

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chairperson  
Dean Kapenga, Vice Chairperson*

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## **BOARD OF COMMISSIONERS MEETING – AGENDA** \*REVISION #1 – 9/12/23

Thursday, September 14, 2023 – 1 PM  
County Services Building – Board Room  
Virtual Connectivity Options Attached

**DISTRICT 1**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

1 PM

### **CALL TO ORDER:**

### **ROLL CALL:**

**OPENING PRAYER:** Commissioner Jim Storey

### **PLEDGE OF ALLEGIANCE:**

### **PUBLIC HEARING:**

**COMMUNICATIONS:** Attached

**APPROVAL OF MINUTES:** August 24, 2023

### **PUBLIC PARTICIPATION:**

### **ADDITIONAL AGENDA ITEMS:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

### **PROCLAMATIONS:**

### **INFORMATIONAL SESSION:**

Sally Brooks, County Treasurer

### **ADMINISTRATIVE REPORTS:**

**DISTRICT 2**  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

**DISTRICT 3**  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

### **CONSENT ITEMS:**

**DISTRICT 4**  
Scott Beltman  
616-292-1414  
sbeltman@  
allegancounty.org

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (9/1/23 & 9/8/23 & 9/15/23)
- 

### **ACTION ITEMS:**

1. Leaves of Absence Policy—adopt Revised Policy #507
- 

**DISTRICT 5**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **DISCUSSION ITEMS:**

1. 2024/28 Budget
  2. 2024 Road Commissioner Compensation
  3. Child Care Fund—approve Budget Plan for FY2024 (229-882)
  4. \*Board of Commissioners—oppose any legislation preempting local control for solar and wind developments
  5. \*Animal Shelter—replace Washer/Dryer
- 

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

**NOTICE OF APPOINTMENTS & ELECTIONS:  
ELECTIONS:**

1. Economic Development
  - a. Private Sector Representative—term expires 12/31/24
2. Community Mental Health Board
  - a. One Primary Consumer Representative—term expires 3/31/26 [Applications REC 5/9/23 & 8/23/23](#)
3. Brownfield Redevelopment Authority
  - a. One Representative—term expires 12/31/2021 [Applications REC 5/9/23 & 8/18/23](#)

**APPOINTMENTS:**

1. 911 Policy & Procedure Board
  - a. City/Village Government Representative—term expires 7/31/23
2. Jury Board (Circuit Judge recommends)
  - a. One Representative—term expires 3/31/25
3. Local Emergency Planning Committee
  - a. One Media Representative—term expired 12/31/22
  - b. One Educational Representative—term expires [Application REC 8/22/23](#)
  - c. One Information Coordinator Representative—term expires [Application REC 8/22/23](#)
4. Tourist Council
  - a. One Representative—term expires 12/31/23 [Applications REC 8/9/23 & 8/16/23](#)
5. Solid Waste Planning Committee
  - a. One Solid Waste Industry Representative—term expired 12/31/20 [Application REC 9/8/23](#)
  - b. One Solid Waste Industry Representative—term expired 12/31/19
  - c. One Township Representative—term expired 12/31/19
  - d. One General Public Representative—term expired 12/31/22
  - e. One Industrial Waste Generator Representative—term expired 12/31/20
  - f. One Regional Solid Waste Planning Rep—term expired 12/31/2022

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

1. OPENING PRAYER: Commissioner Mark DeYoung
2. INFORMATIONAL SESSION: Myrene Koch—Prosecuting Attorney
3. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (9/22/23 & 9/29/23)
4. ACTION: Finance—set Budget Public Notice

**REQUEST FOR MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**CLOSED SESSION:**

**ADJOURNMENT:** Next Meeting – September 28, 2023, 1 PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

*Please note that Regular and Special Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings Policy, which can be viewed on the County's website.*

*Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.*



# Allegan County Board of Commissioners

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: 91423, then #

- To raise your hand to speak, press \*9
- To Mute and Unmute, press \*6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: 91423

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN\_YneHxuk\_SjqfnMwchbtUEg

## Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

\* Required information

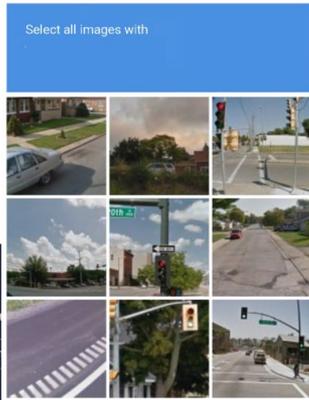
First Name \*

Last Name \*

Email Address \*

Confirm Email Address \*

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1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

The screenshot shows a meeting interface with a 'Settings' window open. The 'Audio' section is selected in the left sidebar. A context menu is open, showing options for speaker and microphone settings. Blue arrows labeled '1' and '2' indicate the steps to adjust audio settings.

**Settings**

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

**Speaker**

- Test Speaker
- Remote Audio

Output Level: \_\_\_\_\_

Volume:

**Microphone**

- Test Mic
- \_\_\_\_\_

Input Level: \_\_\_\_\_

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

**Context Menu:**

- Select a Speaker
- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

**Meeting Content:**

269-673-4514  
mthiele@allegancounty.org

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
mdeyoung@allegancounty.org

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

Chat Raise Hand Q&A

# STEP 5: Raise hand to be recognized to speak.

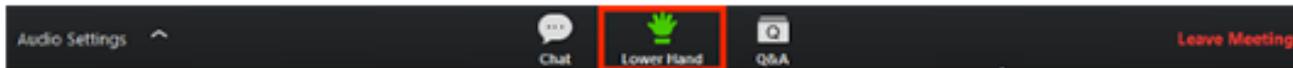
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mick DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER: ROLL CALL: OPENING PRAYER: PLEDGE OF ALLEGIANCE: COMMUNICATIONS: Attached APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION: ADDITIONAL AGENDA ITEMS: APPROVAL OF AGENDA: PRESENTATIONS: PROCLAMATIONS: INFORMATIONAL SESSION: Attached ADMINISTRATIVE REPORTS:", and "CONSENT ITEMS:". The document footer shows "PAGE 1 OF 2 251 WORDS" and a zoom level of "100%". At the bottom of the Zoom window, the meeting control bar is visible, featuring "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street  
Suite 500  
Caro, MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

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At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 31<sup>st</sup> day of August 2023, with the meeting called to order at 8:00 a.m.

Commissioners Present: *Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Hutz*

Commissioners Absent: *Matt Koch*

The following resolution was offered by Commissioner *Hutz*,  
seconded by Commissioner *Young*,

## Resolution 2023-19 State of Michigan Sanitary Code Resolution

**Whereas**, there are currently pending in the Michigan Legislature certain bills, SB299, SB300, HB4479 and HB4480, which would impose statewide regulations for the implementation of and maintenance of septic systems; and

**Whereas**, these bills as presently drafted, would require inspection of all systems every five years and would impose much greater expenses and work hours on local public health departments; and

**Whereas**, the bills would dramatically increase the requirements for septic inspectors and make it much more difficult to find, hire and retain qualified personnel; and

**Whereas**, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments; and

**Whereas**, the Tuscola County Board of Commissioners recognizes the critical importance of protecting Michigan's water resources, including groundwater, lakes and streams, and other surface waters, but concludes that the bills do not provide a sustainable or financially feasible solution in areas that do not have the benefit of municipal sanitary systems; and

**Whereas**, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems.

**Therefore, Be It Resolved,** that the Tuscola County Board of Commissioners opposes SB299, SB300, HB4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments before adopting changes to the septic provisions of the Michigan Public Health Code.

