

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JUNE 22, 2023 SESSION

JOURNAL 71

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JUNE 22, 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on June 22, 2023 at 9:00 A.M. in accordance with the motion for adjournment of June 8, 2023, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	DEAN KAPENGA
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

3/ Moved by Commissioner DeYoung, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

2023/27 BOARD STRATEGIC PLAN UPDATES:**WATER QUALITY AND AVAILABILITY PLAN**

4/ Tom Kunetz, Chairman of the Water Study Work Group, gave an update to the board on the Water Quality and Availability Plan. Highlights were activities accomplished, activities in progress and future activities.

BROADBAND UPDATE

5/ Administrator Sarro updated the board on 123NET receiving an initial award of \$65 million to construct an open-access, carrier-neutral fiber network for Allegan County.

BREAK - 10:16 A.M.

6/ Upon reconvening at 10:27 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Kapenga, Beltman and Dugan. Absent: None.

PACE PROGRAM

7/ Mary Freeman of Lean and Green Michigan gave an update to the board on PACE Financing. Property Assessed Clean Energy financing allows private and commercial property owners to voluntarily enter into a special assessment agreement to secure private financing for energy efficiency, water efficiency, and renewable energy projects.

RECRUITMENT AND RETENTION PLAN

8/ Vicki Herzberg, Executive Director of Human Resources, updated the board on the Allegan County Recruitment and Retention Plan.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to take action on the Recruitment and Retention Plan at the July 13, 2023 session. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

ADMINISTRATIVE REPORTS

9/ Administrator Sarro noted his written report was submitted to Commissioners. Commissioners discussed the bereavement policy.

PUBLIC PARTICIPATION - NO COMMENTS

10/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL JULY 13, 2023 AT 9:00 A.M.

11/ Moved by Commissioner Beltman, seconded by Commissioner Dugan to adjourn until July 13, 2023 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 11:42 A.M. Yeas: 5 votes. Nays: 0 votes.

AFTERNOON SESSION**JUNE 22, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on June 22, 2023 at 1:00 P.M. in accordance with the motion for adjournment of June 8, 2023, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #3 Commissioner Kapenga.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
 DIST #2 MARK DEYOUNG
 DIST #3 DEAN KAPENGA
 DIST #4 SCOTT BELTMAN
 DIST #5 GALE DUGAN

COMMUNICATIONS

13/ Deputy Clerk Tien noted to the board that they received the following communications:

1. Ottawa County resolutions - 1) declaring Ottawa County as a Constitutional County 2) honoring veterans and the men and women currently serving in the armed forces

JUNE 22, 2023 SESSION MINUTES - ADOPTED

14/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the June 22, 2023 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

15/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

16/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PRESENTATION - RETIREMENT RECOGNITION

17/ Undersheriff Larsen, Administrator Sarro and Chairman Storey presented the retirement recognition certificate to Detective Christopher Haverdink for his 27 years of service to Allegan County.

INFORMATIONAL SESSION - PROBATE COURT

18/ Judge Buck and Probate Register Jonathan Blair presented Probate Court's 2022 Annual Report to the board.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

19/ **WHEREAS**, Administration has compiled the following claims for June 16, 2023 and June 23, 2023; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2023 Claims folder of the Commissioners' Record of Claims.

June 16, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	101,313.88	101,313.88	
Parks/Recreation Fund – 208	8,229.05	8,229.05	
Friend of the Court – Cooperative Reimb. – 215	1,457.68	1,457.68	
Health Department Fund – 221	14,958.83	14,958.83	
Solid Waste/Recycling – 226	63,729.50	63,729.50	

Brownfield Redevelopment Auth – 243	140,825.00	140,825.00	
Indigent Defense Fund – 260	4,551.08	4,551.08	
Grants – 279	7,873.86	7,873.86	
Crime Victims Rights Grant – 280	16.07	16.07	
Transportation Fund – 288	105,080.44	105,080.44	
Child Care Fund – 292	25,652.98	25,652.98	
Veterans Relief Fund – 293	723.73	723.73	
Senior Services Fund – 298	2,629.48	2,629.48	
American Rescue Plan Act – ARPA – 299	10,000.00	10,000.00	
Capital Improvement Fund – 401	9,739.50	9,739.50	
Property Tax Adjustments – 516	23,005.27	23,005.27	
Self-Insurance Fund – 677	15,593.55	15,593.55	
Drain Fund – 801	21,372.60	21,372.60	
TOTAL AMOUNT OF CLAIMS	\$556,752.50	\$556,752.50	

