

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JANUARY 25, 2024 SESSION

JOURNAL 72

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
54	1	JANUARY 25, 2024 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
54	2	PUBLIC PARTICIPATION - NO COMMENTS
54	3	APPROVAL OF AGENDA AS PRESENTED
54	4	2023/27 STRATEGIC PLANNING UPDATE - WATER STUDY PROJECT
54	5	BREAK
54	6	2023/27 BOARD STRATEGIC PLANNING UPDATE
54	7	ADMINISTRATIVE UPDATE
55	8	PUBLIC PARTICIPATION - COMMENTS
55	9	CLOSED SESSION: PENDING LITIGATION CASE #23-066963-CZ
55	10	RECONVENE/ROLL CALL FROM CLOSED SESSION
55	11	ADJOURNMENT UNTIL FEBRUARY 13, 2024
55	12	JANUARY 25, 2024 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
55	13	APPROVAL OF MINUTES FOR JANUARY 11, 2024
56	14	PUBLIC PARTICIPATION - COMMENTS
56	15	APPROVAL OF AGENDA AS PRESENTED
56	16	INFORMATIONAL SESSION - MICHIGAN DEPT OF CORRECTIONS/ALLEGAN CIRCUIT COURT PROBATION & PAROLE
56-57	17	CLAIMS

58-74	18	TRANSPORTATION - APPROVE FY2025 MICHIGAN DEPARTMENT OF TRANSPORTATION OPERATING AND CAPITAL ASSISTANCE APPLICATIONS
75	19	MATERIALS MANAGEMENT PLAN (MMP) INITIATION AND UPDATES
75	20	PUBLIC PARTICIPATION - NO COMMENTS
75-76	21	ROUND TABLE
77	22	ADJOURNMENT UNTIL FEBRUARY 13, 2024

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JANUARY 25, 2024 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 25, 2024 at 9:00 A.M. in accordance with the motion for adjournment of January 11, 2024, and rules of this board; Chair Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
DIST #2 MARK DEYOUNG
DIST #3 DEAN KAPENGA
DIST #4 SCOTT BELTMAN
DIST #5 GALE DUGAN

PUBLIC PARTICIPATION – NO COMMENTS

2/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA – ADOPTED AS PRESENTED

3/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

2023/27 BOARD STRATEGIC PLANNING UPDATE – WATER STUDY PROJECT

4/ Water Study Workgroup Chair Tom Kunetz presented an update to the board on the groundwater protection strategy.

BREAK – 9:52 A.M.

5/ Upon reconvening at 10:02 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Kapenga, Beltman and Dugan. Absent: None.

2023/27 BOARD STRATEGIC PLANNING UPDATE

6/ Administrator Sarro reviewed the Allegan County Board of Commissioner Approved Strategic Plan for 2023-2027. Goals reviewed: support a united and engaged workforce; continuously improve processes; maintain financial stability; and provide valuable and necessary quality services to customers.

ADMINISTRATIVE UPDATE

7/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included: adoptions available at Wishbone; park programs; public safety radio coverage; courthouse construction and renovation; general fund revenues/expenditures; Veteran's treatment court grant; and highway safety funding.

PUBLIC PARTICIPATION - COMMENTS

8/ Chair Storey opened the meeting to public participation and the following individual offered comment:

1. Allegan County Treasurer Sally Brooks addressed the board and thanked them for their goals for Allegan County

CLOSED SESSION: PENDING LITIGATION CASE #23-066963-CZ

9/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to recess to closed session to discuss pending litigation Case number 23-066963-CZ. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

RECONVENE/ROLL CALL FROM CLOSED SESSION

10/ Upon reconvening at 12:56 P.M. from the closed session, the following Commissioners were present: Commissioner Storey, DeYoung, Kapenga, Beltman and Dugan. Absent: None.

ADJOURNMENT UNTIL FEBRUARY 13, 2024 AT 9:00 A.M.

11/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until February 13, 2024 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 12:56 P.M. Yeas: 5 votes. Nays: 0 votes.