**Therefore, Be It Further Resolved,** that this resolution be forwarded to all Michigan counties, Michigan Association of Counties, members of the Michigan Legislature and to other stakeholders.

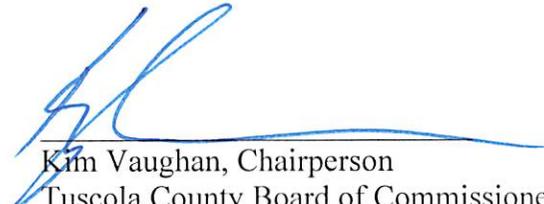
ADOPTED: Yeas: Young, Bardwell, Vaughan, Luby

Nays: None

Absent: Koch

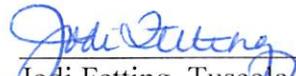
Resolution 2023-19 declared adopted this 31<sup>st</sup> day of August, 2023.

Date 8.31.2023

  
Kim Vaughan, Chairperson  
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at its meeting on August 31, 2023.

Date August 31, 2023

  
Jodi Fetting, Tuscola County Clerk

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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AUGUST 24, 2023 SESSION

JOURNAL 71

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DRAFT

**MORNING SESSION****AUGUST 24, 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on August 24, 2023 at 9:00 A.M. in accordance with the motion for adjournment of August 10, 2023, and rules of this board; Vice-Chairman Kapenga presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY - Absent  
 DIST #2 MARK DEYOUNG  
 DIST #3 DEAN KAPENGA  
 DIST #4 SCOTT BELTMAN  
 DIST #5 GALE DUGAN

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

3/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

**PUBLIC HEALTH QUARTERLY REPORT**

4/ Health Officer Angelique Joynes presented her quarterly report to the board.

**BEREAVEMENT POLICY**

5/ Administrator Sarro reviewed the changes to the Leave of Absence Policy #507 on the county bereavement policy.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to take action on the Leave of Absence Policy #507 on September 14, 2023. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

**BREAK - 10:15 A.M.**

6/ Upon reconvening at 10:24 A.M., the following Commissioners were present: Commissioner DeYoung, Kapenga, Beltman and Dugan. Absent: Storey.

**2024/28 BUDGET UPDATE**

7/ Commissioners continued discussions on the 2024/28 budget process and capital projects.

**PUBLIC PARTICIPATION - NO COMMENTS**

8/ Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL SEPTEMBER 14, 2023 AT 9:00 A.M.**

9/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until September 14, 2023 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 11:57 A.M. Yeas: 4 votes. Nays: 0 votes.

**AFTERNOON SESSION****AUGUST 24, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

10/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on August 24, 2023 at 1:00 P.M. in accordance with the motion for adjournment of August 10, 2023, and rules of this Board; Vice-Chairman Kapenga presiding.

The invocation was offered by District #5 Commissioner Kapenga.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY - Absent
DIST #2	MARK DEYOUNG
DIST #3	DEAN KAPENGA
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

**COMMUNICATIONS**

11/ Deputy Clerk Tien noted to the board that they received the following communication:

1. Resolution from Charlevoix County opposing SB 299, SB 300, HB 4479 and HB 4480

**AUGUST, 2023 SESSION MINUTES - ADOPTED**

12/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the minutes for the August 10, 2023 session as distributed. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

13/ Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

**14/** Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

**INFORMATIONAL SESSION - DEPARTMENT OF HEALTH & HUMANS SERVICES**

**15/** Matthew Salas, Director of Department of Health & Human Services, presented the 2022 Annual Report to the board.

**ADMINISTRATIVE REPORTS**

**16/** Executive Director of Services Dan Wedge gave an update to the board on the Rock Tenn property in Otsego.

Administrator Sarro noted his written report was submitted to Commissioners. Highlights included furniture replacement; courthouse and county services building renovation; facilities master plan; financial stability;

**CONSENT ITEMS:****FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

**17/ WHEREAS,** Administration has compiled the following claims for August 18, 2023 and August 25, 2023

**WHEREAS,** the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS,** said claims are listed in the 2023 Claims folder of the Commissioners' Record of Claims.

**August 18, 2023**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	219,661.46	219,661.46	
Parks/Recreation Fund – 208	1,886.37	1,886.37	
Friend of the Court – Cooperative Reimb. – 215	479.26	479.26	
Friend of the Court – Other – 216	2,879.53	2,879.53	
Health Department Fund – 221	12,601.30	12,601.30	
Solid Waste/ Recycling – 226	75,173.06	75,173.06	
Indigent Defense Fund – 260	11,533.83	11,533.83	
Central Dispatch Fund – 261	413.00	413.00	
Concealed Pistol Licensing Fund – 263	15.56	15.56	
Grants – 279	13,633.61	13,633.61	
Sheriffs Contracts – 287	7,011.32	7,011.32	
Transportation Fund – 288	1,244,428.69	1,244,428.69	
Child Care Fund – 292	13,421.54	13,421.54	

Veterans Relief Fund – 293	1,485.57	1,485.57	
Senior Services Fund – 298	2,238.75	2,238.75	
American Rescue Plan Act – ARPA – 299	11,249.60	11,249.60	
Capital Improvement Fund – 401	64,016.90	64,016.90	
Property Tax Adjustments - 516	22,728.44	22,728.44	
Tax Reversion 2018 – 629	180.00	180.00	
Fleet Management/Motor Pool – 661	766.96	766.96	
Self-Insurance Fund - 677	660.65	660.65	
Drain Fund - 801	34,141.90	34,141.90	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,740,607.30</b>	<b>\$1,740,607.30</b>	

**AUGUST 25, 2023**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	136,813.30	136,813.30	
Parks/Recreation Fund – 208	905.51	905.51	
Friend of the Court – Cooperative Reimb. – 215	103.90	103.90	
Health Department Fund – 221	7,124.64	7,124.64	
Animal Shelter – 254	6,830.00	6,830.00	
Indigent Defense Fund – 260	283.60	283.60	
Central Dispatch Fund – 261	684.02	684.02	
Grants – 279	11,788.47	11,788.47	
Sheriffs Contracts – 287	571.99	571.99	
Transportation Fund – 288	10,514.18	10,514.18	
Child Care Fund – 292	7,184.03	7,184.03	
Capital Improvement Fund – 401	205,997.31	205,997.31	
Property Tax Adjustments - 516	7,309.06	7,309.06	
Self-Insurance Fund - 677	519,140.48	519,140.48	
Drain Fund - 801	16,919.65	16,919.65	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$932,170.14</b>	<b>\$932,170.14</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for August 18, 2023 and August 25, 2023.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the report of claims for August 18, 2023 and August 25, 2023. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes.

