

Allegan County Broadband Action Workgroup



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Austin Marsman, Chairperson
Tim Kotas, Vice-Chairperson*

Jim Storey,
County Commissioner
Representative
616.848.9767
jstorev@allegancounty.org

OPEN
Medical Representative

Mandy Cooper,
Economic Development
Representative
616.772.5226
[amanda.cooper@lakeshoreadvan
tage.com](mailto:amanda.cooper@lakeshoreadvan tage.com)

Pamela Armstrong,
City/Township Representative
269.673.4625
parmstrong@alleganlibrary.org

Tim Kotas,
City/Township Representative
630.842.0933
timkotas@timkotas.com

Ted Siler,
Holland DPW Representative
616.355.1572
tsiler@hollandbpw.com

William Brown,
AAESA Representative
william.brown@alleganaesa.org

Austin Marsman,
Local Public Schools
Representative
269.568.3931
austinmarsman@gmail.com

Gerald Williams,
City/Township Representative
269.793.0035
jawilliams@williamstooling.com

Penny Bursma,
Industry/Large Employer
Representative
269.686.1840
penny.bursma@perrigo.com

Scott Beltman,
Agriculture Representative
616.292.1414
scottbeltman2@gmail.com

BROADBAND ACTION WORKGROUP – AGENDA

Thursday, October 5, 2023 – 4PM

County Services Building, Board Room
3283 122nd Avenue, Allegan, MI 49010

Virtual Meeting Options – Connectivity Instructions **Attached**

4PM **CALL TO ORDER:** Chairperson Austin Marsman
ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION:

PRESENTATIONS: Tilson Corporation

COMMUNICATIONS:

APPROVAL OF MINUTES: August 3, 2023

REPORTS/UPDATES:

County Administrator

Broadband Project Manager

- **ROBIN** update – the final award is close!
- Allegan County Map lookup tool – being promoted by municipalities
- Mailing going out soon!

DISCUSSION ITEMS:

1. None

ACTION ITEMS:

1. None

PUBLIC PARTICIPATION:

ADJOURNMENT:

Next Meeting scheduled for Thursday, August 17 @ 4PM – AT&T will be presenting

Broadband Action Workgroup Goals:

- Step 1 – Upon verification of eligibility through the ARPA funds or identification/allocation of alternative funds, hire a directly employed or contracted project lead (and possibly team) to lead the project and deliver results for Board approved Specific, Measurable, Actionable, Realistic, Time-based (S.M.A.R.T.) goals.
- Step 2 – Consider partners, technical professionals, and other stakeholders to serve as an advisory resource to the project team.
- Step 3 – Gather necessary and relevant data to form S.M.A.R.T. goals.
- Step 4 – Consider plans, proposals, legislative initiatives and other resources to establish and implement plans for increased accessibility.



Allegan County

Broadband Action Workgroup



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- **OPTION 1: Zoom over Telephone**

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 854 0746 8607, then #, then # again
- Type in Meeting Password: 2023, then #
- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- **OPTION 2: Youtube**

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- **OPTION 3: Zoom over Web browser**

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/85407468607>

- Meeting Password: 2023

<Continue with the rest of the instructions>

STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg

Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

* Required information

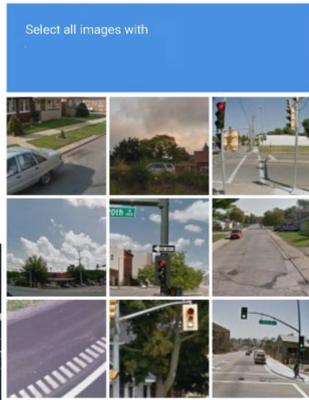
First Name *

Last Name *

Email Address *

Confirm Email Address *

I'm not a robot  reCAPTCHA Privacy - Terms

Select all images with 

reCAPTCHA VERIFY

US Dollars

Language: English

Current Location: US

Footer:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The screenshot shows the Zoom application interface. A vertical black bar on the left side of the screen has a blue arrow labeled '1' pointing to the 'Audio' menu option. The 'Audio' menu is open, showing options: 'Remote Audio' (checked), 'Same as System', 'Test Speaker & Microphone...', 'Leave Computer Audio', and 'Audio Settings...'. A blue arrow labeled '2' points from the 'Audio' menu to the 'Settings' window, which is open to the 'Audio' tab. In the 'Settings' window, the 'Speaker' dropdown menu is set to 'Remote Audio'. Below the 'Speaker' section, there are sliders for 'Output Level' and 'Volume', and a checked checkbox for 'Automatically adjust volume'. The 'Microphone' section shows 'Test Mic' selected, with sliders for 'Input Level' and 'Volume', and checked checkboxes for 'Press and hold SPACE key to temporarily unmute yourself' and 'Sync buttons on headset'. At the bottom of the screen, a meeting title 'Economic Development - Greg King, Director ADMINISTRATIVE REPORTS:' and a list of 'CONSENT ITEMS:' are visible. The first item is '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The bottom of the screen shows the Zoom meeting controls: 'Chat', 'Raise Hand', and 'Q&A'.

Settings

General

Video

Audio

Share Screen

Virtual Background

Recording

Statistics

Feedback

Keyboard Shortcuts

Accessibility

Speaker

Test Speaker Remote Audio

Output Level:

Volume:

Microphone

Test Mic

Input Level:

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

Select a Speaker

- ✓ Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there are window control buttons and an "Enter Full Screen" button. The main area displays a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document content includes the Allegan County Board of Commissioners logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed as follows:

BOARD OF COMMISSIONERS MEETING – AGENDA

DISTRICT 1
Dean Kasperge
616-218-2599
dkasperge@allegancounty.org

DISTRICT 2
Jim Storey
616-848-9767
jstorey@allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@allegancounty.org

DISTRICT 4
Marti DeYoung

Virtual Meeting – Connectivity Instructions Attached

1PM

CALL TO ORDER:
ROLL CALL:
OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
COMMUNICATIONS: Attached
APPROVAL OF MINUTES: Attached

PUBLIC PARTICIPATION:
ADDITIONAL AGENDA ITEMS:
APPROVAL OF AGENDA:
PRESENTATIONS:
PROCLAMATIONS:
INFORMATIONAL SESSION: Attached
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

The Zoom meeting control bar at the bottom includes "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.