MCL 54.269; and

**WHEREAS**, in accordance with MCL 54.269(b) the Board of Commissioners (Board) shall appoint members to the Peer Review Group annually; and

**WHEREAS**, in accordance with MCL 54.269(a) the Board shall appoint a grant administrator.

**THEREFORE BE IT RESOLVED**, that the Board approves the recommendation of the County Surveyor to appoint the following individuals to the Peer Review Group for the 2025 Survey and Remonumentation grant term:

- Steve Koerber of Arrow Land Surveys
- Cindy Koster of Pathfinder Engineering
- Ken Vierzen from Exxel Engineering, Inc
- Greg Vaughn of Wightman & Associates, Inc
- Randy Jonker of Jonker Land Surveys, PC
- Kevin Miedema of 42 North Surveying - County Surveyor as Remonumentation Grant Representative
- Luke Hansen of Allegan County Road Commission; and

**BE IT FURTHER RESOLVED**, that the Board hereby appoints the Finance Manager as the Grant Administrator for the Survey and Remonumentation Grant; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

# Allegan County Grants

## Request for Action (RFA) Form - Amendment

### Section I - General Information

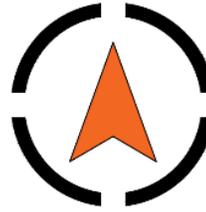
Name of Grant	Grant Period / Term
<b>Survey and Remonumentation Grant</b>	01/01/2025 - 12/31/2025
Source of Grant Funding - Agency Name	Federal, State, Local
Michigan Department of Licensing and Regulatory Affairs	State
Submitted by and/or Program Manager	Service Area Requesting
Kriss Kraker and Kevin Miedema (County Surveyor)	Finance
Brief summary of Grant program	The SSRA (State Survey and Remonumentation Act) establishes the State Survey and Remonumentation Fund which supports a program for the monumentation and remonumentation and perpetual monument maintenance of original public land survey corners, protracted public land survey corners and property controlling conrners throughout the state.

### Amendment(s) - Appoint Peer Review Group

Specific Action Requested	BOC Resolution Needed	Work Order No.	246554
Request Submission Deadline Date	12/31/2024	Request Date	12/3/2024
Signatures Needed	No	Approval Date	

#### Notes or Additional Information

Recommend submission to the Board of the Peer Group names. Regarding the attached letter, note that only the County Board of Commissioners may remove a member. The guidelines, developed by the County Surveyor, discuss the removal of a member for non-attendance, at the discretion of the County Surveyor. This would be done by the County Surveyor submitting a request through Administration for the Board to rescind their appointment.



**42 NORTH**  
**SURVEYING**  
4601 134<sup>TH</sup> AVENUE STE H  
HAMILTON, MI 49419  
PH: 269-751-8356  
[www.42northsurveying.com](http://www.42northsurveying.com)

November 26, 2024

Allegan County Financial Services  
3283 122<sup>nd</sup> Avenue  
Allegan, MI 49010

ATTN: Board of Commissioners

**SUBJECT: REMONUMENTATION PEER GROUP RECOMMENDATION GRANT YEAR 2025**

Dear Board of Commissioners,

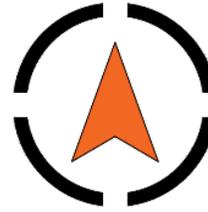
The 2024 grant year began with 3206 of 4054 corners completed through the Remonumenting Process and we are likely to add another 35 completed corners by the end of this year. 2024 saw Mitchell & Morse Land Surveying purchased by Wightman which reduced our peer group members. I am recommending the following licensed surveyors (respective firms listed) on the attached list of the peer review members for the 2025 Allegan County Remonumentation program.