June 23, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	72,472.64	72,472.64	
Parks/Recreation Fund – 208	1,555.89	1,555.89	
Health Department Fund – 221	13,069.96	13,069.96	
Animal Shelter – 254	6,830.00	6,830.00	
Register of Deeds Automation Fund – 256	707.38	707.38	
Central Dispatch Fund – 261	67.81	67.81	
Transportation Fund – 288	6,512.35	6,512.35	
Child Care Fund – 292	13,606.75	13,606.75	
Senior Services Fund – 298	187,909.41	187,909.41	
Property Tax Adjustments – 516	7,033.46	7,033.46	
Tax Reversion 2018 – 629	4,428.50	4,428.50	
Drain Fund – 801	68,493.00	68,493.00	
TOTAL AMOUNT OF CLAIMS	\$382,687.15	\$382,687.15	

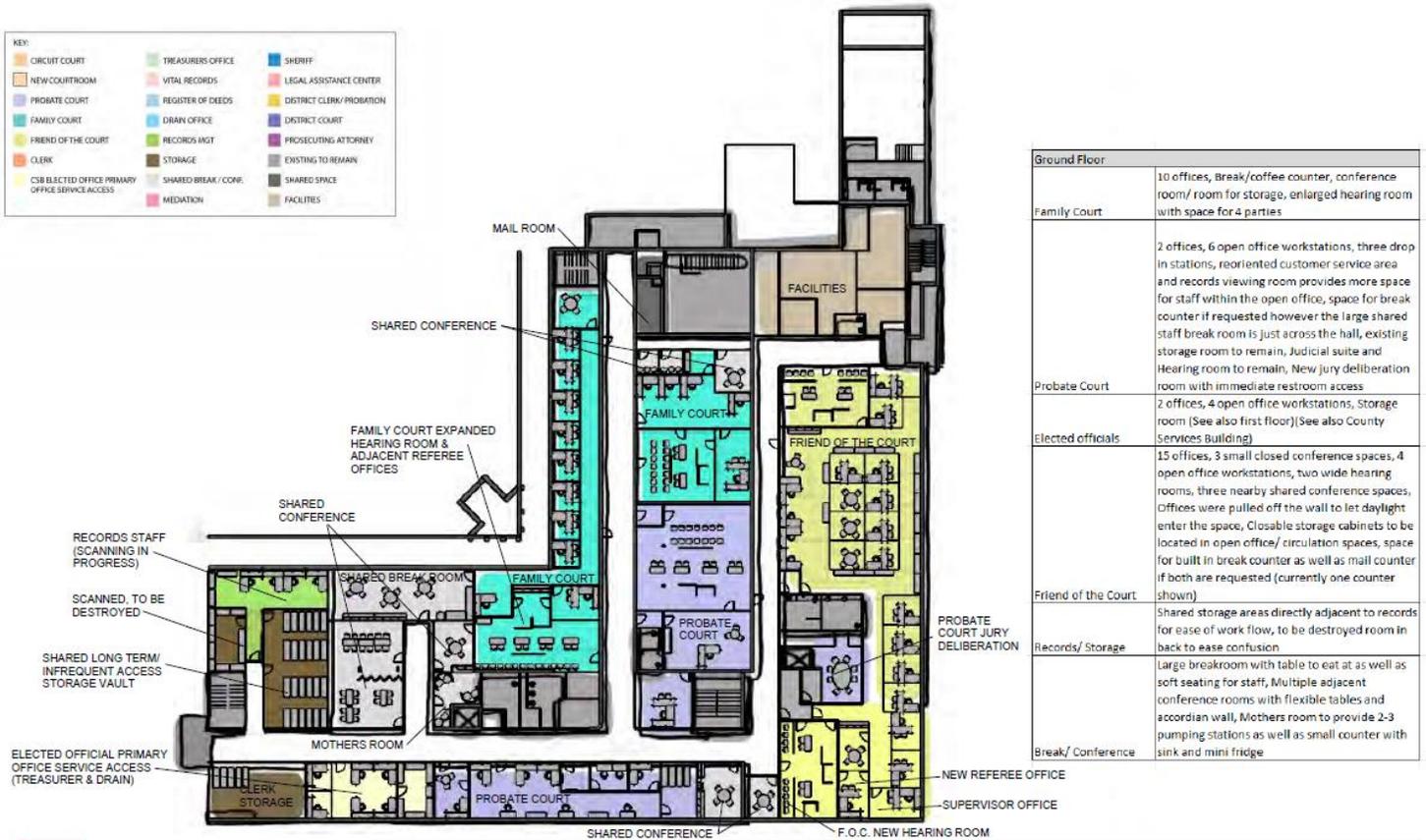
THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for June 16, 2023 and June 23, 2023.