AFTERNOON SESSION**JANUARY 25, 2024 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 25, 2024 at 1:00 P.M. in accordance with the motion for adjournment of January 11, 2024, and rules of this Board; Chair Storey presiding.

The invocation was offered by District #2 Commissioner DeYoung.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	DEAN KAPENGA
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

JANUARY 11, 2024 SESSION MINUTES - ADOPTED

13/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the minutes for the January 11, 2024 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - COMMENTS

14/ Chair Storey opened the meeting to public participation and the following individuals offered comments:

1. Scott Korpak from MSU Extension addressed the board regarding 3 local students participating in the 4-H Animal Science 2024 Skillathon State Championship; and the Great Lakes Day conference on February 27, 2024. Michigan Sea grant

AGENDA - ADOPTED AS PRESENTED

15/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

INFORMATIONAL SESSION - MICHIGAN DEPT OF CORRECTIONS/ALLEGAN CIRCUIT COURT PROBATION & PAROLE

16/ Supervisor Cindy Garcia presented the annual report for the Michigan Department of Corrections/Allegan Circuit Court Probation & Parole.

CONSENT ITEMS:

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

17/ **WHEREAS**, Administration has compiled the following claims for January 19, 2024 and January 26, 2024; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

January 19, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	124,892.26	124,892.26	
Parks/Recreation Fund - 208	1,272.56	1,272.56	
Friend of the Court – 215	2,519.84	2,519.84	
Health Department Fund – 221	9,061.95	9,061.95	
Solid Waste/Recycling – 226	67,463.56	67,463.56	
Animal Shelter – 254	2,719.33	2,719.33	
Indigent Defense Fund – 260	428,768.36	428,768.36	
Local Corrections Officers Training Fund – 264	1,270.44	1,270.44	
Law Library Fund - 269	158.50	158.50	
CDBG Program Income Fund – 277	967.81	967.81	
Grants – 279	86.33	86.33	
Sheriffs Contracts – 287	5,503.45	5,503.45	
Transportation Fund – 288	115,169.80	115,169.80	
Child Care Fund – 292	17,538.46	17,538.46	

Veterans Relief Fund – 293	996.95	996.95	
Senior Services Fund – 298	99,908.21	99,908.21	
American Rescue Plan Act – ARPA – 299	29,271.38	29,271.38	
Capital Improvement Fund – 401	118,000.00	118,000.00	
Revolving Drain Maintenance Fund – 639	372.99	372.99	
Fleet Management/Motor Pool – 661	8,297.86	8,297.86	
Drain Fund - 801	41,367.62	41,367.62	
TOTAL AMOUNT OF CLAIMS	\$1,075,607.66	\$1,075,607.66	

January 26, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	108,818.37	108,818.37	
Friend of the Court – 215	450.00	450.00	
Health Department Fund – 221	3,929.03	3,929.03	
Solid Waste/Recycling – 226	7,904.73	7,904.73	
Animal Shelter – 254	461.00	461.00	
Register of Deeds Automation Fund – 256	5,842.23	5,842.23	
Indigent Defense Fund – 260	178,448.11	178,448.11	
Central Dispatch Fund – 261	9,033.05	9,033.05	
Grants – 279	7,406.36	7,406.36	
Crime Victims Rights Grant – 280	80.37	80.37	
Sheriffs Contracts – 287	373.20	373.20	
Transportation Fund – 288	6,990.26	6,990.26	
Child Care Fund – 292	3,582.05	3,582.05	
Senior Services Fund – 298	97,870.65	97,870.65	
Capital Improvement Fund – 401	4,309.00	4,309.00	
Property Tax Adjustments – 516	7,678.06	7,678.06	
Tax Reversion 2018 – 629	1,562.00	1,562.00	
Self -Insurance Fund – 677	25,348.87	25,348.87	
Drain Fund – 801	88,505.20	88,505.20	
TOTAL AMOUNT OF CLAIMS	\$558,592.54	\$558,592.54	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for January 19, 2024 and January 26, 2024.