Also, as stated in the 2020 Revised County Plan, following are guidelines as it regards to the peer group: The county peer review group will include only Professional Surveyors licensed in the State of Michigan. A firm may choose to have multiple Professional Surveyors listed as alternate peer group members, however, surveyors from the same firm share one vote, and share one fee for the meeting. It is important that peer group members attend the meetings (at least one per firm). Occasional missing of a meeting will happen, but consistent lack of attendance will be grounds for dismissal from the group at the County Representatives discretion and may put at risk their respective firms "contract surveyor" status which will also be at the County Representatives discretion (appeal of this decision can be made to the County Administrator and the County Board of Commissioners). Prospective persons desiring to become members of the peer review group should consult with the County Representative and it is recommended that they attend meeting(s) as members of the public (not compensated) in the prior grant year to learn the expectations of the role and show desire to become part of the group.

**2025 ALLEGAN COUNTY REMONUMENTATION  
PEER REVIEW MEMBERS**

- |                                                                                                                                                                                                          |                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Arrow Land Surveys<br/>335 Willow Run Dr.<br/>Wayland, MI 49348<br/>(269) 792-6684<br/><a href="mailto:arrowlands@sbcglobal.net">arrowlands@sbcglobal.net</a><br/>Licensed Rep.: Steve Koerber</p> | <p>2. Pathfinder Engineering<br/>795 Clyde Ct., SW, Ste. C<br/>Byron Center, MI 49315<br/>(616) 878-3885<br/><a href="mailto:CKoster@pathfinderengineering.com">CKoster@pathfinderengineering.com</a><br/>Licensed Rep.(s): Cindy Koster</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

November 26, 2024



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4601 134<sup>TH</sup> AVENUE STE H  
HAMILTON, MI 49419  
PH: 269-751-8356  
[www.42northsurveying.com](http://www.42northsurveying.com)

3. Exxel Engineering, Inc.  
5252 Clyde Park SW  
Grand Rapids, MI 49509  
(616) 531-3660  
[kvierzen@exxelengineering.com](mailto:kvierzen@exxelengineering.com)  
Licensed Rep.(s): Ken Vierzen  
Alt. Cam Lear  
Alt. Brent Feyen
4. Wightman & Associates, Inc.  
1670 Lincoln Road  
Allegan, MI 49010  
(269) 673-8465  
[gvaughn@gowightman.com](mailto:gvaughn@gowightman.com)  
Licensed Rep.: Greg Vaughn  
Alt. Aaron Smith Alt. Ed Morse  
Alt. Jeff Bradford Alt. Justin Moore
5. Jonker Land Surveys, PC  
8373 Merton Ave. SW, Ste. A, P.O. Box 385  
Byron Center, MI 49315-0385  
(616) 878-1607  
[randy@jonkersurveys.com](mailto:randy@jonkersurveys.com)  
Licensed Rep.: Randy Jonker
6. 42 North Surveying  
4601 134<sup>th</sup> Avenue  
Hamilton, MI 49419  
[kevin@42northsurveying.com](mailto:kevin@42northsurveying.com)  
Licensed Rep.(s): Kevin Miedema (Co. Rep.) – **N. P.**  
Alt. Joe Mehrtens
7. Allegan County Road Commission  
1308 Lincoln Road  
Allegan, MI 49010  
(269) 673-2184  
[rcluke@alleganroads.org](mailto:rcluke@alleganroads.org)  
Licensed Rep.: Luke Hansen - **N.P.**

Note: the Allegan County Road Commission will not be doing contract corners, but may have “walk in” corners to present.

Note: **N. P.** = Not Paid through Item H of Grant (Peer Review Group Fees / Wages)

Please let me know if you have any concerns, questions or comments. I would be pleased to discuss the remonumentation program or any surveying related matter.