**SHERIFF'S DEPARTMENT—APPROVE SPECIALIZED WEAPONS AND TACTICS (SWAT) VESTS PROCUREMENT**

18/ **WHEREAS**, the Board of Commissioners (Board) appropriated \$40,000 in 2023 within the #401 - Sheriff Capital Improvement Plan to fund the replacement of SWAT vests and accessories; and

**WHEREAS**, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids, of which a sole bid with a satisfactory proposal was received was for \$40,800.

**THEREFORE BE IT RESOLVED** that the Board awards the SWAT vest procurement (Project #1040-23) bid to On Duty Gear of Port Huron, MI 611258, for \$40,800; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Dugan, seconded by Commissioner Beltman, to approve the resolution as presented. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes.

**FACILITIES MANAGEMENT -REPLACE COUNTY SERVICES BUILDING SERVER ROOM AIR CONDITIONING SYSTEM**

19/ **WHEREAS**, the air conditioning (AC) system to the County's primary server room housed at the County Services Building (CSB) is eligible for replacement and has been experiencing recent issues; and

**WHEREAS**, the County's HVAC Maintenance Service Provider has been consulted and determined that the system should be replaced.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners (Board) authorizes a reallocation of appropriated 2023 capital project funds within the #401 Capital Improvement Fund in the amount of \$35,000 to establish funding for the replacement of the server room AC System at the CSB; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes.

**FY2024 ELECTED OFFICIALS AND CHIEF DEPUTY POSITION SALARIES**

20/ **WHEREAS**, consistent with MCL 45.421, the Board of Commissioners (Board) has established salaries for non-judicial County elected officials prior to the beginning of their current term; and

**WHEREAS**, those salaries may be increased at the determination of the Board of Commissioners.

**THEREFORE BE IT RESOLVED** that the Board hereby establishes the salaries for the following officials for 2024 consistent with the Budget Policy; and

	<b>2024 Salary</b>
Clerk-Register	\$89,070.80
Chief Deputy County Clerk	\$74,225.58

Chief Deputy Register of Deeds	\$74,225.58
Drain Commissioner	\$89,070.80
Chief Deputy Drain Commissioner	\$74,225.58
Prosecuting Attorney	\$130,856.96
Chief Prosecuting Attorney	\$111,832.24
Sheriff	\$114,408.84
Undersheriff	\$104,390.52
Treasurer	\$89,070.80
Chief Deputy Treasurer	\$74,225.58

**BE IT FURTHER RESOLVED** these salaries shall become effective as of January 1, 2024.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes.

**2024 ROAD COMMISSIONER COMPENSATION**

**21/** Administrator Sarro reviewed the 2024 Road Commissioner compensation plan. Sarro will bring back a resolution for the September 14, 2023 session.

**PUBLIC PARTICIPATION - NO COMMENTS**

**22/** Vice-Chairman Kapenga opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL SEPTEMBER 14, 2023 AT 1:00 P.M.**

**23/** Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until September 14, 2023 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:18 P.M. Yeas: 4 votes. Nays: 0 votes.

*Jennifer Duen*

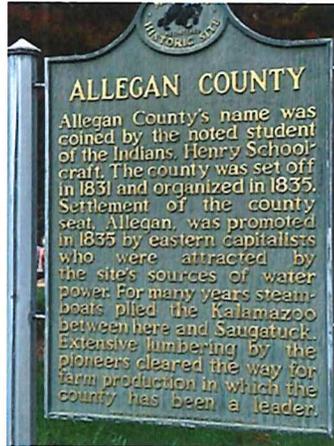
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Deputy Clerk

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Board Chairperson

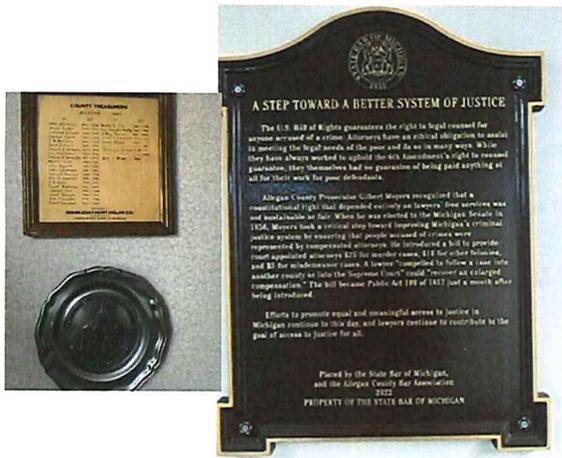
Minutes approved during the 00/00/2023 Session



**Historical Marker - S0226 - Allegan County (Marker ID#:S0226)  
Statehood Era(1815-1860) Erected Date: 1962**

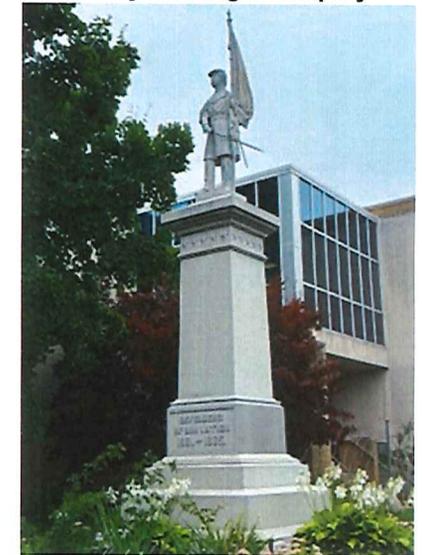


**Original COURTHOUSE built 1836 By the Allegan Company**



# *Allegan County Treasurer's Annual Report*

Sally L. Brooks, Treasurer



**Breve Brigadier General Benjamin D. Pritchard  
Defenders of Our Nation 1861-1865**

# Treasurer's Duties

- **The County Treasurer is authorized by the Michigan Constitution and State law to serve as the County's Banker and Investment Officer. It shall be the duty of the county treasurer to receive *all moneys belonging to the county*, from whatever source they *maybe derived*: and all moneys received by him for the use of the county *MCL 48.40*.**
- The Treasurer is also responsible for:
  - Duty of Management Functions
  - Managing cash and investments
  - Receipting recording all county revenue
  - Certifying deeds
  - Issuing dog and kennel licenses
  - Property taxes provide counties with more than half their general fund revenue.
  - Responsible in the management of collection of delinquent real property taxes and serves as agent of the delinquent revolving fund, which the County is able to forward to local units of government *MCL 211.87b(2)*
  - Reporting to State of Michigan Education System for Taxable Values and changes made through board of reviews etc.
  - Responsible for accounting of revolving drain fund records and reimbursement *MCL 280.303*