Moved by Commissioner Kapenga, seconded by Commissioner Beltman to adopt the report of claims for January 19, 2024 and January 26, 2024. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEMS:**TRANSPORTATION—APPROVE FY2025 MICHIGAN DEPARTMENT OF TRANSPORTATION OPERATING AND CAPITAL ASSISTANCE APPLICATIONS**

18/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from Allegan County Transportation Services to approve the attached FY2025 Michigan Department of Transportation (MDOT) applications for operating and capital assistance

- Regular Service- State operating of \$854,794 and Federal Operating - Section 5311 \$381,800
- Job Access Reverse Commute of \$102,300
- Capital Section New Freedom-Mobility Management for \$62,500
- Capital Section Transit Vehicles/equipment for \$1,915,550; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to purchase transit vehicles as requested in the application; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents, and MDOT project authorizations to complete this action are authorized to be signed.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

59
Allegan County Transportation
Capital Requests For FY 2025

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2025 STBG(STP)								
Requested:0	Facility	Desc: Parking lot resurfacing and replacement of asphalt in spots. Includes the relocation of entrance sign and widening the paved entrance (driveway). Justn: STBG (STP) Funded project approved by RTF 11/2022, Driveway and parking lot resurfacing.	\$200,000	\$50,000	\$0	\$250,000	REPLACE	PRE-REQUESTED
Requested:1	Equipment	Desc: Requesting funds to replace maintenance truck once it has reached its useable life benchmark. Justn: Replace existing ACT maintenance truck. RTF approval 11/2022.	\$25,600	\$6,400	\$0	\$32,000	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$225,600	\$56,400	\$0	\$282,000		
2025 SEC 5310-NF								
Requested:0	Mobility Mgt	Desc: Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services. Justn: Continuation of Funding for Mobility Management activities.	\$50,000	\$12,500	\$0	\$62,500	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$50,000	\$12,500	\$0	\$62,500		
2025 SEC 5339 - Bus and Bus Facilities								
Eligible/Pending:2 Requested:2	Vehicle	Desc: Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decal(s)/lettering) Justn: Unit #43 (local unit identifier) eligible for replacement FY 2024, Local unit #56 (transfer from Kalkaska March 2023) eligible for replacement FY 2025.	\$290,240	\$72,560	\$0	\$362,800	REPLACE	PRE-REQUESTED

Allegan County Transportation
Capital Requests For FY 2025

1/4/2024 19:36 Page 1 of 6

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
Eligible/Pending:1 Requested:1	Vehicle	Desc: 12-Passenger Van w/ lift (Vinyl decal(s)/lettering) Justn: Local number 50 eligible for replacement by age (4yr)	\$65,080	\$16,270	\$0	\$81,350	REPLACE	PRE-REQUESTED
Eligible/Pending:3 Requested:3	Vehicle	Desc: Small Bus, 176 in. wheelbase, w/ lift, propane (Vinyl lettering/decals (label normally included but already part of MDOT-funded project)) Justn: Local units 34, 35, 36 VRR 2022; still awaiting funding, Eligible for Replacement FY 2022.	\$435,360	\$108,840	\$0	\$544,200	REPLACE	PRE-REQUESTED
Eligible/Pending:1 Requested:1	Vehicle	Desc: Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl lettering/decals) Justn: Local unit #41; eligible 2023 (VRR), still awaiting confirmation of funding.	\$145,120	\$36,280	\$0	\$181,400	REPLACE	PRE-REQUESTED
Eligible/Pending:2 Requested:2	Vehicle	Desc: Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decal(s)) Justn: Local ID 41 eligible for replacement and requested in 2023, Awaiting funding, Local ID 42 eligible for replacement 2024 based on mileage.	\$290,240	\$72,560	\$0	\$362,800	REPLACE	PRE-REQUESTED
Requested:0	Equipment	Desc: Power generator has met its useful life (10yr) and needs replacement before failure. This vital for back-up power. Justn: New Generator for Transportation Facility, Previously approved and funded with RTF funds, but initially no vendors bid on project. Projects of similar scope indicate the need to request additional funding.	\$80,000	\$20,000	\$0	\$100,000	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$1,306,040	\$326,510	\$0	\$1,632,550		
Sub Total By Request Year			\$1,581,640	\$395,410	\$0	\$1,977,050		