Moved by Commissioner DeYoung, seconded by Commissioner Dugan to adopt the report of claims for June 16, 2023 and June 23, 2023. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

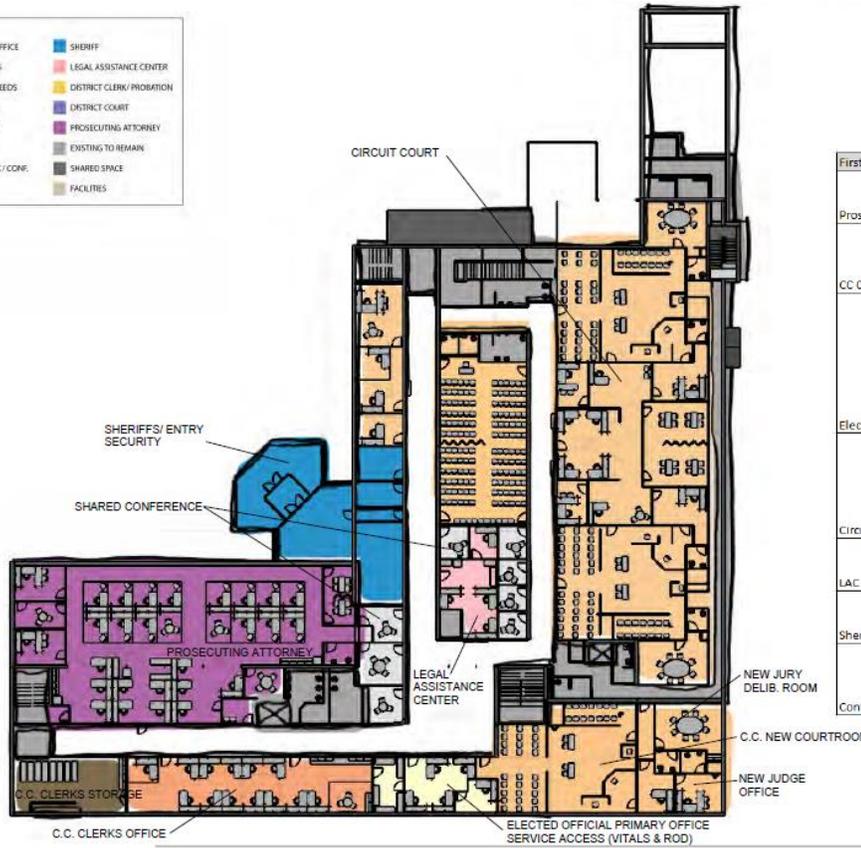
ACTION ITEMS:

COURTHOUSE/COUNTY SERVICES BUILDING—AUTHORIZE REQUEST FOR PROPOSAL RELEASE 20/ BE IT RESOLVED that the Board of Commissioners approves the detailed design drawings, as presented, and authorizes construction documents and request for proposal(s) to be developed and released for bidding.

Moved by Commissioner Kapenga, seconded by Commissioner Beltman to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.