# Duty of Management Functions

Court House Flag,

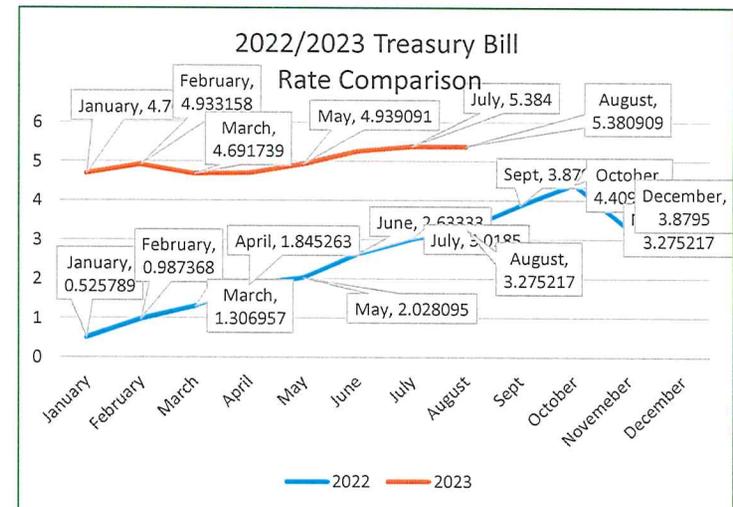


Treasurers also have other duties in connection with property tax administration: distributing and reconciling taxes collected by city and township treasurers, handling delinquent property tax accounts, operating a delinquent tax revolving fund, and certifying the payment of property taxes. Still other duties for some treasurers include the sale of dog licenses, as well as serving as members of statutory panels such as the apportionment commission, plat board, tax allocation board, and more. Nevertheless, for such assignments, \* the law separates the office of treasurer from the flow of many county management functions to protect the county against possible compromise of fiscal integrity.”

\*Guide to County Government MSU

# Cash and Investments

The 1 Year Treasury Rate is the yield received for investing in a US government issued treasury security that has a maturity of 1 year. The 1 year treasury yield is included on the shorter end of the yield curve and is important when looking at the overall US economy. Historically, the 1 year treasury yield reached upwards of 17.31% in 1981 and nearly reached 0 in the 2010s after the Great Recession.



# Sally L. Brooks Allegan County Treasurer

December 2022

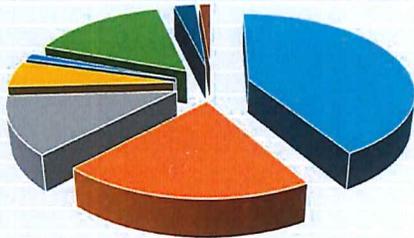
## 2021 Revenue Ending Dec 31

Investment Earnings	\$ -
Market Value	\$ (539,726)
Delinquent Fees & Interest	\$ 952,861
Dog Licenses	\$ 37,142
Tax Certifications	\$ 22,047

## Investment Institution Summary

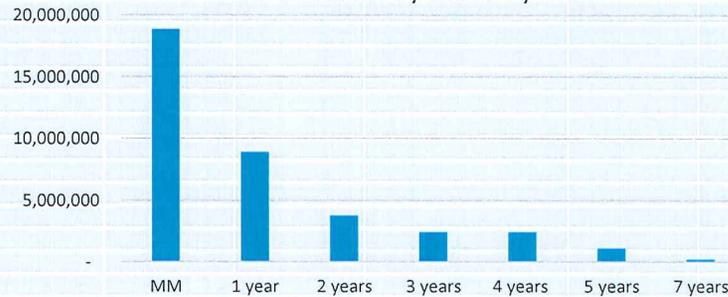
Bank or Brokerage	Amount	Percent
Fifth Third Securities	4,788,529	13%
United Bank	1,000,000	3%
Class MBIA	16,643,364	44%
Huntington CD & MM	6,259,375	17%
UBS	515,375	1%
Huntington Brokerage	1,951,150	5%
Macatawa Bank	2,121,600	6%
Wells Fargo	500,000	1%
Comerica Securities	4,024,426	11%
	37,803,819	100%

Investment Diversity



- Class
- Macatawa Bank
- United Bank
- Huntington Brokerage
- Wells Fargo
- UBS
- Fifth third
- Comerica Securities

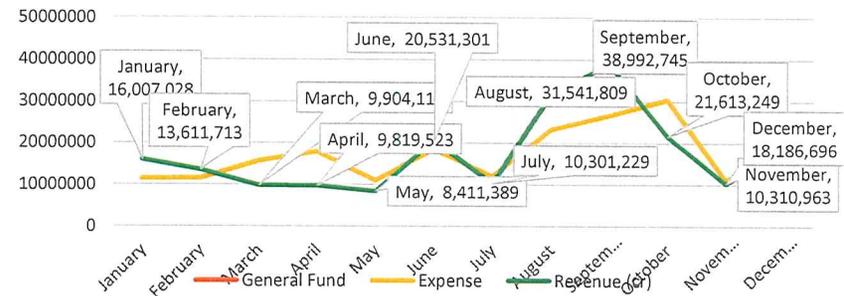
Diversification by Maturity Date



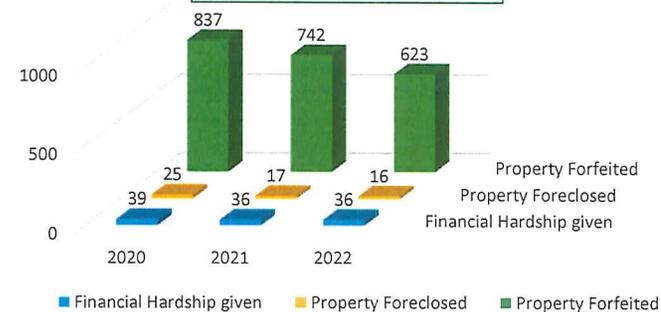
# Receipting Recording and County Revenue

	2020	2021	2022
Certified Mail Count	4,398	3,325	4,145
Forfeiture Mail Count	18,727	16,831	11,248
Property Forfeited	837	742	623
Property Foreclosed	25	17	16
Financial Hardship given	39	36	36
Dog License	\$34,558	\$36,796	\$37,142
<b>Tax Certifications</b>	<b>\$22,830</b>	<b>\$86,170</b>	<b>\$22,047</b>
Delinquent properties	5,869	5,898	5,327
March pay out	\$7,206,678	\$7,660,853	\$7,468,107
Interest & Fees	\$1,197,116	\$1,177,750	\$ 952,861

General checking cash flow for 2022 by month



Forfeiture vs Foreclosure

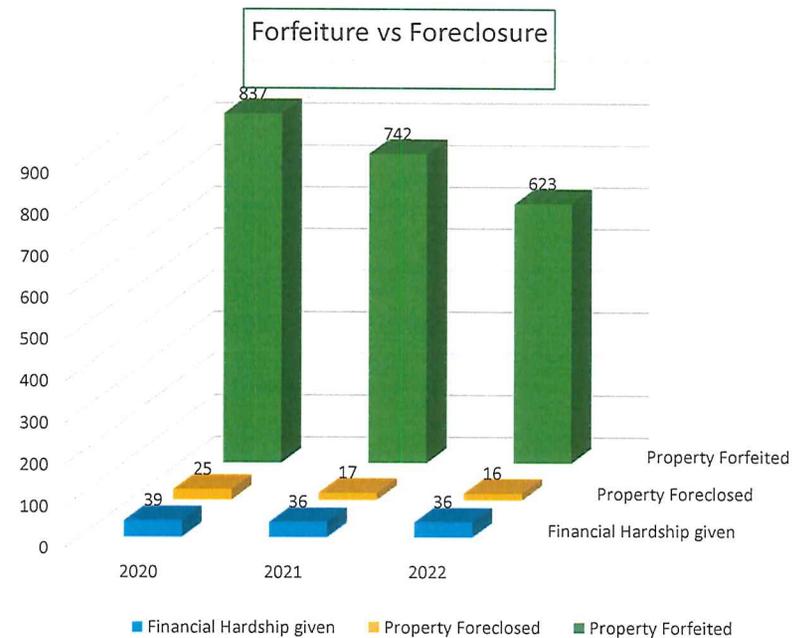


# Forfeiture/Foreclosure

- On March 1<sup>st</sup> each year we started the process of foreclosure on the delinquent taxes by recording 623 Certificates of Forfeitures for the tax yr. 2022. We had no right of first refusal sales. The auction is held on line in august /September with a combined counties of Allegan, Ionia, Kent and Ottawa.