Best regards,

**Allegan County Surveyor**

Kevin D. Miedema, P.S.  
[kevin@42northsurveying.com](mailto:kevin@42northsurveying.com)

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**NATIONAL COMMUNITY SURVEY—RELEASE**

**WHEREAS**, as part of the Board's 2024 strategic planning process, a new survey was accepted; and

**WHEREAS**, as part of the 2024 Budget process, the Board authorized a Survey and Community Update Capital Project; and

**WHEREAS**, the County Administrator negotiated a contract extension with Polco National Research Center, Inc., 1241 John Q Hammons Dr. Suite 203, Madison, WI 53717, to release another National Community Survey; and

**WHEREAS**, a workgroup consisting of the individuals listed below developed the final draft:

Frank Baker, Sheriff

Dan Wedge, Executive Director of Services

Jacque Billette, Health Officer

Jen Garcia, Director of Senior and Veterans

Brandy Gildea, Parks Manager

Whitney Ehresman, Transportation Director

Mark Witte, Director OnPoint

Lisa Evans, Executive Director, Allegan County Community Action

Becki Postma, Chief Administrative Officer, United Way

William Brown, Superintendent, Allegan Area Educational Service Agency

Stephanie Calhoun, President/CEO, Allegan County Community Foundation

Michael Kiella, PhD, Community Representative.

**THEREFORE, BE IT RESOLVED** that the Board authorizes the survey's release in January 2025; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to incur the necessary expenditures under the Board-approved capital project.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FACILITIES MANAGEMENT—HUMAN SERVICES BUILDING DECK REMEDIATION PROJECT**

**WHEREAS**, the Allegan County Board of Commissioners (Board) approved a \$120,000.00 capital appropriation within the 2024 Budget (#401 Capital Improvement Fund) to remediate the failed deck at the Human Services Building (HSB); and

**WHEREAS**, a design-build contract was awarded to Mugen Construction for \$32,928, whose initial scope was to complete the necessary design and engineering work for this remediation with an alternate to construct a new patio at ground level; and

**WHEREAS**, the design phase has been completed at a cost of \$28,429, leaving \$91,572 in the budgeted 2024 project appropriation; and

**WHEREAS**, upon completion of the design phase, Mugen Construction has proposed a construction cost of \$128,990 to complete the project.

**THEREFORE, BE IT RESOLVED** that the Board authorizes Mugen Construction to proceed with the build phase of the project to include the removal of the existing deck and patio, restoration of the building façade, and construction of a new patio and walkway with some landscaping for an additional \$128,990, for a total contract of \$157,419 plus contingency; and

**BE IT FURTHER RESOLVED** that the Board authorizes a reallocation of appropriated 2024 funds within the #401 Capital Improvement Fund of \$43,500 to provide a total HSB Deck Remediation project budget of \$163,500; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.



## REQUEST FOR ACTION PROCUREMENT OF GOODS AND/OR SERVICES

RFA #: 246-287      RFA Date: 11/22/2024      RFA Submitted By: Patti Wartella

**PROJECT/SERVICE:** HSB Deck Remediation Services  
Project/Service: Amend current contract to include Construction as part of the contract awarded to Mugen  
Description: Construction. Scope of Work includes removal of existing deck; restoration of the building  
façade; and installing a ground level patio with some landscaping.

Project/Contract #: 1080-24      Contact Name: Carl Chapman  
Department: Facilities Management      Contact Info: [cchapman@allegancounty.org](mailto:cchapman@allegancounty.org)

**PROCUREMENT METHOD:** Not Applicable - Amendment to existing Agreement

**CONTRACT AWARD:** \$128,990.00  
Parties - County and: Mugen Construction Inc  
Contract Duration: Scope of Work Completion  
Evaluation Team: Carl Chapman, Valdis Kalnins  
References Checked: No - Current or previous vendor with satisfactory performance      Debarred: No

**BUDGETARY ACTION NEEDED:** Budget Adjustment or Additional Appropriation Needed

Amount: \$ 13,500	Source: #401 CIP	From Account: 401-265.270-976.000
Amount: \$ 13,000	Source: #401 CIP	From Account: 401-265.272-972.000
Amount: \$ 11,000	Source: #401 CIP	From Account: 401-301.301-986.000
Amount: \$ 6,000	Source: #401 CIP	From Account: 401-265.265-955.000
Amount: \$ 43,500	Source: #401 CIP	To Account: 401-265-263-976.000

