

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE—AMEND COUNTY PURCHASING POLICY**

**WHEREAS**, the County Purchasing Policy currently outlines various dollar thresholds for appropriate purchasing requirements such as quotes, bids, etc.; and

**WHEREAS**, a threshold document has been included in the budget policy for several years and has been reviewed annually, and includes both dollar value thresholds and approval levels.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorizes the County Administrator to update the purchasing policy to reflect any applicable dollar and approval threshold levels as approved through the budget policy; and

**BE IT FURTHER RESOLVED** that the following specific thresholds are authorized; and

	Current	Approved Change
No Forms/Bids Required	Under \$500	Under \$1,000
Quote (Verbal/Written)	\$500 up to \$2,000	Between \$1,000 and \$2,499.
Written with specs/Bids	\$2,001 up to \$10,000	Between \$2,500 and \$24,999
Request for Proposals	Excess of \$10,000	\$25,000 or more

**BE IT FINALLY RESOLVED** that this resolution shall be posted online with the County Purchasing Policy, until which time the policy is revised to incorporate the necessary updates.