Proceeds for last 3 years:

- 2021 \$186,350
- 2020 \$173,550
- 2019 \$193,550



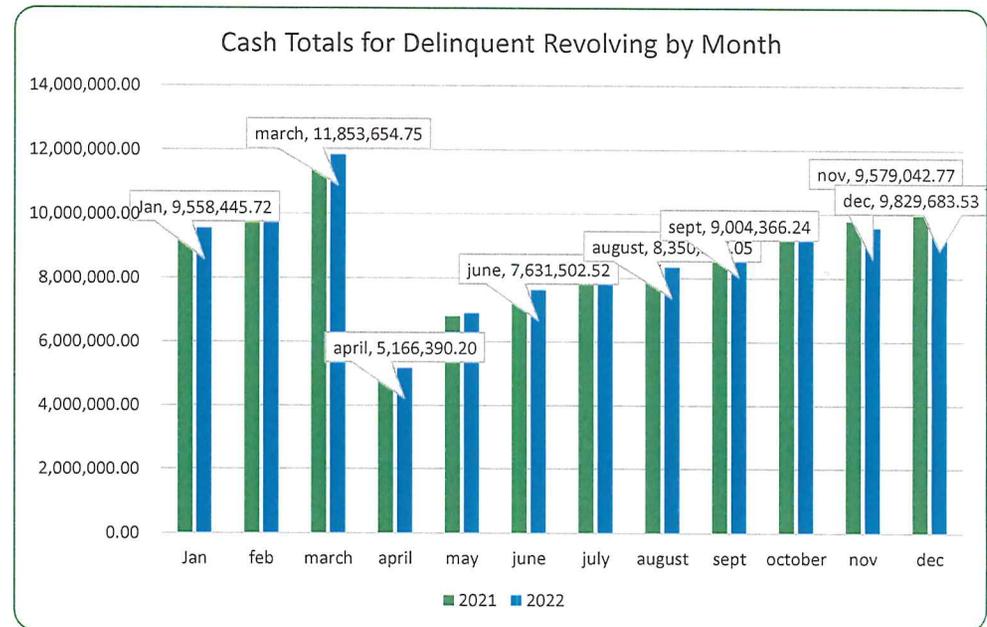
# Delinquent Tax Revolving Fund

Responsible in the management of collection of delinquent real property taxes and serves as agent of the delinquent revolving fund, which the County is able to forward to local units of government *MCL 211.87b(2) Local unit tax settlement*, each March balance delinquent taxes due and pay out to each of our unit's their portion of delinquent taxes:

March 2020 : \$7,206,678

March 2021 : \$7,660,853

March 2022 : \$7,468,107



## Allegan County Investment - July 31, 2023

Certificate of Deposit			
	4/12/2024	4.170%	1,063,932.53
	3/26/2024	1.588%	1,000,000.00
	12/4/2023	1.150%	2,075,991.12
	11/11/2023	1.150%	2,096,820.57
	11/17/2023	0.450%	250,000.00
<b>Total Certificate of Deposit</b>			<u>6,486,744.22</u>
Government Securities			
	3/17/2025	0.700%	500,000.00
	9/9/2024	2.482%	500,000.00
	12/16/2024	3.040%	500,000.00
<b>Total Government Securities</b>			<u>1,500,000.00</u>
Municipal Bonds			
	4/1/2025	0.953%	250,000.00
	4/1/2026	1.173%	250,000.00
	5/1/2024	2.116%	680,000.00
	9/1/2026	3.396%	500,000.00
	7/1/2024	1.604%	359,384.70
	11/1/2025	2.610%	372,682.50
	10/15/2024	3.750%	226,616.64
	5/1/2025	2.000%	1,000,000.00
	11/1/2026	2.206%	655,000.00
	12/1/2026	2.420%	370,000.00
	5/1/2027	2.000%	400,000.00
	5/1/2027	1.355%	220,000.00
	10/1/2027	3.953%	500,000.00
	5/1/2029	3.300%	200,000.00
	5/1/2024	6.150%	500,000.00
	4/1/2026	4.000%	505,000.00
	5/1/2026	1.420%	150,000.00
	10/1/2025	3.429%	200,000.00
	5/1/2025	1.270%	540,000.00
	11/1/2025	1.180%	381,150.00
	11/1/2025	1.060%	175,000.00
<b>Total Municipal Bonds</b>			<u>8,434,833.84</u>
Money Market			
			1,468,380.29
			14,605.73
			230,165.70
			2,113,868.07
			30,750.00
			<u>17,066,863.81</u>
<b>Total Money Market</b>			<u>20,924,633.60</u>
<b>Total Allegan County - general</b>			<u>37,346,211.66</u>
Road Commission			
Certificate of Deposit			1,023,950.68
Money Market			48,381.37
Money Market			10,098,735.94
Money Market			77,616.94
<b>Total Road Commission</b>			<u>11,248,684.93</u>
Drain Commission			
Money Market			48,249.12
Money Market			1,918,759.80
<b>Total Drain Commission</b>			<u>1,967,008.92</u>
ARPA			
Money Market			5,554,304.79
Money Market			2,637.10
Money Market			1,496,871.58
Money Market			10,225,472.34
Money Market			206,636.81
<b>Total ARPA</b>			<u>17,485,922.62</u>
<b>Grand Total Allegan County Investments</b>			<u>68,047,828.13</u>

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE - CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 9/1/23, 9/8/23 and 9/15/23; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2023 Claims folder of the Commissioners' Record of Claims.