1/4/2024 19:36 Page 2 of 6

60
Allegheny County Transportation
Capital Requests For FY 2025

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2026 STBG(STP)								
Requested:0	Facility	Desc:The Allegheny County Transportation has a shingled roof with steel located above the office area; it has met its useable life. Justn:RTF approval 11/2022; replacement of shingled roof above office area at Transportation facility.	\$28,800	\$7,200	\$0	\$36,000	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$28,800	\$7,200	\$0	\$36,000		
2026 SEC 5310-NF								
Requested:0	Mobility Mgt	Desc:Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services. Justn:Continuation of funding for Mobility Management activities.	\$60,000	\$12,500	\$0	\$62,500	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$50,000	\$12,500	\$0	\$62,500		
2026 SEC 5339 - Bus and Bus Facilities								
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl lettering/decals and tablet) Justn:Units 46 & 47 (local identifier numbers) eligible for replacement FY 2025 based on year (7 yrs)	\$290,480	\$72,620	\$0	\$363,100	REPLACE	PRE-REQUESTED
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals, tablets) Justn:Revised eligibility year: Units #46 & #49 now eligible for replacement based on mileage FY 2025	\$290,480	\$72,620	\$0	\$363,100	REPLACE	PRE-REQUESTED

Allegheny County Transportation
Capital Requests For FY 2025

1/4/2024 19:36 Page 3 of 6

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals and tablet) Justn:Local ID units 44 & 45 eligible for replacement in 2025.	\$290,480	\$72,620	\$0	\$363,100	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$871,440	\$217,860	\$0	\$1,089,300		
Sub Total By Request Year			\$950,240	\$237,560	\$0	\$1,187,800		

1/4/2024 19:36 Page 4 of 6

61
Allegan County Transportation
Capital Requests For FY 2025

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2027 SEC 5310-NF								
Requested:0	Mobility Mgt	Desc:Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services. Justn:Continuation of funding for Mobility Management activities.	\$50,000	\$12,500	\$0	\$62,500	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$50,000	\$12,500	\$0	\$62,500		
2027 SEC 5339 - Bus and Bus Facilities								
Eligible/Pending:5 Requested:5	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals lettering and tablets) Justn:Units 54, 52, 55, 51, 53 eligible for replacement FY 2027 based on useable life (7 yrs)	\$726,400	\$181,600	\$0	\$908,000	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$726,400	\$181,600	\$0	\$908,000		
Sub Total By Request Year			\$776,400	\$194,100	\$0	\$970,500		

Allegan County Transportation
Capital Requests For FY 2025

1/4/2024 19:36 Page 5 of 6

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2028 SEC 5310-NF								
Requested:0	Mobility Mgt	Desc:Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services. Justn:Continuation of Funding for Mobility Management activities.	\$50,000	\$12,500	\$0	\$62,500	REPLACE	PRE-REQUESTED
Sub Total By Program Type			\$50,000	\$12,500	\$0	\$62,500		
Sub Total By Request Year			\$50,000	\$12,500	\$0	\$62,500		
Grand Total			\$3,358,280	\$839,570	\$0	\$4,197,850		

1/4/2024 19:36 Page 6 of 6

Allegran County Transportation

750 Airway Drive
Allegran, Michigan 49010

(269) 686-4529

Nonurban County

Regular Service

Annual Budgeted

2025

Total Eligible Expenses: \$2,089,365

Comments: -

Allegheny County Transportation
Nonurban County
Regular Service
Annual Budgeted
2025

Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares (-)	\$140,670
407 :	NonTrans Revenues	
40720	Rental of Bldgs or Other Property (CAP/rental)	\$22,500
40760	Gains from the Sale of Capital Assets (Explain in comment field) (* Vehicle/equipment sales - amount that can be retained)	\$5,000
409 :	Local Revenue	
40910	Local Operating Assistance (- General Fund Transfer)	\$615,850
40950	Local Service Contract/Local Source (* Gradual reduction in contracted service to focus more on individual passenger needs)	\$95,010
411 :	State Formula and Contracts	
41101	State Operating Assistance (* 40,2993 state LBO)	\$854,794
413 :	Federal Contracts	
41301	Section 5311 Operating (- 18 percent Federal)	\$381,800
41398	RTAP (+)	\$5,500
Total Revenues: \$2,121,124		

Allegheny County Transportation
Nonurban County
Regular Service
Annual Budgeted
2025

Expense Schedule Report

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-)	\$644,975
50102	Other Salaries & Wages (*)	\$315,925
50103	Dispatchers' Salaries & Wages (-)	\$193,495
502 :	Fringe Benefits	
50200	Fringe Benefits (*)	\$195,100
503 :	Services	
50302	Advertising Fees (*)	\$8,960
50399	Other Services (- Contracted snow removal, janitorial, MTM admin services)	\$63,855
504 :	Materials and Supplies	
50401	Fuel & Lubricants (- Based on usage estimates (non-financial tab); price per gallon for 2025 pulled from the US Energy Information Administration)	\$295,810
50402	Tires & Tubes (*)	\$5,245
50499	Other Materials & Supplies (- Building maint and supplies)	\$32,025
505 :	Utilities	
50500	Utilities (-)	\$47,380
506 :	Insurance	
50603	Liability Insurance (* Based on county CAP & breakdown of contractor expenses)	\$100,250
50699	Other Insurance (*)	\$105,225
509 :	Misc Expenses	

Allegheny County Transportation
Nonurban County
Regular Service
Annual Budgeted
2025

Expense Schedule Report

Code	Description	Amount
50902	Travel, Meetings & Training (* 5500 RTAP eligible; remaining routine expense and contractor expense (non-RTAP). Budgeted less than FY 2023 due to lower RTAP grant amount.)	\$6,930
50903	Association Dues & Subscriptions (* MPTA, CTA and Chamber Memberships)	\$3,050
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals (* Sheriff's Department Rental - CAP)	\$102,890
550 :	Ineligible Expenses	
55008	Other Ineligible Expenses (Explain in comment field) (- equipment/vehicle sales proceeds)	\$3,500
55009	Ineligible Percent of Association Dues (* Estimated MPTA ineligible percent of dues based on FY 2023)	\$250
560 :	Ineligible Expenses	
56004	Ineligible Expenses Associated w/Rentals (* CAP/Rental)	\$22,500
574 :	Ineligible Expenses	
57402	Ineligible RTAP (-)	\$5,500
Total Expenses: \$2,121,115		
Total Ineligible Expenses: \$31,750		
Total Eligible Expenses: \$2,089,365		

Allegan County Transportation
Nonurban County
Regular Service
Annual Budgeted
2025

Non Financial Schedule Report		
Public Service		
Code	Description	Quantity DR
810	Vehicle Hours	31,838
811	Vehicle Miles	702,780
815	Unlinked Passenger Trips - Regular	14,270
816	Unlinked Passenger Trips - Elderly	9,680
817	Unlinked Passenger Trips - Persons w/Disabilities	10,444
818	Unlinked Passenger Trips - Elderly Persons w/Disabilities	7,546
822	Total Demand-Response Unlinked Passenger Trips	41,920
825	Days Operated	912

Total Passengers: 41,920

Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	22
656	Demand-Response Vehicle w/ Lifts	22
658	Total Transit Vehicles	22

