

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**57TH DISTRICT COURT—CONCURRENCE WITH EMPLOYEE RECOGNITION
AND HOLIDAY LUNCHEON**

BE IT RESOLVED that the Allegan County Board of Commissioners hereby concurs with the request from the 57th District Court to reduce service hours for the 57th District Court on Friday, December 8, 2023; closing the office between 12 p.m. (noon) and 5 p.m. to allow an employee recognition luncheon; and

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to sign the attached Local Administrative Order 2023-05 from the 57th District Court, which states the date and time of office closure, signed by the Honorable Joseph Skocelas, Chief District Court Judge.



ALLEGAN COUNTY
REQUEST FOR ACTION FORM

RFA#: 232325

Date: 10/26/2023

Request Type Routine Items Select a Request Type to reveal and complete required form.
Department Requesting District Court
Submitted By Jessica
Contact Information X3370 or (269) 673-0482

Description

The Judges and 57th District Court seek Commission approval of the closure of the District Court on Friday, December 8, 2023 from 12 noon - 5:00 p.m. to allow their staff to attend an Employee Recognition Luncheon. This has been an annual event started in the Fall of 1998. It definitely helps staff morale and allows the Judges the opportunity to collectively thank their staff.

State of Michigan



HON. JOSEPH S. SKOCELAS
HON. WILLIAM A. BAILLARGEON
District Judges

JESSICA A. WINSEMIUS
Court Administrator

DANIEL W. NORBECK
Attorney Magistrate

57TH DISTRICT COURT
Allegan County Courthouse
Allegan, MI 49010
269-673-0400
Fax 269-673-0490

MARK A. PONITZ
Chief Probation Officer

LOCAL ADMINISTRATIVE ORDER 2023-05

CLOSING FOR STAFF MEETING and EMPLOYEE RECOGNITION LUNCHEON

IT IS ORDERED pursuant to MCR 8.110(C), that the 57th District Court will be closed from 12:00 noon through 5:00 p.m. on Friday, December 8, 2023 for a staff meeting and employee recognition luncheon.

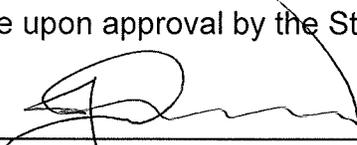
A first Notice stating that the Court will be closed will be posted on Monday, November 27, 2023, outside of the District Court Clerk's Office, District Court Probation Department, and District Court Judicial area.

A second Notice stating that the Court will be closed at noon will be posted the morning of December 8, 2023, outside the District Court Clerk's Office, District Court Probation Department, and District Court Judicial area. This notice shall contain information on emergency contacts, payments, and filings of pleadings.

This Order shall be effective upon approval by the State Court Administrative Office.

10/27/23

Signature Date



Honorable Joseph S. Skocelas (P-31714)
Chief District Court Judge

Signature Date

Jim Storey
Chairman, Allegan County Board of Commissioners