**FUNDING SOURCE:** #401 CIP Fund

\$ 120,000.00	Approved Appropriation for this Project
\$ 43,500.00	Additional Appropriation Requested through this RFA
\$ 163,500.00	Total Funding available if this RFA is approved
\$ 21,320.00	Expenditures to Date
\$ 7,109.00	Committed Funds
\$ 128,990.00	Award Amount
\$ 6,081.00	Funds Remaining

**AMENDMENT OR MODIFICATION TO EXISTING CONTRACT:**

Does amendment extend the contract: No

Does amendment change risk and liability: No

Does the amendment result in a cost increase: Yes

Construction Costs for Task 5 of RFP added to costs of Engineering and Design services performed in Tasks 1-4

ALLEGAN COUNTY BOARDS & COMMISSIONS - APPOINTED			TERM EXPIRES	BOARD ACTION
<b>911 OPERATIONAL POLICY &amp; PROCEDURE COMMITTEE</b>			<b>2 Year Term</b>	
<b>Vacant as of 1/1/25</b>	<u>Tom Jessup, County Commissioner</u>		Ex-officio	8/22/2024
<b>ALLEGAN COMMUNITY CORRECTIONS ADVISORY BOARD</b>			<b>3 Year Term</b>	
<b>Vacant as of 1/1/25</b>	Myrene Koch, Prosecuting Attorney <b>Per Bylaws Article IV, 1.H. County Prosecuting Attorney (or designee)</b>		12/31/2025	12/14/2023
<b>AREA COMMUNITY SERVICES EMPLOYMENT &amp; TRAINING COUNCIL Governing Board:</b>			<b>1 Year Term</b>	
<b>Vacant as on 1/1/25</b>	<u>Jim Storey, Board Chair</u>		12/3/2024	12/14/2023
<b>BOARD OF PUBLIC WORKS</b>			<b>3 Year Term</b>	
<b>Chris Machiela as of 1/1/25</b>	Denise Medemar, Drain Commissioner	113 Chestnut St. Allegan, MI 49010	Permanent	
<b>BROADBAND ACTION WORKGROUP</b>				
<b>Vacant as of 1/1/25</b>	<u>Jim Storey, County Commissioner</u>	344 W 35th Holland, MI 49423		
<b>BROWNFIELD REDEVELOPMENT AUTHORITY</b>			<b>3 Year Term</b>	
<b>Vacant as of 1/1/25</b>	Darrell Oakley	323 Water St. Allegan, MI 49010	12/31/2024	4/14/2022
<b>COMMUNITY ACTION OF ALLEGAN COUNTY - CAAC Invitation Only</b>			<b>1 Year Term</b>	
	<u>VACANCY, County Commissioner</u>		12/31/2024	12/14/2023
<b>Vacant as of 1/1/25</b>	<u>Jim Storey, Board Chair</u>	344 W 35th Holland, MI 49423	12/31/2024	12/14/2023
<b>COMMUNITY ECONOMIC DEVELOPMENT STRATEGIES COMMITTEE</b>				
<b>Vacant as of 1/1/25</b>	<u>Jim Storey, Board Chair</u>	344 W 35th Holland, MI 49423	12/31/2024	12/14/2023
<b>COMMUNITY MENTAL HEALTH</b>			<b>3 Year Term</b>	
	Craig VanBeek, Family Member	4290 Summer Creek Dr. Dorr, MI 49323	3/31/2027	3/28/2024
<b>CONSERVATION DISTRICT (Board Liaison)</b>				
<b>Vacant as of 1/1/25</b>	<u>Jim Storey, County Commissioner</u>	344 W 35th Holland, MI 49423	Coterminous	