Total Vehicles: 22

Miscellaneous Information

Code	Description	Quantity DR
659	LPG (propane) or CNG (compressed natural gas) Gallons Equivalent Consumed	21,383
660	Diesel/Gasoline Gallons Consumed	64,150
661	Total Transit Agency Employees (Full-Time Equivalents)	27
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	16
865	Number of Volunteer Drivers	8
801	Property Damage Only (PDO) Accidents w/damage equal to or greater than \$1,000 but less than \$25,000	8

Allegan County Transportation

750 Airway Drive
Allegan, Michigan 49010

(269) 686-4529

Nonurban County

Job Access

Annual Budgeted

2025

Total Eligible Expenses: \$102,300

Comments: - Estimating a modest increase based on ridership increase from FY 2022-23 based on service expansion and employment growth in the area.

Allegheny County Transportation
Nonurban County
Job Access
Annual Budgeted
2025

Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares (- Projecting a 6.2 percent increase based on ridership trends)	\$2,800
411 :	State Formula and Contracts	
41199	Other MDOT/OPT Contracts and Reimbursements (Explain in comment field) (• State JARC 50%)	\$51,150
413 :	Federal Contracts	
41399	Other Federal Transit Contracts & Reimbursements (Explain in comment field) (• Federal JARC 50%)	\$51,150
Total Revenues: \$105,100		

Allegheny County Transportation
Nonurban County
Job Access
Annual Budgeted
2025

Expense Schedule Report

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-)	\$32,729
50102	Other Salaries & Wages (+)	\$15,560
50103	Dispatchers' Salaries & Wages (-)	\$9,530
502 :	Fringe Benefits	
50200	Fringe Benefits (+)	\$9,610
503 :	Services	
50302	Advertising Fees (+)	\$440
50399	Other Services (- Contracted snow removal, janitorial, MTM admin services)	\$3,145
504 :	Materials and Supplies	
50401	Fuel & Lubricants	\$14,568
50402	Tires & Tubes (-)	\$258
50499	Other Materials & Supplies (+ Bld maintenance, bus parts, supplies)	\$1,575
505 :	Utilities	
50500	Utilities (+)	\$1,785
506 :	Insurance	
50603	Liability Insurance (+)	\$4,940
50699	Other Insurance (+)	\$5,400
509 :	Misc Expenses	
50902	Travel, Meetings & Training (+)	\$340
50903	Association Dues & Subscriptions (-)	\$150

Allegan County Transportation
Nonurban County
Job Access
Annual Budgeted
2025

Expense Schedule Report

Code	Description	Amount
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals (- County CAP)	\$5,070
550 :	Ineligible Expenses	
55000	Ineligible JARC and NF Fares (+)	\$2,800

Total Expenses: \$105,100

Total Ineligible Expenses: \$2,800

Total Eligible Expenses: \$102,300

Allegheny County Transportation
Nonurban County
Job Access
Annual Budgeted
2025

Non Financial Schedule Report		
Public Service		
Code	Description	Quantity DR
810	Vehicle Hours	1,562
811	Vehicle Miles	33,850
815	Unlinked Passenger Trips - Regular	1,250
817	Unlinked Passenger Trips - Persons w/Disabilities	482
818	Unlinked Passenger Trips - Elderly Persons w/Disabilities	60
822	Total Demand-Response Unlinked Passenger Trips	1,792
825	Days Operated	252

Total Passengers: 1,792

Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	2
656	Demand-Response Vehicle w/ Lifts	2
658	Total Transit Vehicles	2

Total Vehicles: 2

Miscellaneous Information

Code	Description	Quantity DR
659	LPG (propane) or CNG (compressed natural gas) Gallons Equivalent Consumed	815
660	Diesel/Gasoline Gallons Consumed	4,200
661	Total Transit Agency Employees (Full-Time Equivalents)	1
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	2

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

Name Of The Person Authorized To Sign A Contract Or Project Authorization

Robert J. Sarro

Legal Organization Name

Allegan County Board of Commissioners

Title Of Authorized Signer

Signature Of Authorized Signer ** (See Below)

Date

County Administrator

.....