September 1, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	63,388.14	63,388.14	
Parks/Recreation Fund - 208	967.93	967.93	
Friend of the Court - Cooperative Reimb. - 215	941.00	941.00	
Health Department Fund - 221	11,710.68	11,710.68	
Solid Waste/Recycling - 226	11,181.69	11,181.69	
Indigent Defense Fund - 260	10,498.00	10,498.00	
Concealed Pistol Licensing Fund - 263	121.15	121.15	
Law Library Fund - 269	640.30	640.30	
Grants - 279	14,560.00	14,560.00	
Sheriffs Contracts - 287	31,928.22	31,928.22	
Transportation Fund - 288	164,591.85	164,591.85	
Child Care Fund - 292	3,373.34	3,373.34	
Senior Services Fund - 298	183,893.69	183,893.69	
American Rescue Plan Act - ARPA - 299	183,590.70	183,590.70	
Capital Improvement Fund - 401	14,550.00	14,550.00	
Self-Insurance Fund - 677	22,737.31	22,737.31	
Drain Fund - 801	32,137.27	32,137.27	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$750,811.27</b>	<b>\$750,811.27</b>	

September 8, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	224,733.27	224,733.27	

Friend of the Court - Cooperative Reimb. - 215	497.72	497.72	
Health Department Fund - 221	12,747.14	12,747.14	
Indigent Defense Fund - 260	53,761.95	53,761.95	
Central Dispatch Fund - 261	344.35	344.35	
Law Library Fund - 269	3,346.29	3,346.29	
Grants - 279	6,555.43	6,555.43	
Sheriffs Contracts - 287	641.10	641.10	
Transportation Fund - 288	28,458.31	28,458.31	
Child Care Fund - 292	10,138.93	10,138.93	
Veterans Relief Fund - 293	126.33	126.33	
Senior Services Fund - 298	9,380.50	9,380.50	
American Rescue Plan Act - ARPA - 299	11,249.60	11,249.60	
Property Tax Adjustments - 516	23,250.47	23,250.47	
Revolving Drain Maintenance Fund - 639	695.45	695.45	
Self-Insurance Fund - 677	398,385.12	398,385.12	
Drain Fund - 801	9,405.51	9,405.51	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$793,717.47</b>	<b>\$793,717.47</b>	

September 15, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	126,912.33	126,912.33	
Parks/Recreation Fund - 208	7,614.84	7,614.84	
Friend of the Court - Cooperative Reimb. - 215	3,478.55	3,478.55	
Friend of the Court - Other - 216	4,327.60	4,327.60	
Health Department Fund - 221	16,348.04	16,348.04	
Solid Waste/Recycling - 226	1,746.00	1,746.00	
Register of Deeds Automation Fund - 256	12,797.94	12,797.94	
Indigent Defense Fund - 260	47,034.62	47,034.62	
Central Dispatch Fund - 261	4,238.24	4,238.24	
Grants - 279	41,428.86	41,428.86	
Crime Victims Rights Grant - 280	235.48	235.48	
Transportation Fund - 288	121,318.88	121,318.88	
Child Care Fund - 292	3,951.91	3,951.91	
Senior Services Fund - 298	1,108.35	1,108.35	
Capital Improvement Fund - 401	30,539.37	30,539.37	

CIP - Youth Home Building Fund - 492	3,045.00	3,045.00	
Property Tax Adjustments - 516	11,843.28	11,843.28	
Tax Reversion 2020 - 621	68.08	68.08	
Tax Reversion 2018 - 629	420.00	420.00	
Revolving Drain Maintenance Fund - 639	50.41	50.41	
Fleet Management/Motor Pool - 661	950.53	950.53	
Self-Insurance Fund - 677	16,923.53	16,923.53	
Drain Fund - 801	27,751.37	27,751.37	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$484,133.21</b>	<b>\$484,133.21</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 9/1/23, 9/8/23, 9/15/23, and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**LEAVES OF ABSENCE POLICY—ADOPT REVISED POLICY #507**

**BE IT RESOLVED**, that the Board of Commissioners (Board) does hereby adopt the revised Leaves of Absence Policy #507, as attached, effective October 1, 2023; and

**BE IT FURTHER RESOLVED**, the County Administrator is authorized to release letters of agreement to all collective bargaining groups for ratification of such changes; and

**BE IT FINALLY RESOLVED**, that the County Administrator is further authorized to separate out the bereavement section into a separate policy if deemed necessary.

**ALLEGAN COUNTY  
POLICY**



**TITLE: LEAVES OF ABSENCE  
POLICY NUMBER: 507**

**APPROVED BY: Board of Commissioners**

**EFFECTIVE DATE: October 1, 2023**

1. **GENERAL RULES:** Employees remain employed by the County while on an approved leave of absence of up to twelve (12) months or less, unless otherwise provided. Leave of absence is without pay unless otherwise specifically provided. Leave of absence is not to be used to obtain or perform other employment. An employee who performs other employment during a leave of absence will be considered a voluntary quit unless such employment is approved in advance by the department head.
2. **BEREAVEMENT LEAVE:** Upon written notification to the Employer and upon consideration of any emergent service delivery needs, an employee shall be granted paid leave for consecutive regularly scheduled work days within the first thirty (30) calendar days following the death of an employee's immediate or extended family member(s), subject to the provisions below, for the purpose of assisting in the funeral/memorial service arrangements, attending the funeral/memorial service, attending post funeral/memorial service function(s) or arrangement(s), and/or grieving.
  - 2.1. Up to five (5) days for immediate family, defined as the employee's current spouse or household partner, child, parent, grandparent or grandchild, including current "step", "foster" or "in-law" relations for the same relationships as applicable and household members that employee is legally or financially responsible for and was residing in the home at the time of death.
  - 2.2. Up to three (3) days for extended family, defined as the employee's current aunt, uncle, niece, nephew or great-grandparent, including current "step" or "in-law" relations for the same relationships as applicable.
  - 2.3. With the advance approval of the Employer, some or all of the five (5) or three (3) days may be used in an inconsecutive manner during or after the thirty (30) calendar days following death when unusual circumstances exist.
  - 2.4. Upon written notification to the Employer, an employee shall be permitted to extend their "immediate family" bereavement leave by up to five (5) more consecutive regularly scheduled work days, contiguous to the original leave. The bereavement leave extension shall be charged to the employee's PTO bank. If the employee does not have adequate time available in the PTO bank, the extension shall be considered unpaid leave.
  - 2.5. An employee excused from work under the first paragraph of this Section shall, after making notification to the employee's supervisor, receive the amount of straight-time wages (exclusive of shift or any other premiums) that such employee would have earned by working on such scheduled days of work for which such employee was excused.

3. **PERSONAL LEAVE OF ABSENCE:** The County, in its sole discretion, may grant an unpaid personal leave of absence for a period typically not to exceed thirty (30) days. Requests for a personal leave of absence should be submitted in writing to the employee's immediate supervisor, stating the reason(s) for the request. An extension of up to an additional thirty (30) days may be requested prior to the end of any approved period. Any request for personal leave must be approved in writing by the department head.
4. **JURY DUTY LEAVE WITH PAY:** Eligible full-time, regular part-time and job-share employees who are assigned jury duty will be granted a paid leave of absence to serve as required up to a maximum of thirty (30) days in a calendar year. Employees shall be expected to be at work for all scheduled hours when not serving as a juror. The County requires the employee to furnish a written statement of their jury duty earnings from the proper court official. When serving on a jury in Allegan County, the employee will be paid their regular rate of pay and the employee must not accept any juror fees or mileage. When serving on a jury out of county, the employee will be paid their regular rate of pay providing any juror fees or mileage received is turned in to the Human Resources Department.
5. **MILITARY LEAVE:** An employee will be granted a military leave of absence for service as required under federal law, for time spent in full-time active or reserve service in the armed forces of the United States. The period of such leave will be determined in accordance with applicable federal laws in effect during the period of the leave. Employees will be entitled to reinstatement from such military leave in accordance with applicable federal laws. The County shall pay one hundred percent (100%) of medical/dental/vision insurance premiums for the employee and his/her dependents for a period of thirty (30) days following the date the employee is released from duty. No wages shall be paid.