<b>JURY BOARD - Circuit Judges recommends/Board appoints</b>			<b>6 Year Term</b>	
	VACANCY		8/31/2023	2/22/2018
	VACANCY		3/31/2025	2/28/2019
<b>LAKE BOARDS - Chair appoints.</b>				
Hutchins & Lower Scott Lake Board	<u>Tom Jessup, County Commissioner</u>	6717 108th Ave. South Haven, MI 49090	Coterminous	8/22/2024
<b>Vacant as of 1/1/25</b>				
<b>LAKESHORE REGIONAL ENTITY - Oversight Policy Board Appointment</b>				
	<u>Jim Storey, County Commissioner</u>	344 W 35th Holland, MI 49423	12/31/2026	12/14/2023
<b>Vacant as of 1/1/25</b>				
<b>LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)</b>				
	<u>Jim Storey, County Commissioner</u>	344 W 35th Holland, MI 49423	<b>2 Year Term</b> 12/31/2025	12/8/2022
<b>Vacant as of 1/1/25</b>				
	VACANCY, Media Representative		12/31/2022	11/7/2019
	VACANCY, Firefighter		12/31/2025	12/8/2022
<b>MACATAWA AREA COORDINATING COUNCIL (MACC)</b>				
	<u>Jim Storey, Board Chair</u>	344 W 35th Holland, MI 49423	<b>1 Year Term</b> 12/31/2024	12/14/2023
<b>Vacant as of 1/1/25</b>				
<b>MATERIAL MANAGEMENT PLANNING COMMITTEE</b>				
	VACANCY, Compost Facility or Anaerobic Operator		<b>5 Year Term</b> 8/1/2029	
	VACANCY, Rep of Environmental Interest		8/1/2029	
	VACANCY, Elected Official of a Township		8/1/2029	
	VACANCY, Elected Official of a City or Village		8/1/2029	
<b>MULTI-AGENCY COLLABORATIVE COMMITTEE</b>				
	<u>Jim Storey, Board Chair</u>	344 W. 35th St. Holland, MI 49423	<b>1 Year Term</b> 12/31/2024	12/14/2023
<b>Vacant as of 1/1/25</b>				

<b>PARKS ADVISORY BOARD</b>	Dan Caywood, General Public Rep.	4152 24th St. Dorr, MI 49323	<b>3 Year Term</b> 12/31/2024	1/26/2023
	VACANCY, General Public Rep.		12/31/2025	
<b>PLAT BOARD</b> Vacant as of 1/1/25	<u>Jim Storey, County Commissioner Chair</u>	344 W. 35th St. Holland, MI 49423	Coterminous	
<b>TOURIST COUNCIL</b>	VACANCY		<b>3 Year Term</b> 12/31/2025	12/8/2022
<b>WATER STUDY WORKGROUP</b> Vacant as of 1/1/25	<u>Tom Jessup, County Commissioner</u>	6717 108th Ave. South Haven, MI 49090	Coterminous	
<b>WEST MICHIGAN REGIONAL AIRPORT AUTHORITY</b> Vacant as of 1/1/25	<u>Jim Storey, County Commissioner</u>	344 W 35th Holland, MI 49423	<b>2 Year Term</b> 12/31/2024	12/8/2022

ALLEGAN COUNTY BOARDS & COMMISSIONS - ELECTED			TERM EXPIRES	BOARD ACTION
<b>COMMISSION ON AGING</b>			<b>3 Year Term</b>	
<b>Vacant as of 1/1/25</b>	<u>Jim Storey, County Commissioner</u>		12/31/2025	12/8/2022
<b>*Application REC 11/15/24</b>	VACANCY		12/31/2026	11/9/2023
<b>Sallie Prins</b>				
<b>ECONOMIC DEVELOPMENT COMMISSION</b>			<b>3 Year Term</b>	
<b>Vacant as of 1/1/25</b>	Taylor Hatten, Arts & Culture Rep	397 26th St. Otsego, MI 49078	12/31/2024	7/14/2022
<b>Vacant as of 1/1/25</b>	<u>Jim Storey, County Commissioner</u>	344 W 35th Holland, MI 49423	12/31/2026	12/14/2023