KEY:		
CIRCUIT COURT	TREASURERS OFFICE	SHERIFF
NEW COURTROOM	VITAL RECORDS	LEGAL ASSISTANCE CENTER
PROBATE COURT	REGISTER OF DEEDS	DISTRICT CLERK/ PROBATION
FAMILY COURT	DRAIN OFFICE	DISTRICT COURT
FRIEND OF THE COURT	RECORDS MGT	PROSECUTING ATTORNEY
CLERK	STORAGE	EXISTING TO REMAIN
CSB ELECTED OFFICE PRIMARY OFFICE SERVICE ACCESS	SHARED BREAK/CONF.	SHARED SPACE
	MEDIATION	FACILITIES

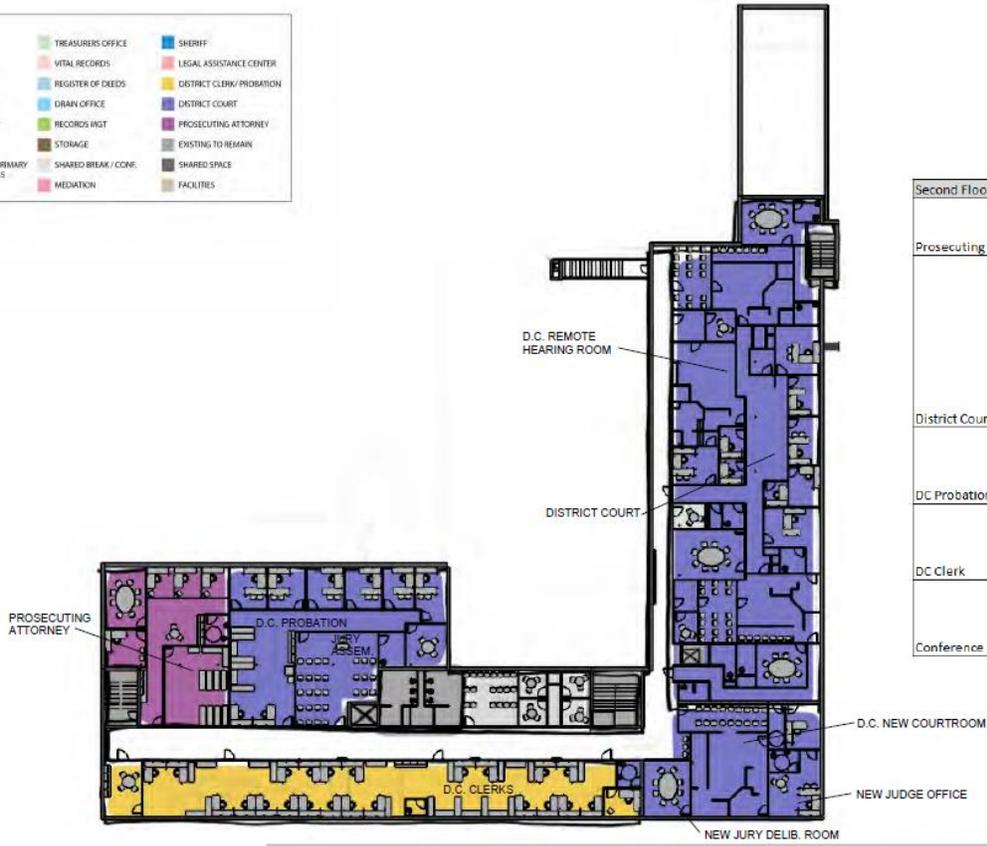


First Floor	
Prosecuting Attorney	16 offices, 6 conference rooms, and direct access to 2 shared conference rooms, 12 open office workstations (See 2nd floor for additional)
CC Clerk	1 office, 12 open office workstations, mail/reception counter, windows at desks along hallway wall for reception also, small meeting room with break/coffee counter
Elected Officials	(On the far right of the CC clerk space) Bob's office & vitals staff space adjacent to Clerks due to shared supervisory responsibilities, 1 office, 4 open office workstations, storage area, if additional department secure storage is deemed necessary a locked vault with key code vitals / clerk only access may be constructed in the shared storage area on the ground floor
Circuit Court	8 offices, 8 open office workstations, three courtrooms, one large jury deliberation room (Crowdedness of other jury deliberation rooms will be addressed with furniture), 3 conference rooms and one open office conference area, Dividable jury selection room
LAC	1 office, 4 open office workstations, storage counter & customer service window, space for printer and copier
Sheriffs	Most to stay the same, break/ locker area to combine with fingerprinting room, use shared staff breakroom for other break needs
Conference	Increase from 5 to 9 shared conference rooms of various sizes. The Circuit Court jury assembly room size has also increased and designed to seat a maximum of 155.