**ALLEGAN COUNTY  
POLICY**



**TITLE: LEAVES OF ABSENCE  
POLICY NUMBER: 507**

**APPROVED BY: Board of Commissioners**

**EFFECTIVE DATE: January 1, 2016**

1. **GENERAL RULES:** Employees remain employed by the County while on an approved leave of absence of up to twelve (12) months or less, unless otherwise provided. Leave of absence is without pay unless otherwise specifically provided. Leave of absence is not to be used to obtain or perform other employment. An employee who performs other employment during a leave of absence will be considered a voluntary quit unless such employment is approved in advance by the department head.
2. **BEREAVEMENT LEAVE:** Upon written notification to the Employer, an employee shall be granted paid leave for up to three (3) consecutive regularly scheduled work days within the first thirty (30) calendar days following the death of an employee's immediate family member(s) for the purpose of assisting in the funeral/memorial service arrangements, attending the funeral/memorial service, attending post funeral/memorial service function(s) or arrangement(s), and/or grieving. With the advance approval of the Employer, some or all of these three (3) days may be used in an inconsecutive manner during or after the thirty (30) calendar days following death when unusual circumstances exist.
  - 2.1. Upon written notification to the Employer, an employee shall be granted paid leave for one (1) regularly scheduled work day within the first thirty (30) calendar days following the death of an employee's extended family member(s) for the purpose of attending the funeral/memorial service. With the advance approval of the Employer, this day may be used after the thirty (30) calendar days following death when unusual circumstances exist.
  - 2.2. Upon written notification to the Employer, an employee shall be permitted to extend their bereavement leave by up to three (3) more consecutive regularly scheduled work days, contiguous to the original leave. The bereavement leave extension shall be charged to the employee's PTO bank. If the employee does not have adequate time available in the PTO bank, the extension shall be considered unpaid leave.
  - 2.3. An employee excused from work under the first paragraph of this Section shall, after making notification to the employee's supervisor, receive the amount of straight-time wages (exclusive of shift or any other premiums) that such employee would have earned by working on such scheduled days of work for which such employee was excused.
  - 2.4. For purposes of this Section, "immediate family" is defined as the employee's current spouse, child, brother, sister, parent, grandparent or grandchild, including current "step" or "in-law" relations for the same relationships as applicable. Extended family" is defined as aunt, uncle, niece, nephew or great-grandparent, including current "step" or "in-law" relations for the same relationships as applicable.

3. **PERSONAL LEAVE OF ABSENCE:** The County, in its sole discretion, may grant an unpaid personal leave of absence for a period typically not to exceed thirty (30) days. Requests for a personal leave of absence should be submitted in writing to the employee's immediate supervisor, stating the reason(s) for the request. An extension of up to an additional thirty (30) days may be requested prior to the end of any approved period. Any request for personal leave must be approved in writing by the department head.
4. **JURY DUTY LEAVE WITH PAY:** Eligible full-time, regular part-time and job-share employees who are assigned jury duty will be granted a paid leave of absence to serve as required up to a maximum of thirty (30) days in a calendar year. Employees shall be expected to be at work for all scheduled hours when not serving as a juror. The County requires the employee to furnish a written statement of their jury duty earnings from the proper court official. When serving on a jury in Allegan County, the employee will be paid their regular rate of pay and the employee must not accept any juror fees or mileage. When serving on a jury out of county, the employee will be paid their regular rate of pay providing any juror fees or mileage received is turned in to the Human Resources Department.
5. **MILITARY LEAVE:** An employee will be granted a military leave of absence for service as required under federal law, for time spent in full-time active or reserve service in the armed forces of the United States. The period of such leave will be determined in accordance with applicable federal laws in effect during the period of the leave. Employees will be entitled to reinstatement from such military leave in accordance with applicable federal laws. The County shall pay one hundred percent (100%) of medical/dental/vision insurance premiums for the employee and his/her dependents for a period of thirty (30) days following the date the employee is released from duty. No wages shall be paid.

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**2024 ROAD COMMISSIONER COMPENSATION**

**BE IT RESOLVED**, that the Board of Commissioners (Board) hereby approves the 2024 Road Commissioner Compensation package for Road Commissioners appointed before January 1, 2013, to be as follows:

- Commission Chairperson annual salary \$8,460.00,
- Member annual salary \$7,812.00,
- Per diem at \$50 half day/\$100 full day, and members shall also be eligible for mileage reimbursement at the IRS rate. The total meeting(s) time in one (1) day more than four (4) hours shall be considered one (1) full day. The total meeting(s) time in one (1) day of four (4) hours or less shall be considered one half (1/2) day. Travel time is included,
- Life Insurance offered at 100% premium cost,
- Health/dental/vision plans with equivalent premium contribution as offered to Road Commission Exempt and Salaried employees, and equivalent rebate (opt-out) should they elect not to participate in the health insurance offerings,
- Road Commission Defined Benefit (B-2) Retirement Plan, with a 4% Commissioner contribution,
- COMMISSIONER'S ANNUAL, EQUIPMENT STIPEND PROGRAM: A stipend in the amount of \$50 per month shall be paid the first payroll of each month to each commissioner. The stipend is intended to reimburse each commissioner for partial use of a personal cell phone, an internet connection, and/or other equipment/services/supplies that may be used to conduct official County business. Any commissioner may opt-out of the program by submitting a written statement indicating such to the Finance Director prior to January 2 of each year for that year's program. Once a commissioner has opted-out of the program for a given year, the commissioner is no longer eligible to participate until the next year; and

**BE IT FURTHER RESOLVED**, new Road Commissioners appointed after January 1, 2013, shall be as follows:

- Commission Chairperson annual salary \$9,060.00,
- Member annual salary \$8,364.00,
- Per diem at \$50 half day/\$100 full day, and members shall also be eligible for mileage reimbursement at the IRS rate. The total meeting(s) time in one (1) day more than four (4) hours shall be considered one (1) full day. The total meeting(s) time in one (1) day of four (4) hours or less shall be considered one half (1/2) day. Travel time is included,
- \$20,000 Life Insurance Policy,
- Annual health allowance of \$3,000, and shall be eligible to participate in Health insurance as offered to Road Commission Exempt and Salaried employees with Commissioner contribution 100% the illustrative rate and no rebate (opt-out) compensation,

- not eligible for participation in the Road Commission MERS Defined Benefit Plan, or other retirement options such as a MERS 457,
- COMMISSIONER'S ANNUAL, EQUIPMENT STIPEND PROGRAM: A stipend in the amount of \$50 per month shall be paid the first payroll of each month to each commissioner. The stipend is intended to reimburse each commissioner for partial use of a personal cell phone, an internet connection, and/or other equipment/services/supplies that may be used to conduct official County business. Any commissioner may opt-out of the program by submitting a written statement indicating such to the Finance Director prior to January 2 of each year for that year's program. Once a commissioner has opted-out of the program for a given year, the commissioner is no longer eligible to participate until the next year; and

**BE IT FINALLY RESOLVED** that the Allegan County Road Commissioner compensation package be reviewed annually by the Board.