Governing Board Chair Information ***:

Name*

Commissioner James Storey

Phone* (###)###-####

6168489767

Email*

jstorey@allegancounty.org

* If the organization has a master agreement with MDOT, the organization name must match the name as it appears on the master agreement. Organizations with multiple contracts must submit multiple contract clauses certifications.

** If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

*** Chair of the governing board having supervisory powers over your agency.

Name Of Applicant (legal organization name)

Allegan County Board of Commissioners

The Applicant agrees to comply with the applicable requirements of categories below. *
Those requirements that do not apply to you or your project will not be enforced.

Categories	Descriptions
01.	Certifications and Assurances Required of Every Applicant.
02.	Public Transportation Agency Safety Plans.
03.	Tax Liability and Felony Convictions.
04.	Lobbying.
05.	Private Sector Protections.
06.	Transit Asset Management Plan.
07.	Rolling Stock Buy America Reviews and Bus Testing.
08.	Formula Grants for Rural Areas.
09.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.
10.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.
11.	Alcohol and Controlled Substances Testing.
12.	Demand Responsive Service.
13.	Interest and Financing Costs.
14.	Emergency Relief Program.

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et seq., and implemented by DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 may apply to any certification, assurance, or submission made in connection with any program administered by FTA.

This form is required for all agencies applying for Regular Services, Section 5311 JARC, Section 5310, and/or New Freedom projects,

Name of Applicant (legal organization name)

Allegan County Board of Commissioners

THE APPLICANT AGREES TO COMPLY WITH THE APPLICABLE REQUIREMENTS SELECTED BELOW:

- A. This organization has the necessary operational lifts on its vehicles as required by Act 51, [Section 10e (17) and 10e(18)] of the Public Acts of 1951, as amended, and the Americans with Disabilities Act of 1990. The organization also certifies that the lifts are maintained and cycled on a regularly scheduled basis.
- B. This organization has proof of insurance on file that meets the insurance requirements in exhibit a of your master agreement with the Michigan Department of Transportation.

The applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in statements submitted herein with this document. The truthfulness and accuracy of this document will enable the applicant to receive state funding.



DISCUSSION ITEMS:**MATERIALS MANAGEMENT PLAN (MMP) INITIATION AND UPDATES**

19/ Resource Recovery Director Heather Bausick updated the board on the Materials Management Plan. Discussion followed.

PUBLIC PARTICIPATION - NO COMMENTS

20/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ROUND TABLE

21/ Chair Storey read a letter from the Michigan Association of Counties presenting Allegan County with a framed copy of the "Seals of the Michigan Counties" poster honoring the 125th anniversary.

DRAFT



110 W. Michigan Ave., Suite 200
Lansing, MI 48933
517-372-5374 Fax 517-482-4599
www.micounties.org
Stephan W. Currie, Executive Director

Jan. 24, 2024

Jim Storey
Chair
Allegan County Board of Commissioners
3283 122nd Ave.
Allegan, MI 49010

Dear Chair Storey,

It is our pleasure to present to you and your county a framed copy of the "Seals of Michigan Counties" poster.

This poster was created as part of MAC's 125th Anniversary celebration. We hope you and your colleagues agree to display this document in a prominent location in your meeting chambers or elsewhere in your facilities.

Your county's stalwart support of MAC and its work is appreciated.

Thank you for your ongoing service to your county and our state.

Sincerely,

A handwritten signature in black ink that reads "Jim Storey".

Jim Storey
Board President

A handwritten signature in black ink that reads "Stephan W. Currie".

Stephan W. Currie
Executive Director

www.micounties.org

ADJOURNMENT UNTIL FEBRUARY 13, 2024 AT 1:00 P.M.

22/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until February 13, 2024 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:22 P.M. Yeas: 5 votes. Nays: 0 votes.

Jennifer Sten

Deputy Clerk

Board Chair

Minutes approved during the 00/00/2023 Session

DRAFT