DRY

KEY:		
ORANGE	TREASURERS OFFICE	BLUE
PINK	VITAL RECORDS	PURPLE
GREEN	REGISTER OF DEEDS	YELLOW
TEAL	DRAIN OFFICE	RED
YELLOW-GREEN	RECORDS MGT	PURPLE
ORANGE	STORAGE	GREY
YELLOW	SHARED BREAK / CONF.	GREY
PINK	MEDIATION	BROWN
		BROWN

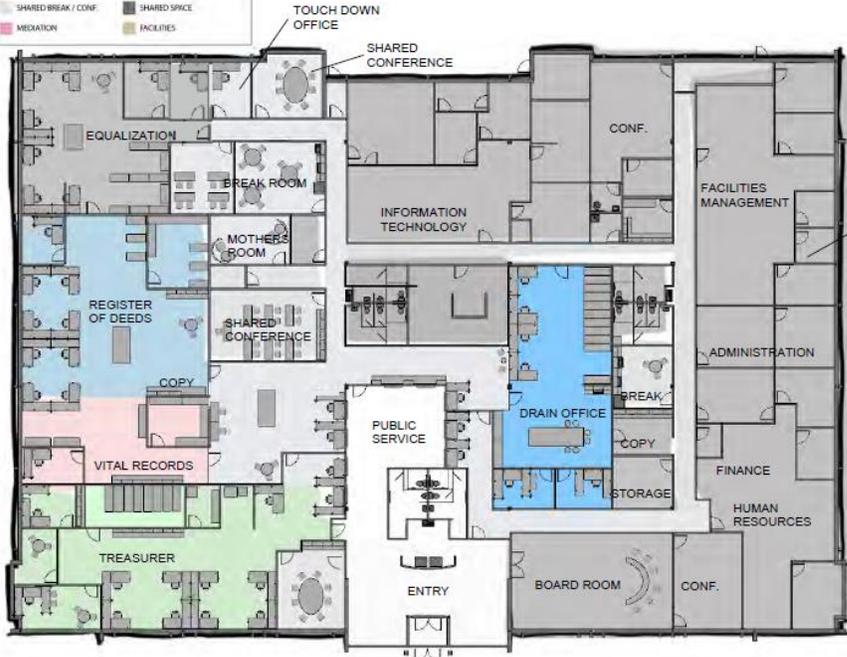


Second Floor	
Prosecuting Attorney	4 offices, enlarged storage space, possible restroom, kitchen, conference room to double as Childrens "Hoffman Room"
District Court	Three courtrooms with attached jury deliberation spaces, enlarged jury selection space with restroom, 10 offices, 1 open office workstation, 1 remote hearing room with vestibule and attached conference area, Relocation of the court receipts person to the D.C. Clerks area with current office transitioning to a shared conference room (DC admin to move into DC Clerk space)
DC Probation	6 offices, 2 open office workstations with windows to hall enclave, Conference/drug testing room, break/ coffee counter, mail/ copier/ printer/ storage area
DC Clerk	3 offices (2 for DC Admin staff), 20 open office workstations, storage area, print/ copy area & mail counter, storage room, Non public break zone with break/coffee counter
Conference	4 small shared conference rooms and one larger (formerly the jury selection space), also the new jury selection room may be shared if not in use for jury selection

DRY

KEY:

CIRCUIT COURT	TREASURERS OFFICE	SHERIFF
NEW COURTROOM	VITAL RECORDS	LEGAL ASSISTANCE CENTER
PROBATE COURT	REGISTER OF DEEDS	DISTRICT CLERK/ PROBATION
FAMILY COURT	DRAIN OFFICE	DISTRICT COURT
FRIEND OF THE COURT	RECORDS MGT	PROSECUTING ATTORNEY
CLERK	STORAGE	EXISTING TO REMAIN
CSB SELECTED OFFICE PRIMARY OFFICE SERVICE ACCESS	SHARED BREAK / CONF.	SHARED SPACE
	MEDIATION	FACILITIES



County Services Building	
Treasurers	2 offices, 9 open office workstations, 2 customer service windows, 1 conference/ money sorting room, 1 cash room, 1 large storage room with rolling shelves, 1 open office conference areas, 1 mail counter,
Drain Office	2 offices, 7 open office workstations one with internal customer service counter & waiting area, storage room, map viewership zone centralized within open office area, open office conference area,
Vital Records	(Open to ROD) 1 vitals office, 8 vitals/rod open office workstations to be assigned as need requires, 3 storage rooms, 1 break counter & adjacent open office conference area, additional open office conference area near reception, mail counter in open office and counter in copy room next to reception, shared reception area with 2 additional workstations with public service windows, one public research zone with 2 seated stations and one standing 4 person kiosk. Space for floating storage shelves in open office area (space for elections in small storage room or we can carve out a different space for that)
Register of Deeds	(Open to vitals) 1 rod office, 8 vitals/rod open office workstations to be assigned as need requires, 3 storage rooms, 1 break counter & adjacent open office conference area, additional open office conference area near reception, mail counter in open office and counter in copy room next to reception, shared reception area with 2 additional workstations with public service windows, one public research zone with 2 seated stations and one standing 4 person kiosk. Space for floating storage shelves in open office area



DRAFT

DISCUSSION ITEMS:**AREA AGENCY ON AGING OF WESTERN MICHIGAN (AAAWM)—APPROVE ANNUAL IMPLEMENTATION PLAN (AIP) FY 24**

21/ **WHEREAS**, on June 21, 2023, the County's Commission on Aging (COA) reviewed the AIP plan and recommends the Board of Commissioners (Board) approval.

THEREFORE BE IT RESOLVED, that in accordance with all statutes and policies governing the AAWM, the Board supports the AIP for FY2024, as presented.

Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to take immediate action and approve the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 5 votes.

CITY OF OTSEGO - LETTER OF SUPPORT FOR SPARK GRANT APPLICATION TO REPLACE NORTHSIDE PARK PLAYGROUND STRUCTURE

22/ **BE IT RESOLVED** that the Board of Commissioners authorizes the release of the letter of support, as attached.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the letter release as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson*

June 23, 2023

DISTRICT 1

Jim Storey
616-848-9767
jstorey@
allegancounty.org

State of Michigan
Michigan Department of Natural Resources
P.O. Box 30028
Lansing, MI 48909

DISTRICT 2

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

RE: City of Otsego, Michigan SPARK Grant Application to replace the aging Northside Park playground structure

Dear Funding Agency,

The Allegan County Board of Commissioners submit this letter of support for the City of Otsego as they endeavor to secure funding to replace the aging Northside Park playground structure. The City of Otsego is seeking a SPARK grant that will significantly change the course of Northside Park, one of the more popular parks within the City park system.

DISTRICT 3

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

Northside Park is located at the corner of Watson Rd. and River Rd. It is the only City park located north of the Kalamazoo River and the heart of the City of Otsego. Making it incredibly important and vital for the surrounding community. This is only a couple hundred feet from a large “once in a generation” 400+ residential unit development. Those new residents will greatly increase the use of this park. The park’s main attraction is the 30-year-old large wooden playground structure. This large piece of playground equipment is beloved by the City of Otsego residents and visitors. It has been a fixture for small children for multiple generations. Its life has been steadily extended by intentional maintenance by the City’s Department of Public Works employees. However, it is now at a point where maintenance is not going to be an option for much longer. The age is catching up to the structure and is not far from being needed to be replaced or removed entirely if funding for replacement is not available. The large and dated piece of equipment was installed as a community effort by having community volunteers assemble and install the wooden structure, which was rather common in the mid-1990s.