DRAFT

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**CHILD CARE FUND - APPROVE BUDGET PLAN FOR FY2024**

**BE IT RESOLVED** that the Board of Commissioners (Board) hereby approves the County Child Care Budget in the amount of \$5,795,010 for the period October 1, 2023, through September 30, 2024; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

DRAFT

# Allegan County Grants

## Request for Action (RFA) Form - Application

### Section I - General Information

Name of Grant	Grant Period / Term
<b>Child Care Fund</b>	Oct 1, 2023- Sep 30, 2024
Source of Grant Funding - Agency Name	Federal, State, Local
MI Dept of Health and Human Services (MDHHS)	State
Submitted by and/or Program Manager	Service Area Requesting
Jennifer Brink/Chris Dulac	Courts
Brief summary of Grant program	Provides funding to reimburse Allegan County primarily for costs that support programming for neglected, abused, and delinquent youth in Michigan.

### Section II - Application

Request Type	Renewal Grant	Work Order No.	229824
Specific Action Requested	BOC Resolution Needed	Request Date	8/22/2023
Request Submission Deadline (Date)	9/29/2023	Approval Date	
Grant request approved by BOC with Budget	Yes		
Signatures Needed	Yes, Rob Sarro, Judge Buck, Allegan Co DHHS director, Chairperson BOC		
<b>Funding Sources</b>	<b>Estimated amounts approved with Grant Renewal list</b>	<b>Application Amount</b>	
Grant Funding	\$ 2,382,392	\$	3,230,909
Required Local Match	\$ 2,382,391	\$	2,564,101
Other Revenue		\$	-
<b>TOTAL</b>	<b>\$ 4,764,783</b>	<b>\$</b>	<b>5,795,010</b>

#### Notes or Additional Information

Application amount comes from 6 separate 2094s (4 in-home care programs, the youth home, and Cheever, plus foster care estimates). Changes in state legislation state that for the 4 in-home care programs, \$.75 will be reimbursed for every dollar spent by the county and \$.50 will be reimbursed for Cheever and the Youth Home. The 2091 form is an estimate between the county and the state on how much may be spent for the next fiscal year.

#### Metrics and Measurements at Application - Identify Goals and Purpose

Out of Home Care - Juvenile Justice : reimburses 50 percent of board and care expenditures for youth in eligible abuse/neglect or juvenile justice out-of-home placements. Eligible placements include youth living in licensed family foster homes, independent living placements, or a licensed child caring institution.	Customers - valuable and necessary quality services
In-Home Care - intended to provide early intervention services for youth who are within, or likely to come within the jurisdiction of the family court for delinquency, abuse or neglect AND/OR those affecting a youth's early return to his or her home from foster care or institutional care.	Customers - valuable and necessary quality services
County/Court-Operated Facilities - Direct Expenditures for out-of-home care, including day treatment facilities, by the court, and/or the tribal/county MDHHS	Customers - valuable and necessary quality services
Out of Home Care - Neglect Abuse - Juvenile Justice : reimburses 50 percent of board and care expenditures for youth in eligible abuse/neglect or juvenile justice out-of-home placements. Eligible placements include youth living in licensed family foster homes, independent living placements, or a licensed child caring institution.	Customers - valuable and necessary quality services

## County Child Care Budget Summary (DHS-2091)

Michigan Department of Health and Human Services (MDHHS)  
Children's Services Agency

Allegan County for October 1, 2023 through September 30, 2024

<b>Organization</b>	<b>Court Contact Person</b>	<b>Telephone Number</b>	<b>Email Address</b>
Allegan County	Christopher Dulac - CCF Organization Management	(269) 673-0333	cdulac@allegancounty.org
<b>Fiscal Year</b>	<b>MDHHS Contact Person</b>	<b>Telephone Number</b>	<b>Email Address</b>
October 1, 2023 through September 30, 2024	Noelle Bair - CCF Organization Management	(269) 615-7121	bairn@michigan.gov

Cost Sharing Ratios	Anticipated Expenditures		
	MDHHS	Court	Combined
A. Out of Home Care - Court or Tribal Supervised County 50% / State 50%	\$0.00	\$360,000.00	\$360,000.00
B. In-Home Care County 25% / State 75%	\$0.00	\$1,333,615.16	\$1,333,615.16
C. County/Court-Operated Facilities County 50% / State 50%	\$0.00	\$4,101,394.91	\$4,101,394.91
<b>D. Subtotals (A+B+C)</b>	\$0.00	\$5,795,010.07	\$5,795,010.07
E. Revenue	\$0.00	\$0.00	\$0.00
F. Net Expenditure	\$0.00	\$5,795,010.07	\$5,795,010.07

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Neglect Abuse		\$0.00	\$180,000.00	\$180,000.00

Please Note: The *Neglect/Abuse Out-of-Home Care* amount reflects ONLY the county court's share of these expenditures. Effective October 2019 the State of Michigan pays 100% of Neglect/Abuse Out-of-Home placements and the county then reimburses the state 50%.

Cost Sharing Ratios	County 0% / State 100% \$56,520.00 Maximum	MDHHS	Court	Combined
Basic Grant		\$0.00	\$0.00	\$0.00
<b>Total Expenditure</b>				<b>\$5,795,010.07</b>

**BUDGET DEVELOPMENT CERTIFICATION**

**THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2023 through September 30, 2024; and any requests for reimbursement shall adhere to all state law, administrative rules and child care fund handbook authority.**

Presiding Judge 	Date 8-22-2023
County Director of MDHHS Signature 	Date 08/22/2023
Chairperson, Board of Commissioner's Signature	Date
And/or County Executive Signature	Date

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.	<b>AUTHORITY:</b> Act 87, Publication of of 1978, as amended. <b>COMPLETION:</b> Required. <b>PENALTY:</b> State reimbursement will be withheld from local government.
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**Template for Resolution on Solar/Wind Siting**

\_\_\_\_\_ COUNTY BOARD OF COMMISSIONERS

RESOLUTION # \_\_\_\_\_

**OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS**

**Whereas** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**Whereas** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**Whereas** efforts to expand renewable energy projects will continue to increase in this state; and

**Whereas** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**Whereas** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**Whereas** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**Whereas** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**Whereas** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**Whereas** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**Whereas** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**Whereas** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED that** \_\_\_\_\_ COUNTY opposes the pre-emption of local control in solar and wind siting and zoning.

**Adopted this** \_\_\_ day of \_\_\_\_\_, 2023

**ANIMAL SHELTER - REPLACE WASHER/DRYER**

**BE IT RESOLVED** that the Board of Commissioners (Board) hereby authorizes the County Administrator to take the necessary measures to replace the current washers and dryers with a solution that incorporates at least one set of industrial-grade equipment and to make the necessary changes to the building for a total budget not to exceed \$50,000; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

DRAFT