DISTRICT 4

Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

However, trends have taken playground structures away from being composed of wood and towards more permanent materials such as metal or plastic. These newer materials are not eligible to utilize in-kind donations, which makes the replacement of this playground structure much more difficult financially. If awarded the DNR SPARK grant for \$1M, the City will be able to replace the 30+ year-old piece of playground equipment that has become a growing liability and unlock the park’s potential for the next generation of families.

DISTRICT 5

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

This effort is consistent with the goals and objectives below from within the Allegan County Board of Commissioners approved Parks 5-Year Recreation Plan:

Goal 1: Continue Park Maintenance to increase efficiency and reduce costs to ensure our current parklands are in safe, functional, and aesthetic condition.

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

- a. Objectives: Evaluate & prioritize the replacement and maintenance of playground equipment, structural amenities/buildings, and site amenities

Goal 2: Provide safe, broad community-based recreation opportunities, facilities, and programs that improve the overall quality of life year-round for all Allegan County residents and tourists.

Objectives:

- a. Add recreational opportunities/amenities which fall in line with the purpose of the park and are based upon recreation needs, trends, and input from the community.
- b. Increase recreational opportunities for people with disabilities.
- c. Continue efforts to find and enhance recreation opportunities throughout Allegan County
- d. Continue to add structural amenities, such as pavilions and restroom buildings, to the park facilities based upon community input and need to ensure that there are sufficient park and recreation opportunities for all current and potential users.

Goal 3: Provide leisure time activities with special consideration given to improving health, wellness, and fitness.

Objectives:

- a. Provide both passive and active activities for a variety of ages and abilities of the community.

Goal 4: Provide non-motorized and/or multi-use pathways/waterways for recreational and transportation use.

Objectives:

- a. Expand non-motorized and/or multi-use pathways/waterways through Allegan County with a focus upon linking parks, schools, neighborhoods, cities, business areas, regional trails, and local destination points.
- b. Support the efforts of trail groups (Friends of the Blue Star Trail, River to River trail committee, etc.) to connect Allegan County to parks, schools, neighborhoods, cities, business areas, regional trails, and local destination points.

Based on alignment with these goals and objectives, including increasing community-based recreation opportunities, increased tourism, economic growth, and public health improvements, the Allegan County Board of Commissioners supports your effort to move this project forward.

Sincerely,

Jim Storey, Board Chairperson

ELECTIONS - COMMUNITY MENTAL HEALTH BOARD

23/ Chairman Storey opened nominations to fill the remainder of a 3-year term on the Community Mental Health Board; term to expire 3/31/2025.

Commissioner Dugan nominated Pamela Brenner, 3622 Lohman Dr, Hamilton (General Public Rep.)

Moved by Commission DeYoung, seconded by Commissioner Beltman to close the nominations and cast a unanimous ballot for Pamela Brenner as nominated. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

APPOINTMENTS

24/

SOLDIERS/SAILORS RELIEF COMMISSION

Chairman Storey announced the appointment of the following individuals to the Soldiers/Sailors Relief Commission; terms to expire 12/31/2025. Appointment Order dated February 2, 2023 was received from Judge Buck by the Board of Commissioners.

Peter Antkoviak, 3220 Springhill Dr, Allegan
John Tyrrell, 2640 M-40, Allegan
Michael Andrus, 1874 30th St, Allegan

LOCAL EMERGENCY PLANNING COMMITTEE

Chairman Storey announced the appointment of the following individual to the Local Emergency Planning Committee to fill the remainder of a 3-year term; term to expire 12/31/2025.

David Ives, 1319 Manor St., Kalamazoo (Public Rep.)

Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

25/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

FUTURE AGENDA ITEMS

26/ Commissioner Storey requested to have discussion regarding the Conservation District on July 13, 2023 during the afternoon session.

ADJOURNMENT UNTIL JULY 13, 2023 AT 1:00 P.M.

27/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adjourn until July 13, 2023 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:46 P.M. Yeas: 5 votes. Nays: 0 votes.

Jennifer Dien

Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2023 Session

DRAFT